

<div><div>YEAR XX</div><div>HBITS CONTRACTOR</div><div>ANNUAL EVALUATION</div></div>				SCORE	
Total TO's		Cumulative Score:			
		Was Inactive Previous Nov-April?			
0		# of Valid Candidate Response Forms Submitted			
Minimum Passing Score:		Contractor Responsiveness Rate:			
		Total # of Onboardings (Year XX)			
65		Total # of Onboardings (Life to Date)			
PART I:			YES	NO	
Section	I.	Contractor Responsiveness:	18		
Team	1.	Contractor met 60%*:	6	0	
Team	2.	Contractor met 70%*:	6	0	
Team	3.	Contractor met 80%*:	6	0	
Section	II.	Onboarding:	12		
Team	1.	1 or more*	2	0	
Team	2.	10 or more*	4	0	
Team	3.	20 or more*	6	0	
Part II:			YES	NO	
Section	III.	Compliance Review:	25		
Team	1.	Maintained Insurance Requirements (Contract Section 2.10; Attachment 3)	2	0	
Team/Admin	2.	Paid quarterly Administrative Fee timely (Attachment 7 Section 1.9.2)	4	0	
Team	3.	Engaged in good faith efforts to meet the 6% SDVOB participation goals (Contract Section 2.16)	3	0	
Team	4.	Submitted quarterly Form SDVOB 101 Compliance Report timely (Contract Section 2.16)	2	0	
OGS MWBE Office	5.	Engaged in good faith efforts to meet the 15% MBE and 15% WBE participation goals (Contract Section 2.15)	3	0	
Team	6.	Reported monthly MWBE Contractor Compliance via the NYSCS timely (Contract Section 2.15)	2	0	
Team	7.	Submitted Monthly Sales Report timely (Attachment 7 Section 1.9.3)	2	0	
Team	8.	Submitted annual Form B timely (Contract Section 2.14)	2	0	
Team	9.	Submitted Quarterly Sales Report timely (Attachment 7 Section 1.9.4)	2	0	
Team	10.	Submitted Monthly Invoice timely (Attachment Section 2.6.1)	1	0	
Team/Cust Svcs	11.	Recertified Vendor Responsibility Questionnaire timely AND found to be Responsible (Contract Section 2.11)	2	0	
Section	IV.	General Quality	20		
Team	1.	Contractor received 8 or more Form 6s	0	10	
Team	2.	Contractor received 5 or more Form 6s	0	5	
Team	3.	Contractor received 3 or more Form 6s	0	3	
Team	4.	Contractor received 1 or more Form 6s	0	2	
Section	V.	Authorized User Evaluation	25		
Team	1.	Average			
Team	2.	Total Count			
Team	3.	Low Score			

YEAR XX HBITS INACTIVE CONTRACTOR 6-MONTH EVALUATION			SCORE	
Cumulative Score:				
Passing Score:				
46		A score of 46 represents 65% of the 70 possible points in a mid-year review.		
PART II:			YES	NO
Section	III.	Compliance Review:	25	
Team	1.	Maintained Insurance Requirements (Contract Section 2.10; Attachment 3)	2	0
Team/Admin	2.	Paid quarterly Administrative Fee timely (Attachment 7 Section 1.9.2)	4	0
Team	3.	Engaged in good faith efforts to meet the 6% SDVOB participation goals (Contract Section 2.16)	3	0
Team	4.	Submitted quarterly Form SDVOB 101 Compliance Report timely (Contract Section 2.16)	2	0
OGS MWBE Office	5.	Engaged in good faith efforts to meet the 15% MBE and 15% WBE participation goals (Contract Section 2.15)	3	0
Team	6.	Reported monthly MWBE Contractor Compliance via the NYSCS timely (Contract Section 2.15)	2	0
Team	7.	Submitted Monthly Sales Report timely (Attachment 7 Section 1.9.3)	2	0
Team	8.	Submitted annual Form B timely (Contract Section 2.14)	2	0
Team	9.	Submitted Quarterly Sales Report timely (Attachment 7 Section 1.9.4)	2	0
Team	10.	Submitted Monthly Invoice timely (Attachment Section 2.6.1)	1	0
Team/Cust Svcs	11.	Recertified Vendor Responsibility Questionnaire timely AND found to be Responsible (Contract Section 2.11)	2	0
Section	IV.	General Quality	20	
Team	1.	Contractor received 8 or more Form 6s	0	10
Team	2.	Contractor received 5 or more Form 6s	0	5
Team	3.	Contractor received 3 or more Form 6s	0	3
Team	4.	Contractor received 1 or more Form 6s	0	2
Section	V.	Authorized User Evaluation	25	
Team	1.	Average		
Team	2.	Total Count		
Team	3.	Low Score		