

PROGRAM SUMMARY

State Agency: New York State Agency Issue Date: 08/13/20
 Project Address: Westchester County Program Date: 11/12/19
 Project Manager: Robert Sartori Project #: 22850

Dept. #	Department	Workspace Type & Square Footage								Total Wrksp Count	Areas (Square Feet)				
		Workspace Quantities									Work-space SF	Support SF	Filing SF	Circulation	Total Req'd Carpetable (CSF)
		Enc. Offices				Workstations									
		A	B	C	D	M*	E	F	G						
01	Department 1								12	12	432			432	864
02	Department 2								3	3	108			108	216
03	Department 3								1	2	126			126	252
04	Department 4									3	108			108	216
05	Department 5									2	72			72	144
06	Department 6								1	4	216			216	432
07	Shared Support Space											1560	906	1429	3895
08															
09															
10															
11															
12															
13															
14															
15															
16															
17															
18															
19															
20															
21															
22															
23															
24															
25															
Grand Total		0	0	0	0	0	1	1	26	28	1,062	1,560	906	2,491	6,019

* Support Space Staff - Workstation Included in Support Areas

Approval	
Robert Sartori	
Title	BSA 2
Date	08/13/20

State Agency: **New York State Agency**
 Department Name: Department 1
 Department No.: 1

Issue Date: **08/13/20**
 Program Date: **11/12/19**
 Project #: **22850**

No.	Support Area Name	Quantity	SF (each)	Net SF	Special requirements / Comments	Add'l Info*
S01						
S02						
S03						
S04						
S05						
S06						
S07						
S08						
S09						
S10						
S11						
S12						
S13						
S14						
S15						
S16						
S17						
S18						
S19						
S20						
S21						
S22						
S23						

Support Total	0
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Workspaces			
Type	Size (SF)	Quantity	Net SF
A	225		0
B	150		0
C	120		0
D	100		0
M**	N/A		N/A
E	72		0
F	54		0
G	36	12	432
Offices Total		12	432

Filing				
No.	Type	Quantity	Footprint SF	Net SF
F01	Tables		15	0
F02	Vertical Files		4	0
F03	Lateral Files		6	0
F04	Bookcases		3	0
F05	Storage Cabinets		6	0
F06	Other			0
F07	Other			0
F08	Other			0
Filing Total				0

Department Total
864

* If checked See Room Data Sheet

** Office Type M indicates individuals whose permanent workstation resides within a space in one of the Support Areas

State Agency: **New York State Agency**
 Department Name: **Department 2**
 Department No.: **2**

Issue Date: **08/13/20**
 Program Date: **11/12/19**
 Project #: **22850**

No.	Support Area Name	Quantity	SF (each)	Net SF	Special requirements / Comments	Add'l Info*
S01						
S02						
S03						
S04						
S05						
S06						
S07						
S08						
S09						
S10						
S11						
S12						
S13						
S14						
S15						
S16						
S17						
S18						
S19						
S20						
S21						
S22						
S23						

Support Total	0
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Workspaces			
Type	Size (SF)	Quantity	Net SF
A	225		0
B	150		0
C	120		0
D	100		0
M**	N/A		N/A
E	72		0
F	54		0
G	36	3	108
Offices Total		3	108

Filing				
No.	Type	Quantity	Footprint SF	Net SF
F01	Tables		15	0
F02	Vertical Files		4	0
F03	Lateral Files		6	0
F04	Bookcases		3	0
F05	Storage Cabinets		6	0
F06	Other			0
F07	Other			0
F08	Other			0
Filing Total				0

Department Total
216

* If checked See Room Data Sheet

** Office Type M indicates individuals whose permanent workstation resides within a space in one of the Support Areas

State Agency: **New York State Agency**
 Department Name: Department 3
 Department No.: 3

Issue Date: **08/13/20**
 Program Date: **11/12/19**
 Project #: **22850**

No.	Support Area Name	Quantity	SF (each)	Net SF	Special requirements / Comments	Add'l Info*
S01						
S02						
S03						
S04						
S05						
S06						
S07						
S08						
S09						
S10						
S11						
S12						
S13						
S14						
S15						
S16						
S17						
S18						
S19						
S20						
S21						
S22						
S23						

Support Total	0
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Workspaces			
Type	Size (SF)	Quantity	Net SF
A	225		0
B	150		0
C	120		0
D	100		0
M**	N/A		N/A
E	72		0
F	54	1	54
G	36	2	72
Offices Total		3	126

Filing				
No.	Type	Quantity	Footprint SF	Net SF
F01	Tables		15	0
F02	Vertical Files		4	0
F03	Lateral Files		6	0
F04	Bookcases		3	0
F05	Storage Cabinets		6	0
F06	Other			0
F07	Other			0
F08	Other			0
Filing Total				0

Department Total
252

* If checked See Room Data Sheet

** Office Type M indicates individuals whose permanent workstation resides within a space in one of the Support Areas

State Agency: **New York State Agency**
 Department Name: **Department 4**
 Department No.: **4**

Issue Date **08/13/20**
 Program Date **11/12/19**
 Project # **22850**

No.	Support Area Name	Quantity	SF (each)	Net SF	Special requirements / Comments	Add'l Info*
S01						
S02						
S03						
S04						
S05						
S06						
S07						
S08						
S09						
S10						
S11						
S12						
S13						
S14						
S15						
S16						
S17						
S18						
S19						
S20						
S21						
S22						
S23						

Support Total	0
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Workspaces			
Type	Size (SF)	Quantity	Net SF
A	225		0
B	150		0
C	120		0
D	100		0
M**	N/A		N/A
E	72		0
F	54		0
G	36	3	108
Offices Total		3	108

Filing				
No.	Type	Quantity	Footprint SF	Net SF
F01	Tables		15	0
F02	Vertical Files		4	0
F03	Lateral Files		6	0
F04	Bookcases		3	0
F05	Storage Cabinets		6	0
F06	Other			0
F07	Other			0
F08	Other			0
Filing Total				0

Department Total
216

* If checked See Room Data Sheet

** Office Type M indicates individuals whose permanent workstation resides within a space in one of the Support Areas

State Agency: **New York State Agency**
 Department Name: **Department 5**
 Department No.: **5**

Issue Date **08/13/20**
 Program Date **11/12/19**
 Project # **22850**

No.	Support Area Name	Quantity	SF (each)	Net SF	Special requirements / Comments	Add'l Info*
S01						
S02						
S03						
S04						
S05						
S06						
S07						
S08						
S09						
S10						
S11						
S12						
S13						
S14						
S15						
S16						
S17						
S18						
S19						
S20						
S21						
S22						
S23						

Support Total	0
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Workspaces			
Type	Size (SF)	Quantity	Net SF
A	225		0
B	150		0
C	120		0
D	100		0
M**	N/A		N/A
E	72		0
F	54		0
G	36	2	72
Offices Total		2	72

Filing				
No.	Type	Quantity	Footprint SF	Net SF
F01	Tables		15	0
F02	Vertical Files		4	0
F03	Lateral Files		6	0
F04	Bookcases		3	0
F05	Storage Cabinets		6	0
F06	Other			0
F07	Other			0
F08	Other			0
Filing Total				0

Department Total
144

* If checked See Room Data Sheet

** Office Type M indicates individuals whose permanent workstation resides within a space in one of the Support Areas

State Agency: **New York State Agency**
 Department Name: **Department 6**
 Department No.: **6**

Issue Date **08/13/20**
 Program Date **11/12/19**
 Project # **22850**

No.	Support Area Name	Quantity	SF (each)	Net SF	Special requirements / Comments	Add'l Info*
S01						
S02						
S03						
S04						
S05						
S06						
S07						
S08						
S09						
S10						
S11						
S12						
S13						
S14						
S15						
S16						
S17						
S18						
S19						
S20						
S21						
S22						
S23						

Support Total	0
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Workspaces			
Type	Size (SF)	Quantity	Net SF
A	225		0
B	150		0
C	120		0
D	100		0
M**	N/A		N/A
E	72	1	72
F	54		0
G	36	4	144
Offices Total		5	216

Filing				
No.	Type	Quantity	Footprint SF	Net SF
F01	Tables		15	0
F02	Vertical Files		4	0
F03	Lateral Files		6	0
F04	Bookcases		3	0
F05	Storage Cabinets		6	0
F06	Other			0
F07	Other			0
F08	Other			0
Filing Total				0

Department Total
432

* If checked See Room Data Sheet

** Office Type M indicates individuals whose permanent workstation resides within a space in one of the Support Areas

State Agency: **New York State Agency**
 Department Name: **Shared Support Space**
 Department No.: **7**

Issue Date: **08/13/20**
 Program Date: **11/12/19**
 Project #: **22850**

No.	Support Area Name	Quantity	SF (each)	Net SF	Special requirements / Comments	Add'l Info*
S01	Conference Room	1	400	400		
S02	Conference Room	1	120	120		
S03	Copy Room	1	90	90		
S04	Storage Room	2	150	300		
S05	Work Room	1	80	80		
S06	Audit Room	1	140	140		
S07	Server Room	1	30	30		
S08	Reception Area	1	100	100		
S09	Pantry	1	150	150		
S10	Wellness Room	1	75	75		
S11	Gender Neutral Restroom	1	75	75		
S12						
S13						
S14						
S15						
S16						
S17						
S18						
S19						
S20						
S21						
S22						
S23						

Support Total	1,560
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Workspaces			
Type	Size (SF)	Quantity	Net SF
A	225		0
B	150		0
C	120		0
D	100		0
M**	N/A		N/A
E	72		0
F	54		0
G	36		0
Offices Total	0	0	0

Filing				
No.	Type	Quantity	Footprint SF	Net SF
F01	Tables		15	0
F02	Vertical Files	54	4	216
F03	Lateral Files	88	6	528
F04	Bookcases	24	3	72
F05	Storage Cabinets	8	6	48
F06	Shelving	7	6	42
F07	Other			0
F08	Other			0
Filing Total				906

Department Total	3,895
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* If checked See Room Data Sheet

** Office Type M indicates individuals whose permanent workstation resides within a space in one of the Support Areas