



Bid Solicitation Update #2

Subject: Bid Opening Postponed Revised Solicitation Documents

DATE: March 12, 2020

IFB/RFP: 23199 BID OPENING DATE | TIME: March 19, 2020 11:00 AM

GROUP | TITLE: GROUP 02450 – Food (Commercial and Retail) (Statewide)

OGS DESIGNATED CONTACTS:

Sarah Crossman	CMS 1	518-473-9440	OGS.sm.SST_food@ogs.ny.gov
Theresa Kuo	Team Leader	518-474-0259	OGS.sm.SST_food@ogs.ny.gov

The Bid Opening currently scheduled for March 17, 2020 has been postponed. The new Bid Opening date is Thursday, March 19, 2020 at 11:00am.

REVISIONS TO SOLICITATION (REVISED 03/12/2020)

1. The Solicitation document has been revised to reflect the most current version where referenced.
2. The Solicitation document has been revised to reflect the most current version of Attachment 1 – *Pricing* and Attachment 6 – *Bidder Submission Checklist*.
3. Page 1 has been revised to reflect the new Bid Opening Date.
4. Section 1.5, *Key Events/Dates*, has been revised to reflect the new Bid Opening Date.

REVISIONS TO ATTACHMENT 1 – PRICING (REVISED 03/12/2020)

1. Lot 1 and Lot 2 individual pricing tabs: area of Product data entry has been expanded to row 10,000. Please submit additional Attachment 1 – *Pricing (REVISED 03/12/2020)* spreadsheet(s) to accommodate bids that exceed the Product data entry area.
2. Lot 1 – Commercial Downstate and Lot 1 – Commercial Western tabs **ONLY**: Column O, Comparable Contract Net Price and Column P, Indicate Comparable Contract Entity (include link), have been unlocked for entering of data.

For all other individual pricing tabs which are unchanged, OGS will accept either Attachment 1 – *Pricing (REVISED 03/05/2020)* or Attachment 1 – *Pricing (REVISED 03/12/2020)*.

REVISIONS TO ATTACHMENT 6 – BIDDER SUBMISSION CHECKLIST (REVISED 03/12/2020)

1. Attachment 6 – *Bidder Submission Checklist* has been revised to reflect the most current version of the Solicitation and Attachment 1 – *Pricing*.

All other terms and conditions of the Solicitation remain unchanged.

All Bid documents can be found at the following link:
23199p2

<https://ogs.ny.gov/procurement/biddocument/23199bid>

If submitting a bid, this letter should be signed, attached to, and made a part of your Bid.

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

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Bid Solicitation Update #1

Subject: Responses to Bidder Inquiries Revised Solicitation Documents

DATE: March 5, 2020

IFB/RFP: 23199 BID OPENING DATE | TIME: March 17, 2020 11:00 AM

GROUP | TITLE: GROUP 02450 – Food (Commercial and Retail) (Statewide)

OGS DESIGNATED CONTACTS:

Sarah Crossman	CMS 1	518-473-9440	OGS.sm.SST_food@ogs.ny.gov
Theresa Kuo	Team Leader	518-474-0259	OGS.sm.SST_food@ogs.ny.gov

The Office of General Services (OGS) has carefully reviewed the inquiries received for this Solicitation. Responses to the inquiries can be obtained at the Procurement Services Bid Calendar: <https://ogs.ny.gov/procurement/biddocument/23199bid>. All inquiries are verbatim as received by OGS with the exception of Bidder names, which have been redacted.

REVISIONS TO SOLICITATION (REVISED 03/05/2020)

1. The Solicitation document has been revised to reflect the most current version where referenced.
2. The Solicitation document has been revised to reflect the most current version of Attachment 1 – *Pricing* and Attachment 6 – *Bidder Submission Checklist*.
3. Section 1.2, *Scope* has been revised to include “bulk” in Lot 1 Commercial and “grocery” in Lot 2 Retail.
4. Section 3.2, *Lot Specific Requirements*: For Lot 1 – Commercial, Delivery After Receipt of Order has been revised.
5. Section 4.1, *NYS Vendor File Registration* has been updated to include the correct website for information on the Vendor File.
6. Section 4.3, *Content* has been updated to remove the requirement to submit the MWBE 100, MWBE Utilization Plan.
7. Section 6.3, *Price*: the “NYS Net Delivered Price” calculation has been revised.
8. Section 6.3.3, *Percent Markup* has been updated to include the correct Section referenced in the second bullet.

REVISIONS TO ATTACHMENT 1 – PRICING (REVISED 03/05/2020)

1. Instructions worksheet: The Cost of Product instruction has been revised.
2. Individual Price worksheets: “Bidder Supplier Cost” was added to the instruction heading in columns I-K (Cost of Product, Incoming Freight, and Applicable Allowance) to coincide with revisions to Solicitation Section 6.3, *Price*, as noted above.

REVISIONS TO ATTACHMENT 6 – BIDDER SUBMISSION CHECKLIST (REVISED 03/05/2020)

1. Attachment 6 – *Bidder Submission Checklist* has been revised to reflect the most current version of the Solicitation and Attachment 1 – *Pricing*.

All other terms and conditions of the Solicitation remain unchanged.

All Bid documents can be found at the following link:

<https://ogs.ny.gov/procurement/biddocument/23199bid>

If submitting a bid, this letter should be signed, attached to, and made a part of your Bid.

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

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