



GreenNY

Green Purchasing with Procurement Cards



Whether in the office or out in the field, oftentimes smaller purchases need to be made. These can range from office supplies to batteries to cleaning products to flyers/posters, and in most instances, there are options for these that are more sustainable than others. As part of the Executive Order 4 green purchasing program, the GreenNY Council has put together green specifications that agencies are required to follow to ensure that products the State is buying have a lower environmental impact.

When making a purchase with your procurement card, first check the [GreenNY website list of approved specifications](#) to see if there is a specification for the type of product you are buying. Some common items that there are specifications for include (but are not limited to):

- AA, AAA, and D Batteries
- Printing Services
- State-funded Hotel Rooms
- Floor Finishes and Floor Removers
- General Purpose Cleaners
- Hand Cleaners, Hand Soaps, and Consumer Antiseptics
- Ink
- Monochrome Toner Cartridges
- Janitorial Paper Products
- Trash Bags
- Paint
- Mulch
- Disinfectants and Sanitizers
- Reusable Bags
- Pest Management for Indoor and Outdoor Spaces
- Lubricants

GreenNY Purchasing Requirements and Tools

If you have a smartphone, use the QR code to access the web page and save it as a favorite. This way, you'll have easy access to the specifications while on the go.



New York State eMarketplace

In addition, if you're making a purchase through the New York State eMarketplace, you can easily identify items that meet the specifications by purchasing items that have the GreenNY Icon on them. You can learn more about the [GreenNY Icon on this tip sheet](#).



If you have any questions, or if there is a product that you purchase a lot of that you don't see a specification for on the website, please let us know at: GreenNY@dec.ny.gov. This will assist us in choosing what new specifications to make.