



REQUEST FOR QUOTE (RFQ) 2321

FOR

WAREHOUSING & DISTRIBUTION (DELIVERY) SERVICES OF USDA DONATED FOOD COMMODITIES REGION A – COUNTIES OF:

**ALLEGANY, GENESEE, LIVINGSTON, MONROE, ORLEANS,
STEUBEN, AND WYOMING**

ISSUE DATE: September 5, 2019

RFQ DUE DATE: September 12, 2019 at 2:00 pm

Designated Contact:

Dan Schenkman

Voice: 518-474-4642

E-mail: Daniel.Schenkman@ogs.ny.gov

Alternate Contact:

Paige Corning

Voice: 518-474-8209

E-mail: Paige.Corning@ogs.ny.gov

Alternate Contact:

Erin Datri

Voice: 518-474-5981

E-Mail: Erin.Datri@ogs.ny.gov

1. Introduction

1.1 Overview

The Office of General Services, Division of Food Distribution and Warehousing, through this solicitation, seeks a vendor to provide Warehousing and Distribution (delivery) of United States Department of Agriculture (USDA) Food commodities in **Region A – which includes the counties of: Allegany, Genesee, Livingston, Monroe, Orleans, Steuben, and Wyoming.**

The vendor would receive and deliver federally procured foods from frozen, chilled, and dry environments to approximately 142 recipient agencies.

The term of the contract will commence upon OSC approval and will be in effect until 6/30/2020.

1.2 Designated Contact

In compliance with the Procurement Lobbying Law, Dan Schenkman, NYS Office of General Services, Division of Financial Administration, has been designated as the PRIMARY contact for this procurement solicitation and may be reached by email, voice or fax for all inquiries regarding this solicitation.

Dan Schenkman, Contract Management Specialist 1
 NYS Office of General Services
 Financial Administration – Agency Procurement Office
 Corning Tower, 32nd Floor, ESP
 Albany, NY 12242
 Voice: 1-518-474-4642
 Email: Daniel.Schenkman@ogs.ny.gov

In the event the designated contact is not available, the alternate designated contacts are:

Paige Corning, Contract Management Specialist 2
 NYS Office of General Services
 Financial Administration – Agency Procurement Office
 Corning Tower, 32nd Floor, ESP
 Albany, NY 12242
 Voice: 1-518-474-8209
 Email: Paige.Corning@ogs.ny.gov

Erin Datri, Contract Management Specialist 3
 NYS Office of General Services
 Financial Administration – Agency Procurement Office
 Corning Tower, 32nd Floor, ESP
 Albany, New York 12242
 Voice: 1-518-474-5981
 Email: Erin.Datri@ogs.ny.gov

1.3 Key Events

The Table below outlines the schedule for important action dates.

Action	Date	Time
OGS Issues Request for Quote (RFQ)	September 5, 2019	

Deadline for Submission of Bidder Questions	September 9, 2019	2:00 pm
OGS open conference call to address bidder questions and issue addendum	September 10, 2019	
RFQ Due Date	September 12, 2019	2:00 pm
Contract Start Date	Upon OSC approval	

1.4 Minimum Bidder Qualifications

Bidders are advised that the State's intent is to ensure that only responsive, responsible, qualified and reliable contractors enter into a contract to perform the work as defined in this document.

The State considers the following qualifications to be a pre-requisite in order to be considered as qualified bidder for purposes of the solicitation.

The following minimum requirements **must** be met by each bidder:

- Bidder must be able to provide both Warehousing and Distribution (Delivery) Services of USDA donated food commodities throughout region.
- Bidder's facility must be licensed for food storage by New York State Department of Agriculture and Markets.
- Bidder must have a pest management system in place at their facility.
- Bidder's facility must have storage capacities as listed below for frozen, chilled and dry storage environments, all located at one site.
- Bidders facility must meet the following minimum storage area requirements and be available only for the commodities required by this solicitation:
 - 10,000 square feet of frozen storage
 - 2,000 square feet of chilled storage; and
 - 10,000 square feet of dry storage.
- Bidder's facility must be located in close proximity to the counties included in REGION A or provide proof of prior experience and ability to provide delivery services to each facility within REGION A.

1.5 Method of Award

OGS intends to award one contract to the lowest responsive and responsible bidder. The lowest bidder shall be determined by the Grand Total Bid as represented on Attachment 1 – Bid Proposal Form.

The total bid consists of the following components:

- A. Cost per case of food received, stored, and delivered; and
- B. Storage cost per case for items exceeding 60-days

Upon determination of the lowest responsive and responsible bid, a contract will be sent to the successful bidder for signature and shall be returned to the Issuing Office for all necessary State approvals. Upon final approval, a completely executed contract will be delivered to the Contractor.

The Grand Total bid amount of the successful bidder shall be used to establish the total contract value. The established total contract value shall not be exceeded.

1.6 Price

The prices bid shall be inclusive of all costs including travel, licenses, insurance, administrative, profit and other ancillary costs. Bidders must submit pricing using Attachment 1 - Bid Proposal Form. Any alterations, qualifiers, etc. will result in rejection.

Bid Form Item A – The case quantity breakouts provided (1 – 99 cases, 100 – 199, 200+ cases) represent the number of cases delivered per stop / location. Recipients may request deliveries twice per month per location. The price bid per case shall be inclusive of all product handling, storage (up to the first 60 days), and delivery. These charges shall be included on the invoice for the month in which delivery to recipient agency was made.

Bid Form Item B – the price bid per case shall be a per month charge for any product stored in excess of 60 days. This charge may recur each month (or portion thereof) for which a product is stored after the initial 60-day period.

The Contractor agrees that from the effective date of the contract until contract termination, the rates charged by the Contractor and paid for by NYS OGS will be equal to or lower than any rates provided by the Contractor to other tenants for like services.

1.7 Bid Submission

In order for the State to evaluate bids fairly and completely, bidders should provide all of the information requested.

1. **Cover Letter.** The cover letter must confirm that the bidder understands all the terms and conditions contained in this RFQ. The cover letter should indicate the date you would be able to begin accepting deliveries from the USDA and the date you would be able to begin making deliveries. The cover letter must include the full contact information of the person(s) NYS OGS shall contact regarding the bid. A bidder representative authorized to make contractual obligations must sign the cover letter. The letter must also state whether or not subcontractors will be used, and the name and address of each proposed subcontractor.
2. **Minimum Qualifications.** Bidders must provide proof of meeting each of the minimum qualifications as listed in Section 1.4, including a copy of the license from NYS Agriculture and Markets as well as the actual number of square feet in each environment available for this contract. Additionally, evidence and description of the pest management system in place is required. Bidders must submit their most recent NYS Agriculture and Markets Inspection report with no critical deficiencies noted.
3. **Pricing.** Bidder shall list all pricing on Attachment 1 - Bid Proposal Form, for this solicitation.

Note: OGS reserves the right to request any additional information deemed necessary to ensure that the bidder is able to fulfill the requirements of the contract.

The bid documents may be submitted by mail, hand delivery, overnight carrier, certified mail or email (with follow-up in hard copy) in a package showing the following information on the outside:

- Bidder's Complete Name and Address
- Solicitation Number: RFQ #2321
- Bid Due Date and Time: Same as indicated in Section 1.3 - Key Events

RFQ No. 2321

Warehousing & Distribution Services Region A – Allegany, Genesee, Livingston, Monroe, Orleans, Steuben, and Wyoming

- Title: Warehousing and Distribution Services for REGION A – Allegany, Genesee, Livingston, Monroe, Orleans, Steuben, and Wyoming Counties

NYS Office of General Services

Division of Financial Administration – Contract Unit

32nd Floor, Corning Tower, Empire State Plaza

Albany, NY 12242

Attn: Dan Schenkman

RFQ #2321

Or by email to: Daniel.schenkman@ogs.ny.gov.

Bids must be received in the above office on or before 2:00 PM on the date indicated in Section 1.3 - Key Events. Bidders assume all risks for timely, properly submitted deliveries.

The received time of bids will be determined by the clock at the above noted location.

2. Scope of Work

2.1 Contractor Service Requirements

- A. The Contractor agrees to adhere to all State and Federal regulations in connection with the handling, storage and distribution of any commodities.
- B. The Contractor agrees to accept, unload, remove, and place into storage in their facility, shipments of USDA commodities allocated by NYS OGS for distribution to eligible recipient agencies. Incoming USDA loads must be accepted for delivery at minimum, between 7:00 A.M and 2:00 P.M. Contractor may not charge USDA carrier any fees for the delivery of USDA commodities or further processed USDA commodities.
- C. Contractor agrees to clearly mark each pallet of USDA foods received for this account to ensure that these items are easily identified. This may include adding a label to the outside of each pallet.
- D. USDA foods will begin to arrive immediately after approval of the contract and April will typically be the last month USDA deliveries will be made. Deliveries to schools will begin immediately and typically end in May with light “clean up” deliveries occurring in June. It is not NYS OGS’ intention to carry over any product during the summer months.
- E. Contractor must distribute USDA commodities for the Summer Feeding Program in June each year.
- F. The Contractor agrees to immediately tally commodities being placed for unloading and storage and prepare any reports or tallies that are required by OGS and forward such reports and tallies promptly to OGS. Quantities and varieties of food can change without notice. If quantities of food rise beyond current estimates, the Contractor’s facility will be capable to store and handle all foods allocated to it. The State of New York bears no responsibility to the Contractor if quantities drop below current estimates as indicated on the Bid Proposal Form. The Contractor agrees to physically segregate all USDA foods. The Contractor must track all cases received by the pack date or best if used by date. These lots/products must be rotated on a first-in, first-out basis except in cases where the packaging date of the incoming shipment precedes that of earlier shipments. In such instances, the packaging date will determine order of distribution. If a truck arrives at the facility and the arriving load was pre-scheduled with the Contractor by OGS, and the unloading of the trailer is delayed for an unreasonable amount of time causing the trucker to incur any additional costs, payment of said costs will be the sole responsibility of the Contractor.
- G. The Contractor agrees to receipt for each load in the USDA web-based system within 2 calendar days of receiving the load.
- H. The Contractor agrees to immediately notify OGS of any shortages, overages or damages on a delivery.
- I. The Contractor shall store such commodities into dry, chilled or frozen storage environments in accordance with the nature of the product, accepted practice and any instructions forwarded to the Contractor by NYS OGS with each advice of shipment (Bill of Lading). Storage environments should be maintained at the following temperatures: Dry - between 50 °F and 70 °F; Cooler – Between 32 °F and 40 °F, Freezer - 0 °F. Daily freezer / refrigerator logs must be maintained to ensure product safety. Those commodities requiring refrigeration or frozen storage will be kept under protection of mechanical refrigeration. Quantities and varieties of food can change without notice. If quantities of food rise beyond current estimates, the facility will be expected to handle all foods allocated to it. New York State bears no fiscal responsibility to the facility if quantities drop below current estimates as indicated on the Bid Proposal Form.

- J. The minimum square footage requirements are listed below:
1. 10,000 square feet of dry storage (Ventilated area needed to maintain between 50- and 70-degrees Fahrenheit)
 2. 10,000 square feet of frozen storage (0 degrees Fahrenheit)
 3. 2,000 square feet of chilled storage (32 to 40 degrees Fahrenheit depending on the item being stored)
- K. The minimum square footage requirements (above) are based in part on the estimated annual per case volume of each of the storage environments listed below:
1. Dry - 30,000 cases
 2. Frozen - 30,000 cases
 3. Cooler - 8,000 cases
- L. The Contractor shall deliver the commodities for OGS to designated recipient agencies. Each agency must sign for all commodities received. All cases will be allocated to a recipient agency, and thus all contents of each incoming truckload will be accounted for. The Contractor will be responsible for downloading the agency allocation breakdown for each incoming USDA load utilizing a USDA web-based system.
- Attached is a list of current recipient agencies in REGION A. Please note that the list is subject to change during the term of the contract. Also, each recipient agency can have multiple delivery locations.
- M. The Contractor must have an active high-speed Internet connection in order to utilize the USDA web-based system for reviewing and receiving of USDA commodities.
- N. The Contractor must provide all recipient agencies with a weekly electronic report of USDA foods that are allocated to each agency and are therefore available to order. In addition, the Contractor must also provide OGS with a weekly electronic master list, which is to include the information for every agency.
- O. The Contractor must generate delivery paperwork for recipient agency signature. A copy of signed paperwork is to be maintained by contractor and recipient agency.

2.2 Care of Commodities

- A. The Contractor must exercise the highest degree of diligence to prevent loss or damage of such commodities due to fire, theft, infestation, or deterioration, or any other cause during the time when said commodities are stored in its facility or subject to the control of the Contractor.
- B. Any loss of USDA food must immediately be reported to NYS OGS. The Contractor must replace these items with an equal quality product to the recipient agency. Any replacement must be 100% domestic origin, no international substitutions will be allowed. Overages and shortages between physical inventory and book inventory shall be reconciled by the total value of such commodities. Reconciliation shall take place at the annual physical inventory with the Contractor providing any documentation of replacement items to assist in the offset process. Any overages continue to be the property of NYS OGS.
- C. The Contractor shall obtain and provide copies to NYS OGS of all necessary licenses and permits. Additionally, Contractor shall maintain good care of warehouse premises, fixtures and appurtenances. The Contractor must comply with all laws, rules, orders, ordinances and regulations, which are applicable to the premises, of the borough, city, county, municipality, bureau or official board thereof (i.e.: Board of Fire Underwriters) having jurisdiction.
- D. The Contractor must have, or agree to install and maintain, a heat or smoke activated fire alarm

system with central station monitoring or a working sprinkler system.

- E. The Contractor must have, or agree to install and maintain, accurate continuous recording temperature devices with attached charts. These charts are to be kept on file during the term of this contract and for six months following the end of the contract. Charts shall be available to NYS OGS for inspection at any time.
- F. The Contractor shall keep the premises clean and protected from infestation and at all times and maintain a passing score from NYS Department of Agriculture and Markets. Approved rodent bait traps must be installed and maintained and a chart of their location noting maintenance dates kept for visual inspection by NYS OGS. It is recommended that Integrated Pest Management (IPM) methods be utilized. Food products must be stacked no closer than 12" from any wall or partition and 6" from the floor.
- G. The Contractor shall not leave any damaged product exposed in rooms where good product is stored. Floors must be swept and kept free of dust and debris. Cartons and bags must be free from dust or dirt.
- H. The Contractor must have a current and active 'food safety' plan in place. Contractor's facility must have proper sanitation, construction, inventory control procedures and security. At any time NYS OGS can perform an on-site inspection to verify these requirements are met, subsequent to the contract award.
- I. The freezer temperature shall be maintained at 0 degrees Fahrenheit, while the cooler temperature shall be maintained at 40 degrees Fahrenheit or below for both storage and distribution of foods.

2.3 Damages

- A. The Contractor shall examine each shipment for possible shortage or damage and shall immediately notify NYS OGS of any shortage or damage. In the case of shipments containing damaged or poor condition commodities not exceeding 50% of total load capacity, the Contractor shall immediately notify NYS OGS, by telephone, of gross damage, shall proceed to take necessary steps to salvage such damaged commodities and shall, not more than five days thereafter, notify NYS OGS of net damages. In the case of shipments containing damaged or poor condition commodities exceeding fifty percent of total load capacity, the Contractor shall immediately notify NYS OGS, by telephone, of the condition of such shipment but shall not unload or otherwise handle the same until instructions are received from NYS OGS. Commodities found unfit for human consumption shall be disposed of in accordance with specific instructions to be given in each case by NYS OGS. Contractor shall be responsible for the disposal of any defective product(s) by order of NYS OGS Division of Food Distribution and Warehousing as instructed.
- B. It is understood and agreed that any cost incurred by the Contractor in connection with the disposition or salvage of damaged commodities shall be reimbursed by the delivering carrier or such other party as may be found to be responsible for the damage.

2.4 Deliveries

- A. Contractor vehicles used for commodity distribution must be either:
 - 1. Vans and/or trucks for delivery of dry items
 - 2. Dual compartment trucks for combined deliveries of dry items and refrigerated/frozen items
 - 3. Single compartment refrigerated trucks (0 degrees Fahrenheit) for separate or integrated deliveries of dry items and refrigerated/frozen items.
- B. The number of vehicles required will depend on the size and functionality of the trucks used for distribution.

- C. Deliveries to schools shall be made twice each month, between the months of September through June. All deliveries must be made Monday through Friday (excluding holidays) between the hours of 7:00 A.M and 2:00 P.M., unless special arrangements are made between the recipient and the Contractor.

A single delivery can be to multiple buildings within a school district. If a district has three buildings, then they can request two deliveries to each location twice per month. A breakdown of all current locations is attached but may be modified during the contract period.

Recipient agencies are required to provide a list of observed holidays and other closings to the Contractor. Contractors will deliver on the same day of each scheduled week, unless there is an emergency at which time the Contractor shall notify each recipient agency affected by the emergency and reschedule the delivery. Contractors are not allowed to charge for unscheduled deliveries which the recipient agency is unable to accept. An alternate delivery schedule can be used, if written consent exists between both the Contractor and the recipient agency.

Please note that if multiple drops are made within the same school campus, this will be considered to be one drop for the purposes of billing.

- D. No “case minimum delivery order” shall be applied to this contract.
- E. The Contractor must review, verify and enter all incoming loads on USDA’s web-based system. Should the Contractor, for any reason, be unable to store any or all of a commodity scheduled for delivery, Contractor shall notify OGS as soon as a potential problem is known to exist.
- F. It is agreed by the Contractor that upon receiving a load of USDA food, the Contractor will promptly store such commodities in its warehouse and will electronically receive each shipment utilizing a USDA web-based system within two calendar days of receiving the load. Any discrepancies in amounts of commodities received and amounts shown on notices of shipment must be noted in the USDA web-based system.
- G. The Contractor will be responsible for any charges for detention / demurrage or other charges which may accrue after a truck has been placed for unloading by order of OGS. If the Contractor omits an item(s) in error, the item(s) can be included in the school’s next scheduled delivery, but only if the school agrees. If the school does not agree to wait for their next scheduled delivery, the Contractor has (three working days to deliver the omitted item(s), at no additional charge.
- H. Drivers and/or helpers shall deliver merchandise to designated staging areas at each delivery site. Drivers and/or helpers shall not be required to place merchandise in holding rooms, cabinets, coolers, or freezers. Drivers and/or helpers shall request the authorized school receiver, or the designated representative to verify the accuracy of items, quantities of each item, total quantities, and condition of merchandise. Each delivery ticket/slip must be signed and accepted by a designated school receiver and one copy left at the school. The designated school receiver shall note shortages, damages, etc. on each ticket/slip. The recipient agency must provide signed withdrawal orders for any commodities received.
- I. Contractors may deliver donated foods in straight loads containing only donated foods or in mixed loads with other commercially purchased items, as long as the other terms of this contract are satisfied.
- J. USDA foods may not be delivered with chemicals or other products which may be harmful to the quality or safety of the Food or Commodities.

2.5 Commodity Holds and Recalls

Periodically, the USDA may announce that a particular commodity must be placed on “Hold”. In more serious situations, the USDA may actually “Recall” the product. If a commodity “Recall” occurs, OGS retains the authority to contact the Contractor and direct that a particular commodity be disposed of. It is expressly

understood that the disposal process may in many cases cause the Contractor to incur charges. In these cases, OGS will work on behalf of the Contractor to seek full reimbursement of said charges from the USDA. Although OGS would react timely on behalf of the Contractor, it could be several months before the Contractor will receive their reimbursement. In addition, OGS can only seek a reimbursement when the Contractor can provide documented proof that disposal charges were incurred.

2.6 Emergency Services

Contractor must be available on a 24 hour, seven days a week basis to respond to an emergency call within one hour and be readily available off hours to accommodate USDA retrieval of donated foods from the contractor's warehouse in the event of an emergency. For example, an emergency call from OGS may be executed during a State of Emergency where locally stored USDA donated foods are required in emergency situations (i.e., Hurricane Sandy).

2.7 Staffing Expectations

The Office of General Services expects that all services will be conducted diligently and effectively under the oversight of OGS staff. Further, it is expected that:

- All Contractor's staff shall conduct themselves in a professional manner with OGS staff and with the general public.
- All Contractor's staff shall comply with all rules and requirements of this contract, including the drug and alcohol policies.

2.8 Administrative and Reporting Requirements

The Contractor will be responsible for the completion of a variety of administrative and reporting requirements, at no additional cost to OGS. The Contractor shall provide OGS with a monthly inventory taken from the warehouse records. Such reports shall be submitted within five days after the close of business for that month to OGSDonatedFoods@ogs.ny.gov.

A physical inventory shall be taken annually, or at any such time as determined by OGS. Contractor shall provide reasonable access to the commodities when physical inventories are conducted at no extra charge to OGS.

The Contractor shall maintain accurate records and accounts of all services rendered under this contract. Reports must provide the following information:

- Provide all recipient agencies with a weekly electronic report of USDA foods that are allocated to each agency and are therefore available to order. In addition, the Contractor must also provide OGS with a weekly electronic master list, which is to include the information for every agency.
- Sales Orders received for the monthly reporting period:
 - Beginning inventory by material;
 - Total received by material;
 - Total distributed by material;
 - Adjustments;
 - Ending Inventory by Material.
- List the distribution of Sales Orders to Recipients;
- List the deliveries to Recipients by:
 - Recipient;
 - Delivered by stop / location.

During the term of this contract, the Contractor shall maintain a designated officer or employee as its representative for contact with the State and for all communication and transactions relating to this contract. The Commissioner's designated representative for all purposes of this contract shall be the Director of the Division of Food Distribution and Warehousing for the Office of General Services.

2.9 OSHA (Occupational Safety & Health Administration) Training Requirements

2.9.1 OGS Facility Manager's Obligations

Prior to beginning contract work/work assignment, the OGS Facility Manager or Designee shall inform or make available the Contractor/Contractor's representative(s) of the known specific hazard(s) and chemical(s) they may encounter while performing their contract obligations. For example; testing of materials may be performed or previous reports may be available to inform on the location of Asbestos Containing Materials, lead or other environmental concerns if present, and any site-specific work practices that may be necessary to conduct work safely and in compliance with federal or state standards and OGS procedures such as those involving Lockout/Tagout and electrical procedures.

The Contractor/Contractor's Representative(s) shall also be provided with information about the use and provisions for Personal Protective Equipment required for the work. **Contractor/Contractor's Representative shall provide a signed acknowledgement to the OGS Facility Manager or OGS Designee that they were provided with this information.**

2.9.2 Contractor / Contract Employee Obligations

A. General Contract Obligations:

Prior to or upon first reporting to the work location for assignment, the Contractor/Contractor employee(s) and employees of Sub-Contractors must present to the OGS Facility Manager or OGS Designee proof of completion of the OSHA required training for the following, topic areas including but not limited to:

- 1) Hazard Communication,
- 2) Personal Protective Equipment.

For environmental health and safety emergencies, an emergency contact must be provided for the facility manager or designee to contact prior to any work commencing. Any changes to this contact, including name and or contact information must be communicated to the OGS Designee immediately.

B. Specific Field-of-Work Requirements:

In circumstances where specific OSHA or NYS Department of Labor regulated work is required, the Contractor/Contract Employee(s) shall have all pertinent and up-to-date certifications beyond the "awareness" level as required by regulations for the specific work. Onsite employee will be trained to do the work, supervised by higher knowledge/training,

It is the Contractor's responsibility to provide the OGS Facility Manager or OGS Designee with all employee updates and/or renewals for the above general contract obligations and specific field of work requirements specified training.

The Contractor must coordinate with OGS to be informed of the site's Emergency Action Plan.

Note: Contractor's/Contractor's Employee(s) and employees of Sub-Contractors failure to provide such documentation to the OGS Facility Manager or OGS Designee upon or prior to employee reporting

to their initial work assignment may result in OGS rejecting the employee(s) until that documentation is provided.

BID PROPOSAL FORM

NYS Office of General Services
 Financial Administration
 32nd FL - Corning Tower, Empire State Plaza
 Albany, NY 12242

CONTRACT NO. _____
 (to be completed by agency)

Contractor's Name _____

NOTE: This Bid Proposal Form must be completed and signed.

The above Contractor Agrees to provide all warehousing, storage, handling and delivery of USDA food commodities and processed commodities in Region A – for the Counties of Allegany, Genesee, Livingston, Monroe, Orleans, Steuben, and Wyoming in accordance with the specifications in this RFQ for the prices bid below:

Item A: Cost per case for received, stored and delivered commodities (see Section 1.6 - Price):

<u>*# of Cases</u>	<u>**Est. #of Cases</u>	<u>X</u>	<u>\$ Amount/case</u>	<u>X</u>	<u>***# of months</u>	<u>Total</u>
	<u>/Month</u>					
1) 1 to 99	3,000	X	\$_____/case	X	10	= \$_____
2) 100 to 199	2,000	X	\$_____/case	X	10	= \$_____
3) 200+ cases	<u>2,200</u>	X	\$_____/case	X	10	= \$_____

Total est. # of cases /mo = 7,200

A4) SUBTOTAL of A1 through A3 = \$_____

Item B: Monthly Storage Cost per Case (for items exceeding 60 days - See Section 1.6 - Price)

1) Estimated 600 cases /mo (x) \$_____/case = \$_____/mo (x) 2 months

B1) Total = \$_____

GRAND TOTAL ANNUAL BID (A4 + B1) = \$_____

* See Section 1.6 - Price
 ** Estimates are for bid evaluation purposes only.
 *** The food distribution program is based on 10 months per year.

 DATE

 SIGNATURE

 PRINT NAME / TITLE

RA Code	Name	Company	Address	Address 2	City/Town	COUNTY	State	ZIP	Email Address	Phone Number
A003	Joseph Munno	University Preparatory Charter School for Young	1290 Lake Avenue		Rochester	Monroe	NY	14613	joseph.munno@uprep.org	(585) 672-1280
A004	Sheri Frail	Avoca CSD	17-29 Oliver Street - Box G		Avoca	Steuben	NY	14809	sfrail@gstboces.org	(607) 566-2221 x1145
A005	Heather Wakeley	Alfred Almond Central School	6795 State Route 21		Almond	Allegany	NY	14804	hwakeley@gstboces.org	(607) 276-6550
A006	Greg Elliott	Canaseraga Central School	4-8 Main Street		Canaseraga	Allegany	NY	14822	gelliott@gstboces.org	(607) 545-6421
A007	Patti Battista	Hope Hall	1612 Buffalo Road		Rochester	Monroe	NY	14624	patti.battista@hopehall.org	(585) 426-0210
A009	Sandi DeBruycker	Avon Central School	245 Clinton Street		Avon	Livingston	NY	14414	sdebruycer@gvboces.org	(585) 226-2455
A010	Sheri Frail	Bath CSD	25 Ellas Avenue		Bath	Steuben	NY	14810	sfrail@gstboces.org	(607) 776-3301 x1706
A011	Batavia Senior High School	Batavia CSD	260 State Street		Batavia	Genesee	NY	14020	sslate@bataviacs.org	(585) 343-2480 x1007
A011	John Kennedy Intermediate	Batavia CSD	166 Vine Street		Batavia	Genesee	NY	14020	sslate@bataviacs.org	(585) 343-2480 x1007
A011	Batavia Middle School	Batavia CSD	96 Ross Street		Batavia	Genesee	NY	14020	sslate@bataviacs.org	(585) 343-2480 x1007
A015	Bradford Central School	Bradford Central School	2820 State Route 226		Bradford	Steuben	NY	14815	pdrumm@gstboces.org	(607) 583-4616
A016	James Liebow	Brockport High School	Brockport Central School District	40 Allen Street - Bldg.700	Brockport	Monroe	NY	14420	james.liebow@bcs1.org	(585) 637-1846
A016	James Liebow	Oliver Middle School	Brockport Central School District	40 Allen Street - Bldg 600	Brockport	Monroe	NY	14420	james.liebow@bcs1.org	(585) 637-1846
A016	James Liebow	Fred Hill School	Brockport Central School District	40 Allen Street - Bldg 500	Brockport	Monroe	NY	14420	james.liebow@bcs1.org	(585) 637-1846
A016	James Liebow	Elizabeth Barclay School	Brockport Central School District	40 Allen Street - Bldg 400	Brockport	Monroe	NY	14420	james.liebow@bcs1.org	(585) 637-1846
A016	James Liebow	John Ginther School	Brockport Central School District	40 Allen Street - Bldg 300	Brockport	Monroe	NY	14420	james.liebow@bcs1.org	(585) 637-1846
A017	Genesee Valley BOCES	Alexander Central School District	3314 Buffalo Street		Alexander	Genesee	NY	14005	dnaples@gvboces.org	(585) 346-4000 x4302
A031	Eugenio Maria De Hostos	Eugenio Maria De Hostos	938 Clifford Avenue		Rochester	Monroe	NY	14621	Jbarry@emhcharter.org	(585) 544-6170
A031	Eugenio Maria De Hostos	Eugenio Maria De Hostos	1069 Clifford Avenue		Rochester	Monroe	NY	14621	Jbarry@emhcharter.org	(585) 697-7115
A033	Richard J. Carando	St Pius X School	3000 Chili Avenue		Rochester	Monroe	NY	14624	rcarando@dor.org	(585) 426-4028
A039	Susan Presher	Caledonia Mumford CSD	99 North Street		Caledonia	Livingston	NY	14423	spresher@cal-mum.org	(585) 538-3462
A040	Kathleen K Palmer	Wheatland-Chili CSD	940 North Road		Scottsville	Monroe	NY	14546	kathleen_palmer@wheatland.k12.ny.us	(585) 889-6257
A042	Heather Wakeley	Canisteo Greenwood Central School	84 Greenwood Street		Canisteo	Steuben	NY	14823	hwakeley@gstboces.org	(607) 698-4225 x2127
A042	Heather Wakeley	Canisteo Greenwood Central School	120 Greenwood Street		Canisteo	Steuben	NY	14823	hwakeley@gstboces.org	(607) 698-4225 x2127
A044	Tim Swisher	Hornell City School District	134 Seneca Street		Hornell	Steuben	NY	14843	tswisher@gstboces.org	(607) 324-3759
A045	Dansville Central School	Dansville Central School District	284 Main Street		Dansville	Livingston	NY	14437	morrow@dansvillecsd.org	(585) 335-4010
A046	Honeoye Falls-Lima CSD	Honeoye Falls-Lima CSD	83 East Street		Honeoye Falls	Monroe	NY	14472	Kathy.Palmer@hflcsd.org	(585) 624-7043
A048	East Rochester Jr./Sr HS	East Rochester UFSD	222 Woodbine Avenue		East Rochester	Monroe	NY	14445	Bernard_Joswick@er.monroe.edu	(585) 248-6324
A050	Jasper-Troupsburg CSD	Jasper-Troupsburg CSD	3769 St. Rt 417		Jasper	Steuben	NY	14855	tmccarthy@gstboces.org	(607) 792-3675
A052	Greg Elliott	Prattsburgh Central School District	1 Academy Street		Prattsburgh	Steuben	NY	14873	gelliott@gstboces.org	(607) 522-6210
A053	Dawn Reniff	Genesee Valley Central School	1 Jaguar Drive		Belmont	Allegany	NY	14813	dreniff@genvally.org	(585) 268-7916
A055	Lisa Crnkovich	Elba Central School	57 South Main Street		Elba	Genesee	NY	14058	lcrnkovich@elbacsd.org	(585) 757-9967 x1010
A057	Fairport High School	Fairport Central School District	1 Dave Paddock Way		Fairport	Monroe	NY	14450	mresavage@fairport.org	(585) 421-2323
A058	Karen Bronson Clark	Monroe #1 BOCES-Foreman Center	41 O'Connor Road		Fairport	Monroe	NY	14450	karen_clark@boces.monroe.edu	(585) 387-3830
A058	Karen Bronson Clark	Monroe #1 BOCES-Bird/Morgan	120 East Avenue		East Rochester	Monroe	NY	14445	karen_clark@boces.monroe.edu	(585) 387-3830
A058	Karen Bronson Clark	Monroe #1 BOCES Foreman Center	41 O'Connor Road		Fairport	Monroe	NY	14450	karen_clark@boces.monroe.edu	(585) 387-3830
A058	Karen Bronson Clark	Monroe #1 BOCES	120 East Avenue		East Rochester	Monroe	NY	14445	karen_clark@boces.monroe.edu	(585) 387-3830
A059	Letchworth Central	Sodexo	5550 School Road		Gainesville	Wyoming	NY	14066	karen.almeter@sodexo.com	(585) 493-5755
A061	Deena Kingston	Geneseo Central School	4050 Avon Road		Geneseo	Livingston	NY	14454	deenakingston@geneseocsd.org	(585) 243-3450
A068	Geraldo Torres	Rush-Henrietta CSD	649 Erie Station Road		West Henrietta	Monroe	NY	14586	gtorres@rhnnet.org	(585) 359-5388
A069	Churchville-Chili Senior High	Churchville-Chili Central School	5786 Buffalo Road		Churchville	Monroe	NY	14428	scortese@cccsd.org	(585) 293-1800 x2690
A069	Churchville-Chili Middle School South	Churchville-Chili Central School	137 Fairbanks Road		Churchville	Monroe	NY	14428	myehl@cccsd.org	(585) 293-1800 x1340
A069	Churchville-Chili Middle School North	Churchville-Chili Central School	139 Fairbanks Road		Churchville	Monroe	NY	14428	msisson@cccsd.org	(585) 293-1800 x2590
A069	Fairbanks Rd Elementary	Churchville-Chili Central School	175 Fairbanks Road		Churchville	Monroe	NY	14428	ljohnson@cccsd.org	(585) 293-1800 x2230
A069	Churchville Elementary	Churchville-Chili Central School	36 West Buffalo Street		Churchville	Monroe	NY	14428	jmccane@cccsd.org	(585) 293-1800 x7070
A069	Chestnut Ridge Elementary	Churchville-Chili Central School	3560 Chili Avenue		Rochester	Monroe	NY	14624	eloomis@cccsd.org	(585) 293-1800 x6110
A071	Holley Central School	Holley Central School	3800 North Main Street		Holley	Oleas	NY	14470	vscroger@holleycsd.org	(585) 638-6316
A073	Liz Tobey	Kendall Central Jr. Sr. High School	16887 Roosevelt Highway		Kendall	Oleas	NY	14476	ltobey@kendallschools.org	(585) 659-8956
A073	Linda Crawford	Kendall Elementary School	1932 Kendall Road		Kendall	Oleas	NY	14476	lcrawford@kendallschools.org	(585) 659-8943
A076	Tana Acampora	Immaculate Conception School of Allegany County	24 Maple Avenue		Wellsville	Allegany	NY	14895	icslunch@gmail.com	(585) 593-4850
A080	Sheri Frail	Hammondsport CSD	8272 Main Street		Hammondsport	Steuben	NY	14840	sfrail@gstboces.org	(607) 569-5200 x5263
A080	Sheri Frail	Hammondsport CSD	8272 Main Street		Hammondsport	Steuben	NY	14840	sfrail@gstboces.org	(607) 569-5200
A081	LeRoy Central School	LeRoy Central School	2-6 Trigon Park		LeRoy	Genesee	NY	14482	llocke@leroycsd.org	(585) 768-5509

RA Code	Name	Company	Address	Address 2	City/Town	COUNTY	State	ZIP	Email Address	Phone Number
A083	Livonia Middle/ High School	Livonia Central School District	2 Bulldog Blvd		Livonia	Livingston	NY	14487	kodrzywolski@livoniacsds.org	(585) 346-4000 x4060
A084	Byron Bergen CSD	Byron Bergen CSD	6917 West Bergen Road		Bergen	Genesee	NY	14416	mdellapenna@bbschools.org	(585) 494-1220
A090	Mt. Morris Central School	Mt. Morris Central School	30 Bonadonna Avenue		Mt. Morris	Livingston	NY	14510	bpopp@mtmorriscsd.org	(585) 658-5001
A101	Kimberly Flint	Keshequa Central School	13 Mill Street		Nunda	Livingston	NY	14517	kflint@keshequa.org	(585) 468-2900 x1173
A102	Oakfield Alabama CSD	Oakfield Alabama CSD	7001 Lewiston Road		Oakfield	Genesee	NY	14125	mdellapenna2@oahornets.org	(585) 948-5211
A104	Jim Tyx	Pavilion Central School District	7014 Big Tree Road		Pavilion	Genesee	NY	14525	jtyxpcs.k12.ny.us	(585) 584-3115
A105	Bay Trail Middle School	Penfield CSD	1760 Scribner Road		Penfield	Monroe	NY	14526	dmack@penfield.edu	(585) 249-6471
A105	Penfield High School	Penfield CSD	25 High School Drive		Penfield	Monroe	NY	14526	baskloff@penfield.edu	(585) 249-6789
A105	Cobbles Elementary	Penfield CSD	140 Gebhardt Drive		Penfield	Monroe	NY	14526	gseegler@penfield.edu	(585) 249-6511
A105	Harris Hill Elementary	Penfield CSD	2126 Penfield Road		Penfield	Monroe	NY	14526	nbrown@penfield.edu	(585) 249-6619
A105	Indian Landing Elementary	Penfield CSD	702 N Landing Road		Penfield	Monroe	NY	14625	gstgeorge@penfield.edu	(585) 249-6904
A106	Perry Central Schools	Perry Central School District	33 Watkins Avenue		Perry	Wyoming	NY	14530	bpopp@perry.k12.ny.us	(585) 237-2121 x2271
A108	Barbara Schirmer	York Central School District	2578 Genesee Street		Retsof	Livingston	NY	14539	bschirmer@yorkcsd.org	(585) 243-1730 x2549
A110	Brighton High School	Brighton Central Schools	1150 Winton Road S		Rochester	Monroe	NY	14618	nicole_vandermeid@bcsd.org	(585) 242-5200 x5245
A110	Twelve Corners Middle School	Brighton Central Schools	2643 Elmwood Avenue		Rochester	Monroe	NY	14618	nicole_vandermeid@bcsd.org	(585) 242-5200 x5245
A110	French Road Elementary School	Brighton Central Schools	488 French Road		Rochester	Monroe	NY	14618	nicole_vandermeid@bcsd.org	(585) 242-5200 x5245
A110	Council Rock Primary School	Brighton Central Schools	600 Grosvenor Road		Rochester	Monroe	NY	14618	nicole_vandermeid@bcsd.org	(585) 242-5200 x5245
A113	Eastridge High School	East Irondequoit Schools	2350 East Ridge Road		Rochester	Monroe	NY	14622	maureen_dimaria@eastiron.monroe.edu	(585) 339-1577
A113	EI Middle School	East Irondequoit Schools	155 Densmore Road		Rochester	Monroe	NY	14609	maureen_dimaria@eastiron.monroe.edu	(585) 339-1577
A113	Ivan Green Primary School	East Irondequoit Schools	800 Brown Road		Rochester	Monroe	NY	14622	maureen_dimaria@eastiron.monroe.edu	(585) 339-1577
A113	Helendale Road Primary School	East Irondequoit Schools	220 Helendale Road		Rochester	Monroe	NY	14609	maureen_dimaria@eastiron.monroe.edu	(585) 339-1577
A113	Durand-Eastman Intermediate School	East Irondequoit Schools	95 Point Pleasant Road		Rochester	Monroe	NY	14622	maureen_dimaria@eastiron.monroe.edu	(585) 339-1577
A113	Laurel-Pardee Intermediate School	East Irondequoit Schools	600 Pardee Road		Rochester	Monroe	NY	14609	maureen_dimaria@eastiron.monroe.edu	(585) 339-1577
A114	RCSD	Central Kitchen	835 Hudson Avenue Bldg 51		Rochester	Monroe	NY	14621	raymond.meyer@rcsdk12.org	(585) 336-4115
A116	Gates Chili Middle School	Gates Chili School District	2 Spartan Way		Rochester	Monroe	NY	14624	deborah_beauvais@gateschili.org	(585) 247-5050 x31403
A116	Gates Chili High School	Gates Chili School District	1 Spartan Way		Rochester	Monroe	NY	14624	deborah_beauvais@gateschili.org	(585) 247-5050 x31403
A116	Florence Brasser Elementary School	Gates Chili Schools	1000 Chili Center- Coldwater Road		Rochester	Monroe	NY	14624	deborah_beauvais@gateschili.org	(585) 247-5050 x31403
A116	Paul Road School	Gates Chili Schools	571 Paul Road		Rochester	Monroe	NY	14624	deborah_beauvais@gateschili.org	(585) 247-5050 x31403
A116	Walt Disney Elementary School	Gates Chili Schools	175 Coldwater Road		Rochester	Monroe	NY	14624	deborah_beauvais@gateschili.org	(585) 247-5050 x31403
A116	Neil Armstrong Elementary School	Gates Chili Schools	3273 Lyell Road		Rochester	Monroe	NY	14606	deborah_beauvais@gateschili.org	(585) 247-5050 x31403
A117	Greece School Storage Freezer	Greece Central Schools	120 Island Cottage Road		Rochester	Monroe	NY	14612	philip.levy@greececsd.org	(585) 966-2469
A120	Irondequoit High School	West Irondequoit Central Schools	260 Cooper Road		Rochester	Monroe	NY	14617	betsy_logiudice@westiron.monroe.edu	(585) 336-2953
A129	Sharon Dentinger	Spencerport Central School	High School West	2707 Spencerport Road	Spencerport	Monroe	NY	14559	sdentinger@spencerportschools.org	(585) 349-5291
A129	Gary Miner	Spencerport Central School	High School East	2707 Spencerport Road	Spencerport	Monroe	NY	14559	gminer@spencerportschools.org	(585) 349-5290
A129	Jackie Corbett	Spencerport Central School	Cosgrove Middle School	2749 Spencerport Road	Spencerport	Monroe	NY	14559	jcorbett@spencerportschools.org	(585) 349-5290
A129	Lisa Varley	Spencerport Central School	Bernabi Elementary	69 Lyell Avenue	Spencerport	Monroe	NY	14559	lvarley@spencerportschools.org	(585) 349-5290
A129	Heather Pharo	Spencerport Central School	Canal View Elementary	1 Ranger Road	Spencerport	Monroe	NY	14559	hpharo@spencerportschools.org	(585) 349-5290
A129	Cheryl Wagner	Spencerport Central School	Munn Elementary	2333 Manitou Road	Spencerport	Monroe	NY	14559	cwagner@spencerportschools.org	(585) 349-5290
A129	Cindy Ridd	Spencerport Central School	Taylor Elementary	399 Ogden Parma Townline	Spencerport	Monroe	NY	14559	cridd@spencerportschools.org	(585) 349-5290
A133	Warsaw Elementary School	Warsaw Central School district	153 West Buffalo Street		Warsaw	Wyoming	NY	14569	kodrzywolski@warsaw.k12.ny.us	(585) 786-8000 x1554
A134	Webster Schroeder High School	Webster Central School District	875 Ridge Road		Webster	Monroe	NY	14580	mark_balfour@websterschools.org	(585) 469-2576
A134	Webster Thomas High School	Webster Central School District	800 Five Mile Line Road		Webster	Monroe	NY	14580	mark_balfour@websterschools.org	(585) 469-2576
A134	Spry Middle School	Webster Central School District	119 South Avenue		Webster	Monroe	NY	14580	mark_balfour@websterschools.org	(585) 469-2576
A134	Willink Middle School	Webster Central School District	900 Publishers Parkway		Webster	Monroe	NY	14580	mark_balfour@websterschools.org	(585) 469-2576
A134	DeWitt Road Elementary	Webster Central School District	722 DeWitt Road		Webster	Monroe	NY	14580	mark_balfour@websterschools.org	(585) 469-2576
A134	Klem North Elementary	Webster Central School District	1015 Klem Road		Webster	Monroe	NY	14580	mark_balfour@websterschools.org	(585) 469-2576
A134	Klem South Elementary	Webster Central School District	1025 Klem Road		Webster	Monroe	NY	14580	mark_balfour@websterschools.org	(585) 469-2576
A134	Plank North Elementary	Webster Central School District	705 Plank Road		Webster	Monroe	NY	14580	mark_balfour@websterschools.org	(585) 469-2576
A134	Plank South Elementary	Webster Central School District	715 Plank Road		Webster	Monroe	NY	14580	mark_balfour@websterschools.org	(585) 469-2576
A134	Schlegel Road Elementary	Webster Central School District	1548 Schlegel Road		Webster	Monroe	NY	14580	mark_balfour@websterschools.org	(585) 469-2576
A134	State Road Elementray	Webster Central School District	1401 State Road		Webster	Monroe	NY	14580	mark_balfour@websterschools.org	(585) 469-2576
A154	Nazareth Elementary School		1001 Lake Avenue		Rochester	Monroe	NY	14613	kemmert@nazarethschools.org	(585) 458-3786
A175	Hilton High School	HCSD	400 East Avenue		Hilton	Monroe	NY	14468	sziobrowski@hilton.k12.ny.us	(585) 392-1000 x2152

RA Code	Name	Company	Address	Address 2	City/Town	COUNTY	State	ZIP	Email Address	Phone Number
A175	Quest Elementary	Hilton School District	225 West Avenue		Hilton	Monroe	NY	14468	szobrowski@hilton.k12.ny.us	(585) 392-1000 x2152
A175	Village Elementary	Hilton School District	100 School Lane		Hilton	Monroe	NY	14468	szobrowski@hilton.k12.ny.us	(585) 392-1000 x2152
A175	Northwood Elementary	Hilton School District	433 North Greece Road		Hilton	Monroe	NY	14468	szobrowski@hilton.k12.ny.us	(585) 392-1000 x2152
A175	Merton Williams	Hilton School District	200 School Lane		Hilton	Monroe	NY	14468	szobrowski@hilton.k12.ny.us	(585) 392-1000 x2152
A178	Bolivar-Richburg Central School	High School	100 School Street		Bolivar	Allegany	NY	14715	tmiddleton@brcs.wnyric.org	(585) 928-2561
A178	Bolivar-Richburg Central School	Elementary	Main Street		Richburg	Allegany	NY	14774	tmiddleton@brcs.wnyric.org	(585) 928-2561
A180	Bob Meyers	Wellsville Central School	50-98 School Street		Wellsville	Allegany	NY	14895	bmeyers@wlsv.org	(585) 596-2111
A180	Bob Meyers	Wellsville Middle/ High School	126 West State Street		Wellsville	Allegany	NY	14895	bmeyers@wlsv.org	(585) 596-2111
A181	Fillmore Central School	Fillmore Central School	104 West Main Street	PO Box 177	Fillmore	Allegany	NY	14735	pbeardsley@fillmorecsd.org	(585) 567-2251
A182	Scio Central School	Scio Central School	3968 Washington Street		Scio	Allegany	NY	14880	cwinchell@scio.wnyric.org	(585) 593-5510
A183	Carol Richmond	Andover Central School	31-35 Elm Street		Andover	Allegany	NY	14806	crichmond@andovercsd.org	(607) 478-8491 x233
A184	Crystal Malota	Cuba-Rushford Central School District	5476 Route 305 N		Cuba	Allegany	NY	14727	cmalota@crs.wnyric.org	(585) 968-2650 x4421
A185	Friendship Central School	Public School	46 West Main Street		Friendship	Allegany	NY	14739	msolomon@friend.wnyric.org	(585) 307-8373
A186	Joan Coleman	Whitesville Central School	692 Main Street		Whitesville	Allegany	NY	14897	jcoleman@whitesvillesd.org	(607) 356 3301
A187	Belfast Central School	Belfast Central School	1 King Street		Belfast	Allegany	NY	14711	pbeardsley@belf.wnyric.org	(585) 365-2646 x1107
A188	Pembroke Central School District	Pembroke School	Rte. 5 and 77, PO Box 308		Corfu	Genesee	NY	14036	imills@pembroke.k12.ny.us	(585) 599-4525 x1917
A189	Shannon Plath	Notre Dame High School	73 Union Street		Batavia	Genesee	NY	14020	shannon.plath@ndhsbatavia.com	(585) 343-2783 x116
A190	Lyndonville Central School	Lyndonville School	25 Housel Avenue		Lyndonville	Oleas	NY	14098	mhiggins@lyndonville.wnyric.org	(585) 765-3166
A191	Maria Heagerty	Wise Middle School	1016 Gwinn Street		Medina	Oleas	NY	14103	heagerty-maria@aramark.com	(585) 472-5054
A191	Maria Heagerty	Medina High School	11235 Maple Ridge Road		Medina	Oleas	NY	14103	heagerty-maria@aramark.com	(585) 472-5054
A191	Maria Heagerty	Oak Orchard Elementary School	335 W. Oak Street		Medina	Oleas	NY	14103	heagerty-maria@aramark.com	(585) 472-5054
A192	Albion High School	Sodexo	302 East Avenue		Albion	Oleas	NY	14411	maevonne.luckman@sodexo.com	(585) 589-2075
A192	Albion Middle School	Sodexo	254 East Avenue		Albion	Oleas	NY	14411	maevonne.luckman@sodexo.com	(585) 589-2075
A192	Albion Elementary School	Sodexo	324 East Avenue		Albion	Oleas	NY	14411	maevonne.luckman@sodexo.com	(585) 589-2075
A193	Wayland-Cohocton CSD	Wayland - Cohocton CSD	2350 Route 63		Wayland	Steuben	NY	14437	rmorrow@wccsk12.org	(585) 728-2150
A194	Kris Wicks	Attica Central	3338 E. Main Road		Attica	Wyoming	NY	14011	kwicks@atticacsd.org	(585) 591-0400 x1195
A303	William Cultrara	Genesee County Jail	14 West Main Street	Back Entrance	Batavia	Genesee	NY	14020	bcultrara@co.genesee.ny.us	(585) 343-0838 x3957
A310	Michele Buczek	NYSf/tBlind	2a Richmond Avenue		Batavia	Genesee	NY	14020	michele.buczek@nysed.gov	(585) 343-5384 x256
A395	Cathy Gallo	Rochester School For The Deaf	1545 St. Paul Street		Rochester	Monroe	NY	14621	cgallo@rsdeaf.org	(585) 336-5819
A395	Cathy Gallo	Rochester School For The Deaf	1545 St. Paul Street		Rochester	Monroe	NY	14621	cgallo@rsdeaf.org	(585) 336-5819
A398	Angela Feocco	Hillside Children's Center	410 Atlantic Avenue - Dock 1		Rochester	Monroe	NY	14609	afeocco@hillside.com	(585) 224-1016 or (585) 705-5947
A404	Baden Street Child Development Center	Baden Street Settlement	500 N Clinton Avenue		Rochester	Monroe	NY	14605	kbellis@badenstreet.org	(585) 232-4330
A409	Jennifer Harrison	Brockport Child Care Center	350 New Campus Drive		Brockport	Monroe	NY	14420	jharriso@brockport.edu	(585) 395-2274