



Office of General Services

State Surplus Property Registration Form for Web Application (CS-217)

Please email completed form to ogs.sm.state.surplus@ogs.ny.gov or fax to 518-457-4641.

First Name		Last Name	
Agency Name			
Agency Address		City	State Zip Code
Phone	Fax	Email	
Access Level Online View Only Online Transfer Request (Shopping Cart)	Name of Agency Surplus Coordinator		Date

Your coordinator will be notified by email of all declarations of surplus property and transfer requests. If approved, your coordinator will send the request to OGS Surplus Property.

Please email completed form to ogs.sm.state.surplus@ogs.ny.gov or fax to 518-457-4641. Your password will be emailed to you once your application is approved.

Requested User ID:
