

New York State Office Of General Services
New York State Procurement
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Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

GENERAL INFORMATION BULLETIN

NUMBER: CL-802

DATE: June 6, 2014

PLEASE ADDRESS INQUIRIES TO:

**STATE AGENCIES & CONTRACTORS
AND OTHER AUTHORIZED USERS:**

Customer Services

(518) 474-6717

customer.services@ogs.ny.gov

SUBJECT: USE OF OGS LOGO

TO: ALL OGS CONTRACT HOLDERS

This is a reminder to all Contractors that use of the Office of General Services' logo is prohibited without the express written permission of the agency. (See OGS logo below.) A Contractor may state it holds a contract with the Office of General Services and may also include information such as a contract description, contract and award number, but Contractors are prohibited from use of the OGS logo.



Any questions regarding the use of the OGS logo and a specific contract should be directed to the Contract Manager listed on the contract in question.