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| --- | --- | --- | --- | --- | --- | --- |
| **application for Waiver of SDVOB participation goal**  (must be submitted before requesting final payment on the contract) | | | | | | |
| **Section 1: Basic Information** | | | | | | |
| Contractor’s Name: | | | | Federal Identification Number: | | |
| Street Address: | | | | E-Mail Address: | | |
| City, State, Zip Code: | | | | Telephone:  **()  -** | | |
| Contract Number: | | | SDVOB CONTRACT GOALS | | | |
|  | | | ***%*** | | | |
| **Section 2: Type of SDVOB Waiver Requested** | | | | | | |
| Total | Partial | If partial waiver, please enter the revised SDVOB percentage: | | | | ***%*** |
| Please explain the reason for the waiver request: | | | | | | |
|  | | | | | | |
| **Section 3: Supporting Documentation** | | | | | | |
| Provide the following documentation as evidence of your good faith efforts to meet the SDVOB goals set forth in the contract and in support of your waiver application:   * **Attachment A.** Copies of solicitations to SDVOBs and any responses thereto. * **Attachment B.** Explanation of the specific reasons each SDVOB that responded to Bidders/Contractors’ solicitation was not selected. * **Attachment C.** Dates of any pre-bid, pre-award or other meetings attended by Contractor, if any, scheduled by OGS with certified SDVOBs whom OGS determined were capable of fulfilling the SDVOB goals set forth in the contract. * **Attachment D.** Information describing the specific steps undertaken to reasonably structure the contract scope of work for the purpose of subcontracting with, or obtaining supplies from, certified SDVOBs. * **Attachment E.** Other information deemed relevant to the request. | | | | | | |
| **Section 4: Signature and Contact Information** | | | | | | |
| **By signing and submitting this form, the contractor certifies that a good faith effort has been made to promote SDVOB participation pursuant to the SDVOB requirements set forth under the contract. Failure to submit complete and accurate information may result in a finding of noncompliance, non-responsibility, and a suspension or termination of the contract.** | | | | | | |
| Prepared By: (Signature) | | | | | Date: | |
| Name and Title of Preparer (Print or Type) | | | | | | |

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| **FOR OGS USE ONLY** | | |
| Reviewed By: | Date: |
| Decision:  Full SDVOB waiver granted  Partial SDVOB waiver granted; revised SDVOB goal: \_\_\_\_\_\_\_ %  SDVOB waiver denied | |
| Approved By: | Date: |
| Date Notice of Determination Sent: | |
| Comments: | |