

In addition to the definitions in Appendix B, Definitions, the following additional terms Shall mean the following in Solicitation 23150 Intelligent Facility and Security Systems and Solutions:

Term	Definition
Actual Time Worked	When an employee of the Contractor or Subcontractor for is actually Working on/Performing Service on the Authorized User’s Equipment/System/Solution. Travel Time, Site Access Time, etc. do not constitute Actual Time Worked.
Alarm and Signal System	System used to detect physical motion, theft, entry, intrusion, sound, etc. at a Facility.
Authority Having Jurisdiction	An organization, office, or individual responsible for enforcing the requirements of a code or standard, or for approving Equipment , an Installation, an Integration, a procedure, or issuing a permit.
Authority Having Jurisdiction Fees	Fees imposed by an Authority Having Jurisdiction (AHJ) for the performance of code compliance services, including, but not limited to: a) Issuance of any permits, licenses, certificates of occupancy, etc., or b) Commissioning Professional Services to ensure compliance with all applicable codes, regulations, etc. for a particular project(s) covered by an Authorized User Agreement(s).
Authorized User Agreement	The Purchase Order and/or such other documents memorializing the Contractor’s obligations with respect to a given Transaction resulting from a Second Tier Solicitation, Direct Engagement, or other method of solicitation issued by an Authorized User.
Authorized User Central Station Monitoring Fees	The pricing the Authorized User agrees to pay in consideration for the Central Station Monitoring Fees the Contractor is providing as part of an Authorized User Agreement, which MUST be equal to or lower than the Central Station Monitoring Fees on the Contractor’s Centralized Contract awarded as a result of this Solicitation. The Authorized User Central Station Monitoring Fees is calculated by Multiplying the Central Station Monitoring Fees by the Authorized User Percent (%) Discount.
Authorized User NYS Net Pricing	The pricing the Authorized User agrees to pay in consideration for the Equipment/System the Contractor is providing as part of an Authorized User Agreement, which MUST be equal to or lower than the NYS Net Pricing for the Equipment/System on the Contractor’s Centralized Contract awarded as a result of this Solicitation. The Authorized User NYS Net Price is calculated by Multiplying the NYS Net Pricing by the Authorized User Percent (%) Discount.
Authorized User Percent (%) Discount	Is the Percent (%) Discount which is either; a) An allowance, reduction, or deduction from the NYS Net Pricing on the Contractor’s Centralized Contract for a particular Authorized User(s) when establishing an Authorized User Agreement; or b) An allowance, reduction, or deduction from the Total Hourly Rate for Job Titles Not Included in an NYS DOL Prevailing Wage Rate Schedule. The Authorized User Percent (%) Discount is a Contractually-Approved Percent (%) Discount Structure From List Price/MSRP (even for Authorized user Total Hourly Rates for Job Titles Included in an NYS DOL Prevailing Wage Rate) which Must not be reduced for the Term of the Authorized User Agreement.

Term	Definition
Authorized User Percent (%) Markup	Is the Percent (%) Markup used to calculate an Authorized User Total Hourly Rate for a Job Title Included in an NYS DOL Prevailing Wage Rate Schedule. The Authorized User Percent (%) Markup MUST be equal to or lower than the Contractually-Approved Percent (%) Markup Structure Over the Prevailing Wage Rate and Supplemental Benefits used to calculate the Total Hourly Rate for Job Title on the Contractor’s Centralized Contract) The Authorized User Percent (%) Markup is a Contractually-Approved Percent (%) Discount Structure Over The Prevailing Wage Rate and Supplemental Benefit which Must not be increased for the Term of the Authorized User Agreement.
Authorized User Total Hourly Rate	The pricing the Authorized User agrees to pay for a particular Job Title in consideration for the Installation, Integration, or Maintenance the Contractor is performing under an Authorized User Agreement, which MUST be equal to or lower than the Total Hourly Rate for the particular Job Title on the Contractor’s Centralized Contract awarded as a result of this Solicitation.
Award 23150 or “This Award”	Collectively refers to all Centralized Contracts awarded as a result of this Solicitation. The use of these Terms in conjunction with either the inclusion/exclusion or authorization/prohibition of any offering, term & condition, requirement, use/action, etc. Shall mean that the particular offering, term and condition, requirement, use/action, etc. is either included/excluded from or authorized/prohibited on all Contracts awarded as a result of this Solicitation.
Best Commercial Customer	An entity, either Public (Government) or Private Sector, to whom a Contractor has offered their best pricing, based on factors such as volume of business, duration of service, etc.
Bidder	A Business Entity which submits a proposal in response to this Solicitation. At the time that the Bidder executes a Contract with the State for their services a Bidder Shall become a “Contractor.” See also “Contractor.”
Bid/Bidder Proposal and Bid/Bidder Submission	The complete response to this Solicitation submitted by a Bidder to provide, as applicable, the Product and Services described in the Solicitation.
Bid Shopping	Where a Contractor (Prime Contractor) originally selects and proposes pricing based on pricing quoted to them by one Subcontractor, but then either: <ul style="list-style-type: none"> a) Requires the Subcontractor to reduce their quoted pricing to the Contractor or the Contractor will utilize another Subcontractor, or b) Selects a different Subcontractor with a lower price But in either case does not extend these additional pricing reductions to the Authorized User and pockets the difference.
Building Automation System (BAS)	A computerized System operating on certain communications protocols (e.g. BACNet, LonTalk, Modbus, etc.) which manages, controls, and is integrated with the Integrated Microprocessor-Controlled HVAC Product System in a building or Facility. Building Management Systems and Building Control Systems are also subcategories of Building Automation Systems. Other terms for these offerings include Direct Digital Controls, Distributed Control System, Energy Management System, etc.
Business Day	Monday through Friday from 7:00 AM – 5:00 PM ET, excluding NYS Holidays.
Business Entity	Any individual, business, partnership, joint venture, corporation, S-corporation, limited liability company, sole proprietorship, joint stock company, consortium, or other private legal entity recognized by statute. Note: The defining criteria is the unique FEIN # and NYS Vendor ID #.

Term	Definition
Cause to be performed	<p>Means that either:</p> <ul style="list-style-type: none"> a) A Manufacturer which executed Attachment 13 – <i>Lot 2 Manufacturer’s Guarantee</i>, or b) A Distributor which executed Attachment 14 – <i>Lot 2 Distributor’s Guarantee</i> <p>provides an Identified Firm(s) to the State or an Authorized User after New York State or an Authorized User invokes the guarantee(s). Once the Manufacturer or Distributor provides an Identified Firm(s) to the State or an Authorized User which invoked the Guarantee, any agreement to perform Installation, Integration, or Maintenance will be between the Identified Firm and either New York State or the Authorized User, depending upon who invoked the Guarantee.</p>
CCTV/Surveillance Camera System	<p>System of cameras and all associated Equipment, used to capture, store, and/or transmit images of motion, intrusion, etc.</p> <p>CCTV/Surveillance Camera system May include the Installation of LED lighting when:</p> <ul style="list-style-type: none"> a) Only being Installed/Maintained for the proper functioning of a CCTV camera (meaning the CCTV camera specifies a certain lighting requirement), b) Being Installed/Maintained at the same time as the Installation, Integration, or Maintenance of the CCTV cameras, and <p>In no event Shall such lighting costs (including, but not limited to, Products, Installation, Integration, removal, replacement, repair, Maintenance, etc.) exceed five (5%) percent of the entire CCTV project/scope of Work value.</p>
Central Station	<p>As defined by Underwriter’s Laboratory (UL), Fireman’s Mutual (FM), and in the National Fire Protection Association (NFPA) Codes.</p>
Central Station Monitoring Fees	<p>Not-To-Exceed Pricing in the form of recurring charges (e.g. daily, monthly, or yearly), for either:</p> <ul style="list-style-type: none"> a) Monitoring by a Central Station(s), b) Transmission of data or alerts to a Central Station, or c) Cloud/Hosted/Remote Offerings for storage of data or monitoring of Systems <p>Where the Manufacturer or Distributor has not commercially published a List Price/MSRP and either the Manufacturer or Integrator proposes a particular Service Model #, Service Description, and Not-to-Exceed Price.</p>
Certified Technician	<p>An employee of the Contractor or a Subcontractor who meets all of the following:</p> <ul style="list-style-type: none"> a) Has received the applicable training and certification from the Manufacturer of a Product Line to Install, Integrate, Maintain, etc. a particular Product Line(s); b) Has received any other required training or certification required by Code, the Authorized User, etc. and c) Has all necessary Tools, equipment, etc. in a state wherein the employee can immediately perform any Installation, Integration, or Maintenance.

Term	Definition
Cloud/Hosted/Remote Offerings	<p>Means any Product or Service sold as an “as a service” offering and has one or more of the following characteristics:</p> <ul style="list-style-type: none"> a) Authorized User data is transmitted, acted upon, or stored on Equipment not owned by an Authorized User; b) Allows a Contractor access to Authorized User Data from a location other than the Authorized User’s Facility(s); or c) Allows an Authorized User access to data not owned by the Authorized User which access May or may not result in the collection of Authorized User data.
Commissioning Professional/Commissioning Professional Services	<p>The professional/professional Business Entity, appointed by the Authorized Having Jurisdiction, to define, direct, and coordinate the Commissioning process. The Commissioning Professional May be an individual, an organization (either a Business Entity or governmental entity), or a team with individuals from more than one organization. For the purposes of these guidelines, the Commissioning Professional Must be an independent entity.</p>
Command Center Systems	<p>Consoles, video-wall displays, monitoring devices, etc. used to enable command centers to monitor, communicate with, and respond to information from fleet management Systems, law enforcement, first responder communications, CCTV Surveillance Cameras/Systems, etc.</p>
Computer Aided Dispatch System	<p>System which allows public safety operations and communications to be augmented, assisted, or partially controlled by computer-controlled emergency vehicle dispatching, vehicle status, incident reporting, and management information.</p>
Continental United States (CONUS)	<p>The 48 contiguous States, and the District of Columbia.</p>
Contract Term/Term of the Contract	<p>The initial term of the Contract and any renewals and/or extensions.</p>
Contractually-Approved Percent (%) Discount Structure From List Price/MSRP	<p>Is the minimum Percent (%) Discount extended for a particular Product Line List Price/MSRP or Product Line Subcategory List Price/MSRP, which Must not be reduced for the Term of the Contract.</p>
Contractually-Approved Percent (%) Markup Structure Over the Prevailing Wage Rate and Supplemental Benefit	<p>Is the maximum Percent (%) Markup offered over a particular Job Title Prevailing Wage Rate and Supplemental Benefit which Must not be increased for the Term of the Contract.</p>
Core CPI	<p>The “Consumer Price Index for All Urban Consumers: All Items Less Food & Energy” published by the United States’ Department of Labor, Bureau of Labor Statistics.</p>
Custom-Built Equipment	<p>Any Equipment where:</p> <ul style="list-style-type: none"> a) The Manufacturer or Distributor has published commercially a specific Product/Model # and Product Description, but not developed a List Price/MSRP for this Equipment, and b) Either: <ul style="list-style-type: none"> 1) The Equipment is built-out based on the specific requirements of the Facility and Authorized User Specifications, or 2) The Equipment is for a specialized Manufacturer-provided Training or Support. <p>Custom-Built Equipment Shall only be offered by Bidders Bidding/Contractors Awarded Lot 2. Custom-Built Equipment Must not include either Bundled Line Items or any Work/Service which is Classified as Public Work requiring the Payment of Prevailing Wage Rates and Supplemental Benefits.</p>

Term	Definition
Dealer	<p>A Business Entity, which is not a Manufacturer or Distributor, which sells equipment commercially, but does not perform Installation, Integration, or Maintenance.</p> <p>Dealers may either:</p> <ul style="list-style-type: none"> a) Bid/be awarded a Lot 1 Equipment Only Contractor, or b) Not hold a Contract but be listed under a Lot 1 Equipment Only Contract and be authorized to accept purchase orders and receive remittances directly from Authorized Users for the Equipment on the Contract. <p>Dealers Must not provide Equipment to other Contractors and Must not execute either Attachment 12 – Lot 1 Distributor’s Certificate or Attachment 14 – Lot 2 Distributor’s Guarantee.</p>
Design Build/Design Build Solution	<p>A method of acquisition whereby the Authorized User acquires both Professional Design Services and Product, Installation, and Integration from one Contract (including a Contractor and Subcontractor), as a combined Solution.</p>
Design Build Authorization	<p>The ability of an Authorized User to acquire Design Build Solutions.</p>
Direct Engagement/Work Directly With	<p>The process whereby an Authorized User which has either:</p> <ul style="list-style-type: none"> a) Standardized on a Particular Contractor, or b) Has an Existing System provided by a particular Contractor <p>is NOT required to conduct a Second Tier Solicitation, but instead directly works with a particular Contractor.</p>
Distributor	<p>A Business Entity which purchases Products either directly from a Manufacturer, or from another Business Entity and then re-sells these to another Business Entity as part of a supply chain. For purposes of this Solicitation, any MWBE or SDVOB “supplier” of Products is a “Distributor,” but this Shall not deem the supplier a “broker” as “broker” is used in the Article 15-A of the Executive Law and any Regulations issued for the same.</p>
Electrical Distribution and Control System	<p>Includes, but is not limited to switchgear, panelboards, voltage controls, hardwired surge protectors, automatic transfer switches, hardwired & Integrated Uninterruptible Power Supply (UPS), affixed generators, etc. which are:</p> <ul style="list-style-type: none"> a) Factory mounted [Installed]/factory-provided microprocessor controlled which required technical, professional, and scientific skill to Program, Integrate, and Commission, and b) Are used to monitor and control the distribution of electricity/power within a Facility.
Electronic Article Surveillance System	<p>Systems used to prevent the theft, pilfering, or unauthorized removal of Products using RFID tags, barcodes, applicable security scanners & printers, and alarm devices.</p>
Electronic Identification System	<p>ID badges/cards, ID Card scanners, ID Card printers (e.g. thermal printers), ID Card readers, etc. which are:</p> <ul style="list-style-type: none"> a) Integrated with and used to generate identification forms to allow the Facility Affixed Physical Access Control System to determine the appropriateness of an individual’s accessing a Facility, or b) Used to assist in tracking the location of patients within a healthcare Facility or in the event of an evacuation due to a natural disaster so as to ensure the patient’s health and safety.

Term	Definition
Embedded Base	Where a System which fits the Scope of This Award has been <ul style="list-style-type: none"> a) Purchased, Installed, and Integrated by a Contractor either under This Award or outside of this Award, and b) Accepted by an Authorized User at a given Facility, Campus, or across an entire Authorized User.
Emergency Mass Notification System	A System which distributes, via a Public Address System, Public Safety Digital Display System, etc. notifications regarding emergencies in accordance with applicable building codes (e.g. NFPA Code 72).
Emergency Phone System/PBX System	An Intelligent Facility & Security System and Solution includes an emergency telephone System or PBX System expressly and solely used either: <ul style="list-style-type: none"> a) To communicate fire or health and safety emergencies directly to law enforcement organizations, or b) To identify an individual's location in the event of a fire or emergency.
Energy Management System (EMS)	A System, part of or integrated with the Building Automation System which controls portions of the Microprocessor-Controlled HVAC Equipment System.
Equipment	An all-inclusive term which refers either to individual Machines or to the components of a complete System or Subsystem, including, but not limited to its Hardware, firmware, appliances, controllers, cable & wire, conduit, wireless devices, etc., materials, Machine to Machine (M2M), Software, etc. The terms "Component" and "Parts" mean "Equipment."
Facility	Any building, and the grounds, parking spaces/garages, walkways/pathways, enclosed areas, access points/gates, and all other physical areas connected to such building which form a contiguously-owned fixed real estate asset. For purposes of this Solicitation and any resulting Contract, "Facility," Shall also include: <ul style="list-style-type: none"> a) Any highway, road, street, harbor, waterway, etc. owned or managed by an Authorized User, or b) Any subway, rail, or other mass transit System which is owned or a Public Authority/Public Benefit Corporation.
Fire Alarm System	A System used to monitor, detect, and alert occupants of a Facility and first responders of heat, smoke, fire, explosion, or other applicable incident required by code.
Fire Pump System	A System which: <ul style="list-style-type: none"> a) Consists of: <ul style="list-style-type: none"> i. a fire pump, ii. a fire pump motor, iii. automatic transfer switch and fire pump controller, iv. jockey pump, v. jockey pump motor, vi. jockey pump controller, vii. associated valves, viii. gauges, ix. Piping (only piping which is exclusively used for and part of the Fire Sprinkler or Fire Suppression System), x. Fittings (only piping which is exclusively used for and part of the Fire Sprinkler or Fire Suppression System), and xi. test apparatus, and b) Has factory-mounted micro-processor-based controllers, requiring technical skill to program only, and c) Is Integrated with the Fire Alarm System, and d) Is only used to supply water to a sprinkler/ standpipe System.

Term	Definition
Fire Sprinkler and Fire Suppression System	Factory-Mounted/Factory-Provided (Installed) Microprocessor-Controlled valves, panels, backflow preventers, Kitchen Hoods, pipng (only pipng which is exclusively used for and part of the Fire Sprinkler or Fire Suppression System), fittings (only pipng which is exclusively used for and part of the Fire Sprinkler or Fire Suppression System), sprinkler heads, etc. which meet all of the following: <ul style="list-style-type: none"> a) Require technical, professional, or scientific skills to Program, Start-Up, Commission, Program, or Integrate, b) Are exclusively used to detect, prevent, or control fires, and c) Are Integrated with the Fire Alarm System.
Fire Station Alerting System	A System including, but not limited to speakers, Lighting Controls, door activation, etc. which are Integrated to receive signals from Command Center Systems, Computer Aided Dispatch Systems, etc. and announce/ready the fire station for the dispatching of personnel to respond to a fire/ems situation.
Fully Operational	Means that either: <ul style="list-style-type: none"> a) All Equipment/Systems/Solutions have been provided and all Installation and Integration has been performed to implement the Equipment/System/Solution, or b) For Maintenance, the Equipment/System/Solution is repaired or replaced, And that the Equipment/Systems/Solutions are now Commissioned and operational so as to allow for a System Acceptance Test.
General Services Administration (GSA)	The department within the U.S. government that is responsible for procurement of goods and services.
Government Entity	A federal, state, local entity, or tribal government located in the United States.
Identified Firm	An Integrator which is identified by either: <ul style="list-style-type: none"> a) a Manufacturer which executed Attachment 13 – <i>Lot 2 Manufacturer’s Guarantee</i>, or b) a Distributor which executed Attachment 14 – <i>Lot 2 Distributor’s Guarantee</i> to New York State or an Authorized User when the guarantee(s) are invoked to perform all Installation, Integration, and Maintenance instead of the Manufacturer or Distributor performing these required Services.
Information Technology (IT)	Either a good or a Service or a combination thereof, used in the application of any computer or electronic information Equipment or interconnected System that is used in the acquisition, Storage, manipulation, management, movement, control, display, switching, interchange, transmission, or reception of Data including, but not limited to, hardware, Software, firmware, programs, Systems, networks, infrastructure, media, and related material used to automatically and electronically collect, receive, access, transmit, display, store, record, retrieve, analyze, evaluate, process, classify, manipulate, manage, assimilate, control, communicate, exchange, convert, converge, inter-face, switch, or disseminate Data of any kind or form.

Term	Definition
Inmate Radio System	<p>Listening/sound System for inmates in secure Facilities which meets all of the following:</p> <ul style="list-style-type: none"> a) Are Integrated with the Facility’s Public Address System, b) Required by either code or court order, and c) Contain an “emergency override” or “priority override” so that any emergency notification message, alarm notification, etc. from the Public Address System which overrides any other function being performed or which could be performed by the Inmate Radio System.
Installation	<p>Involves physically affixing, placing, hardwiring, connecting, etc. of various types of Equipment as part of an Intelligent Facility and Security System and Solution and/or adding new Equipment to an already existing Intelligent Facility and Security System and Solution. Installation of Equipment includes, but is not limited to:</p> <ul style="list-style-type: none"> a) Installing, running, pulling, etc. of cable & wire (Low Voltage Wiring and Line Voltage Wiring) for Systems which fit the scope of This Award, b) Installing Integrated Microprocessor-Controlled HVAC Equipment Systems such as chillers, boilers, air handlers, etc. which fit the scope of This Award, c) Installing Fire Sprinkler Systems, Fire Suppression Systems, etc., d) Mounting of cameras, lighting, panelboards, etc. which fits the scope of This Award, and e) Other work which is necessary to obtain an entire Intelligent Facility and Security System and Solution.
Intelligent Facility and Security System and Solution (IFSSS)	<p>An Information Technology System, hardwired or affixed to a Facility, which is used to either monitor the life, health, and safety of the Facility’s occupants, or to ensure the proper operation of the Facility and all Services and Labor necessary to implement the same.</p>
Integration	<p>Is an inclusive term covering all Start-Up, Commissioning, Programming, Configuring, Consulting, Customization, network/field engineering, design, etc. performed as part of the provision of any Intelligent Facility and Security System and Solution. (Note: For the definitions of Start-Up, Commissioning, Configuring, Consulting, and Customization, see <i>Attachment 1 – NYS Net Pricing Pages</i>).</p>
Integrator	<p>A Business Entity, which is either:</p> <ul style="list-style-type: none"> a) Not a Manufacturer or Distributor, which commercially sells and performs Installation, Integration, and Maintenance on Equipment/Systems., or b) A Manufacturer which also commercially sells and performs Installation, Integration, or Maintenance on Equipment/Systems/Product Lines they do not manufacture.
Job Title	<p>The specific designation for a particular Description of Duties on This Award. See <i>Attachment 1 - NYS Net Pricing Pages</i>.</p>
Job Title Included in an NYSDOL Prevailing Wage Rate Schedule	<p>Any Job Title which NYS DOL has classified as being Public Work under Article 8 of the Labor Law and which OGS has inserted the Prevailing Wage Rate and Supplemental Benefit Attachment 1- NYS Net Pricing.</p>
Job Title Not Included in an NYSDOL Prevailing Wage Rate Schedule	<p>Any Job Title which NYS DOL has not classified as being Public Work under Article 8 of the Labor Law.</p>
Lighting Control/Occupancy Detecting System	<p>A System which is part of or Integrated with, the Building Automation System which controls the activation/deactivation of the lighting Systems in a Facility.</p>

Term	Definition
Line Voltage Wiring	Wiring which is 110 Volts and greater up to and including 600 Volts.
List Price/Manufacturer's Suggested Retail Price (List Price/MSRP)	The published or displayed price at which a Manufacturer or Distributor recommends all Integrators, Dealers, etc. sell their products commercially. This applies even if the Manufacturer or Distributor names this recommended pricing differently.
Livescan Store and Forwarding System	A System designed to capture, store, and transit to the appropriate entity (e.g. DCJS) fingerprints and other identifying features.
Low Voltage Wiring	Wiring which is less than 110 Volts.
Machine	An individual unit of a System or subsystem, separately identified by a type and/or model number, comprised of but not limited to mechanical, electro-mechanical, and electronic parts, microcode, and special features installed thereon and including any necessary Software, e.g., central processing unit, memory module, tape unit, card reader, etc. See also "Equipment".
Maintenance Agreement	An Authorized User Agreement for the performance of Maintenance by a Contractor.
Maintenance	<p>Preventative and Remedial Maintenance. Maintenance Services can be performed when all of the following conditions are met:</p> <ul style="list-style-type: none"> a) Only being done for Equipment/Systems which fit the Scope of This Award, b) Is specified by the Manufacturer's recommended Maintenance guidelines/required by code, and c) Is specifically being done to ensure the proper functioning of the Intelligent Facility and Security Systems and Solutions on This Award <p>This includes the cleaning of Equipment such as cameras, chillers, etc. which are:</p> <ul style="list-style-type: none"> a) Only for Products which fit the Scope of This Award, and b) Specified by the Manufacturer's recommended maintenance guidelines/required by code, and c) Specifically done to ensure the proper functioning of the Intelligent Facility and Security Systems and Solutions on This Award <p>Services such as janitorial services, porter services, cleaning of general ductwork, plumbing, grounds keeping, industrial cleaning, etc. Shall not be obtained on This Award.</p>
Malfunction	A situation after Acceptance of Equipment/System/Solution, where the Equipment, System, or Solution is not operating Problem Free.
Mandatory	Refers to items or information that the State has deemed that a Vendor Must submit as compulsory, required, and obligatory. These items or information are noted as such, or the requirements May be phrased in terms of "Must" or "Shall." Mandatory requirements Must be met by the Bidder for Bidder's Submission to be considered responsive.
Manufacturer (abbrev. Mfr.)	An organization or Business Entity that creates, makes, manipulates, produces, processes, or fabricates Equipment or something of value, by changing a raw material or commodity from one form to another or creates a new product or commodity.
Manufacturer's/Distributor's Price List with List Price/MSRP ("List Price/MSRP File")	Documents published in some form by the Manufacturer or Distributor, available to and recognized by the trade, and which contains the Product/Model #, Product Description, and List Price/MSRP for the Manufacturer or Distributor's entire Product Line.

Term	Definition
May	Denotes the permissive in a Contract clause or specification.
Microprocessor-Controlled HVAC Equipment System	<p>Includes Chillers, Rooftop Units, Boilers, Air Handlers, Fan Coils, Unit Ventilators, Heat Pumps, Remote I/O Modules, etc. which meet all of the following:</p> <ul style="list-style-type: none"> a) Are factory-mounted [Installed]/factory-provided microprocessor-controlled, b) Require technical skill to Program, Integrate, Start-UP, and Commission, c) Are Information Technologies as defined in This Award, and d) Are Integrated with the Building Automation Systems or Energy Management System. <p>The following are mandatory features of an Integrated Microprocessor-Controlled HVAC Equipment System that is “Integrated” to the Building Automation System or Energy Management System:</p> <ul style="list-style-type: none"> a) The BAS/EMS/Integrated Microprocessor-Controlled HVAC Equipment System Must function as an Information Technology, and b) The Building Automation System/Energy Management System and the Integrated Microprocessor-Controlled HVAC Equipment System in some way is Configured, Programmed, Integrated, Started-Up, Commissioned, etc. to allow these to communicate. <p>This Award will allow for the Contractor to put in ductwork, piping, etc. to connect an Integrated Microprocessor-Controlled HVAC Equipment Systems to existing ductwork, plumbing systems, etc. The running of general ductwork, plumbing systems, piping, etc. Must not be obtained on This Award.</p>
Minority and/or Woman-Owned Business (MWBE)	A business certified with Empire State Development (ESD) as a Minority and/or Woman-Owned Business.
Must	Denotes the imperative in a Contract clause or specification. See also “Shall.”
New Systems	<p>A System either:</p> <ul style="list-style-type: none"> a) Being Installed and Integrated into a new Facility, or b) Being Installed and Integrated in an existing Facility where the Authorized User is completely removing the entire previous System. <p>An existing System which undergoes:</p> <ul style="list-style-type: none"> a) A retrofit, b) Replacement(s) in kind, or c) An upgrade which uses existing Equipment from the existing System as applicable <p>is NOT a New System even if the retrofit, replacement(s) in kind, or upgrade is deemed “Installation/Integration” by the Authority Having Jurisdiction and requires the preparation, approval, and stamping of plans and specifications.</p>
Nurse Call System	<p>A System used for multiple life-safety and emergency functions, including, but not limited to:</p> <ul style="list-style-type: none"> a) Patient call for nurse help, b) Nurse communication to patient, c) Code Blue critical emergency call initiation, and d) Staff emergency call initiation.
NYS Department of Labor (DOL)	The New York State Department of Labor https://www.labor.ny.gov/home/

Term	Definition
NYS Net Price	The Not-To-Exceed Price for either: <ul style="list-style-type: none"> a. All Equipment on Contract except for Custom-Built Equipment which is calculated by multiplying the List Price/MSRP by the Contractually-Approved Percent (%) Discount Structure From List Price/MSRP, or b. Custom-Built Equipment on Contract.
NYS Office of the State Comptroller (OSC)	The New York State (NYS) Office of the State Comptroller. http://www.osc.state.ny.us/
New York State Small Business Enterprise (NYS SBE)	A company that is a resident to New York State, independently owned and operated, with 100 or fewer employees, and not dominant in its field. See State Finance Law §160(8).
Not-To- Exceed Price	A definitive, published price on the OGS Website, for a specific Equipment, Service, Labor, action, etc., which is inclusive of all costs as required by this Solicitation and any resulting Contract, and is the most an Authorized User can pay for this particular Equipment, Services, labor, action, etc.
Offsite	Any Contractor or Subcontractor employee who is performing Work at a location other than an Authorized User Facility.
Parking Access Control System	A System which: <ul style="list-style-type: none"> a) Has permanently affixed physical gates, barriers, bollards, etc., b) Is being used to allow the entry and exit of vehicles into and out of a Facility, c) Factory mounted [Installed]/factory-provided microprocessor controlled which required technical, professional, and scientific skill to Program, Integrate, and Commission, etc., d) Involves the System or the Authorized User making a judgment as to the appropriateness of granting access to an individual, and e) Uses ID cards, badges, license plate recognition, RFID tags, etc. to grant entry/exit to/from a Facility <p>This System May include a pay station device to receive a token which grants access to the Facility.</p>
Percent (%) Discount	An allowance, reduction, or deduction from a selling price or List Price/MSRP extended by a seller to a buyer in order for the net price to become more competitive and expressed as a percentage rounded to two decimal points using standard rounding rules.
Percent (%) Markup	An increase or supplemental cost over either a Subcontractor proposal or the sum of the Prevailing Wage Rate and Supplemental Benefit for a given Job Title, expressed as a percentage rounded to two decimal points using standard rounding rules.
Permanent Facility Perimeter Fencing System	<ul style="list-style-type: none"> a) Includes Integrated electronic monitoring devices which detect intrusion, motion, etc., and b) Is Integrated with the Physical Access Control or CCTV/Surveillance Camera System, and c) Is used to create a permanent, secure perimeter/boundary to prevent unauthorized access or leaving of a Facility.
Permitting Agency	For State Agencies and state authorities, an agency which is an AHJ designed to issue permits under New York State Codes, Rules, and Regulations Title 19 CR 1204.03(e) and Title 19 CR 1204.16.

Term	Definition
Permit	A Written document issued by an Authority Having Jurisdiction authorizing Services to proceed on a particular project after a determination by the Authority Having Jurisdiction that the project as proposed will comply with applicable provisions of The New York State Uniform Fire Prevention and Building Code. Even with the issuance of a Permit, Authorized User's cannot proceed until they have completed all necessary steps outlined in Attachment 16 - <i>How to Use</i> .
Personal Alarm System	Safety devices carried or worn by employees of an institution (e.g., Correctional Facility, OMH Facility) to provide alarm notification in the event of an emergency or potential emergency (e.g. fight, assault on an employee, etc.).
Physical Access Control System	System which allows for detecting, monitoring, controlling, granting, or prohibiting of access to a Facility by persons, including, but not limited to: a) Door entry control by card access, biometrics (facial, iris, fingerprint, voice, etc.), digital, keyboard, keypad, etc. b) Turnstiles, c) Gates, and d) Sally ports
Preferred Source Product and Service	Refers to those Products and Services that have been approved in accordance with New York State Finance Law § 162.
Preferred Source Program	Refers to the special social and economic goals set by New York State in State Finance Law § 162 that require a governmental entity purchase select Products and Services from designated organizations when the Products or Services meet the "form, function and utility" requirements of the governmental entity. Under State Finance Law § 163, purchases of Products and Services from Preferred Sources are given the highest priority and are exempt from the competitive bidding requirements. The New York State Preferred Sources include: The Correctional Industries Program of the Department of Corrections and Community Supervision ("Corcraft"); New York State Preferred Source Program for People Who Are Blind ("NYSPSP"); and the New York State Industries for the Disabled ("NYSID"). These requirements apply to a State agencies, political subdivisions and public benefit corporations (including most public authorities).
Prevailing Rate Case # (PRC #)	The numeric designator assigned by the New York State Department of Labor for each project, Transaction, contract, etc. involving work which is covered under Article 8 or Article 9 of the NYS Labor Law.
Preventative Maintenance	Services intended to help avoid future Equipment/System failures and to help extend the useful life of the Equipment/Systems. Preventative Maintenance includes scheduled repairs/replacement.
Prevailing Wage Rate	That part of the requirements of Article 8 (Sections 220-224) of the New York State Labor Law, which requires public work Contractors and Subcontractors to pay laborers, workers or mechanics employed in the performance of a public work contract not less than the prevailing rate of wage and to provide supplements (fringe benefits) in accordance with prevailing practices in the locality where the work is performed.

Term	Definition
Problem Free	<p>When a Fully Operational Equipment/System/Solution operates/performs in accordance with all of the following (as applicable):</p> <ul style="list-style-type: none"> a) All applicable Building Codes, Rules, and Regulations, b) The Authorized User’s specifications and terms and conditions of the Authorized User Agreement, c) A manner which demonstrates the use of merchantable Products and good workmanship in the performance of the Installation, Integration, or Maintenance of the Equipment/System/Solution, d) The Manufacturer’s specifications, performance standards, and Documentation, e) Without the need of the Contractor to correct Malfunctions, defects, etc., and f) Any other criteria the Authorized User or AHJ includes in the Authorized User Agreement which relates to the performance, operation, etc. of the Equipment/Systems/Solutions Installed, Integrated, or Maintained.
Procurement Services (OGS)	<p>The division within OGS that establishes centralized, statewide contracts for use by NYS agencies, political subdivisions, schools, libraries and others authorized by law to participate in such contracts. http://nyspro.ogs.ny.gov Note: Any use of “OGS,” unless specifically stated otherwise in a particular section or clause, Shall mean “Procurement Services.”</p>
Product Line	<p>Means a group of similar or related Equipment, marketed commercially under the same name or brand (e.g. Pelco), and recognized by the trade as such.</p> <p>Note: Some Manufacturer’s manufacturer multiple Product Lines (e.g. Honeywell, Notifier, Firelite, etc.). In this case, the “Product Line” is only the specific brand (e.g. Notifier), not all Products manufactured by ultimate parent entity (e.g. Honeywell).</p>
Product Line Subcategory	<p>Means a portion of a Product Line, usually of similar types/versions of products, which have a particular Contractually-Approved Percent (%) Discount From List Price/MSRP associated with them.</p>
Project Labor Agreement (PLA)	<p>A pre-hire collective bargaining agreement between a Contractor and a bona fide building and construction trade labor organization establishing the labor organization as the collective bargaining representative for all persons who will perform work on a public work project, and which provides that only Contractors and Subcontractors who sign a pre-negotiated agreement with the labor organization can perform project work.</p>
Proprietary Equipment/ Proprietary System	<p>Equipment or System where only one (1) Contractor is able to Integrate (Program, Start-Up, Commission, Configure, etc.) and Maintain (both Preventative and Remedial) the purchased Equipment or System. Some examples include, but are not limited to SimplexGrinnell, Honeywell Fire/BAS, Siemens BAS. Proprietary Equipment/Systems Shall not alter the terms and conditions outlined in This Award, including, but not limited to:</p> <ul style="list-style-type: none"> a) A requirement that title to all Equipment/Systems that are Purchased, Installed, Integrated, Maintained Shall transfer to the Authorized User upon Acceptance, free of any liens or encumbrances, b) The Software License Grants in This Award, and c) Any other provisions of This Award.

Term	Definition
Public Address System	A System for delivering messages, instructions, alerts, or other communications, via speakers/loudspeakers. This System Must contain an “emergency override” or “priority override” so that any emergency notification message, alarm notification, etc. overrides any other function being performed or which could be performed by a Public Address System.
Public Safety Digital Signage System	A System which is Integrated to an Intelligent Facility and Security System and Shall be used for delivering messages, instructions, alerts, or other communications, via the display monitor. These Systems Must contain an “emergency override” or “priority override” so that any emergency notification message, alarm notification, etc. overrides any other function being performed or which could be performed by a Digital Signage System.
Remedial Maintenance	The repair or replacement of previously Installed, Integrated, and Accepted Malfunctioning Equipment/Systems.
Respond/Response	Means when a Certified Technician commences actually Working on, examining, or in some way Servicing Equipment/System(s) with a Malfunction/problem to attempt to correct the Malfunction/problem. Scheduling, simply returning a phone call, having an untrained representative/unprepared technician arrive on site, phone support, etc. do not constitute a Response.
Service	The performance of a task or tasks and May include a material good or a quantity of material goods, and which is the subject of any purchase or other exchange. For the purposes of Article 11 of the State Finance Law, technology Shall be deemed a service. All work and labor (including, but not to Installation, Integration, and Maintenance) referenced in this Solicitation Shall be deemed Services. Also referred to as “Labor” or “Work.”
Service-Disabled Veteran-Owned Business	Please refer to New York Executive Law Article 17-B for the definition of Service-Disabled Veteran-Owned Business.
Site Access Time	The time period each day for the Contractor or Subcontractor or their employees to: a) Entering into a Facility, b) Gaining access to a particular area, c) Undergoing an Authorized User security screening process, d) Moving through a Facility to a particular area/location, and e) Exiting the Facility
Shall	Denotes the imperative in a Contract clause or specification. See “Must.”
Solution	The provision of any Equipment, Service, Installation, Integration, and Maintenance which meets all the following: a) Provided simultaneously with and only due to the furnishing of a System which fits the scope of This Award, b) Necessary for the proper furnishing of a System which fits the scope of This Award, and c) Permitted under This Award as detailed in Attachment 15 – <i>Glossary of Terms</i>
Standardization	When an Authorized User selects a particular Contractor based on factors, including, but not limited to pricing, qualifications, past performance, technical ability, System requirements, etc. to be utilized for a Facility, campus, or the entire Authorized User.
Statewide Financial System (SFS)	The NYS Enterprise Resource Planning (ERP) System.

Term	Definition
Subcontractor Percent (%) Markup	The Percent (%) Markup a Contractor can charge an Authorized User over a Subcontractor's invoice for an Authorized User Agreement.
Supplemental Benefit	See above definition of "Prevailing Wage Rates."
System	The complete collection of Equipment and Services as Integrated, functioning together, and performing in accordance with Code Requirements or the Authorized User Agreement. This includes, but is not limited to, all Coaxial & Fiber optic cable, Low Voltage Wiring, Line Voltage Wiring, conduit, steel boxes, hangers, wireless communication Equipment, servers, storage, recording Equipment, UPS, Cloud/Hosted/Remote offerings, Software, etc. which are part of/necessary for the Fully Operational functioning of the System.
Term of the Authorized User Agreement	The initial term of an Authorized User Agreement and any renewals and/or extensions.
Time and Material (T&M)	<p>A method of proposing pricing whereby the Contractor (and potentially Subcontractor through the Contractor) proposes to invoice the Authorized User the Actual Time Worked and the actual material (Equipment) costs. The pricing invoiced by the Contractor (or Subcontractor) Must be at or below the Not-To-Exceed Pricing and the Authorized User May obtain more advantageous Total Hourly Rates, NYS Net Pricing, etc. prior to the commencement of Work.</p> <p>Note 1: The word "Material" Shall, for purposes of Time & Materials and any reference to "Materials" for Preventative and Remedial Maintenance Shall mean "Equipment" as defined in this Attachment.</p>
Time Management System	<p>An analog, digital, master, or wireless time clock which is integrated with an Intelligent Facility and Security System and Solution.</p> <p>Employee Time Management Systems, such as punch or swipe-clocks for "time in" and "time-out" or a standalone "record-keeping" or "log" Software whereby employees, managers, etc. enter their work times and absences that are not integrated with an Intelligent Facility and Security System, Shall not be obtained on This Award</p>
Total Hourly Rate	<p>The Not-to-Exceed Price (in dollars) for Job Titles which is either:</p> <ol style="list-style-type: none"> a) Calculated by adding the Prevailing Wage Rate and Supplemental Benefits and multiplying this sum by the Contractually-approved Percent (%) Markup Over the Prevailing Wage Rates and Supplemental Benefits, or b) (for those Job Titles not included in an NYS DOL Prevailing Wage Rate Schedule), provided by the Contractor.
Traffic and Transportation CCTV/Surveillance and Monitoring Systems	<p>Consists of CCTV/Surveillance Camera Systems and associated Equipment which meet/perform all of the following:</p> <ol style="list-style-type: none"> a) Are Used to monitor and detect motion, incidents, etc. on, Facilities, roads, highways, etc. b) Are Integrated to a Command Center System and Computer Aided Dispatch System to allow for the monitoring and dispatching of personnel to address these incidents. <p>This Shall not include In-Car Video Cameras, Mobile Bus Cameras, Body Cameras, portable Speed Trailers, Portable Cameras, Portable Signal devices, Toll/Revenue Collecting Cameras, Mobile Data Terminals, Traffic Speed Measurement Equipment (e.g. Radar/Lidar Guns), Traffic Controls (e.g. Traffic Lights), Drones, or Traffic Light Cameras.</p>

Term	Definition
Travel Time	The time period for employees of the Contractor or Subcontractor to travel to and from an Authorized User's Facility from any other location.
Vaping Detection System	A System which: a) Detects the use of vape/vaping pens, e-cigarettes, or other vaping paraphernalia, and b) May also detect sound and notifies Authorized User personnel.
Written / Written Communication	Any writing that makes use of words. Examples of Written communications include e-mail, Internet websites, letters, proposals, and Contracts.