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General Information Bulletin

Subject: Preferred Source Program Announcements

DATE: November 30, 2023

CL #: 624-2023-11

DESCRIPTION: Updates to the List of Preferred Source Offerings and Electronic Service Application

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TO ALL STATE AGENCIES, PUBLIC AUTHORITIES, COMMISSIONS, PUBLIC BENEFIT CORPORATIONS OR POLITICAL SUBDIVISIONS OF THE STATE OF NEW YORK:

OGS has updated the List of Preferred Source Offerings Cover/Information Section, Section D, and the Electronic Services Application (ESA). This bulletin is a summary of updates and changes made to the List and ESA following the November 15, 2023, meeting of the NY State Procurement Council.

Updates to the Cover/Information Section of List of Preferred Source Offerings

The dollar threshold for OGS price review of Preferred Source contracts has been updated in accordance with SFL 162.

Updates to Section D of the List of Preferred Source Offerings

The NYS Procurement Council approved NYSID to offer Cleaning Services – Other Than Buildings. The NYS Procurement Council approved definition has been added and NYSID has been given a checkmark for this service.

Updates to the ESA for Preferred Source Services

OGS has revised the ESA Form 1 and Form 2 to add Cleaning Services – Other Than Buildings for NYSID. Formatting revisions were made to Form 3. The ESA Forms and How to Use guide are available at:
<https://ogs.ny.gov/procurement/preferred-sources-resources>

As a reminder, each time an application is to be filled out please retrieve it from the website so that you have the most recent version.

OGS remains committed to the Preferred Source program. We look forward to continued cooperation to ensure opportunities are provided to individuals who are blind and to the disabled in compliance with State Finance Law. If you have any questions, please contact the OGS Preferred Sources Team at:
OGS.sm.PS_CM_PREFERREDSource@ogs.ny.gov.