



## MEMORANDUM

**To:** Maureen O'Brian (NYSID), Dan DeBerardinis (OGS)  
**CC:** Sarah DeVoe (NYSID), Earl Thomason (ESD), Gerardo Rodriguez (ESD)  
**From:** Elizabeth Lusskin, EVP SBTB, Empire State Development  
**Date:** January 27th, 2025  
**RE:** Approval of Mail Fulfillment Services Definition Amendment

### Description

The New York State Industries for the Disabled (NYSID) has requested an amendment to the Mail Fulfillment Services definition to include electronic communications, such as email and text messages, for current and future Mail Fulfillment opportunities requiring electronic communication.

### Position Statement

Empire State Development (ESD) has no objection to the proposed revisions. The updated definition, which adds electronic communications to mail fulfillment services, aligns with current technological changes. The definition of mail fulfillment services is expected to align with the task definition, limitation, and exclusions in the letter.

ESD acknowledges the rationale behind the amendment and recognizes its role in supporting employment opportunities for individuals with disabilities, which aligns with broader goals of inclusive economic development.