

## **Conditions for Approval of NYSID to provide Mail Fulfillment Services**

To provide an opportunity for the State Procurement Council to fully evaluate the effect of this preferred source offering by NYSID on NYS businesses and Preferred Sources, the approval of NYSID to provide Mail Fulfillment Services, including the electronic delivery and digital printing of documents as a preferred source offering, is provisionally effective until at least the third meeting of the Council taking place in 2020, at which time the Council shall decide whether to (i) add Mail Fulfillment Services permanently to the List of Preferred Source Offerings (the "List"), (ii) eliminate Mail Fulfillment Services from the List, or (iii) extend the provisional effectiveness of Mail Fulfillment Services for further study.

To assist in the evaluation of this service offering, NYSID shall present at each Council meeting from January 2019 until the end of this provisional period a report showing the following information for each Mail Fulfillment Services contract:

Name of procuring agency

Name of Preferred Source

Date of contract and term of contract, if applicable

Brief description of contract scope

Status of contract (e.g., completed, 50% complete)

Value of contract

Number and type of documents digitally printed

Total labor hours

Total labor hours dedicated to digital printing

Percentage of contract labor hours dedicated to digital printing

Labor ratio of disabled to non-disabled workers on contract

Use of corporate partners for the non-printing component of the service

At any time during the provisional approval of Mail Fulfillment Services, the Council may, upon an affirmative vote on a motion, modify or eliminate the definition of Mail Fulfillment Services from the List. In the event that Mail Fulfillment Services is eliminated from the List or the definition is modified, such elimination or modification shall in no way affect the validity of any contract for Mail Fulfillment Services entered into prior to the date of such elimination or modification.