



Office of General Services

Fleet Management

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Request, Replace, or Deactivate NYS Fuel Credit Card Request Form

Agency Code	Agency Name	Date Requested
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Agency Contact	Contact Email	Contact Phone Number
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Action Code (select)	Reason Code (select)	Card Type Code (select)	State Vehicle ID	License Plate	Gallon Limit (Supervisor & Crew Cards Only) (select)	Product Code (select)	Supervisor or Crew Name (Supervisor & Crew Cards Only)

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|---|---|---|---|---|
| Action Code
N = New Card
R = Replacement Card
D = Deactivate Card | Reason Code
S = Stolen
L = Lost
W = Worn or Broken
C = Change in Card information
E = Error
P = License Plate Change | Card Type Code
L = Location Card
V = Vehicle ID Card
S = Supervisor Card
C = Crew Card | Gallon Limit
5 50
12 70
20 120
30 200
40 | Product Code
0 = Any Product
2 = Diesel Fuel
4 = Unleaded Gas or Hybrid
5 = Two Cycle Gas
6 = CNG Dedicated or CNG Unleaded or Diesel (Bi-Fuel)
8 = Propane Dedicated or Propane Unleaded (Bi-Fuel)
9 = Ethanol and Unleaded or Diesel (FlexFuel) |
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