



Non-State, Vendor & Media Parking Permit Application

Instructions: Email your completed form to Parking.Management@ogs.ny.gov.

Initial Registration

Update

Form fields: Full Name, Lot Requested, Work Phone, Cell Phone, Email, Primary Plate, Alternate Plate, Company Name, Agency Affiliation, Contact Name, Contact Phone

Check your employment type:

- Vendor (either a business owner who leases space from OGS or an employee of a business that leases space from OGS)
Media (employee of Media Service verified by the Legislative Correspondence Association)*
Building Management / Trades Person (works for the maintenance or repair of state buildings authorized by an agency)*
*If you are a Media or Building Management/Trades Person, you are required to have your agency representative sign in the "Employee Signature" space below.

Please check the box below to indicate your billing preference:

Form fields: Bill to Individual's Address, Bill to Company's Address

By signing below, you are stating that you certify that the information that you provided is correct and true:

Signature lines for Agency Parking Coordinator, Employee Signature, and Date