



Bid Solicitation Update #3

Subject: Responses to Bidder Inquiries Revision to Solicitation Documents

DATE: February 3, 2023

IFB/RFP: 23271 **BID OPENING DATE & TIME:** February 15, 2023 | 11:00 AM
GROUP & TITLE: 71004 Elevator, Escalator & Miscellaneous Lift Equipment Maintenance Services (Statewide)

OGS DESIGNATED CONTACTS:

William Edson	518-473-9746	OGS.sm.PS_ElevatorLiftEquipment@ogs.ny.gov
Tyler Ahlborn	518-486-6820	OGS.sm.PS_ElevatorLiftEquipment@ogs.ny.gov
Terri L. Allen	518-474-7795	OGS.sm.PS_ElevatorLiftEquipment@ogs.ny.gov

TO PROSPECTIVE BIDDERS:

The Office of General Services (OGS) has given careful consideration to the inquiries received regarding the Elevator, Escalator & Miscellaneous Lift Equipment Maintenance Services (Statewide) Solicitation # 23271 during the inquiry period that ended Friday, January 20, 2023.

Answers to the inquiries can be obtained at the OGS Bid Calendar website at: <https://ogs.ny.gov/procurement/bid-opportunities>. All inquiries are verbatim as received by OGS expect for references to companies, which have been redacted.

In addition to publishing responses to the inquiries, OGS has made revisions to the Solicitation documents, which are being released along with the responses to the inquiries. A summary of the revisions is set forth below. The summary of revisions is provided as a convenience. The changes within the Solicitation (Revised February 3, 2023) and Appendices are redlined. Bids submitted will be evaluated based on the revised Solicitation and documents.

REVISIONS TO SOLICITATION (Revised February 3, 2023)

1. The Solicitation document has been revised to reflect the most current version where referenced.
2. The Solicitation document has been revised to reflect the most current version of Appendix D – Preventive Maintenance Specifications for Hydraulic Elevators, Appendix E – Preventive Maintenance Specifications for Traction Elevators, Appendix G – Preventive Maintenance Specifications for Miscellaneous Lift Equipment, and Appendix H – Mini-Bid Project Definition Template.
3. Section 1.4, *Key Events/Dates*, was revised previously on January 3, 2023 as announced in Bid Solicitation Update #1.
4. Section 1.14, *NYS Comptroller Approval*, has been added.
5. Section 3.4, *Full-Service Warranty Maintenance*, has been revised.
6. Section 3.12, *Safety Inspections and Tests (Excluding Fireman’s Recall Test)*, has been revised.
7. Section 3.8, *Time and Material (“T&M”)*, has been revised.
8. Section 3.13, *Lift Equipment Downtime*, has been revised.
9. Section 6.11, *Liquidated Damages*, has been revised.

APPENDIX D – PREVENTIVE MAINTENANCE SPECIFICATIONS FOR HYDRAULIC ELEVATORS (REVISED FEBRUARY 3, 2023)

1. Appendix D – Preventive Maintenance Specifications for Hydraulic Elevators has been revised to reflect the most current version where referenced.
2. Section I.A.3, Full-Service Warranty Maintenance Requirements has been revised.
3. Section II, Monthly Preventive Maintenance, #22 has been added.
4. Section II, One-Year Prior to Contract Expiration Preventive Maintenance, has been revised.
5. Section III, Elevator Inspection and Testing Service, has been revised.

APPENDIX E – PREVENTIVE MAINTENANCE SPECIFICATIONS FOR TRACTION ELEVATORS (REVISED FEBRUARY 3, 2023)

1. Appendix E – Preventive Maintenance Specifications for Traction Elevators has been revised to reflect the most current version where referenced.
2. Section II, Annual Preventive Maintenance, has been revised.

APPENDIX G – PREVENTIVE MAINTENANCE SPECIFICATIONS FOR MISCELLANEOUS LIFT EQUIPMENT (REVISED FEBRUARY 3, 2023)

1. Appendix G – Preventive Maintenance Specifications for Miscellaneous Lift Equipment has been revised to reflect the most current version where referenced.
2. Section II, One-Year Prior to Contract Expiration Preventive Maintenance, has been deleted.

APPENDIX H – MINI-BID PROJECT DEFINITION TEMPLATE (REVISED FEBRUARY 3, 2023)

1. Appendix H – Mini-Bid Project Definition Template has been revised to reflect the most current version.
2. The “General Instructions” in the Authorized User Instructions worksheet were revised.
3. Section 1.2, Contract Term and Conditions, Section 1.3, Key Events and Dates, Section 1.4, Mandatory Site Visit, and Section 1.5, Questions and Answers, in the Mini-Bid Overview worksheet were revised.
4. Section 2.1, Project Site Description, and Section 2.2, Equipment to be Serviced, of the Project Overview worksheet have been revised.
5. The Instructions to Contractors in the Contractor Response worksheet have been added.
6. Section 3.2, Maintenance Services of the Contractor Response worksheet has been revised.

All other terms and conditions of the Solicitation remain unchanged. All Bids shall be considered on the basis of this amendment.

All Solicitation updates have been posted to the OGS Bid Calendar website at:
<https://ogs.ny.gov/procurement/bid-opportunities>.

Bidders shall register with the New York State Contract Reporter (“NYSCR”) at <https://www.nyscr.ny.gov> in order to receive notifications about this Solicitation. Navigate to the “I want to find Contracts to bid on” page to register for your free account. In order to receive e-mail notifications regarding updates to the content or status of a particular ad, you shall “bookmark the ad” on the upper right-hand side of the ad, then return to your Account, view your list of bookmarked ads, and then select “send me notification updates” option listed to the right of the ad. Answers to all questions of a substantive nature will be posted in the form of a question and answer document and released through the NYSCR. Any updates to Solicitation documents will also be posted and released through the NYSCR.

If you do not opt-in to receive notification updates regarding a particular ad, you will not receive e-mail notifications regarding updates, including e-mail notifications regarding the posting of the question and answer document and updates to Solicitation documents.

Be advised that submission of responses to the Solicitation that do not reflect and take into account updated information may result in your Bid being deemed non-responsive to the Solicitation.

If submitting a bid, this letter should be signed, attached to, and made a part of your Bid.

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

* * * * *