



Certificate of Insurance Request for Fine Arts

To insure objects that are on loan to a New York State agency. There is no coverage for state-owned artwork. If your agency does not currently have coverage at the requested location, OGS will contact you for additional information. If you need to increase your current limit, please indicate the new limit.

Instructions: Download, fill out this form in its entirety and email to: OGS.sm.BRIM@ogs.ny.gov. Incomplete forms will not be accepted.

New Certificate Request

Increase Limit Request



New Limit

\$ [input box]

Agency Name, Agency Code, Agency Contact Name, Email, Agency Contact Title, Phone Number, Gallery Location, Loan Period (From, To)

Lender, Email, Address 1, City, Address 2, State, Zip Code

Items to be Insured (if more than four send an additional form)

Table with 4 rows for Artwork 1-4, columns for Artwork, Media, Artist, Size, Value

Total Value on this Request \$

Additional Information (optional)

SUBMIT