

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

GENERAL INFORMATION BULLETIN

NUMBER: CL-776

DATE: December 10, 2012

PLEASE ADDRESS INQUIRIES TO:

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

SUBJECT: Appendix A (Revised December 2012)

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

The New York State Procurement Council approved a revised version of Appendix A, Standard Clauses for All New York State Contracts, which is available on the OGS website at:

<http://www.ogs.ny.gov/purchase/BidTemplate/AppendixA.docx>

Please be advised that the New York State Procurement Council added the following text to end of clause 3 of Appendix A:

However, such pre-approval shall not be required for any contract established as a centralized contract through the Office of General Services or for a purchase order or other transaction issued under such centralized contract.

Additionally, the contact information in clause 20 of Appendix A was amended to read as follows:

Information on the availability of New York State subcontractors and suppliers is available from:

NYS Department of Economic Development
Division for Small Business
Albany, New York 12245
Telephone: 518-292-5100
Fax: 518-292-5884
email: opa@esd.ny.gov

A directory of certified minority and women-owned business enterprises is available from:

NYS Department of Economic Development
Division of Minority and Women's Business Development
633 Third Avenue
New York, NY 10017
212-803-2414
email: mwbecertification@esd.ny.gov
<http://esd.ny.gov/MWBE/directorySearch.html>

Please commence utilizing the December 2012 version of Appendix A immediately.

Appendix A summarizes a number of federal and New York State Laws, rules and regulations that impact New York State procurements. Appendix A must be incorporated into all contracts subject to approval by the New York State Department of Law. Further, it must be incorporated into purchase orders in accordance with Office of the State Comptroller Bulletin G-167.

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