



OGS PROCUREMENT
SERVICES
2018 SEP -7 PM 5: 31

September 6, 2018

Mr. Sean Carroll
Chief Procurement Officer, Council Chair
New York State Office of General Services
38th floor, Corning Tower
Albany, NY 12242

Dear Sean,

As the new President and CEO of NYSID, I'd like to thank you Sean for all of the thoughtful question and answer that has occurred with OGS and the New York State Procurement Council members in regards to the mail fulfillment application. We strive to ensure that all the pertinent data the Procurement Council requires to make a decision on the mail fulfillment application is concise and clear. In consultation with you and NYSID's member agencies, NYSID respectfully requests that the mail fulfillment application on the agenda for the September 13, 2018 Procurement Council meeting be postponed to the next regularly scheduled meeting.

NYSID has been working diligently with OGS Procurement Services staff to update the application since its tabling on July 14, 2016. The question and answer have been detailed and expansive. A significant amount of time has been spent by both entities to legitimately scale the current demand and potential market of the workgroup's new definition of mail fulfillment. NYSID endeavors to give the members of the Procurement Council more time to review the materials they will be receiving.

I would like to also extend to all Procurement Council members the opportunity to meet directly with NYSID to discuss any questions or clarifications they may have with respect to the mail fulfillment application once all of the associated documents have been disseminated.

Please feel free to call me with any questions or concerns. We very much appreciate your time and that of the New York State Procurement Council, and I am looking forward to working with you and getting to know each member of the Procurement Council so that, together, we can ensure NYSID fulfills its role of providing employment for individuals with disabilities.

Sincerely,

Maureen E. O'Brien
President and CEO