

UAS Pre-Flight Application



Office of
General Services

Instructions: Complete this form and return it to special.events@ogs.ny.gov

An online UAS Pre-Flight Application must be received at least 10 business days to your planned flight. Date of Request: _____

Section 1: Applicant Information					
Name		Firm Name			
Address					
Email			Phone Number		
Section 2: Flight Information					
Location					
Purpose					
Section 3: Operator Information					
Name		Pilot License # (If operating under the authority of a RPIC, indicate the RPIC name and License #)			
Address					
Email			Phone Number		
Section 4: Aircraft Information					
Aircraft Make/Model			Weight	Owner	
FAA #	Serial #	Equipped With Geo-fencing Yes No		Power Source	
Section 5: Flight Details					
Date	Time am pm	Location			Altitude
FAA #	Serial #	Equipped With Geo-fencing Yes No		Power Source	
Flying over people? → Yes No <small>If yes</small> → Please attach copy of FAA waiver Operating under COA/333/Part 107? → Yes No <small>If yes</small> → Please attach copy Flight Details → Please attach a detailed flight plan					
Section 6: Representation					
I, the undersigned, hereby agree that I have read this UAS Application Addendum and will adhere to all requirements, guidelines and restrictions hereof throughout the duration of the above-mentioned UAS flight. I further acknowledge that I am at least 18 years old and legally competent to sign this Application Addendum.					
Section 7: Signature					
Printed Name		Signature		Date	
Section 8: Review & Approval/Denial (OGS use only)					
Reviewed By			Request Approved Denied		Date
If approved, any additional requirements for operation are listed below and must be observed. A copy of the approved Permit, including the approved UAS Application Addendum, must be in the possession of the Operator at all times during UAS operation and must be presented to any official or representative with jurisdiction over the activity upon request. If denied, a summary of the decision is outlined below.					