

August 23, 2022


Mr. Sean Hume
Assistant Director, Contract Management – NYS Office of General Services
Empire State Plaza
Corning Tower, 38th Floor
Albany, NY 12242

Dear Mr. Hume:

ESD is in receipt of NYSPSP's application to be placed on the Temporary Personnel – Office services list with NYSID as an approved preferred source and has determined that the application does not require ESD's approval. We base this on our reading of Section X of the Procurement Council's Guidelines. Section X is applicable only when a commodity or service is added to the list of preferred sources, not when additional vendors wish to provide a commodity or service that is already approved. Since this service is already on the list of approved services, adding a second (or even third) provider for the services would not trigger an ESD approval review as a new commodity or service is not being added to the list. Therefore, ESD has determined that our review and approval is not required.

Please reach out to me if you have any questions.

Best Regards,



Elizabeth Lusskin
Executive Vice President, Small Business & Technology Development

Empire State Development
633 Third Avenue, New York, NY 10017
(212) 803-3526 | Elizabeth.Lusskin@esd.ny.gov

www.esd.ny.gov