

Q#	Solicitation Document Name	Document Section (Number & Name)	Bidder Question	OGS Response
1	General	Addenda	Have any addenda been released for this bid?	Yes, addenda have been released for IFB 23216. For additional information, refer to the "Solicitation Updates" link on the OGS bid document page for IFB 23216 at https://ogs.ny.gov/PROCUREMENT/BIDDOCUMENT/23216BID .
2	General	not in bid	Who are the current vendors for the counties in this bid?	The requested information is available within the "Award Document" posted on the OGS Contract Landing page for the current Contracts: https://online.ogs.ny.gov/purchase/spg/awards/0560223094CAN.HTM
3	General	not in bid	How many years has the current vendor been the vendor for these counties?	Please see "OGS Response" for question # 2.
4	General	not in bid	May we be provided with a list of bidders invited to bid?	Invitation for Bids Number 23216 was advertised in the NYS Contract reporter in the Fuel & Lubricants - Commodities category, to provide this bid opportunity to all interested companies. OGS also e-mailed to notify current NYS Diesel Contractors of the Invitation for Bids. OGS does not otherwise have a list of vendors that are signed up to receive notice of bids in that category
5	General	not in bid	Do you receive any discounts from your current vendors? If so please explain details of the discount.	The requested information is available within the "Award Document" and "Pricing Information" links posted on the OGS Contract Landing page for the current Contracts: https://online.ogs.ny.gov/purchase/spg/awards/0560223094CAN.HTM
6	General	1.4 Key Events	When will tabulations be released after the opening?	In accordance with IFB Section 4.12 Electronic Bid Opening Results, "OGS Procurement Services posts Bid information on the OGS Procurement Services web page. The web page makes available the list of bidders that responded to the Solicitation. Such information is anticipated to be available online within two business days after the Bid opening." The OGS Bid Opening Results Page is available at: https://ogs.ny.gov/procurement/bid-opening-results-0 . Pricing information for the resultant awards will be posted on the OGS website on the "Contract Approval Date / Award Publish Date" (see IFB Section 1.4 Key Events/Dates)
7	General	1.4 Key Events	Will the award be decided at a board meeting? If so when is the first meeting after the opening?	No. Awards are not decided at a board meeting. Awards are determined by OGS Procurement Services after evaluation of the bids pursuant to the methodology provided in IFB Section 5. Method of Award.
8	General	1.4 Key Events	Will bidders be able to attend the bid opening?	No. Due to COVID-19 building access restrictions, and consistent with IFB Section 4.8 Important Building Access Procedures, Bidders will be unable to attend the bid opening in person.

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9	General	4.3 Bid Submission	We would like to confirm the current hours of operation that you are able to accept the delivery of bid packages by FedEx or UPS.	<p>OGS Procurement Services standard business hours are: Monday through Friday, 8:30 AM to 4:00 PM, ET.</p> <p>Please refer to Section 4.7 Bid Delivery: "Bids shall be delivered to the following address on or before 11:00 a.m. ET, on or before the Bid opening date as stated in Section - Key Events/Dates:</p> <p style="text-align: center;">State of New York Executive Department Office of General Services Procurement Services Corning Tower - 38th Floor Reception Desk Empire State Plaza Albany, NY 12242</p> <p>Bidder assumes all risks for timely, properly submitted deliveries. The time of Bid receipt is determined by OGS according to the clock at the above-noted location. A Bidder is strongly encouraged to arrange for delivery of Bids to OGS prior to the date of the Bid opening. Late Bids shall be rejected, except as provided in Appendix B, Late Bids."</p>
10	General		If we bid, we'd commit to all 6 counties?	<p>No. A Bidder is not required to bid on every Lot; A Bidder May bid on as few or as many Lots as desired. Sections 1.2 Scope, and 4.5 Pricing Page Instructions, have been revised to include this clarification.</p> <p>Please refer to Section 1.2 Scope "A Bidder must furnish its proposed pricing for any fuel in type in any county(ies) listed for which it wishes to bid.", and</p> <p style="text-align: center;">Section 4.5 Pricing Page Instructions: "A Bidder must enter a Price Per Gallon 2D and a Price Per Gallon 1D (Kerosene) for any Items within a county on which it wishes to bid."</p>
11	General		Can you clarify if this is for Statewide Bid?	<p>Please refer to Section 1.1 Overview, and Section 1.2 Scope: "This Solicitation is intended to replace contracts for the six (6) counties from Award #23094 that were not renewed."</p> <p>"This Solicitation contains a total of twelve (12) Items to be awarded. The items consist of four (4) diesel fuel types (Regular, Premium, B5 Biodiesel, and B20 Biodiesel) in six (6) counties of New York State (Chemung, Monroe, Ontario, Putnam, Steuben, and Wayne), which are specified by Item in Attachment 1 - Pricing.</p>

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12	General		I realize the deadline for the intent to bid has now passed. Is there any way that (name removed) could still enter a bid for this upcoming deadline?	Yes, after careful consideration, OGS has determined that it is in the best interest of the state to waive the Mandatory Due Date for ITB submission of 9/23/2020 contained in Sections 1.5 Intent to Bid & Section 2. Bidder Requirements. OGS will accept Bids which include an Intent to Bid submitted after the due date of 9/23/2020, provided they are submitted by or at the Bid Opening (currently 10/20/2020).
13	Attachment 1 - Pricing	6.5 Price Adjustments, 4.5 Pricing Instructions, and Attachment 1	We would like to confirm the pricing is to be Day of Delivery Oil Price Daily Low unless the order is for Keep Full or if the order is placed for more than 24 hours from time of order, and that the weekly pricing mentioned in the bid only applies to the price adjustment.	<p>OGS Procurement Services cannot confirm the pricing method stated in the question.</p> <p>Please refer to IFB Section 6.3. Pricing. "Pricing for contract purchases shall be based on the pricing in effect at the time the Authorized User places the order (Prompt Will-call). Authorized Users that are on automatic delivery shall be priced on the day of delivery, unless the Authorized User requests a delivery. The price shall then reflect the day of the order."</p> <p>"Pricing shall reflect the day of delivery for orders placed by the Authorized User that go beyond the guaranteed delivery timeframe of 24 (twenty-four) hours. For example, the Authorized User orders 500 gallons of diesel fuel on Wednesday, and requests that the delivery be made on the following Tuesday." Please refer to IFB Section 6.5. Price Adjustments/Revisions for an explanation of the weekly price adjustment.</p>
14	Attachment 1 - Pricing	4.5 Pricing tr Instructions	We would like to confirm on the price sheet that the column I "discount for orders 5,500 gallons or greater" is to be an amount that is subtracted from the total price per gallon or should the numbers in column I be the margin for the larger orders?	<p>Yes, the discount is an amount that is subtracted from the total price per gallon for orders of 5,500 gallons or greater.</p> <p>Please refer to Attachment 1 - Pricing "Instructions" tab: " In Column I - Enter discount offered for deliveries 5,500 gallons and greater as \$ per gallon to four (4) decimal places."</p>
15	Attachment 9 - Guaranteed Analysis		If a bidder is not bidding on Bio Diesel are they still required to fill out the "bio diesel guaranteed analysis" forms in attachment 9?	<p>Please refer to Section 3.2 Guaranteed Analysis: "A Bidder must furnish with its Bid one (1) copy of the Guaranteed Analysis of ULSD Diesel and/or Biodiesel fuel offered per Attachment 9 - Guaranteed Analysis."</p> <p>A Bidder is expected to complete the applicable sections as they relate to the items they bid.</p> <p>A bidder that is not bidding on bio diesel is not required to fill out the biodiesel guaranteed analysis form in Attachment 9.</p>

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16	Attachment 10 & 11 - Delivery Schedules	information missing from bid for locations listed	Please provide tank sizes for the following sites in Monroe County: Fairport CSD - Transportation 860 Ayrault Rd. Fairport 14450 Penfield CSD - Transportation Dept. 2075 Five Mile Line Rd. Penfield 14526 Town of Penfield - Highway Dept. 1607 Jackson Rd. Penfield 14526 Town of Webster - Highway Dept. 1005 Picture Pkwy. Webster 14580 Rochester CSD - Service Center 835 Hudson Ave. Rochester 14621 Rush Henrietta CSD 1133 Lehigh Station Henrietta 14467	OGS Procurement Services cannot provide this information. This information is provided by Authorized Users at the time they are submitting their filed fuel requirements to OGS Procurement Services. Any information that was obtained from the Authorized User has been included. Contract awardees can obtain tank information directly from the Authorized User.
17	Attachment 10 & 11 - Delivery Schedules		Please confirm which locations will require dyed diesel fuel.	OGS Procurement Services cannot provide this information. Please refer to Section 3.3.16 Dye Marker Content: "Red Dyed Fuel Must Be Provided For Customers Requesting It, At Contract Price". Communication is expected between the Contractor and Authorized User.
18	Attachment 12 - MWBE Utilization Plan	IV Contract Goals	May we be provided with a list of WBEs?	<p>Please refer to Section 1.9 MWBE & SDVOB Interest in Partnering with Bidders: "A list of the NYS certified MWBE and SDVOB vendors who have expressed interest in this Solicitation through the timely submission of such email, will be made available to prospective Bidders through the publishing of a Bid Solicitation Update posted through the New York State Contract Reporter.</p> <p>OGS has not received notice from any interested vendors. Please reach out to the NYS OGS Office of Minority and Women-Owned Business Enterprises for assistance with location MWBEs, if needed. https://ogs.ny.gov/MWBE</p>
19	Attachment 12 - MWBE Utilization Plan	IV Contract Goals	Who are the current MBE and WBE companies providing services for the current bid?	Questions regarding compliance with MWBE participation goals should be directed to the NYS OGS Office of Minority and Women-Owned Business Enterprises. https://ogs.ny.gov/MWBE