NEW YORK STATE OF OPPORTUNITY. Office of General Services Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | https://ogs.ny.gov/procurement | customer.services@ogs.ny.gov | 518-474-6717

Bid Solicitation Update #2

Subject: Responses to Bidder Inquiries Revised Solicitation Documents

DATE: June 2, 2021

IFB/RFP: 23239 **BID OPENING DATE | TIME:** June 10, 2021 11:00 AM

GROUP | TITLE: **GROUP 01600 – Milk, Fluid (Statewide)**

OGS DESIGNATED CONTACTS:

Sarah Crossman	| CMS 1	| 518-473-9440	OGS.sm.PS_SW_Dairy@ogs.ny.gov
Theresa NingBin Kuo	| Team Leader	| 518-474-0259	OGS.sm.PS_SW_Dairy@ogs.ny.gov

The Office of General Services (OGS) has carefully reviewed the inquiries received for this Solicitation. Responses to the inquiries can be obtained at the Procurement Services Bid Calendar: https://ogs.ny.gov/procurement/biddocument/23239bid. All inquiries are verbatim as received by OGS with the exception of Bidder names, which have been redacted.

REVISIONS TO SOLICITATION (REVISED 06/02/2021)

1. The Solicitation document has been revised to reflect the most current version where referenced.
2. The Solicitation document has been revised to reflect the most current version of Attachment 1 – Pricing and Attachment 6 – Bidder Submission Checklist.
3. Section 4.3 (b), *Content* was revised as follows, "Completed Attachment 1 – Pricing (REVISED 06/02/2021) (must be submitted as an Excel file). **Only Attachment 1 – Pricing (REVISED 06/02/2021) will be considered by OGS for evaluation of award and any other file will be rejected."**
4. Section 6.7, *Ordering* was revised as follows, "Purchase Orders shall be made in accordance with the terms set forth in Appendix B, Purchase Orders. Authorized Users may submit orders over the phone, and, if available, may submit orders electronically via web-based ordering, e-mail, or facsimile at any time. Orders submitted shall be deemed received by Contractor on the date submitted. Orders submitted after the end of the Busines Day shall be deemed received by Contractor on the next Business Day. See Section 1.11, Definitions. Orders shall be shipped to the specified destination within 48 hours after receipt of the order or later at the direction of the Authorized User."
5. Section 6.9, *Minimum Order* was revised as follows, "The minimum order is $100.00. In the event the Contractor accepts an order below the minimum order amount, Contractor may add a delivery charge of no more than $10.00.
6. Section 6.11, *Product Delivery* was revised to include the following language, "After an Authorized User places an order, Contractor shall work with the Authorized User to establish mutually beneficial dates of delivery, to the extent possible. Contractor shall contact Authorized User prior to making delivery if regularly scheduled delivery date is changed. Any deviations from the set delivery schedule must be acceptable to both parties."

REVISIONS TO ATTACHMENT 1 – PRICING (REVISED 06/02/2021)

Only Attachment 1 – Pricing (REVISED 06/02/2021) will be considered by OGS for evaluation of award and any other file will be rejected.

1. Region 3 was revised to include an "R" for White 3.25% ½ Gallon size milk containers, as it is a Required Milk Product.
2. Region 8 was revised to include an "R" for Chocolate Non-Fat ½ pint size milk containers, as it is a Required Milk Product. In addition, the "R" was removed from cell E33, as White 1%, 20 Quart/5 Gallon milk is not a re Required Milk Product.
3. Region13 was revised to include a 0 for Chocolate 1% Gallon size milk containers, as this type and size of milk is a Desirable Milk Product.
4. Region 15 was revised to include an "R" for Strawberry Non-Fat ½ pint size milk containers, as it is a Required Milk Product.

REVISIONS TO ATTACHMENT 6 – BIDDER CHECKLIST (REVISED 06/02/2021)

1. Attachment 6 – Bidder Submission Checklist has been revised to reflect the most current version of the Solicitation and Attachment 1 – Pricing (REVISED 06/02/2021).

All other terms and conditions of the Solicitation remain unchanged.

All Bid documents can be found at the following link:

https://ogs.ny.gov/procurement/biddocument/23239bid

If submitting a bid, this letter should be signed, attached to, and made a part of your Bid.

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

* * * * * *

NEW YORK STATE OF OPPORTUNITY. | Office of General Services
Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | https://ogs.ny.gov/procurement | customer.services@ogs.ny.gov | 518-474-6717

Bid Solicitation Update #1

Subject: Revised Solicitation Documents

DATE: May 7, 2021

IFB/RFP: 23239 **BID OPENING DATE | TIME:** June 10, 2021 11:00 AM

GROUP | TITLE: **GROUP 01600 – Milk, Fluid (Statewide)**

OGS DESIGNATED CONTACTS:

Sarah Crossman	| CMS 1	| 518-473-9440	OGS.sm.PS_SW_Dairy@ogs.ny.gov
Theresa NingBin Kuo	| Team Leader	| 518-474-0259	OGS.sm.PS_SW_Dairy@ogs.ny.gov

REVISIONS TO ATTACHMENT 1 – PRICING (REVISED 05/07/2021)

1. All Region price worksheets were revised to reveal the pricing section only when "Bid" is selected in the Bid or No Bid drop-down box.

All other terms and conditions of the Solicitation remain unchanged.

All Bid documents can be found at the following link:

https://ogs.ny.gov/procurement/biddocument/23239bid

If submitting a bid, this letter should be signed, attached to, and made a part of your Bid.

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

* * * * * *