Cyber Security Risk Assessment

Procurement Options

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Today’s focus

Today you will learn:
• Procurement options
• PBITS overview
• Where to find more information

OGS Representatives:
• Sean Carroll, Chief Procurement Officer
• Marc Kleinhenz, Assistant Director
• Dewan Bristo, Team Lead
Discussion Background

Background

• The need for a cyber security risk assessment project has been identified by multiple groups in state and local government.

• The purpose of this conversation is to give you options for how to meet your project deliverables in the timeframe you need.

Project Goals & Deliverables

• Identification and comprehensive assessment of critical data, associated staff, and policies/procedures

• Threat analysis (including vulnerability analysis, level of risks, etc.)

• Security assessment report

• Recommended solutions
### How to get what you need

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<th>Use PBITS</th>
<th>Aggregate PBITS Mini-Bid</th>
<th>Piggybacking</th>
<th>Discretionary spending</th>
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<td>• As individuals, you can each use the Project Based IT Services (PBITS) contract to get what you need.</td>
<td>• The larger group comes together to create a single set of requirements.</td>
<td>• There may be other existing contracts you can use.</td>
<td>• In some cases, the threshold increases to $200,000 for purchases from a NYS small business, certified minority or women owned business, and a certified service disabled veteran owned business.</td>
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If you use PBITS…

The Benefits

• Streamlines the procurement of IT consulting services.
• Quick turnaround using a mini-bid process.
• Each project has a fixed-price deliverable.
If you do an aggregate PBITS mini-bid…

The Benefits

• If you work together to compile requirements into one blended project scope, OGS will issue a mini-bid to get you one contractor.
• Saves each of you time and money.
• Greater collective buying power.
• Consistency across different levels of government by having the same contractor complete the work.
If you piggyback...

- You need to identify what contracts could be used (federal, state, local, etc.).
- The benefit: you don’t have to go out to bid on your own.
- If state agencies and NYC government want to piggyback, they must review Guide for Piggybacking in NYS and complete the Contract Use Request Form.
  - Form: https://nyspro.ogs.ny.gov/content/piggybacking-using-other-existing-contracts
- All other local governments and entities wishing to piggyback or use cooperative contracts should refer where appropriate to the guidance from the Office of the State Comptroller.
If you use discretionary spending…

- You can purchase directly from the business of your choice without a formal, competitive bid process if the purchase is beneath your entity’s spending threshold and if you can demonstrate:
  - That the purchase meets your needs
  - How and why you selected the vendor
  - The reasonableness of the price
  - That you bought from a responsible vendor
  - That you complied with all your internal policies and procedures

- The benefit:
  - Great for smaller purchases, saving you time.
  - If eligible, your organization can spend more (up to $200,000) with Service-Disabled Veteran-Owned and Minority and Women-Owned Businesses.

Get the Discretionary Purchasing Guidelines at: http://ow.ly/dW9T3GRTJ
Our recommendation: Use PBITS

This will get you what you need, in the timeframe you need it.

Here’s some resources to help you!

- PBITS overview flyer
- Using PBITS for your cyber security project document
- Pre-populated mini-bid template

Got questions?

- For contract questions: PBITS.AuthorizedUsers@ogs.ny.gov
- Sean Carroll, Chief Procurement Officer (sean.carroll@ogs.ny.gov)
- Mark Joly, PBITS Team Lead (mark.joly@ogs.ny.gov | 518-474-1557)
- Nancy Dougherty, PBITS Contract Manager (nancy.dougherty@ogs.ny.gov | 518-408-3265)

How-to use training videos, presentations & all of today’s handouts will be available on our website by the end of the week:
www.nyspro.ogs.ny.gov/content/find-training
Where do we go from here?