



# Bid Solicitation Update

**Subject:** Addendum 5: Revised Solicitation, Revised Appendix C, Revised Attachments (Attachments 1, 5, 6, 7, and 15), and 2<sup>nd</sup> Round of Inquiries and Responses

**DATE:** May 15, 2019

**IFB/RFP:** 23150                      **BID OPENING DATE | TIME:** June 6, 2019                      | 11:00                      AM

**GROUP | TITLE:** 77201 Intelligent Facility and Security Systems and Solutions

**OGS DESIGNATED CONTACTS:**

Michael DeCicco                      | CMS 1                      | 518-474-3562 | Michael.decicco@ogs.ny.gov  
Joseph Better

**Procurement Services has issued the following revised documents:**

1. Published all Inquiries received before April 23<sup>rd</sup>, 2019 and Procurement Services' responses
2. Revised Solicitation 23150
3. Revised Appendix C and Attachments (Attachments 1, 5, 6, 7, and 15)

This information is available on the OGS Website at the following link:

<https://ogs.ny.gov/procurement/bid-document-files-intelligent-facility-and-security-systems-and-solutions-statewide>

All responses to inquiries published by Procurement Services are expressly incorporated into this Addendum as if set forth herein at length. Procurement Services redacted the names of any Business Entity and corrected obvious clerical, grammatical, etc. errors to Inquiries.

Any material change has been highlighted in "Red" in the revised documents. Procurement Services has minor formatting, capitalization, punctuation, hyperlink, wording, and stylistic revisions.

Pursuant to OGS' Response # 35, in order to place Attachment 11 - *Lot 1 Manufacturer's Certificate*, Attachment 12 – *Lot 1 Distributor's Certificate*, Attachment 13 – *Lot 2 Manufacturer's Guarantee*, and/or Attachment 14 - *Lot 2 Distributor's Guarantee* on the Manufacturer's or Distributor's corporate letterhead, the Manufacturer or Distributor May remove the OGS Header, the note "Manufacturer to Affix Corporate Letterhead," and the "Instructions to Bidder/Contractor" from these forms, provided that the form Must list the following below the Manufacturer's or Distributor's corporate letterhead:

A) Attachment 11 – *Lot 1 Manufacturer's Certificate*:

Group 77201 – Solicitation 23150  
Security and Facility Systems and Solutions  
Attachment 11 – Lot 1 Manufacturer's Certificate

B) Attachment 12 – *Lot 1 Distributor's Certificate*:

Group 77201 – Solicitation 23150  
Security and Facility Systems and Solutions  
Attachment 12 – Lot 1 Distributor’s Certificate

C) Attachment 13 – *Lot 2 Manufacturer’s Guarantee*:

Group 77201 – Solicitation 23150  
Security and Facility Systems and Solutions  
Attachment 13 – Lot 2 Manufacturer’s Guarantee

D) Attachment 14 – *Lot 2 Distributor’s Guarantee*:

Group 77201 – Solicitation 23150  
Security and Facility Systems and Solutions  
Attachment 14 – Lot 2 Distributor’s Guarantee

No alterations or modifications to the terms and conditions of Attachment 11 - *Lot 1 Manufacturer’s Certificate*, Attachment 12 – *Lot 1 Distributor’s Certificate*, Attachment 13 – *Lot 2 Manufacturer’s Guarantee*, and/or Attachment 14 - *Lot 2 Distributor’s Guarantee* are permitted.

All other terms and conditions of the Solicitation remain unchanged. All Bids Shall be considered on the basis of this Amendment.

If submitting a bid, this addendum letter should be signed, attached to, and made a part of your bid.

BID OF (COMPANY): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

SIGNATURE OF BIDDER: \_\_\_\_\_

PRINTED COPY OF SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

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# Bid Solicitation Update

**Subject: Addendum 4: Bid Opening Date, MWBE and SDVOB Links**

**DATE:** May 7, 2019

**IFB/RFP:** 23150                      **BID OPENING DATE | TIME:** June 6, 2019                      | 11:00 AM

**GROUP | TITLE:** 77201 Intelligent Facility and Security Systems and Solutions

**OGS DESIGNATED CONTACTS:**

Michael DeCicco                      | CMS 1                      | 518-474-3562 | Michael.decicco@ogs.ny.gov  
Joseph Better

**Procurement Services has revised the Bid opening date for proposals for Solicitation 23150 to June 6, 2019 at 11:00 AM. Bids Must be delivered to the address indicated in Solicitation §4.7 Bid Delivery on or before the Bid opening date and time indicated in this addendum.**

Additionally, links in the Solicitation to the NYS Certified Minority- And Women-Owned Business (MWBE) Enterprises and Equal Employment Opportunities (EEO) For Minority Group Members and Women, and New York State Certified Service-Disabled Veteran Owned Businesses (SDVOB) have been updated to the following:

MWBE:  
<https://ogs.ny.gov/MWBE>

SDVOB:  
<https://ogs.ny.gov/Veterans/>

All other terms and conditions of the Solicitation remain unchanged. All Bids Shall be considered on the basis of this Amendment.

If submitting a bid, this addendum letter should be signed, attached to, and made a part of your bid.

BID OF (COMPANY): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

SIGNATURE OF BIDDER: \_\_\_\_\_

PRINTED COPY OF SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

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# Bid Solicitation Update

**Subject:** Addendum 3: Revised Solicitation, Revised Appendix C, Revised Attachments, Inquiries and Responses

**DATE:** April 12, 2019

**IFB/RFP:** 23150      **BID OPENING DATE | TIME:** May 14, 2019 | 11:00 AM

**GROUP | TITLE:** 77201 Intelligent Facility and Security Systems and Solutions

**OGS DESIGNATED CONTACTS:**

Michael DeCicco | CMS 1 | 518-474-3562 | Michael.decicco@ogs.ny.gov  
Joseph Better

**Procurement Services has issued the following revised documents:**

1. Published all Inquiries received before March 28<sup>th</sup>, 2019 and Procurement Services' responses
2. Revised Solicitation 23150
3. Revised Appendix C and Attachments (Attachments 1, 5, 7, 10, 11, 15, and 16).

This information is available on the OGS Website at the following link:

<https://ogs.ny.gov/procurement/bid-document-files-intelligent-facility-and-security-systems-and-solutions-statewide>

All responses to inquiries published by Procurement Services are expressly incorporated into this Addendum as if set forth herein at length. Procurement Services redacted the names of any Business Entity and corrected obvious clerical, grammatical, etc. errors to Inquiries.

Any material change has been highlighted in "Red" in the revised documents. Procurement Services has minor formatting, capitalization, punctuation, hyperlink, wording, and stylistic revisions.

Of specific note:

Attachment 11 - *Lot 1 Manufacturer's Certificate*, Attachment 12 – *Lot 1 Distributor's Certificate*, Attachment 13 – *Lot 2 Manufacturer's Guarantee*, and Attachment 14 - *Lot 2 Distributor's Guarantee* include a requirement that the Manufacturer or Distributor (as applicable) "Affix their corporate letterhead" to the document. This requirement means that the Manufacturer or Distributor Must either (1) Copy and paste the unamended and unaltered applicable Attachment onto their corporate letterhead, or (2) Affix their corporate letterhead to the applicable Attachment.

All other terms and conditions of the Solicitation remain unchanged. All Bids Shall be considered on the basis of this Amendment.

If submitting a bid, this addendum letter should be signed, attached to, and made a part of your bid.

BID OF (COMPANY): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

SIGNATURE OF BIDDER: \_\_\_\_\_

PRINTED COPY OF SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

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# Bid Solicitation Update

**Subject: Addendum 2: Revised Attachment 10 – Lot 1 Dealer Proposal Form and Pre-Bid Conference Information**

**DATE:** February 14, 2019

**IFB/RFP:** 23150                      **BID OPENING DATE | TIME:** May 14, 2019                      | 11:00                      AM

**GROUP | TITLE:** 77201 Intelligent Facility and Security Systems and Solutions

**OGS DESIGNATED CONTACTS:**

Michael DeCicco                      | CMS 1                      | 518-474-3562 | Michael.decicco@ogs.ny.gov

Joseph Better

Procurement Services has issued a revised Attachment 10 – Lot 1 Dealer Proposal Form, which Lot 1 Bidders must use if proposing Dealers.

Bidders are also advised that the time of the Pre-Bid Conference will be 10:00 AM ET on Tuesday 2/19/19. For those registered to attend in-person, the event will be held in Meeting Room 6 of the Empire State Plaza Concourse, Albany, NY 12242.

For those who are attending via Webinar, login details and information has been sent to registered attendees.

Please Note; OGS will not be accepting verbal questions at the Pre-Bid Conference.

All bid documents can be found at the following link:  
<https://www.ogs.ny.gov/purchase/biddocument/23150BID.asp>

All other terms and conditions of the Solicitation remain unchanged. All Bids shall be considered on the basis of this amendment.

If submitting a bid, this addendum letter should be signed, attached to, and made a part of your bid.

BID OF (COMPANY): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

SIGNATURE OF BIDDER: \_\_\_\_\_

PRINTED COPY OF SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

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# Bid Solicitation Update

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**Subject: Attachment 1 – Pricing**

**DATE:** February 8, 2019

**IFB/RFP:** 23150                      **BID OPENING DATE | TIME:** May 14, 2019                      | 11:00                      AM

**GROUP | TITLE:** 77201 Intelligent Facility and Security Systems and Solutions

**OGS DESIGNATED CONTACTS:**

Michael DeCicco                      | CMS 1    | 518-474-3562 | Michael.decicco@ogs.ny.gov

Joseph Better

Procurement Services determined that the formulas in Attachment 1 – *NYS Net Pricing Pages* were inadvertently locked. OGS has removed the locks on the formulas in this attachment. No changes or revisions were made to this Attachment.

All bid documents can be found at the following link:  
<https://www.ogs.ny.gov/purchase/biddocument/23150BID.asp>

All terms and conditions of the Solicitation remain unchanged.

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# Bid Solicitation Update

**Subject: Addendum 1: Revised Attachment 8 – Bidder Questions Form**

**DATE:** February 7, 2019

**IFB/RFP:** 23150                      **BID OPENING DATE | TIME:** May 14, 2019                      | 11:00 AM

**GROUP | TITLE:** 77201 Intelligent Facility and Security Systems and Solutions

**OGS DESIGNATED CONTACTS:**

Michael DeCicco                      | CMS 1                      | 518-474-3562 | Michael.decicco@ogs.ny.gov  
Joseph Better

Procurement Services has issued a revised Attachment 8 – Bidder Questions Form which Bidders must use for all questions related to the Solicitation. Questions previously submitted to Procurement Services regarding Solicitation 23150 do not need to be resubmitted.

Contracts awarded as a result of Solicitation 23150 will replace the contracts currently in place under Award 20191 – Security Systems and Solutions. Contracts under Award 20191 expire on August 26<sup>th</sup>, 2019 and will not be extended or renewed. Contractors under award 20191 who wish to have a Bid Proposal reviewed and evaluated for Contract award as a result of Solicitation 23150 must submit a Bid Proposal in response to Solicitation 23150.

Bidders are reminded that the restricted period remains in effect regarding this Solicitation. Please refer to Section 1.8 *Summary of Policy and Prohibitions on Procurement Lobbying* and the NYS Procurement Restricted List at <https://nyspro.ogs.ny.gov/content/restricted-periods-list> for a complete listing of all designated contacts.

All bid documents can be found at the following link:  
<https://www.ogs.ny.gov/purchase/biddocument/23150BID.asp>

All other terms and conditions of the Solicitation remain unchanged. All Bids shall be considered on the basis of this amendment.

If submitting a bid, this addendum letter should be signed, attached to, and made a part of your bid.

BID OF (COMPANY): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

SIGNATURE OF BIDDER: \_\_\_\_\_

PRINTED COPY OF SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

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