



**Ronald P. Romano**  
*President and Chief Executive Officer*

**CORPORATE OFFICES:**

11 Columbia Circle Drive, Albany, NY 12203  
Phone: (518) 463-9706 Fax: (518) 463-9708

**NEW YORK CITY SALES OFFICE**

352 Seventh Avenue, Suite 201, New York, NY 10001  
Phone: (212) 889-6618 Fax: (212) 545-1316

April 4, 2018

Mr. John Normile, Assistant Director  
Intergovernmental Relations  
New York State Office of General Services  
38th Floor - Corning Tower  
Empire State Plaza  
Albany, New York 12242

Dear John:

New York State Industries for the Disabled, Inc. (NYSID) is applying for inclusion of Temporary Personnel – Transportation Field Workers on the List of Preferred Source Offerings (Section D). “Temporary Personnel – Office” is an approved NYSID service. We have provided this service to the MTA for 10 years, most of which involves placing temporary workers in offices. However, “Temporary Personnel – Office” was recently defined in a way that could potentially eliminate employment to 131 individuals with disabilities who currently hold field worker positions that have been Preferred Source jobs for the past decade. Therefore, we would like to create a category of Temporary Personnel that includes positions allowing for transportation-related field work that have recently been deemed to fall outside the definition of “Temporary Personnel – Office.”

This application is a revision of the application submitted on March 1, 2018. The data for this application is assembled in the order of the PROCUREMENT BULLETIN PREFERRED SOURCE GUIDELINES (October 2014), SECTION X. ADDING A COMMODITY OR SERVICE TO THE LIST OF PREFERRED SOURCE OFFERINGS.

**I) Service Description**

We seek approval of the category of Temporary Personnel – Transportation Field Workers, which would include such functions and responsibilities as:

- counting mass transit passengers,
- purchasing tickets,
- ensuring the correct fares are charged and collected,
- recording information on the performance of personnel and the condition of equipment, stations and depots,
- preparing reports,
- assisting with the compliance to operations’ rules,
- issuing, conducting and collecting passenger surveys,
- monitoring, recording and documenting rail car temperatures,
- providing supervision to the temporary workers.

These positions normally take place outside of an office, and with respect to the transportation sector, could occur at train stations, on trains, at bus depots or on buses or other locations determined by the procuring agency. These services are vital to the purchasing entities' day-to-day operations, as well as their ability to obtain continued funding. It is essential to obtain approval of this temporary personnel category in order to preserve the employment of the individuals who have been performing these important services for the better part of 10 years. (See the attached MTA statement of work for Temporary Personnel Services.)

The specific functions and responsibilities of Temporary Personnel – Transportation Field Workers are as follows:

- **Revenue Control Specialists:** Provide support to the On-Board Revenue Compliance Program. Provide independent assurance reviews to assist management in validating that train crews are collecting and reporting the appropriate fares from passengers, as well as to ensure their compliance with select operations' rules. Purchase tickets to be issued to train crews to ensure they are cancelled appropriately. Required to record their observations on a train ride report at the end of their weekly assignment as well as account for funds expended by remitting receipts and preparing supporting documentation. Individuals in this area may supervise the revenue control specialist to ensure work is being conducted properly.
- **Temperature Survey Takers/Temperature Surveyors:** Provide support services to the Maintenance and Equipment Department to collect temperature and humidity data, perform temperature readings, complete data sheets and submit reports in a timely fashion. Individuals may serve in a supervisory capacity where they will be responsible for assigning routes, deploying workers, managing workers, collecting data and providing reports.
- **Supervisors of Temperature Surveyors:** Establish routes to assure prescribed survey results, deploy and supervise temporary workers, collect data and provide reports, conduct field checks of surveyors, assure accuracy of all facets of project including surveys and data and all administrative functions.
- **Counters/Survey Technicians/Field Specialists:** Conduct counts of passengers and/or distribute surveys either on a train or at a station and enter data on tally sheets. Individuals may serve in a supervisory role for this position and will be responsible for ensuring accuracy of counts, verifying tally sheets, pick-up and distribution of supplies to counters and ensure that instructions are followed and that the quality of work is sufficient for management.
- **Supervisors of Counters:** Supervise the field counters to ensure accuracy of counts; tally count sheets; pick up supplies; distribute supplies at work assignments and return supplies; ensures instructions are followed.

- **Survey Technician Supervisors:** Supervise the survey technicians, distribute specific assignments, distribute and collect counting equipment, add up counts results.
- **Service Analysts:** Provide administrative and technical support, including conducting co-counts and random spot checks of survey technicians and supervisors, maintain and update administrative records and assist with data entry and analysis. Enter count data into spreadsheet files on computer. Verify count data including adding and/or subcontracting count totals and confirm validity of counts. Organize survey questionnaires to be distributed.
- **Quality Control Supervisors:** Directly assist contracting agency supervisory personnel with field research quality control. Be adept in quality control practices/procedures and be able to oversee several locations where Counters and Counter Supervisors are engaged in project implementation.

## **II) Market Information**

Despite significant efforts, NYSID could not define the specific market for “Temporary Personnel – Transportation Field Workers,” but did quantify the public sector market for Temporary Personnel among New York State and municipal transportation customers.

According to Govspend.com, New York State agencies and municipalities spent \$487 million on 5,315 Temporary Personnel contracts between 12/1/2012 and 11/30/2017. (See enclosed spreadsheets, “Temporary Personnel Contracts: Agencies, 12/1/2012 – 11/30/2017” and “Temporary Personnel Contracts: Companies, 12/1/2012 – 11/30/2107.”) Govspend is a nationally recognized technology company that aggregates purchase data from thousands of state, local and federal government agencies to provide search, reporting and analysis capabilities. Their software solution is available to both government vendors and government agencies on a subscription basis. The company is A+ rated by the Better Business Bureau.

In the same period, Niagara Frontier Transportation Authority (NFTA) held two contracts for Temporary Personnel, both in 2016. One was worth \$9,500 and the other for \$20,000. Both contracts were awarded to Durham Staffing. Capital District Transportation Authority (CDTA) awarded 49 contracts to Fusco Personnel over the last five years, worth a total of \$101,809. (See enclosed document CDTA Temporary Staffing Contracts.)

Since this Temporary Personnel Category is specific to the transportation sector, NYSID contacted procurement personnel directly at NFTA, Rochester-Genesee Regional Transportation Authority (RGRTA), Central New York Regional Transportation Authority (Centro) and CDTA to assess the need, if any, for temporary personnel - field workers who perform functions akin to those described in this application. NFTA, RGRTA and CDTA indicated to NYSID that they do not utilize temporary personnel to conduct fieldwork of any nature. The minor temporary staffing needs utilized by the aforementioned transportation agencies over the past five years have been clerical in nature. Furthermore, NYSID researched the temporary staffing needs of New Jersey, Michigan and Ohio and uncovered no requirements in those states for temporary workers performing this type of fieldwork. Therefore, in meeting the criteria put forth in the Preferred

Source Guidelines we recommend that information related to the NYC Region and, primarily, the MTA be the focus of OGS Procurement Services and Procurement Council review. NYSID has the member agency resources to place individuals in these types of fieldwork positions in the event they are requested on a statewide basis. Our main objective is to preserve the employment of individuals with disabilities currently working on the MTA contract.

Open Book New York records that in FY 2016, New York State agencies spent \$43,867,804 on Temporary Personnel contracts, excluding contracts medical Temporary Services. NYSID held three of the 219 contracts that year; the value of NYSID's contracts equaled \$1,956,711.61. (See enclosed spreadsheet titled "Open Book New York Contracts for Temporary Services [Excluding Medical].")

NYSID estimates the annual spend at \$1,436,439 for the inclusion of this category based on the current requirements of the MTA contract with 77,338 anticipated annual hours or nearly 39.66 FTE's of direct labor to be generated from this offering.

### **III) Client Employment**

Individuals with disabilities will perform the following services:

- Revenue control (Revenue Control Specialist)
- Measuring temperature (Temperature Survey Taker)
- Counting passengers (Counter)
- Performing customer surveys (Survey Technician)
- Supervising Survey Technicians (Survey Technician Supervisor)
- Counting passengers and distributing surveys (Field Specialist)
- Administrative support (Service Analyst)

We estimate that 77,338 annual hours or 39.66 full-time workers (or their hourly equivalent) will be required to meet the demands of this offering with at least 30 of the full-time workers (or their hourly equivalent) or 77% having a significant disability. Those hours represent about one third of the MTA Temporary Personnel contract with NYSID, which records 254,549 annual hours. (See enclosed spreadsheet titled, "Total Direct Labor Hours.") As had been stated in the Market Information Section of this application there is no proof of additional demand for Temporary Personnel – Transportation Field Workers for any of the aforementioned transportation agencies solicited for information. Therefore, the information provided in this application relative to Client Employment for individuals serving in the capacity of Temporary Personnel – Transportation Field Workers is specific to the individuals working on the Metropolitan Transportation Authority contract.

### **IV) Preferred Source**

NYSID has successfully provided Temporary Personnel services to state and local government agencies for over twenty years. Our members currently employ 1,121 individuals with disabilities in a variety of temporary positions with varying levels of experience and complexity. The experience that NYSID member agencies have in providing Temporary Personnel services, particularly in the NYC market, demonstrates that this service offers people with disabilities

excellent employment opportunities at good wages and other benefits such as paid sick leave and health care, when applicable.

The solid reputation of NYSID member agency service providers has led to the placement of 1,291 Temporary Personnel of which 1,121 are individuals with disabilities, who perform tasks in a wide range of office, clerical, administrative, and warehouse functions. The NYSID member agencies currently providing temporary staffing services, or who possess the capability to offer the service, include:

- Goodwill Industries of Greater New York & Northern New Jersey, Inc./GoodTemps
- Fedcap Rehabilitation Services
- Northeast Career Planning
- Rehabilitation Support Services
- The Corporate Source
- Abilities, Inc.
- Rochester Rehabilitation Center

NYSID has been meeting the Temporary Personnel needs of the MTA and its affiliate agencies for 10 years. We have not been approached by any government entities other than the MTA seeking to place individuals in these types of positions. Our primary objective with this submission is to preserve the existing employment of the more than 300 individuals with disabilities who have been providing this valuable service to the MTA of which 131 serve in field worker positions.

NYSID has demonstrated reliability with New York State agencies and municipalities. The list of procuring with whom NYSID is under contract for the provision of Temporary Personnel – Office and Warehouse services includes (but is not limited to):

- Metropolitan Transportation Authority and affiliate agencies
- NYS Department of Financial Services
- NYC Human Resources Administration
- NYC Mayor's Office of Contract Services
- Westchester County Department of Social Services
- NYC Department of Transportation
- NYC Administration for Children's Services
- NYC Department of Buildings
- NYC and NYS Department of Education

NYSID has 122 member agencies approved by the State Education Department who are all eligible to participate in NYSID's Temporary Personnel offerings. The majority of temporary personnel placements are made in the NYC Metropolitan Area primarily due to the greatest amount of opportunity for this type of temporary work and its vast transportation infrastructure.

NYSID intends to work with traditional non-profit member agencies for the provision of this service as it has for the past two plus decades, but would consider the possibility of corporate partnerships, should the opportunity arise to create additional employment opportunities for individuals with disabilities.

**V) Value Added**

Individuals with disabilities will be placed in these temporary field work positions and perform vital functions for procuring agencies including, but not limited to the following:

- Count mass transit passengers and prepare
- Take temperatures on trains
- Distribute and collect surveys
- Purchase tickets to ensure proper procedures are being followed and that accurate fees are charged.
- Record information on the performance of personnel and the condition of equipment, stations and depots.
- Prepare and submit reports
- Assist with the compliance to operations' rules

**VI) Direct Labor Workforce**

It is estimated that the following annual hours will be generated through this offering:

- Revenue Control Specialists: 1,638 hrs. or .84 FTEs
- Temperature Survey Takers: 8,700 hrs. or 4.46 FTEs
- Counters: 19,419 hrs. or 9.96 FTEs
- Survey Technicians: 26,913 hrs. or 13.8 FTEs
- Survey Technician Supervisors: 16,362 hrs. or 8.39 FTEs
- Field Specialist: 1,548 hrs. or .79 FTEs
- Service Analysts: 2,758 hrs. or 1.41 FTEs

The wages for clients working on the contract we are seeking to preserve will earn an average of \$15.93 per hour in 2018, and individuals with significant disabilities will perform 77% of the direct labor required for these positions. (See attached document titled "Total Direct Labor Hours.")

**VII) Cost/Benefit Analysis**

The positions encompassed in the Transportation Field Workers category provide meaningful employment opportunities for people with significant disabilities who would otherwise have difficulty finding employment. As noted above, there are 131 individuals with disabilities performing the tasks described above who will earn an average hourly wage of \$15.93 in 2018.

This diverse workforce is a direct benefit to New York State and aligns with the Governor's Executive Order 136, which establishes New York as an Employment First State (see EO 136, attached).

- Sections B1 and D1 establish the priority of "competitive integrated employment of individuals with disabilities." Temporary Transportation Field Workers working on NYSID contracts work in an integrated setting, since they have regular contact with non-disabled co-workers, as well as the general public who are riding public transportation.
- NYSID Temporary Transportation Field Workers meet the value stated in section D1c: "Ensuring that the state's workforce development strategy provides for individuals with disabilities, including strategies to maximize opportunities to hire individuals with

disabilities in the private sector, the public sector, and in entities contracting with the state.”

- Section D1e: encourages “the use of data to measure employment of New Yorkers with disabilities.” NYSID records every job held by a person with disabilities working on a NYSID contract.
- The Executive Summary says, “Specifically, the state aims to increase the employment rate of individuals with disabilities by 5%; decrease the poverty rate of individuals with disabilities by a comparable 5%.” Eliminating the Field Worker jobs associated with the MTA contract for Temporary Services would deprive employment to 131 individuals with disabilities.

The failure to approve this application could result in the loss of employment for the over 300 individuals currently providing a wide array of temporary staffing services at the MTA. As you are aware, New Yorkers with disabilities experience an unemployment rate in excess of 70%, so it is likely that most of the individuals working on the contract we are trying to preserve would remain unemployed for an extended period. Furthermore, the inability to gain approval of this application could force the MTA to procure their future temporary personnel service needs through the competitive bid process. NYSID and its member agency, Goodwill Industries of Greater New York and Northern New Jersey, Inc. would lose the contract, and over \$3,500,000 paid in wages as well as applicable federal and state tax withholdings from the more than 254,000 hours of annual direct labor. The negative impact to the employment of individuals with disabilities would be in contrast with the Governor’s Employment First Initiative.

### **VIII) Cost/Price Data**

NYSID pricing will be determined on a per-contract basis and will remain competitive with the market for Temporary Personnel Services as evidenced by the contracts already approved for temporary staffing thus far. Factors determining pricing include base rates of pay, payroll taxes, fringe benefits, direct management/supervision costs, administration/overhead, etc. The direct management/supervision cost shown on the bill rate calculation is actually a component of overhead, as it consists of our member agency’s direct oversight of the MTA’s Passenger Count and Temperature Management Programs. That cost will be allocated to overhead/administration on future applications submitted to OGS for price approval. OGS approval will be requested as applicable. Sample pricing of the proposed weighted hourly bill rates are included with this submission under the heading of Proposed Hourly Bill Rates. The rates are indicative of the NYC market; bill rates would vary throughout NYS as determined by minimum wages or living wages.

While NYSID searched multiple vehicles to identify market comparables to align with the various field worker positions, we simply were unable to identify any exact matches by position. We did identify the following links to Temporary Administrative and Professional Staffing contracts by the General Services Administration (GSA). (See enclosed document titled “GSA Market Comparables.”)

Although not a specific match to the field workers for which seek approval, included from the link above is a description for General Clerk I, II and III positions from the GSA contract along with the corresponding bill rates of \$27.42, \$29.50 and \$32.53 respectively. The responsibilities

of the General Clerk positions are fairly simple and repetitive in nature and follow specific procedures outlined which is akin to the requirements of the field workers. Also included from a GSA contract is a description for a Survey Worker at an hourly bill rate of \$35.39 per hour, which is far higher than the bill rates for the field workers for which we seek approval. As such, it appears as though our proposed bill rates are within market.

NYSID has been unsuccessful in its attempt to identify an identical apples-to-apples comparison of weighted hourly bill rates for positions that match those presented in this application. However, we have provided comparisons for GSA General Clerks and Survey Workers, along with the accompanying job descriptions the duties of which are similar in nature. As mentioned previously, we have reached out to several public transportation agencies within NYS but were unable to identify agencies utilizing these types of temporary field workers. It is also very important to note that our proposed bill rates have been thoroughly vetted and ultimately approved by both the MTA's Cost Price Unit and its Audit Bureau.

Keeping consistent to OGS' Prevailing Market resource sheet, NYSID researched but came up empty in the following areas in an effort to identify a comparable price:

- A. NYS Centralized Contract
- B. A statement from a procuring agency, which states it was recently competitively bid for a similar project/work, and includes supporting documents that shows the Preferred Source's price to be within statutory price threshold.
- C. A non-preferred source, competitively awarded government contract for a similar project/work.
- D. A non-preferred source Private Sector contract/customer invoice for a similar project by a Member Agency or Corporate Partner.
- E. Another competitively, non-preferred source government contract (not including either the Member Agency or Corporate Partner)

#### **IX) Current Suppliers**

There are currently 54 vendors eligible to participate on the Statewide Administrative Services Contract. (See attached OGS document titled, "Contractor Information Summary.")

Govspend.com records 1,000 vendors who have provided Temporary Personnel to the public sector in New York State over the past five years. (See document titled "Temporary Personnel Contracts: Companies, 12/14/2012 – 12/14/2017.")

#### **X) Preferred Source Suppliers**

See Section IV) Preferred Source.

#### **Summary:**

NYSID is requesting OGS approval of Temporary Personnel – Transportation Field Workers for the following reasons:

1. Proven opportunities for people with disabilities
2. Market comprehension

3. Member capability throughout the State
4. Twenty years of experience in Temporary Personnel services to a wide array of government agencies throughout New York State
5. Customer satisfaction
6. Competitive pricing

Should you have any questions or comments, please feel free to contact me at 463-9706, ext. 229 or Joe Messina at ext. 300.

Sincerely,



Ronald P. Romano  
President and Chief Executive Officer

cc: Pravina Raghavan, ESD  
Christine McCann, ESD  
Joseph Messina, NYSID

Enclosures:

- MTA Statement of Work for Temporary Personnel Services
- Temporary Personnel Contracts: Agencies, 12/1/2012 – 11/30/2017
- Temporary Personnel Contracts: Companies, 12/1/2012 – 11/30/2107
- Niagara Frontier Contracts – GovSpend
- CDTA Temporary Staffing Contracts
- Open Book New York Contracts for Temporary Services [Excluding Medical]
- Total Direct Labor Hours
- EO 136
- Proposed Hourly Bill Rates
- GSA Market Comparables
- Contractor Information Summary



# Metropolitan Transportation Authority

State of New York

Date: May 25, 2016

To: Donna Witko, Senior Contract Specialist, New York State Industries for the Disabled, Inc. (NYSID)

From: Michelle Davy, Senior Contract Manager

Re: MTA Solicitation No. 16211 - All-Agency Temporary Personnel Services

In accordance with the New York State Finance Law, Section 162, the MTA is hereby offering New York State Industries for the Disabled (NYSID) its statutory right of first refusal to supply persons who are qualified to perform the above-mentioned Temporary Personnel functions, in accordance with MTA's requirements.

Attachment A - Scope of Work for Specified Labor Categories

Attachment B- Contractor Responsibility Data Form

Attachment C- Sample Agreement with Appendices (A) Prices Schedule; (B) Affirmative Action EEO Requirement; and (C) Insurance Guidelines

Attachment D - Omnibus Procurement Act

Attachment E - Prompt Payment Letter

Attachment F - Lobbying Law Forms

Attachment H - Iran Divestment Certification

The Authority requires personnel to support office and administrative functions, passenger counting, customer surveys, and railcar temperature measurement programs.

- Office and administrative support is needed to supplement staff during periods of high production. Titles include Administrative Assistant, Compensation Analyst, Revenue Control Specialist, Legal Secretary, Paralegal, and Accountant.
- Field workers are needed to conduct manual passenger counting and customer surveys on-board trains, at terminals, and at outlying stations. The survey results are integral to scheduling and operations planning, as well as in the analysis, and reporting of ridership trends and revenue forecasts.
- Field surveyors are also needed to monitor, record, and document internal rail car temperatures. As a measure of HVAC system effectiveness, temperature readings are recorded on designated revenue train cars throughout the summer season. Survey results are used to ensure the rolling stock HVAC systems are maintained in a state of good repair, to identify and fix problems, and improve and maintain customer service objectives.

Attached for your review is a copy of MTA Scope of Work for specific labor categories, Contractual requirements and Price Schedule. The period of performance will be for 5 years effective July 1, 2016 thru June 30, 2021. If your agency is interested in providing any or all of these services, we request that within 10 days, no later than June 6, 2016, you deliver to me by email ([mdavy@mtabsc.org](mailto:mdavy@mtabsc.org)) or U.S. mail the following:

1. A Letter of Intent which, for each applicable function/job title, confirms your offer to provide qualified persons to perform the function/job title.
2. For each applicable function/job title:
  - A. The Office of General Services approved fully loaded hourly rate for the performance of services by a person in the function/job title or, if there is no currently approved rate, the proposed fully loaded hourly rate which you will be submitting to OGS.
  - B. The applicable rate(s) of pay and benefits for a person performing the function/job title.

If you have any questions, please give me a call. Thank you.

Regards,

*Michelle S. Davy-George*

Senior Contract Manager

 Metropolitan Transportation Authority

Business Service Center ~ Procurement

333 West 34th Street, 10th Floor

New York, NY 10001

[mdavy@mtabsc.org](mailto:mdavy@mtabsc.org)

Tele: 646-376-0087

Fax: 646-376-0275

*MTA Audit Services*  
**Scope of Work - Revenue Control Specialists**  
**As of April 21, 2016**

**OVERALL RESPONSIBILITY**

Revenue Control Specialists provide support to the On-Board Revenue Compliance Program. Based on observations, they provide independent assurance reviews to assist management in validating that the commuter railroads' train crews are collecting and reporting the appropriate fares from passengers, as well as to ensure their compliance with select operations' rules.

**REVENUE CONTROL SPECIALIST JOB DESCRIPTION & REQUIREMENTS**

- Revenue Control Specialists are part-time and temporary workers.
- Revenue Control Specialists report directly to the MTA Audit Services Director in charge of the On-Board Revenue Compliance Program.
- The average weekly assignment ranges from 15-25 hours per Revenue Control Specialist, throughout the year. As needed, they are required to work early or late shifts and weekends.
- Revenue Control Specialists are given an advance to purchase tickets. Therefore, they are required to handle cash as part of the job. Revenue Control Specialists purchase on-board tickets on the commuter railroads (LIRR and MNR) to ensure the correct fares are charged, proper revenue collection procedures are utilized by the train crew, and fares collected are remitted to the Agencies.
- Revenue Control Specialists also purchase station tickets at the ticket windows or vending machines and present the tickets on the train to pay the fare and ensure that the ticket is being cancelled as required by the train crew.
- Revenue Control Specialists are required to record their observations on a train ride report at the end of their weekly assignments, as well as to account for the funds used by remitting receipts and preparing supporting documentation.
- Revenue Control Specialists must be 18 years of age or older, be extremely reliable, enjoy a flexible work schedule, have good communication skills and maintain a neat appearance. They must be quick, accurate and organized.
- Knowledge of transportation operations including the ability to use a train schedule to adjust assignments when necessary is a plus.

**Project Manager:** Melvin Blake, Audit Director, MTA

**Division Head:** Melquisedec (Mike) Prado, Assistant Auditor General, MTA

**Dept. Budget Coordinator:** Wenny Formanes, Assistant Auditor General, MTA

**Department Head:** Michael J. Fucilli, Auditor General, MTA

**Technical Scope of Work (“TSOW”)**  
**LIRR Temperature Survey Program**  
**(Maintenance of Equipment Department)**

***I. Background***

The Long Island Rail Road (LIRR) will continue a program of in-service temperature surveys aboard LIRR trains and at NYC terminals and suburban line stations that began in 1999. The program will provide services for the Maintenance of Equipment Department (M/E). Survey distribution will be random (branches, times, fleet type, etc.) and take place daily, on a 24-hour basis, including holidays and weekends. Inclement weather and certain emergency conditions may not preclude the need for survey.

The LIRR is seeking the services of a professional Consultant to provide all administrative services – recruiting, employment, payroll, testing, supervising, and termination – for a field force of permanent, part-time workers. These workers will fall into three (3) job categories: Surveyors, Project Supervisors, and administrative/clerical.

The M/E Department requires a dedicated account representative assigned to this project.

***II. Requirements***

The LIRR seeks the services of a professional Consultant fully capable of handling all administrative functions – recruiting, hiring, training, mobilizing Consultant employees as further detailed herein for specific work assignments, testing, payroll, evaluations, terminations – in a timely and efficient manner. The entire pool of Consultant employees shall be screened, and approved by the LIRR and available for training within 2 weeks after contract award.

The prospective Consultant must provide written evidence that they maintain a database of temporary personnel that is being periodically refreshed through recruitments efforts. These recruitment efforts must be described in the Consultant’s proposal.

The LIRR estimates that it needs a pool of 6 to 15 people, as designated on the following page (during certain shifts, the quantity is estimated and may be more or considerably less).

Surveys may be required seven days a week (including holidays), and a given work shift may commence at virtually any hour of the day or night, and frequently begin in very early morning hours. The LIRR reserves the right to suspend this survey activity. Should this become necessary, the LIRR will give the contractor reasonable notice, as well as reasonable notice to reinstate the survey activity.

The Maintenance of Equipment Department will require Contractor’s personnel to collect temperature and humidity data for the number of cars necessary and coordinate their finding to the Manager of Quality Assurance for analysis.

***III. Duties and Responsibilities***

<i>JOB CATEGORY</i>	<i>No.</i>	<i>Est. Annual Man-Hrs.</i>	<i>Basic Responsibilities</i>
Surveyor	3 - 12	2400 - 10000	Perform Temperature Readings, complete data sheets and submit in timely fashion
Account Supervisor	1 - 2	1200 - 3000	Establish routes to assure LIRR prescribed survey results, Deploy and supervise / manage staff, collect data and provide reports to LIRR, Field checks of Surveyors, Assure accuracy of all facets of project / surveys / data, All administrative functions

Administrative / Clerical      1      140 - 500      Input data from field surveys using personal computer.  
[Part-Time Position]

**SKILL REQUIREMENTS:**

***SURVEYORS –***

- Basic reading and arithmetic skills
- Good Interpersonal Skills
- Fluency in English and good penmanship
- Ability to read and interpret LIRR public train timetables to determine peak, off-peak, train routes and connections.
- Must be familiar with LIRR territory, station names and train destinations.

***ACCOUNT SUPERVISORS – [This position requires the approval of the LIRR]***

The skills of Surveyors and Administrative/Clerical positions also apply to this position.

In addition, they should have:

- Excellent management skills and be able to effectively coordinate personnel
- More advanced quantitative, mathematical, linguistic and communication skills
- Must ensure that research methodology is properly implemented in coordination with LIRR Quality Assurance (QA) Manager (sample plan, distribution of surveys)
- Assure that surveys are satisfactorily performed as assigned. This will require personally verifying and auditing Surveyor's field duties.
- Training of Surveyors for temperature readings
- Assure timeliness and accuracy of all data collected, reports, timesheets, etc.
- Manage all administrative aspects of the project with respect to these functions: recruitment, staffing, and assignment of responsibilities, directing, and controlling temporary personnel (see Specific Duties, Sec. A, below).
- Perform planning of the project regarding the anticipation of manpower requirements, and the logistical requirements regarding the placement of temporary personnel locations. This will require route assignments to be developed, based on input from the LIRR M/E QA staff.
- The Account Supervisor will coordinate all information to the LIRR M/E QA Staff.

***ADMINISTRATIVE / CLERICAL –***

- Must have working knowledge of personal computer, including E-mail.
- Adept at inputting data in computer spreadsheets, databases, etc.; specific applications include (are not limited to) Microsoft Word, Excel and Access

**SPECIFIC DUTIES:**

**A. Consultant's duties are as follows:**

- Recruitment and hiring all personnel. This includes adequate background check of potential employee for security and other risks.
- Preparing and processing of Consultant employment forms.
- Preparing and processing of W-4 forms for withholding purposes.
- Compliance with immigration laws regarding work status, and all other applicable labor laws.
- Administering and processing Consultant time sheets (which must be approved by the LIRR in advance).

- Preparing a monthly project status report showing monthly and year to date budget expenditures by project, Purchase Order (PO) number and department involved.
- Invoices submitted to the LIRR will clearly indicate the project related to the invoice, including all proper documentation (e.g. personnel time sheets) and must report the correct PO #. In addition, invoices will be sent to the LIRR Project Manager for approval prior to submission to the LIRR Accounts Payable Department for payment.
- The Consultant must ensure that their employees have proper identification that should be displayed at all times during their duty period. The ID should include a recent photo and the name of the employee, as well as the Contractor's Company name.
- Weekly payroll processing; including all withholding and appropriate forwarding to the proper government agencies.
- Distributing special temporary LIRR passes/letter to be supplied by the LIRR to each person hired for the purpose of travel on trains during work assignments (only) without having to pay the fare. The Consultant will also be responsible for collecting all passes/letter once the work assignment is completed and returning them to the LIRR.
- Testing candidates for basic skills or specific job knowledge. These include reading, writing, arithmetic and organizational skills. Training of approved personnel will be performed by the LIRR. Specific training for conducting temperature reading will be performed by the LIRR to train supervisors, where they can train surveyors to perform accurate temperature readings.
- Hourly rates to personnel must be competitive so as to motivate acceptance of assignments during very early morning and late evening hours. It is critical that a targeted guaranteed number of surveys be performed by those conducting same.
- To facilitate, and ensure timely and safe fieldwork activities, the Consultant will be required to provide, at their expense, van and bus transportation whenever necessary (i.e., diesel territory, early or late hours, etc.).
- The Consultant shall set its own pay rates for all individuals employed under this program. The contract award shall specify the rates to invoice the LIRR. The contract may allow for bonus rates. These rates must be pre-approved by the LIRR and will only be used for emergency tasks.
- The Consultant must provide personnel to cover assignments at any of the Railroad's stations. If needed, the Consultant should be able to work with others to meet the demand for people. The qualified Consultant is expected to be familiar with LIRR service territory and stations.
- All personnel must be able to report to the assignment location at their own expense (as well as return from such location), and the LIRR will not be responsible for such travel expense.
- Surveyors and Supervisors must be physically able to walk through a 12-car train within a given ten minute time period to conduct on board surveys. (Note: some trains may have standees and be crowded)
- Surveyors and Supervisors must be willing to report and remain at a station location at any given hour and remain there until completion of assignment.
- The Consultant shall forfeit payment for any individual shift in which personnel leave their assignment without permission from designated LIRR supervisory personnel.

- In the course of surveys, temperature probes and other tools are normally issued by the LIRR. The Consultant must reimburse the LIRR for loss of equipment if not returned by personnel upon completion of assignment.
- The Consultant must be able to provide personnel with as little as 6 hours notice. However, the LIRR will try to provide 5-day lead-time for specific major work assignments.
- The Consultant must be able to provide personnel for assignment needs from as little as 1 to as many individuals determined per day for each assignment.
- The Consultant must provide with 24-hour phone access to a representative who can provide immediate replacement personnel for assignment “no shows”. The phone number must be available to Supervisors, and LIRR Project Manager.
- The Consultant must provide a list of key staff members who must be accessible for emergency projects. A list including work phone, home phone, beeper, and cellular phone numbers will be prepared for the Consultant and LIRR managers.
- The Consultant will set up a policy whereby personnel who do not complete their first assignment are not paid for attending the training session. On the other hand, a reward program may be considered for personnel who complete a large portion or the whole project.
- All personnel must supply their own watches and pens at no charge to the LIRR, while performing work assignments.
- All Consultant employees must dress appropriately and be neat and orderly.
- The Consultant must provide communication (i.e.: cellular phone) to Supervisors or other staff, if required while performing their duties.
- All personnel will be supplied a reflective safety vest that must be worn at all times during their work activity. The vest will bear temporary personnel company name, the MTA Long Island Rail Road name, and will show the “temporary survey staff” name, for the purpose of customer awareness of temporary personnel identification. The Consultant will incur all costs for the procurement of vests.
- If the work performed by temporary personnel is found to be in error, or performed in an unsatisfactory manner or capacity, the LIRR will not be obligated to pay for the portion of work determined to be in error or unsatisfactory. The LIRR will make the sole determination of error or unsatisfactory work.
- The LIRR will not be responsible for costs related to work canceled due to shortage of adequate personnel, service interruptions, tragedies or for costs related to parts of the project that may have to be repeated due to personnel shortage or errors performed by the temporary personnel.
- During projects, daily communication may be required to report on the progress of the work, including problems or issues that LIRR management should be aware of.
- Smoking and drinking alcoholic beverages is prohibited on LIRR properties and for all personnel while performing work assignments.
- Use of cell phones or other electronic devices, such as ipods, etc. is prohibited during performance of duties, unless such activity is related to the assignment.

**B. LIRR shall perform the following functions:**

- The LIRR will meet with candidates (subsequent to the Consultant's interview and testing) to confirm compatibility with the program's requirements. Only LIRR approved candidates will be eligible for training and corresponding work assignments. The candidates will be trained by the LIRR in all aspects of their work assignments and responsibilities. Specific training for conducting temperature reading will be performed by the Maintenance of Equipment Department to supervisors, where they can train surveyors to perform accurate temperature readings at either LIRR or Consultant facilities.
- For those performing supervisory responsibilities, training will be provided with an emphasis on teaching supervisory skills and reporting.
- The LIRR retains the unconditional right to require the Consultant to discharge persons the LIRR finds unacceptable.
- The LIRR will require time sheets prepared by the Consultants weekly.
- For payroll purposes, the week shall begin on Monday, 12:01a.m. and end on Sunday, midnight.

**IV. Quality Assurance**

**Purpose:** To assist the Maintenance of Equipment Department and Quality Assurance Section in their goals to improve the climate control conditions for our customers by increasing the number of cars surveyed. Sample readings will be taken in 3 or 4 places in each of approximately 320 cars weekly. This may vary higher or lower, depending on the seasons and LIRR performance and priorities. These will be randomly distributed over peak and off-peak trains, on all types of equipment (MU, Diesel, etc.) and on all branches. Guidelines and goals for deriving the distribution of the cars sampled will be established. These will be subject to review with the Manager of Quality Assurance.

Expectations are that you will collect temperature and humidity data for the number of cars necessary and return it to the Manager of Quality Assurance for analysis. This will be provided via daily summaries, data sheets (see attached) submitted weekly and summary spreadsheets submitted weekly /monthly. The monthly reports will be in electronic format in MS Excel (spreadsheets) and/or MS Access (database) applications.

**Your tools:** The temperature probes, which you will need to do your job will be provided by the L.I.R.R. You will be required to have all of the appropriate items with you each time you report for duty. In the event of lost or damaged equipment call the Quality Assurance Section at 718-558-3266 to report it and arrange to acquire new. The LIRR Quality Assurance Section will do annual calibration and maintenance of these probes.

**V. Proper Appearance / Conduct**

**Proper Appearance -** While working on this project, all persons hired are representing the Railroad and as such it is important that they dress and behave in a manner that reflects well on the LIRR.

**Clothing -** While comfort is essential--most personnel hired will be outdoors and standing or walking throughout most of a shift -- cleanliness and neatness are a must. Casual pants, along with collared shirts and sweaters are recommended, along with suitable outerwear. Jeans are not acceptable. Items, which are not acceptable, are: shorts, T-shirts, sweatshirts and sweatpants. For safety reasons personnel should not wear loose clothing as it can get caught on moving trains.

**Shoes -** For safety reasons, all personnel must wear sturdy leather shoes with a defined (but not high) heel. Lace up shoes is preferred. Other types of shoes, including sneakers, open toe style and sandals, are unsuitable and not permitted because they offer less protection against slipping.

**Proper Behavior/Conduct** – Proper behavior and conduct must be demonstrated at all times. All fieldwork personnel must follow the following rules:

- Be courteous and polite to customers and fellow employees.
- Do not engage in conversation with customers or co-workers. If questions are asked about the survey or matters pertaining to surveys, kindly tell them that you do not work directly for the railroad but are employed by an outside vendor. Please tell them to call the Public Affairs Department.
- Identify him or herself and state their purpose to any LIRR crewmember or Manager, MTA Police or associated law enforcement or security agency, when asked.

All persons must have a contractor identification badge, which must be worn and visible at all times during work shifts. Safety vests must be worn during all times while on LIRR property. Transportation passes/letters will be given out during the training sessions, and are to be returned to the LIRR at the end of the project.

Smoking and drinking alcoholic beverages is prohibited on LIRR properties and for all personnel while performing work assignments.

Use of cell phones or other electronic devices, such as ipods, etc. is prohibited during performance of duties, unless such activity is related to the assignment.

**Failure of any person hired to adhere to any of the above, will likely result in the person being dismissed from an assignment without pay.**

**VI. SURVEY FORMS**

**M of E QUALITY CONTROL**

**MU IN-SERVICE TEMPERATURE SURVEY**

*Form Revised: 05/12/09*

<b>Day:</b>	<b>Date:</b>	<b>Surveyor &amp; Probe Number:</b>
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Train Number:						<b>Peak:</b> AM PM Off					
Outside Ambient:						Humidity:					
Starting Point:						Time On:					
Ending Point:						Time Off:					
#	Car #	'F'	'C'	'B'	OOC/MAR*	#	Car #	'F'	'C'	'B'	OOC/MAR*
1.						1.					
2.						2.					
3.						3.					
4.						4.					
5.						5.					
6.						6.					
7.						7.					
8.						8.					
9.						9.					
10.						10.					
11.						11.					
12.						12.					

Train Number:						<b>Peak:</b> AM PM Off					
Outside Ambient:						Humidity:					
Starting Point:						Time On:					
Ending Point:						Time Off:					
#	Car #	'F'	'C'	'B'	OOC/MAR*	#	Car #	'F'	'C'	'B'	OOC/MAR*
1.						1.					
2.						2.					
3.						3.					
4.						4.					
5.						5.					
6.						6.					
7.						7.					
8.						8.					
9.						9.					
10.						10.					
11.						11.					
12.						12.					

Train Number:						<b>Peak:</b> AM PM Off					
Outside Ambient:						Humidity:					
Starting Point:						Time On:					
Ending Point:						Time Off:					
#	Car #	'F'	'C'	'B'	OOC/MAR*	#	Car #	'F'	'C'	'B'	OOC/MAR*
1.						1.					
2.						2.					
3.						3.					
4.						4.					
5.						5.					
6.						6.					
7.						7.					
8.						8.					
9.						9.					
10.						10.					
11.						11.					
12.						12.					

Train Number:						<b>Peak:</b> AM PM Off					
Outside Ambient:						Humidity:					
Starting Point:						Time On:					
Ending Point:						Time Off:					
#	Car #	'F'	'C'	'B'	OOC/MAR*	#	Car #	'F'	'C'	'B'	OOC/MAR*
1.						1.					
2.						2.					
3.						3.					
4.						4.					
5.						5.					
6.						6.					
7.						7.					
8.						8.					
9.						9.					
10.						10.					
11.						11.					
12.						12.					

No. of Cars on This Sheet:	No. OOC:	No. MAR:
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**OOO\*** = OUT OF COMPLIANCE < 64 °f or > 78°f  
**MAR\*** = MARGINAL 64 to 66 °f and 76 to 78°f

# M of E QUALITY CONTROL

## C3 IN-SERVICE TEMPERATURE SURVEY

*Form Revised: 05/12/09*

<b>Day:</b>	<b>Date:</b>	<b>Surveyor &amp; Probe Number:</b>
-------------	--------------	-------------------------------------

Train Number:				<b>Peak:</b> AM PM Off		
Outside Ambient:				Humidity:		
Starting Point:				Time On:		
Ending Point:				Time Off:		
#	Car #	'A/F'	Upper	Lower	'B'	OOC/MAR*
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Train Number:				<b>Peak:</b> AM PM Off		
Outside Ambient:				Humidity:		
Starting Point:				Time On:		
Ending Point:				Time Off:		
#	Car #	'A/F'	Upper	Lower	'B'	OOC/MAR*
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Train Number:				<b>Peak:</b> AM PM Off		
Outside Ambient:				Humidity:		
Starting Point:				Time On:		
Ending Point:				Time Off:		
#	Car #	'A/F'	Upper	Lower	'B'	OOC/MAR*
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Train Number:				<b>Peak:</b> AM PM Off		
Outside Ambient:				Humidity:		
Starting Point:				Time On:		
Ending Point:				Time Off:		
#	Car #	'A/F'	Upper	Lower	'B'	OOC/MAR*
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

No. of Cars on This Sheet:	No. OOC:	No. MAR:
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**OOC\* = OUT OF COMPLIANCE < 64 °f or > 78°f**  
**MAR\* = MARGINAL 64 to 66 °f and 76 to 78°f**

**Technical Scope of Work (“TSOW”)**  
**LIRR Passenger Counts & Survey Fieldwork Services**  
**(Service Planning & Market Research Departments)**

I. **Background**

The Long Island Rail Road (LIRR) is seeking the services of a professional employment agency to provide *all* administrative services – recruiting, employment, payroll, testing, supervising, termination – for a field force of permanent part-time workers. These workers will fall into three (3) categories: counters, supervisors, and quality control supervisors.

The LIRR will require counters, supervisors and quality control supervisors to conduct passenger counts. Passenger counts may begin or end at any time during a 24-hour period, and frequently begin in the early morning (i.e., 4:15 a.m. and 5:30 a.m.). Some train or station counts may be required on specially designated days, such as holidays and evenings of major holidays.

II. **Requirements**

The LIRR seeks the services of a professional employment agency fully capable of handling all administrative functions – recruiting, training, mobilizing agency employees as further detailed here in for specific work assignments, testing, payroll, evaluations, terminations – in a timely efficient manner. The entire pool of agency employees shall be screened, and approved by the LIRR and available for training within 6 weeks after contract award.

The LIRR estimates that it needs a pool of 45 people, as designated below (during certain shifts, the quantity may be considerably less).

<i>Category</i>	<i>No.</i>	<i>Est. Annual Man-Hours</i>	<i>Basic Responsibilities</i>
Counters	45	18,000	Count LIRR passengers either on trains or at stations.
Supervisors	10	4,600	Supervise the field counters to ensure accuracy of counts; tally count sheets; pick up supplies; distribute supplies at work assignments and return supplies; ensures instructions are followed.
Quality Control	5	500	Directly assist LIRR Supervisors personnel with field research quality control.

### **Skill Requirements**

The following lists the necessary skills for each category of worker:

#### ***Counters***

- Basic reading and arithmetic skills.
- Good interpersonal skills.
- Fluency in English.
- Ability to read LIRR public train timetables and be familiar with LIRR territory, station names and train destinations.

***Supervisors*** – This position requires the approval of the LIRR. The skills of the Counter apply to those designated/promoted to the Supervisor position. In addition, they should have:

- Excellent management skills and be able to effectively coordinate counter personnel.
- More advanced quantitative skills.
- Must ensure that research methodology is properly implemented.
- Passenger counts are satisfactorily performed.

***Quality Control Supervisors*** – This position requires the approval of the LIRR. The skills of Counters and Supervisors apply to Quality Control Supervisors. In addition, they should:

- Be adept in quality control practices/procedures.
- Be able to manage several locations where Counters/Supervisors are engaged in project implementation.

Counts may be required seven days a week (including holidays), and a given work shift (four hour minimum) may commence at virtually any hour of the day or night, and frequently begin in very early morning hours.

A. Employment agency duties are as follows:

- ❖ Recruitment and hiring all personnel.
- ❖ Preparing and processing of agency employment forms.
- ❖ Compliance with immigration laws regarding work status, and all other applicable labor laws.
- ❖ Administering all necessary payroll deductions as required by law.
- ❖ Preparing and processing agency time sheets (which must be approved by the LIRR in advance).

- ❖ Invoices submitted to the LIRR will clearly indicate the project related to the invoice, including all proper documentation (e.g. personnel time sheets) and must report the correct PO#. In addition, invoices will be sent to the LIRR Project Manager for approval prior to submission to the LIRR Accounts Payable Department for payment.
- ❖ Weekly payroll processing; including all withholding and appropriate forwarding to the proper government agencies.
- ❖ Distributing special temporary LIRR passes/letters (Fare Waiver Letters) to be supplied by the LIRR to each person hired for the purpose of travel on trains during work assignments (**only**) without having to pay the fare. The agency will also be responsible for collecting all passes/letters once the work assignment is completed and returning them to the LIRR.
- ❖ Testing candidates for basic skills or specific job knowledge. These include reading, writing, arithmetic, and organizational skills. Training of approved personnel will be performed by the LIRR.
- ❖ Referring potential candidates to the designated LIRR representative as they become available.
- ❖ Hourly rates to personnel must be competitive so as to motivate acceptance of assignments during very early morning and late evening hours. It is critical that a targeted guaranteed number of counts be performed by those conducting passenger counts.
- ❖ On rare occasions to facilitate and ensure timely and safe fieldwork activities, the employment agency may be required to provide, at their expense, van and bus transportation (i.e. diesel territory, early or late hours, etc.).
- ❖ The employment agency shall set its own pay rates for all individuals employed under this program. The contract award shall specify the rates to invoice the LIRR.
- ❖ The employment agency must provide personnel to cover assignments at any of the Railroad's stations. If needed the agency should be able to work others to meet the demand for people.
- ❖ All personnel must be able to report to the assignment location at their own expense (as well as return from such location), and the LIRR will not be responsible for such travel expense.
- ❖ Counters, Supervisors and Quality Control Supervisors must be physically able to walk through a 12 - car train within a given ten minute time period to conduct on-board passenger counts. (Note: Some trains may have standees and be crowded.)

- ❖ Counters, Supervisors and Quality Control Supervisors must be willing to report and remain at a location at any given hour and remain there until completion of assignment.
- ❖ The employment agency shall forfeit payment for any individual shift in which personnel leave their assignment without permission from designated LIRR Supervisory personnel.
- ❖ In the course of counts, counting devices and other tools are normally issued by the LIRR. The employment agency must reimburse the LIRR for loss of equipment if not returned by personnel upon completion of assignment.
- ❖ The employment agency must be able to provide personnel with as little as six (6) hours notice. However, the LIRR will try to provide five (5) day lead-time for specific major work assignments.
- ❖ The employment agency must be able to provide personnel for assignment needs as little as one (1) to as many as 25 individuals per day for each assignment.
- ❖ The Agency must provide a 24-hour phone access to a representative who can provide immediate replacement personnel for assignment “no-shows”. The phone number must be available to Supervisors, Quality Control Supervisors and LIRR Project Managers.
- ❖ The Agency must provide a list of key staff members who must be accessible for emergency projects. A list including work phone, home phone, beeper, and cellular phone numbers will be prepared for the Agency and LIRR managers.
- ❖ The Agency will set up a policy whereby personnel who do not complete their first assignment are not paid for attending the training session.
- ❖ All personnel must supply their own watches and pens at no charge to the LIRR, while performing work assignments.
- ❖ All agency employees must dress appropriately and be neat and orderly.
  - While working all persons hired are representing the LIRR and as such it is important that they dress and behave in a manner that reflects well on the LIRR.
    - **Clothing** While comfort is essential -- most personnel hired will be outdoors and standing or walking throughout most of a shift – cleanliness and neatness are a must. Casual pants, along with collared shirts and sweaters are recommended, along with suitable outerwear. Items, which are not acceptable, are: shorts, T-shirts, and sweat pants.

For safety reasons personnel should not wear loose clothing as it can get caught on moving trains.

- **Shoes** For safety reasons, all personnel must wear sturdy leather shoes with a defined (but not high) heel. Lace up shoes is preferred, but loafers are permitted. Other types of shoes, including sneakers, are unsuitable and not permitted because they offer less protection against slipping.

***Failure of any person hired to adhere to any of the above, will likely result in the person being dismissed from an assignment without pay.***

- ❖ All personnel will be supplied a vest that must be worn at all times during their work activity. The vest will bear the temporary personnel company name, MTA Long Island Rail Road name, and will show the “temporary survey staff” name, for the purpose of customer awareness of temporary personnel identification. Vests ***must*** be worn over overcoats in inclement weather.

The employment agency must supply all temporary personnel with an identification badge, which can be displayed in conjunction with the vest. The LIRR may issue “Fare Waiver Letters”. When they are issued ***only original*** issue letters are acceptable (i.e. **no photocopies**) and the name on the “Fare waiver Letter” **must** match the employment agency identification badge.

- ❖ The employment agency may charge only the Contract’s rates for personnel that they must obtain from an alternative agency or alternative source should contractual agency be unable to provide sufficient personnel for LIRR assignments. All such temporary personnel must meet and abide by the requirements of this Contract. If the work performed by temporary personnel is found to be in error or performed in an unsatisfactory manner or capacity, the employment agency will be responsible for the temporary personnel costs incurred by the unsatisfactory work performed.
- ❖ When questioned or challenged by any Rail Road official, MTA official or police officer the temporary personnel are expected to be compliant and non-confrontational. If such an incident does occur a report must be given to LIRR project management including: train number, car number or physical location, badge number or name and title as well as a description of the incident. This report is expected by the close of business or by the beginning of business hours the next day.
- ❖ Temporary personnel must not report their count to anyone other than: their supervisor or a member of the Project Management team.

- ❖ The LIRR will not be responsible for costs related to work canceled due to a shortage of adequate personnel or for costs related to parts of the project that may have to be repeated due to personnel shortage or errors performed by the temporary personnel.
- ❖ During projects communications is required with the field supervision to report on the progress of the work, including problems or issues that the LIRR management should be aware of. This may require the supervision to have a cellular telephone or other means of communication.
- ❖ Smoking and the use of, or under the influence of, alcoholic beverages, intoxicants or controlled substance while on LIRR properties is prohibited and for all personnel while performing work assignments.

B. The LIRR shall perform the following functions:

- ❖ The LIRR will meet with candidates (subsequent to the agency's interview and testing) for compatibility with the program's requirements. Only LIRR approved candidates will be eligible for training and corresponding work assignments. The candidates will be trained by the LIRR in all aspects of their work assignments' responsibilities. Training will consist of a four – hour session at LIRR or Agency facilities. For those performing Supervisory responsibilities, training will be provided with an emphasis on teaching supervisory skills. A manual – prepared by the LIRR – will be distributed to each candidate selected.
- ❖ The LIRR retains the unconditional right to require the employment agency to discharge persons the LIRR finds unacceptable.
- ❖ The LIRR will require time sheets prepared by the agency weekly.
- ❖ For payroll purposes, the week shall begin on Monday and end Sunday midnight.

**METRO-NORTH RAILROAD CUSTOMER SERVICE  
& STATIONS DEPARTMENT TECHNICAL  
SPECIFICATION for  
SUMMER TEMPERATURE MEASUREMENT PROGRAM**

**DESCRIPTION OF WORK**

Provide on-board surveyor's to monitor, record and submit forms documenting internal rail car temperatures. Additionally, vendor shall supply one on-board supervisor, and up to two on-site supervisors to input the submitted forms into a PC database maintained within the Fleet Management Office.

**DEFINITIONS**

- Barrel Door: Door located at the end of each rail car that facilitates passage between rail cars.
- Calendar Day: 00:01 hours to 24:00 hours.
- Calendar Week: 00:01 hours Monday to 24:00 hours Sunday.
- Car: Self-propelled electric car powered by either 3<sup>rd</sup> rail or overhead catenary.
- Coach: Individual coach pulled or pushed by a locomotive. Not self-propelled.
- Consist: Many passenger electric cars or a Locomotive and many passenger coaches coupled together.
- Equipment: Generic term that includes all passenger cars and coaches.
- Holidays: New Year's Day, Dr. Martin Luther King Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving Day, Christmas Eve Day, Christmas Day and New Year's Eve Day.
- Married Pair or Triplet: Two or Three electric self-propelled cars permanently mated together.
- Off-Peak Periods: All Weekend days, and Weekdays other than during the designated Peak Periods.
- Peak Periods: Weekday AM – 04:00 hours to 10:00 hours, Weekday PM – 16:00 hours to 20:00 hours.
- Rail Cars: Generic term that includes all passenger cars and coaches.
- Rail Lines: Three separate lines, Hudson, Harlem and New Haven, servicing five New York counties east of the Hudson River and two Connecticut counties.
- Sampling Period: Summer – 15 May through 15 September.
- Service Territory: Five New York counties: New York, Bronx, Westchester, Putnam & Dutchess, and Two Connecticut counties: Fairfield and New Haven. An area stretching over 82 miles north and northeast from Manhattan.
- Train: Refer to Consist.
- Train Number: A structured, predetermined number assigned to each consist.
- Train Riding Form: A form used to record the monitored air temperatures.
- Weekday: Monday through Friday excluding all holidays.
- Weekend day: Saturday and Sunday excluding all holidays.

**EQUIPMENT INFORMATION**

Car/Coach Type	Number of Cars/Coaches	Numbering Scheme	Configuration	Line
M-2	36	8400 to 8849	Married Pair	New Haven*
M-3	140	8000 to 8141	Married Pair	Hudson/Harlem
M-4	Out of Service	8900 to 8985	Married Triplet	New Haven*
M-6	Out of Service	9000 to 9081	Married Triplet	New Haven*
M-7	336	4000 to 4335	Married Pair	Hudson/Harlem
M-8	405	9100 to 9643	Married Pairs	New Haven*
Coaches	213	6101 to 6474	Single	Hud/Har/NH

\*Occasionally operate over the Hudson or Harlem lines.

**DAILY SAMPLE SIZE**

- During the contract period of performance the vendor shall ensure sufficient staffing levels to fulfill the rail car

sampling requirements as indicated in table below:

TYPE	SUMMER
M-3	34
M-7	98
M-2	-
M-4	-
M-6	-
M-8	86
Coaches	90
Grand Total:	308

#### TEMPERATURE STANDARDS

- The compliant temperature range within each rail car is 64°F to 78°F. Any actual individual temperature reading below 64°F (cold) or above 78°F (hot) is considered Out of Compliance (OOC).
- A rail car's three actual individual temperature readings are taken at seat back height along a rail cars center isle with all doors closed - one reading at each end and one in the center.
- For recording purposes each actual individual temperature reading is rounded to the nearest whole degree: .0 degrees to .4 degrees round down and .5 degrees to .9 degrees round up.
- For OOC rail cars the on-board surveyor shall call the Fleet Management Office as soon as possible to report the train number, rail car number, specific OOC reading location, recorded temperature and for electric cars whether the car was operating in 3<sup>rd</sup> rail or catenary territory. Surveyor shall indicate on Train Riding Form the car number was called into the Fleet Management Office.

#### SAMPLING REQUIREMENTS

- Ensure the probe readings' temperature has stabilize before recording in a clear and legible manner all required data elements on a Train Riding Form:
  - Prior to boarding a train, record the platform's ambient temperature. For trains departing GCT record the platform's ambient temperature at Harlem-125<sup>th</sup> Street Station.
  - On-board surveyor shall record actual individual temperature readings for in-passenger service rail cars only. Do not record temperatures for deadhead (non-revenue) rail cars.
  - Wait a minimum of two minutes after the passenger loading doors close before starting to sample a rail cars internal temperatures.
  - Record three individual internal temperatures, rounding to the nearest whole degree:
    - Between a rail car's "F" end barrel door and vestibule.
    - At the center of a rail car. On coach equipment with center doors take only ONE reading on either side of center vestibule.
    - Between a rail car's "B" end barrel door and vestibule.
  - At end of trip complete Train Riding Form, highlighting any OOC rail cars. Fax, email, text or hand-deliver completed form to Fleet Management Office, 7<sup>th</sup> fl, "D" Hall, Grand Central Terminal within 60 minutes of completing a shift.
- On-board surveyors shall work a straight shift. Breaks are scheduled so not to interfere with the train riding schedule.
- Scheduled samplings shall take place weekdays and weekend days between 04:00 hours and 21:00 hours. However, train schedules may occasionally require work prior to or after said times.

#### SUPERVISORS

- During the Sampling Period the vendor shall provide two full-time Supervisors to work overlapping weekday shifts - 10:00 to 18:00 and 13:00 to 21:00 hours. Field and office duties shall include, but are not limited to:
  - Overseeing the on-board surveyors.
  - Answering phones and collecting on-board surveyors Train Riding Forms.

- Validating all Train Riding Forms to ensure accuracy and timely submission.
- Prevent duplicate data entry by reconciling called-in OOC car numbers to submitted Train Riding Form data.
- Inputting recorded data into various Metro-North software database formats. For example, but not limited to: Microsoft Access, Adobe and IMS - an internal Metro-North designed program.
- Produce both defined and ad-hoc electronic and hard copy reports as required.
- Notify all appropriate individuals of OOC rail cars as required.
- Back-up the on-board Supervisor position as required.

#### ON-BOARD SURVEYOR AND SUPERVISOR WEEKLY TIME SHEETS

- A multi-part form required to include the following data elements:
  - Employee Surname and Given name, date, day, daily start and stop time, and total hours worked for a day rounded to the nearest half-hour. 00 to 14 and 30 to 44 minutes round down and 15 to 29 and 45 to 59 minutes round up.
  - Total whole hours worked for week.
  - Position title by class: Surveyor or Supervisor.
  - Vendor representative's signature certifying the recorded information is true, accurate and complies with the contracts terms and conditions.
- Vendor shall forward a signed timesheet copy to Customer Service Office the next non-holiday week day.

#### INVOICING

- Invoicing shall be per calendar week.
- Each invoice must contain the following data elements:
  - A PRE-PRINTED NON-REPETITIVE Invoice Number. This number is the only reference number that shall appear on the payment check-stub. Invoices containing previously used invoice numbers shall be returned to vendor for renumbering.
  - An MTA Business Service Center assigned vendor number, V#xxxxxxxxxx.
  - Purchase order number, PO #1xxxxxxxxx.
  - Each employee's services shall be invoiced on a separate line. At a minimum each line shall contain the following data elements:
    - Weekending Date, Surname, Given name, Title, Total Weekly Hours, Hourly Rate, Total Amount.
    - Total hours worked and total amount shall be subtotaled by employee class.
    - Invoice Grand total amount for week ending.
- Email or fax original invoice including back-up documentation to:
  - Email: [Invoice@MTABSC.org](mailto:Invoice@MTABSC.org)
  - Fax: 212.971.5060
  - Address: MTA Business Service Center  
Accounts Payable Department, 9<sup>th</sup> floor  
333 West 34<sup>th</sup> Street  
New York, New York 10001-2402
- Mail an invoice copy with back-up documentation attached to:
  - Metro-North Customer Service  
Attn: Brian Tobachnick  
525 North Broadway, 2<sup>nd</sup> Floor  
White Plains, NY 10603
- ALL invoices shall be returned unpaid if the above requirements are not adhered to.
- Metro-North is exempt from New York and Connecticut sales and use taxes.

#### MISCELLANEOUS

- Metro-North shall not pay any shift, overnight, weekend or holiday differentials.
- Metro-North reserves the right at its sole discretion to modify in writing this technical specification at any time. For example: modifying the sample size.
- Metro-North reserves the right at its sole discretion to shorten or lengthen by 90 days a sampling period.
- Metro-North shall furnish successful vendor with contact name including voice & fax phone numbers and email address.

- Successful vendor shall furnish both a service and billing employee contact name including voice & fax phone numbers and email address.

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Temperature Measurement Program RevApr 16.doc

- Provide necessary job-related equipment to agency (e.g., vests, radios) for distribution to individuals, including the replacement/repair of equipment as needed

#### V. REVENUE CONTROL SPECIALIST JOB DESCRIPTION & REQUIREMENTS

Revenue Control Specialists are part-time, temporary workers used by Metro-North to purchase duplex tickets on-board trains to ensure the correct fares are charged to passengers, proper procedures are utilized by the conductor/trainman, and fares collected are remitted to the company. The Revenue Control Specialist is required to handle cash as part of his or her job. The successful Contractor is advanced sufficient funds. The average hours range from 90-110 total hours per week, throughout the year.

The Revenue Control Specialist is also required to purchase tickets at ticket windows and record the information on a revenue control report. Subsequently, present the ticket on board the train in payment for the fare and observe the ticket being cancelled by the conductor/assistant conductor (and subsequently remitted to Metro-North). Record information on the performance of personnel on board the train, and the condition of the trains and stations they observe, and prepare a report.

Level One revenue control specialists must have three years or more experience. Level Two revenue control specialists have less than three years experience.

#### Requirements

Revenue Control Specialist must be over 18 years of age, be extremely reliable, enjoy a flexible work schedule, have good communication skills and maintain a neat appearance. They must be quick, accurate and organized.

#### Other

Knowledge of transportation operations is a plus. The ability to interpret a train schedule and follow directions is important.

Metro North Railroad  
Survey Techs – Work Statement

I) BACKGROUND

Metro-North Railroad (MNR) conducts an extensive program of passenger counts and survey fieldwork onboard MNR trains, in Grand Central Terminal (GCT) and at outlying stations that began in 1983 and has been gradually expanded since then. While counts are conducted throughout the year, the vast majority of the work takes place during the Spring and Fall months. The results of these counts are used extensively for scheduling/operations planning and the analysis and reporting of ridership trends.

MNR is seeking the services of a professional employment agency to provide all administrative services – including recruiting, payroll, testing and termination – for a pool of qualified individuals to perform the above work on a temporary, part-time basis, in a timely and efficient manner. At the present time, there are four job classifications: (1) Survey Technician, (2) Survey Technician Supervisor, (3) Service Analyst and (4) Field Specialist. MNR will have the right to change job classifications and/or temporary, part-time work requirements as deemed necessary to meet MNR's ongoing requirements for specific services.

Passenger counts and/or survey distribution may be required seven days a week (including holidays), and a given work assignment may commence at any hour of the day or night, and frequently commences in the early morning hours. Occasionally, during an emergency (e.g., snowstorms, work disruptions, unusual events), these assignments will be required on extremely short notice (i.e., less than 24 hours). When this occurs, the agency will be directly responsible for obtaining the required staffing. All personnel must be able to report to the work assignment location, and MNR will not be responsible for reimbursement for travel expenses for travel to/from GCT or when MNR train service is available for travel to the work assignment location at an outlying station. Specific shifts may vary in length and may include late night shifts and/or weekends and shifts may be scheduled whenever MNR trains are in operation. The duration of each assignment is subject to the overall performance of each individual and MNR's requirements. For payroll purposes, the work week shall begin on Monday and end on Sunday.

It is planned that the work under this contract will be awarded in the 4th Quarter of 2015, and will be for a three-year period, with two one-year renewal options.

## II) REQUIREMENTS

### Staffing

Under normal conditions, MNR will require a total of approximately 50-75 part-time people, most of who will be used to conduct and/or supervise passenger counts on an ongoing basis. However, MNR may require additional personnel on a short-term basis to handle emergency situations with minimal advance notice (e.g., to conduct counts during a snowstorm or other unusual event) or to conduct special one-time counts (e.g., on New Year's Eve).

In addition to a small technical/administrative support staff, two separate pools of counters are required, consisting of the following job positions and work assignments; MNR reserves the right to change the requirements to either more or less than the specified amounts.

### Count Season

The count season is defined by two time periods. The Fall season which runs from the beginning of September to New Year's Eve. The second count season is The Spring which runs from the middle of March to the end of June. All Survey Technicians and Supervisor are required to work a minimum of 25 to 30 hours per week during the count season.

### Probation Period

All new hires are subject to a 90 day probation period from date of hire. New hires may be terminated during this period for the following reason:

- (1) Failure to work the minimum 25 to 30 hours per week during the count season.
- (2) Excess latenesses and cancellations
- (3) Two or more no shows within 90 days

### Resumes and References

Prior to placement a resume with three references must be sent electronically by the vender to Operations Planning & Analysis Department Project Manager for review and placement sign-off, prior to confirmation of assignment.

### Background Checks

Background checks for all part-time referrals prior to placement with MNR, including the following specific check: (1) Five-Borough and Westchester County criminal history search is mandatory. Completed background checks must be sent electronically by the vender to Operations Planning & Analysis Department Project Manager for review and placement sign-off, prior to confirmation of assignment.

Counter Pool #1:

<u>Position and Sub-Classifications</u>	<u>Number</u>	<u>Basic Responsibilities</u>
<u>Survey Technicians</u> (Tier I and Tier II)	40-50	Count the number of passengers onboard trains, getting on or off trains at Grand Central Terminal (GCT) or at outlying stations, and distribute ridership surveys at stations and onboard trains. Specific work schedules will be determined by MNR on a <u>weekly</u> basis.
Survey Technician Supervisors (Supervisor Trainee, Supervisor)	10-15	Supervise the survey technicians, distribute specific assignments, distribute and collect equipment, add up count results. Specific work schedules will be determined by MNR on a <u>weekly</u> basis. (A minimum of 25% of all new referrals must have a valid driver's license and access to a car.)

Counter Pool #2:

<u>Position</u>	<u>Number</u>	<u>Basic Responsibilities</u>
Field Specialists	5-10	Count the number of passengers onboard one or more cars on randomly selected trains in support of the FTA's Section 15 Requirements. May also be used to distribute ridership surveys at stations and onboard trains. Specific work schedules will usually be determined by MNR on a <u>monthly</u> basis. (A minimum of 50% of all new referrals must have a valid driver's license and access to a car.)

Technical/Administrative Support

<u>Position</u>	<u>Number</u>	<u>Basic Responsibilities</u>
Service Analysts	1-2	Provide administrative and technical support, including conducting co-counts and random spot-checks of survey technicians and supervisors, maintaining and updating administrative records, and assisting in data entry and analysis. Specific work schedules will be determined by MNR on a <u>weekly</u> basis.

The specific staffing requirements for each position, including specific requirements by time period, are detailed in Attachments 1 through 4. The agency is responsible for filling all assignments and must be able to obtain a sufficient number of individuals in order to meet the staffing requirements shown. However, it is anticipated that many Survey Technicians

and Survey Technician Supervisors may be able to work in more than one time period (e.g., the same person may be available during both the AM Peak and Weekday Off-Peak time periods). Therefore, the total number of required individuals is expected to be significantly lower than the total number of required shifts for all time periods. However, the individuals used to fill the two pools of counters must remain mutually exclusive.

For the Field Specialist, Survey Technician Supervisor and Service Analyst positions, the agency will be required to furnish MNR with copies of the resumes of the referrals upon request.

### Recruitment Plan

MNR requires a highly reliable and responsible group of individuals willing to work on a temporary, part-time basis. As all are visible to the public, appropriate appearance (vests and employee ID's must be worn), demeanor and comportment are essential. The educational and skills requirements for each position are set forth in Attachments 8-11. Because MNR believes from past experience that the respective educational and skills requirements are critical, strong consideration will be given to the agency's proposed recruitment plan.

In order to facilitate MNR's evaluation, the agency must submit a detailed recruitment plan in writing which must include the various sources of potential referrals and the estimated percentage of referred candidates that they expect to be obtained from each source.

A significant portion of MNR's required passenger counts occur at outlying suburban stations, and many of these counts are required either early in the morning or late at night when little or no train service is available. Therefore, in order to conduct these counts most efficiently and economically, it is in MNR's interest to have a significant portion of the counters reside in its suburban territory. Specifically, MNR requires that 25% of all new referrals must reside in the MNR suburban territory (i.e., Westchester, Putnam, Dutchess, Fairfield or New Haven Counties). The agency must demonstrate to MNR's satisfaction its ability to do this. If the agency is not able to directly recruit personnel from the suburban counties, the agency must demonstrate the ability to augment their recruiting efforts by subcontracting out to another temporary employment agency. The vendor must provide written verification that they have met the 25% requirement regarding referral residency.

### Roster Sizes

MNR will determine the minimum Survey Technician and Survey Technician Supervisor roster sizes prior to the beginning of each count season. These minimum numbers must be maintained at all times and are subject to change at MNR's discretion (e.g., they would be reduced significantly if automated count systems currently being tested in Grand Central Terminal are implemented in the future). In addition, the roster sizes may change during the count season due to a change in counting requirements, and additional personnel may be required due to a significant turnover of personnel. In each of these cases, the agency will be given a minimum of two weeks to obtain the required additional personnel.

## Personnel Requests

MNR will initiate all requests for temporary personnel on an as-needed basis. As part of each staffing request, MNR will specify the required staffing level (i.e., the "minimum staffing requirement"), either as one figure or as the low end of an acceptable range. These requests will generally fall in to two categories: "Routine Staffing Requests" and "Emergency Staffing Requests".

Routine Staffing Requests reflect anticipated long-term staffing needs and will normally be made prior to the start of the Spring and Fall count seasons (i.e., in February or August). These requests will be transmitted in writing (via e-mail) at least two weeks prior to the required starting date. In addition, written confirmation will be obtained from the agency that the request has been received by the agency.

Emergency Staffing Requests reflect additional short-term requests due to unforeseen circumstances after the start of each count season (e.g., additional count requirements for a limited number of special events and holidays). These requests typically occur between several days and one week in advance but occasionally may occur less than 24 hours in advance (e.g., a service disruption or a weather-related emergency).

MNR will initially transmit each emergency staffing request via telephone with a follow-up confirmation in writing (via e-mail) within one business day. In addition, written confirmation will be obtained from the agency that the request has been received by the agency. If the need for emergency staffing occurs during non-business hours (i.e., after 5 PM on weekdays or on Weekends or Holidays), the request will initially be transmitted via telephone with a follow-up confirmation in writing (via e-mail) within the first two hours of the next scheduled business day.

## Pay Structure

Metro North's current pay structure for the Survey Technician and Survey Technician Supervisor positions (included under "Counter Pool #1) consists of a tiered pay structure under which newly hired individuals are paid at a lower rate for a fixed period of time and then their rate of pay is increased commensurate with satisfactory job performance. Specifically, there are two sub-categories or "tiers" for both Survey Technicians ("Survey Technician I" and "Survey Technician II") as well as Survey Technician Supervisors ("Supervisor Trainee" and "Supervisor"). For each of these positions, new referrals start in the lower tier (i.e., as a "Survey Technician I" or "Supervisor Trainee") which has a \$2 to \$3 lower pay rate. Based on their job performance they are evaluated after a set time period, and if they meet the necessary criteria, they are promoted to the higher tier. A more detailed description of each of these job sub-categories is included in Attachments 5 and 6.

In addition, higher hourly rates are paid during certain time periods (e.g., late nights and major holidays). Furthermore, for the Field Specialist position, a combined flat rate plus hourly rate is paid in lieu of an hourly pay rate.

The specific pay structure for all job categories is detailed in Attachment 7. MNR reserves the right to modify this pay structure at any time in the future.

When individuals must travel to or from work assignments when MNR train service is not available, MNR will provide reimbursement for travel-related expenses (e.g., gas and tolls, parking, etc.). MNR will determine the specific reimbursement policy and rates. However, MNR will not reimburse individuals for travel to or from GCT or when MNR train service is available to travel to the work assignment location.

The agency must be able to demonstrate to MNR's satisfaction that it is fully capable of implementing a differential pay structure. Specifically, it must provide references to show that it has previously performed a similar type of service for other agencies. Alternately, it must be able to demonstrate that it can handle this, even if it has not done so in the past.

## Transition of Existing Employees

In addition to part-time employees to be recruited by the agency, MNR will provide a list of employees from the current employment agency who will be retained as Survey Technicians, Supervisors, Service Analysts or Field Specialists by the new employment agency. These employees are entitled to the exact same benefits that the new employment agency intends to provide for their new recruits (e.g., health benefits, vacation incentives, etc.).

### III)EMPLOYMENT AGENCY RESPONSIBILITIES

Employment agency responsibilities are as follows:

#### Recruitment/Staffing

- Recruitment and referral of candidates
- Prescreening/testing of qualified candidates for basic skills and specific job knowledge
- Conduct background checks for all part-time referrals prior to placement with MNR, including the following specific checks: (1) Five-Borough and Westchester County criminal history search; (2) Employment verification; (3) Appropriate Education and skills verification; (4) Personal references.<sup>(1)</sup> Completed background checks must be sent electronically by the vender to Operations Planning & Analysis Department Project Manager for review and placement sign-off, prior to confirmation of assignment.
- Provide sufficient staffing with as little as 6 hours notice. However, MNR will try to provide 5-day lead time for specific major work assignments.
- Provide personnel to cover assignments at any MNR station on the Harlem, Hudson, New Haven, Port Jervis and Pascack Valley Lines
- Survey Technicians and Supervisors must be physically able to walk through a 12-car train within a given ten-minute time period to conduct passenger counts. (Note: some trains may have standees.)

#### Payrolling

- Administration of payroll deductions as required by law
- Administer payroll processing based on timesheets provided and verified by MNR
- Weekly expense processing
- Preparing and processing of W-4 forms for withholding purposes
- Provide check cashing services for workers assigned to MNR at no cost to them

#### Administrative

- Provide 24-hour telephone access to a representative of the agency
- Process MNR's required administrative forms
- Compliance with Immigration laws regarding work status
- Terminating the assignment of workers, at the request of MNR and performing all administrative functions related to such termination, including but not limited to collection of identification passes provided by MNR
- Providing advance notice (two weeks) to MNR regarding the reassignment or unavailability of workers assigned to MNR
- Provide temporary, part-time workers assigned to MNR the opportunity to participate in a group health insurance plan at a cost to the worker
- Co-facilitate with MNR Representative training in Workplace Respect and Behavior
- Manage the distribution of certain job-related equipment to be provided by MNR as required (e.g., vests, clickers, etc.) including implementing payroll deductions (if deemed necessary), keeping inventory records, and collecting equipment upon termination of

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<sup>(1)</sup> On a case-by-case basis, MNR may waive these pre-screening and testing requirements for those workers employed by the present agency if they are hired by the new agency.

employment (The agency is responsible for reimbursing MNR for lost/damaged

#### IV) METRO-NORTH RAILROAD RESPONSIBILITIES

##### Personnel Requests/Training

- Initiate all requests for additional temporary, part time individuals as needed
- Provide training in all aspects of the work assignments' responsibilities. As part of the training session, Survey Technician and Supervisor Job Duties Manuals will be distributed to all new individuals assigned to MNR
- Provide vests and temporary ID's to aid in the identification of workers assigned to MNR and allow them to travel on MNR trains as necessary to complete their job assignments

##### Scheduling/Work Assignments

- Determine the daily work assignments, hours, schedules and work locations for all temporary agency referrals
- MNR will be responsible for the weekly signing-up of all Survey Technicians and Supervisors for work assignments (this includes handling the weekly call-in process).

##### Administrative

- Submit weekly timesheets to agency for payroll processing
- Approve and process weekly invoices from agency for payment by MNR
- Provide authorization to reject a referral or terminate assignment
- Furnish all MNR required administration forms for processing temporary, part-time individuals assigned to MNR
- Provide final determination of the approval/disapproval of all weekly expenses, if applicable to job assignment
- Co-facilitate with agency representative training in Workplace Respect and Behavior
- Provide necessary job-related equipment to agency (e.g., vests, clickers) for distribution to individuals, including the replacement/repair of equipment as needed

## V) PENALTIES AND INCENTIVES

### Penalties

#### 1) Routine Staffing Requests

##### a) Survey Technician/Survey Technician Supervisor Roster

- At least two weeks before the start of each count season, or whenever the need for additional personnel occurs due to a change in the roster size or unusually high turnover, the agency will be provided with total number of individuals needed (i.e., MNR's requirement). The agency will have one month from the initial hiring request to meet Metro-North's hiring requirements. After the one month period, if the number of Survey Technician/Survey Technician Supervisor supplied by the agency is less than MNR's requirement, the agency will be penalized the following:
  - \$200 for each unfilled Survey Technician position
  - \$300 for each unfilled Survey Technician Supervisor position
  - Combined total penalty will not exceed \$1,000

##### b) Field Specialists

- Similar to the Survey Technician/Survey Technician Supervisor Roster, the agency will have one month to fill each personnel request. After the one month period, if the number of Field Specialists supplied by the agency is less than MNR's requirement, the agency will be penalized the following:
  - \$300 for each unfilled Field Specialist position, or a maximum of \$1,500

##### c) Service Analysts

- The Service Analyst position is a unique position that requires more technical and analytical skills than other positions, and MNR Staff will need to interview prospective candidates. Therefore, it is expected that it will take longer to fill Service Analyst requests, and the agency will have three months from the initial hiring request to meet Metro-North's hiring requirements. After the three month period, if the number of Service Analysts supplied by the agency is less than MNR's requirement the agency will be penalized the following:
  - \$500 for each unfilled Service Analyst position, or a maximum of \$1,000
- MNR will notify the agency in writing (or e-mail), within one business day after the requested starting date, each time a staffing need is unmet, and will deduct the appropriate amount on a monthly basis from the amount invoiced by the agency

### Other Penalties

- The agency will be penalized \$1,000 for each calendar year when more than ten scheduled Section 15 observations are missed (Monthly Section 15 Missed Observation Reports will be made available to the agency upon request).

## Incentives

### Routine Staffing Requests

### Emergency Staffing Requests

- For each instance when the agency provides sufficient staffing to meet MNR's specified minimum staffing requirement when less than five business days advance notice is provided, the agency will be paid a bonus of \$500.

### Other Incentives

- The agency will be paid a bonus of \$1,000 for each calendar year when fewer than four scheduled Section 15 observations are missed (Monthly Section 15 Missed Observation Reports will be made available to the agency upon request).
- MNR will notify the agency in writing within one week after any of the above incentives takes effect that the agency is entitled to the appropriate incentive, and will add the appropriate bonus amount to the amount invoiced in the following calendar month by the agency.

Attachment 1  
Survey Technician Staffing Requirements (1)

<u>Time Period</u>	<u>Work Hours</u>	<u>Required Number of Survey Technicians Per Shift</u> (2)
AM Peak	6 AM -10 AM	25-40
Midday	10 AM – 4 PM	15-30
PM Peak	4 PM – 8 PM	25-40
Evening	8 PM – 12 Midnight 8 PM – 2:00 AM	10-20 5-10
Early Shift Weekday	5:30 AM – 3 PM 9 AM – 3 PM	5-10 10-20
Late Shift Weekday	3 PM – 9 PM 3 PM – 1:30 AM	10-20 5-10
Special Events, Holidays	3-6 hour shift anytime when trains are scheduled	Up to 30 people required for each specific count

(1) Staffing Requirements shown are subject to change in the future at MNR’s discretion.

(2) Totals shown reflect average daily requirements during the Spring and Fall count seasons (i.e., March-June and September-December). Specific daily requirements will fluctuate depending on the specific work scheduled each day. In addition, the total number of people required each day will be less than the total number of daily shifts because many people will work more than one shift (e.g., they may work during both the AM Peak and the Midday periods).

Attachment 2  
Survey Technician Supervisor Staffing Requirements (1)

<u>Time Period</u>	<u>Work Hours</u>	<u>Required Number of Supervisors Per Shift</u> (2)
AM Peak	6 AM -10 AM	2-4
Midday	10 AM – 4 PM	2
PM Peak	4 PM – 8 PM	2-4
Evening	8 PM – 2:00 AM	2
Early Shift Weekday	5:30 AM – 3 PM	2-4
Late Shift Weekday	3 PM – 1:30 AM	2-4
Special Events, Holidays	4-6 Hour Shift anytime when trains are scheduled	1-2 supervisors required for each count

(1) Staffing Requirements shown are subject to change in the future at MNR’s discretion.

(2) Totals shown reflect average daily requirements during the Spring and Fall count seasons (i.e., March-June and September-December). Specific daily requirements will fluctuate depending on the specific work scheduled each day. In addition, the total number of supervisors required each day will be less than the total number of daily shifts because many people will work more than one shift (e.g., they may work during both the AM Peak and the Midday periods).

Attachment 3  
Field Specialist Staffing Requirements (1)

<u>Work Description/Time Periods</u>	<u>Work Hours</u>	<u>Required Number of Field Specialists</u>
<u>Section 15 Counts</u> (Weekdays, Weekends, Holidays)	2-4 Hour Shift anytime when trains are scheduled	1 person required for each count (30-40 counts per month)
<u>Ridership Surveys</u> (Weekdays, Weekends, Holidays)	2-4 Hour Shift anytime when trains are scheduled	1-2 people required for each train or station (as required by MNR)

(1) Staffing Requirements shown are subject to change in the future at MNR's discretion.

Attachment 4  
Service Analyst Staffing Requirements (1)

<u>Description</u>	<u>Time Period</u>	<u>Required Shift During Spring/Fall Count Season</u> (2)	<u>Frequency Working Shift During Count Season</u>
<u>Service Analyst #1</u> (AM Shift)	Weekdays	7 AM- 1 PM 8:30 AM- 2:30 PM	2-3 Days/Week 2-3 Days/Week
	Weekends	Various	2-3 Days/Month
	Holidays	See Note 3	
<u>Service Analyst # 2</u> (PM Shift)	Weekdays	2 PM – 8 PM 11 AM – 5 PM	2-3 Days/Week 2-3 Days/Week
	Weekends	Various	2-3 Days/Month
	Holidays	See Note 3	

- (1) Staffing Requirements shown are subject to change in the future at MNR’s discretion.
- (2) Count seasons are from mid-March through early June and from early September through late December. Service Analysts will work approximately 30 hours per week during these months and approximately 20-25 hours per week during other time periods.
- (3) Service Analysts are frequently required to work on numerous holidays and major holiday weekends to supervise GCT counts and enter count data. These weekends include: Thanksgiving, Christmas/New Year’s Eve, President’s Day, Memorial Day, Independence Day and Labor Day Weekends. Service Analysts working during these time periods may be paid at 150% of regular pay rate. (See Attachment 7 for more detailed explanation of pay structure)

Attachment 5  
Survey Technician Job Sub-Categories (1)

	Survey Technician I	Survey Technician II
Total Staffing Requirement	50-75 (Combined total for both positions)	
% From MNR Suburban Territory	25% of all new referrals	25% of all new referrals
Qualifications	Entry Level	3-6 months experience as Survey Technician I
Pay Rate (1)	\$9.30/hr.	\$11.45/hr.
Types of Counts	Primarily GCT counts, but will also be used as “trainees” for outlying station counts, onboard counts and surveys	All counts
Minimum Required Work For Continued Employment (1)	<ul style="list-style-type: none"> <li>• 25% of AM Peak shifts</li> <li style="text-align: center;">or</li> <li>• 25% of late night/weekend shifts</li> <li style="text-align: center;">or</li> <li>• 50 hours per month during Spring/Fall count seasons (i.e., March-June and September-December)</li> </ul>	<ul style="list-style-type: none"> <li>• 25% of AM Peak shifts</li> <li style="text-align: center;">or</li> <li>• 25% of late night/weekend shifts</li> <li style="text-align: center;">or</li> <li>• 50 hours per month during Spring/Fall count seasons</li> <li>• 50% of major holiday weekends/ special events</li> <li>• 50% of scheduled passenger surveys</li> <li>• Demonstrated willingness to take shifts on short notice (e.g., weather-related counts)</li> </ul>
Reliability/Job Performance (1)	Must have less than 10% cancellations for signed-up shifts	Must have less than 10% cancellations for signed-up shifts
Additional Comments	Job performance will be evaluated after 3 months. Workers who meet the above criteria and have demonstrated reliability and satisfactory job performance will be promoted to Survey Technician II.	Survey Technician’s must continuously demonstrate a willingness to do requested field work outside of GCT (e.g., Customer Surveys) in lieu of GCT counts when requested by MNR. Survey Technician’s will be given priority for all field work outside of GCT.

(1) Subject to change at MNR’s discretion.

Attachment 6  
Survey Technician Supervisor Job Sub-Categories

	Supervisor Trainee	Supervisor
Total Staffing Requirement	10-15 (Combined total for both positions)	
% From MNR Suburban Territory	25% of all new referrals	25% of all new referrals
Qualifications	Entry Level	1 year experience as Supervisor Trainee
Pay Rate (1)	\$10.40/hr. (Initial Pay Rate) \$12.55/hr. (Supervisory Intermediate rate)	\$13.65/hr.
Specific Work Assignments	Initially will be used to conduct GCT counts and be paid at the lower initial pay rate. After 3 months, they will be given supervisory responsibility for GCT counts and will be paid at the higher supervisory rate.	Will be used as supervisors for all types of counts.
Minimum Required Work For Continued Employment (1)	<ul style="list-style-type: none"> <li>• 25% of AM Peak shifts or</li> <li>• 25% of late night/weekend shifts</li> <li>• 1 supervisory shift per week within 3 months of start date</li> </ul>	<ul style="list-style-type: none"> <li>• 25% of AM Peak shifts or</li> <li>• 25% of late night/weekend shifts</li> <li>• 5 supervisory shifts per month during Spring/Fall count seasons</li> <li>• 50% of major holiday weekends/ special events</li> <li>• 50% of all passenger surveys</li> <li>• Demonstrated willingness to take shifts on short notice (e.g., weather-related counts)</li> </ul>
Reliability/Job Performance (1)	Must complete at least 95% of signed-up shifts No “No-Shows”	Must complete at least 95% of signed-up shifts No “No-Shows”
Additional Comments	Supervisor Trainees who demonstrate sufficient supervisory skills (i.e., both willingness and ability to supervise GCT shifts), as well as excellent reliability and job performance, will be promoted to Supervisors.	Supervisors must be willing to undertake requested field work outside of GCT (e.g., Customer Surveys) in lieu of GCT counts when requested by MNR.

(1) Subject to change at MNR’s discretion.

Attachment 7  
Pay Structure (1)

Position	IV) Base Pay Rate (2)	Premium Rate 1 (3)	Premium Rate 2 (4)	Premium Rate 3 (5)	Premium Rate 4 (6)
<b>Survey Technician</b>					
Survey Technician I	\$9.30/hour	\$11.70/hour	\$14.00/hour	\$18.60/hour	\$27.90/hour
Survey Technician II	\$11.45/hour	\$14.35/hour	\$17.20/hour	\$22.90/hour	\$34.35/hour
<b>Survey Technician Supervisor</b>					
<u>Supervisor Trainee:</u>					
Initial Rate	\$10.40/hour	\$13.05/hour	\$15.60/hour	\$20.80/hour	\$31.20/hour
Supervisory Intermediate Rate	\$12.55/hour	\$15.70/hour	\$18.85/hour	\$25.10/hour	\$37.65/hour
Supervisor	\$13.65/hour	\$17.10/hour	\$20.50/hour	\$27.30/hour	\$40.95/hour
<b>Field Specialist</b>					
	\$27.00 + 13.65/hr. (8)	\$41.00 + \$20.50/hr. (7)			
<b>Service Analyst</b>					
	\$17.50/hour	\$26.25/hour (7)			

Notes:

- (1) Subject to change at MNR's discretion.
- (2) All assignments will be paid as a three-hour minimum shift, even if an individual actually works less than this amount.
- (3) Premium Rate 1 (125% of Base Pay Rate) applies to the following:
  - All counts conducted on Weekdays between 6 AM and 10 AM
- (4) Premium Rate 2 (150% of Base Pay Rate) applies to the following:
  - All counts conducted between 12 Midnight and 6 AM
  - Counts conducted in GCT on Pre-New Year's Eve, New Year's Eve Noon-P.M., Martin Luther King, Jr. Day and St. Patrick's Day, Friday before President's Day, Memorial Day and Labor Day, the Wednesday before Thanksgiving Day, Pre-Christmas Eve, Christmas Eve, Pre-Independence Day and Independence Day
  - Counts conducted in GCT on Good Friday
  - High priority unscheduled counts (e.g. weather, service & special events).
- (5) Premium Rate 3 (200% of Base Pay Rate) applies to the following:
  - All counts conducted on Thanksgiving Day and Christmas Day
  - All counts conducted between 8 PM and 12 Midnight on New Year's Eve
  - All counts conducted between 5:30 AM and 12 Midnight on New Year's Day
- (6) Premium Rate 4 (300% of Base Pay Rate) applies to the following:
  - All counts conducted between 12 Midnight and 5:30 AM on New Year's Day
- (7) For Field Specialists and Service Analysts, premium rates shown will be paid when they are required to work

during the following time periods:

- Between 12 Midnight and 6 AM

- On major holidays (New Year's Eve Noon to 12 Midnight, New Year's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve P.M. to Midnight, and Christmas Day).

(8) Field Specialists will be paid a minimum of three hours or \$41.00 excluding the flat rate for attending Metro-North Company meetings and training seminars.

Attachment 8  
SERVICE ANALYST JOB DESCRIPTION AND REQUIREMENTS

Description

Service Analysts are part-time, temporary workers used by Metro-North to help analyze the work conducted by Survey Technicians. Service Analysts must have an overall knowledge of the counting program and counting procedures. Specific work assignments include the following:

- Entering count data into spreadsheet files on computer
- Assisting Metro-North staff in analyzing and reporting count data
- Verifying count data including adding and/or subtracting count totals and confirming validity of counts
- Assisting Metro-North Staff with the weekly scheduling of Survey Technicians and Supervisors and the preparation of necessary count forms and schedules
- Conducting “co-counts” of counts taken by survey technicians and supervisors
- Conducting random “spot-checks” of survey technicians and supervisors
- Preparing and processing weekly time sheets for part-time survey technicians and supervisors
- Assisting in the ongoing record-keeping of Survey Technicians' and Supervisors' performance
- Organizing survey questionnaires to be distributed
- Occasionally conducting counts and distributing survey questionnaires onboard trains and at stations
- Occasionally assisting Metro-North staff on other projects

The amount of work is seasonal, with the majority of the work conducted during the Spring and Fall months, and significantly less work during the Summer and Winter months. The amount of work should average 30-40 hours per week throughout the year. In addition, Service Analysts will frequently need to work early morning or late evening shifts, as well as on weekends and major holidays.

Requirements

- Over 18 years of age
- College background or other post-secondary education (e.g., relevant computer courses) preferred
- Prior knowledge of computer spreadsheet and word processing programs (e.g., Excel, Word)
- Able to work independently
- Extremely reliable
- Able to work a flexible work schedule
- Excellent oral and written communication skills
- Excellent mathematical skills
- Fluency in English
- A neat appearance and professional demeanor
- Driver's license preferred

Attachment 9  
**FIELD SPECIALIST JOB DESCRIPTION AND REQUIREMENTS**

Description

Field Specialists are part-time, temporary workers used by Metro-North to count passengers and distribute survey questionnaires onboard trains and at stations in Manhattan, the Bronx, Westchester, Putnam, Dutchess, Rockland and Orange Counties in New York State and in Fairfield and New Haven Counties in Connecticut, including Grand Central Terminal (GCT). The specific counts to be obtained consist of 350-400 randomly selected observations per year as required for the FTA Section 15 submission. These counts are conducted using mechanical hand tally counters provided by Metro-North staff. In addition, Field Specialists may be required to assist in the distribution of various passenger surveys conducted by Metro-North, including the quarterly Customer Satisfaction Survey. This distribution may occur either at outlying stations, in Grand Central Terminal (GCT), or onboard trains.

The amount of work is fairly consistent throughout the year, with approximately 30-40 counts required each month and surveys usually conducted on a quarterly basis. However, since the specific counts to be obtained are pre-determined by MTA Staff as a random sample each month, specific work assignments vary tremendously, and will include numerous early morning and late evening shifts, as well as weekends and holidays. Furthermore, many of the work assignments require the use of a personal car to travel to or from his or her assignment.

Requirements

- Over 18 years of age
- High school diploma and some post-secondary education preferred
- Strong interpersonal/communication skills
- Good mathematical skills
- Fluency in English
- Extremely reliable
- Able to work a flexible work schedule
- Be able to work independently
- A neat appearance and professional demeanor
- Strong organizational skills and accurate record keeping skills
- Driver's license strongly preferred
- Access to personal car preferred

Attachment 10  
SURVEY TECHNICIAN SUPERVISOR JOB DESCRIPTION AND  
REQUIREMENTS

Description

Supervisors are part-time, temporary workers used by Metro-North to supervise the work conducted by Survey Technicians. Supervisors must be able to clearly communicate instructions regarding counting procedures. In addition, they will act as a liaison between Metro-North staff and the Survey Technicians. Specific work assignments include the following:

- Provide day-to-day supervision of the survey technicians, including providing any necessary training and support
- Ensure that all required counts are performed satisfactorily
- Monitor and evaluate the performance of all survey technicians
- Authority and judgment to take disciplinary/corrective action as necessary (e.g., survey technicians are not performing their job properly or are engaging in inappropriate behavior)
- Promptly report any complaints of harassment involving workers assigned to MNR and refer to the agency representative and/or the MNR representative as appropriate for resolution
- Regularly schedule and conduct "spot-checks" of Survey Technician counts
- Ascertain which tracks and/or crews may need assistance during counting
- Distribute work assignments and tally counters at the beginning of a shift
- Verify data, initialing timesheets and logging a shift report at the end of the shift
- Drive/pickup Survey Technicians and travel to assignments at outlying stations as needed

The amount of work is seasonal, with the majority of the work conducted during the Spring and Fall months, and significantly less work during the Summer and Winter months. In addition, since counts must be obtained for all Metro-North trains, specific work hours vary in duration, and include numerous early morning and late evening shifts, as well as weekends.

Requirements

- Over 18 years of age
- High school diploma and some post-secondary education preferred
- Strong interpersonal/communication skills
- Good mathematical skills
- Fluency in English
- Extremely reliable
- Able to work a flexible work schedule
- A neat appearance and professional demeanor
- Ability to adapt to last-minute changes and make quick and organized decisions based on these changes
- Strong organizational skills and accurate record-keeping skills
- Driver's license preferred
- Supervisory experience helpful

## Attachment 11

# SURVEY TECHNICIAN JOB DESCRIPTION AND REQUIREMENTS

### Description

Survey Technicians are part-time, temporary workers used by Metro-North to count passengers and distribute survey questionnaires onboard trains and at stations in Manhattan, the Bronx, Westchester, Putnam, Dutchess, Rockland and Orange Counties in New York State and in Fairfield and New Haven Counties in Connecticut, including Grand Central Terminal (GCT). Counts are conducted using mechanical hand tally counters provided by Metro-North staff. Specific work assignments include the following:

- Counting passengers getting on and off trains in GCT and at outlying stations
- Counting passengers onboard trains, including counting passengers getting on and off at each stop
- Distributing Survey Questionnaires at outlying stations and onboard trains
- Collecting Survey Questionnaires in GCT

The amount of work is seasonal, with the majority of the work conducted during the Spring and Fall months, and significantly less work during the Summer and Winter months. In addition, since counts must be obtained for all Metro-North trains, specific work hours vary in duration, and include numerous early morning and late evening shifts, as well as weekends.

### Requirements

- Over 18 years of age
- High School diploma and some post-secondary education
- Must be extremely reliable
- Willing to work a flexible work schedule
- Basic reading and arithmetic skills
- Must be able to interpret a train schedule and follow directions
- Good interpersonal skills
- A neat appearance and professional demeanor
- Must be able to work quickly, quietly, accurately, and in an organized manner

## Temporary Personnel Contracts: Agencies, 12/14/2012 – 12/14/2017

Agency Name	Total Dollar Amount (Approx.)
City of New York, NY	\$ 197,343,315.18
New York City Comptroller's Office, NY	\$ 55,257,678.16
State of New York Department of Health, NY	\$ 55,107,875.33
New York City Council, NY	\$ 30,419,546.01
New York City Department of Finance, NY	\$ 29,860,433.67
New York City Fire Department, NY	\$ 28,575,988.97
State of New York Office of General Services, NY	\$ 6,957,117.77
State of New York Division of State Police, NY	\$ 6,541,055.05
NYC Department of Information Technology & Telecommunications, NY	\$ 6,323,661.80
State of New York Department of Motor Vehicles, NY	\$ 6,302,789.49
New York City Administration For Children's Services ACS, NY	\$ 6,061,579.87
State of New York Department of State, NY	\$ 5,049,630.60
NYC Department of Environmental Protection, NY	\$ 4,953,093.19
New York City Department of Transportation, NY	\$ 4,281,802.04
State of New York Office of Homeland Security and Emergency Services, NY	\$ 3,523,913.74
State of New York Office of Parks, Recreation and Historic Preservation, NY	\$ 3,114,083.63
State of New York Department of Agriculture and Markets, NY	\$ 3,017,537.26
New York Office of the Attorney General, NY	\$ 2,478,157.33
New York Department of Correctional Services Corcraft, NY	\$ 2,187,497.44
State of New York State Gaming Commission, NY	\$ 2,070,001.12
State of New York Office of Mental Health, NY	\$ 1,806,632.75
State of New York Unified Court System Office of Court Administration, NY	\$ 1,794,171.93
New York Department of Economic Development, NY	\$ 1,622,839.54
State of New York Department of Financial Services, NY	\$ 1,587,811.38
State of New York Office For People with Developmental Disabilities, NY	\$ 1,492,513.50
State of New York Office of Temporary and Disability Assistance, NY	\$ 1,452,438.02
Lake George Park Commission, NY	\$ 1,271,638.26
State of New York Office of Victim Services, NY	\$ 1,141,978.81
State of New York Office of Children and Family Services, NY	\$ 940,988.17
State of New York Workers Compensation Board, NY	\$ 906,792.08
Ulster County, NY	\$ 860,385.71
New York Department of Corrections and Community Supervision, NY	\$ 849,114.44
City University Construction Fund, NY	\$ 840,886.42
New York City Financial Information Services Agency, NY	\$ 824,394.42
NYC Department of Citywide Administrative Services, NY	\$ 795,329.40
Onondaga County, NY	\$ 749,681.35
State of New York Department of Labor, NY	\$ 680,363.31
NYC Department of Consumer Affairs, NY	\$ 590,877.04
State of New York Department of Taxation and Finance, NY	\$ 586,256.00
City University of New York CUNY, NY	\$ 585,284.95
State of New York Higher Education Services Corporation, NY	\$ 557,914.79
State of New York Office of Alcoholism and Substance Abuse Services, NY	\$ 509,601.96
State of New York Miscellaneous State Agencies and Public Authorities, NY	\$ 462,427.73

State of New York Convention Center Operating Corporation (Javits Convention Center), NY	\$	349,901.87
New York City Police Department, NY	\$	348,305.04
New York City Department of Investigation (DOI), NY	\$	305,003.74
State of New York Energy Research and Development Authority, NY	\$	265,849.82
State of New York Division of Alcoholic Beverage Control, NY	\$	256,165.20
Oneida-Herkimer Solid Waste Authority, NY	\$	254,648.28
State of New York State Office for the Aging, NY	\$	209,211.55
State of New York Interest on Lawyer Account, NY	\$	193,320.89
NYC Department of Health & Mental Hygiene, NY	\$	184,486.44
New York City Taxi & Limousine Commission, NY	\$	165,068.99
State of New York Division of Military and Naval Affairs, NY	\$	121,070.87
State of New York Division of Housing and Community Renewal, NY	\$	109,368.11
Wyoming County, NY	\$	101,693.71
State of New York Office of the State Inspector General, NY	\$	101,320.00
New York City Department of Parks & Recreation, NY	\$	100,879.76
Justice Center for the Protection of People with Special Needs, NY	\$	98,620.55
New York Department of Environmental Conservation, NY	\$	87,651.20
Chemung County, NY	\$	77,908.77
State of New York Department of Civil Service, NY	\$	75,158.38
Baruch College CUNY, NY	\$	73,000.00
New York City Department of Cultural Affairs, NY	\$	72,240.56
New York State Information Technology Services, NY	\$	71,690.41
Rockland County, NY	\$	71,213.10
State of New York Board of Elections, NY	\$	68,053.06
State of New York Unified Courts System Courts of Original Jurisdiction, NY	\$	66,064.07
New York City Campaign Finance Board CFB, NY	\$	62,839.81
Town of Irondequoit, NY	\$	62,809.45
Columbia County, NY	\$	60,666.37
New York City Transit Authority, NY	\$	60,000.00
Village of Scarsdale, NY	\$	59,500.00
New York Department of Public Service, NY	\$	56,187.28
Town of Smithtown, NY	\$	52,970.43
State of New York Commission on Public Integrity, NY	\$	52,070.45
State of New York Public Employment Relations Board, NY	\$	47,921.60
City of Binghamton, NY	\$	45,000.00
State of New York Council on the Arts, NY	\$	42,623.32
City of Cortland, NY	\$	42,131.14
Borough of Manhattan Community College, NY	\$	39,651.10
City of Albany, NY	\$	35,251.00
New York State Long Island Power Authority, NY	\$	35,000.00
New York City Business Integrity Commission (BIC), NY	\$	32,006.80
Clinton-Essex-Warren-Washington BOCES, NY	\$	30,747.84
Manhattan Borough President, NY	\$	30,272.48
New York City Bronx Community Boards, NY	\$	30,256.00
State of New York Office of Medicaid Inspector General, NY	\$	30,000.00
Niagara Frontier, NY	\$	29,500.00
New York City Department for the Aging, NY	\$	27,593.50

Nassau BOCES, NY	\$	25,000.00
State of New York National and Community Service, NY	\$	25,000.00
Town of Carmel, NY	\$	25,000.00
New York City Manhattan Community Boards, NY	\$	24,868.75
Queensborough Community College, NY	\$	23,333.33
State of New York Governor\'s Office of Employee Relations, NY	\$	23,084.00
Kenmore-Tonawanda Union Free School District, NY	\$	23,000.00
Grand Island Central School District, NY	\$	20,512.10
Monroe County, NY	\$	18,506.25
East Rochester Union Free School District, NY	\$	18,000.00
MTA Metro North Railroad, NY	\$	16,038.82
Orange-Ulster BOCES, NY	\$	15,117.75
Yonkers Public Schools, NY	\$	15,000.00
Syracuse City School District, NY	\$	14,352.80
Village Of Akron, NY	\$	14,009.39
South Colonie Central School District, NY	\$	13,742.00
State of New York Division of Human Rights, NY	\$	12,994.60
New York City Board of Elections BOE, NY	\$	12,827.78
Macaulay Honors College, NY	\$	12,285.00
State of New York Financial Control Board, NY	\$	11,404.22
State of New York Unified Court System Court of Appeals, NY	\$	11,290.00
Town of West Seneca, NY	\$	11,089.64
City of Corning, NY	\$	10,389.87
New York City Brooklyn Community Boards, NY	\$	10,080.00
Owego Apalachin Central School District, NY	\$	9,600.00
Byram Hills Central School District, NY	\$	8,400.00
Niagara County, NY	\$	7,570.00
Middletown Enlarged City School District, NY	\$	7,300.00
State of New York Developmental Disability Planning Council, NY	\$	7,157.26
State of New York Division of Veterans Affairs, NY	\$	5,495.97
Queens College, NY	\$	5,373.10
New York Office of the State Comptroller, NY	\$	5,110.00
Ulster County Community College, NY	\$	5,000.00
Town Of Southampton, NY	\$	4,927.50
Town Of Yorktown, NY	\$	4,610.00
Staten Island College CUNY, NY	\$	4,525.00
Merrick Academy - Queens Public Charter School, NY	\$	4,025.22
New York City Department of Probation, NY	\$	3,966.96
Greenburgh Central School District No. 7, NY	\$	3,795.71
St. Lawrence County, NY	\$	3,500.00
Onondaga-Cortland-Madison Boces, NY	\$	3,000.00
City University of New York School of Law, NY	\$	2,956.80
Adirondack Park Agency, NY	\$	2,782.54
City of Buffalo, NY	\$	2,573.00
Binghamton University, NY	\$	2,377.00
State of New York Division of Tax Appeals, NY	\$	2,197.83
New York City Queens Community Boards, NY	\$	2,163.00

Town of Tonawanda, NY	\$	1,622.50
Horseheads Central School District, NY	\$	1,600.00
Bronx Community College, NY	\$	1,500.00
Fayetteville-Manlius Central School District, NY	\$	1,500.00
Village Of Pelham, NY	\$	1,500.00
Brooklyn Borough President, NY	\$	1,461.00
State of New York Thruway Authority, NY	\$	1,415.12
Capital District Transportation Authority, NY	\$	1,164.51
Village Of Malverne, NY	\$	1,155.00
Sullivan County, NY	\$	1,100.00
Town Of Schodack, NY	\$	1,039.11
City of Rochester, NY	\$	916.41
State of New York Statewide Financial System, NY	\$	887.94
Binghamton City School District, NY	\$	857.33
Dunkirk City Schools, NY	\$	801.00
Town Of Sheldon, NY	\$	787.00
City of Middletown, NY	\$	752.62
State of New York Judicial Conduct, NY	\$	739.89
Starpoint Central School District, NY	\$	693.00
Orange County, NY	\$	622.00
Village Of Haverstraw, NY	\$	622.00
State of New York State University Construction Fund, NY	\$	579.25
State of New York Power Authority, NY	\$	526.46
Town Of North Hempstead, NY	\$	443.21
Wyandanch Union Free School District, NY	\$	361.75
City of Newburgh, NY	\$	316.00
Otsego County, NY	\$	213.11
Vestal Central School District, NY	\$	153.44
New York French American Charter School, NY	\$	150.00
Onondaga Community College, NY	\$	117.00
Mount Morris Central School District, NY	\$	115.00
Patchogue-Medford School District, NY	\$	87.69
Explore Charter School, NY	\$	-
<b>TOTAL</b>	<b>\$</b>	<b>487,671,105.07</b>

## Temporary Personnel Contracts: Companies, 12/14/2012 – 12/14/2017

Agency Name	Total Dollar Amount (Approx.)
Adil Business Systems	\$ 107,230,925.25
New York State Industries For Disabled	\$ 88,203,339.86
Dasny	\$ 32,440,000.00
Top Temporaries	\$ 22,512,021.17
456 West 129th St H Corp Convent Ave Fam Living Ctr	\$ 14,607,155.36
Jennifer Temps	\$ 14,588,600.37
Temp Force	\$ 13,741,624.45
Strategic Legal Resources	\$ 11,644,101.93
Prutech Solutions	\$ 10,138,215.19
Tempositions	\$ 7,115,948.82
Maspeth Supply	\$ 7,021,124.34
Bigword	\$ 6,841,212.10
Ios Acquisitions	\$ 6,197,089.00
Tri State Employment Services	\$ 6,017,209.94
Center For New York City Neighborhoods	\$ 4,928,600.11
Kasselman Electric	\$ 3,850,743.49
Deluxe Delivery Systems	\$ 3,796,519.98
Ddrt Apex Llc Express Personnel Services	\$ 3,615,890.98
Ubiquis Reporting	\$ 3,458,823.41
Ny State Indus For Di	\$ 3,380,000.00
N A Privacy Security	\$ 3,265,783.47
Noor Staffing Group	\$ 3,091,913.99
Diamond Reporting	\$ 2,720,020.46
New Wave People	\$ 2,650,822.64
S J Thomas	\$ 2,535,475.30
Paul J Scariano	\$ 2,457,651.10
Harris	\$ 2,250,000.00
C A Mccrae Cpa	\$ 2,074,847.51
Healing Staff	\$ 1,851,595.28
Penda Aiken	\$ 1,819,359.86
Language Line Services	\$ 1,808,896.80
New York State Industries For The Disabled	\$ 1,777,622.12
New Rochelle City Of	\$ 1,736,500.33
Us Globe Service	\$ 1,666,265.15
Psi International	\$ 1,589,269.00
Nexus Staffing	\$ 1,484,153.75
Ny State Indus For The Di	\$ 1,468,004.85
Omnivere	\$ 1,446,032.17
Essey Group	\$ 1,441,923.58
Heber Associates	\$ 1,423,980.77
Execu Search Group	\$ 1,371,291.00
Forrest Solutions	\$ 1,332,708.22
Advanced Medical Staffing	\$ 1,325,050.17

Diversity Services	\$ 1,255,801.19
New York State Ind For The Disabled	\$ 1,255,297.70
Rochester City Of	\$ 1,139,424.69
Mid State Communications And Electronics	\$ 1,109,735.13
Magee	\$ 1,102,675.56
Global Employment Services Inc Ges	\$ 1,066,091.41
Automotive Rentals	\$ 1,059,827.72
Royal Temporaries	\$ 979,015.27
lit	\$ 970,700.82
Dutchess County Soil And Water	\$ 960,000.00
New York Legal Assistance Group	\$ 929,508.61
Wayne R Green Sr	\$ 897,741.69
Gcom Software	\$ 872,094.88
Rfrs Radiology Pc Radiology Film Reading	\$ 857,370.31
Kforce Inc Kforce Professional Staffing	\$ 832,237.27
Comsys Information Technology Services	\$ 767,717.42
Geneva Worldwide	\$ 740,254.98
New York State Technology Enterprise	\$ 694,891.25
Nationwide Court Services Inc National Process Services	\$ 676,179.73
Dell Marketing	\$ 668,136.40
Staffing Ease	\$ 652,399.63
Office Of General Services	\$ 626,322.67
Els Associates Placement Services	\$ 619,882.92
Family Of Woodstock	\$ 598,288.04
Raymond E Kelley	\$ 584,831.25
Nicholas Pucino Pe	\$ 579,600.00
Industrial Staffing Services	\$ 576,601.30
Cedar Carmans	\$ 568,849.00
Troy City Of	\$ 562,803.00
C O Falter Construction	\$ 556,140.75
Ikon 5 Architects	\$ 551,494.00
Trivantis	\$ 535,822.14
National Industries For Blind	\$ 535,753.81
Insync Litigation Support	\$ 508,650.30
Krueger International	\$ 508,034.13
Medical Solutions	\$ 496,033.07
Opera Solutions	\$ 496,000.00
Trigyn Technologies	\$ 494,692.50
Adv Agriculture And Mkts Pe Cash	\$ 476,021.59
Shc Services	\$ 475,803.03
World Wide Dictation Service Of New York	\$ 467,931.44
Kelly Services	\$ 464,369.31
Escribers	\$ 449,380.10
Staff Today	\$ 437,681.89
Oswego County Soil And Water Conservation Cindy Williams	\$ 435,000.00
Nys Thruway Authority	\$ 421,681.28
White Glove Placement	\$ 415,455.60

Daktronics	\$	411,804.00
Bell Helicopter Textron	\$	410,000.00
Legal Interpreting Services	\$	407,191.00
Natural Heritage Trust	\$	406,698.00
First Choice Group Cny	\$	395,568.21
Roark Associates	\$	391,260.00
Shi International	\$	377,728.21
Cornell University	\$	368,366.89
Medina Village Of	\$	366,621.80
Catholic Charities Of Buffalo Ny	\$	366,019.00
Nu Vision Technologies	\$	363,520.00
Allegany County Community Opportunities	\$	355,301.11
Fast Nail Enterprises	\$	352,307.41
Morrisville Auxiliary Corporation At	\$	352,307.41
Cardiac Life Products	\$	346,191.05
United Parcel Service	\$	340,990.37
Altova	\$	329,174.34
National Assoc Of State Agencies For S P	\$	319,725.00
Randstad North America	\$	312,173.78
Beattys Services	\$	298,935.40
Corcraft	\$	282,036.67
Software Management	\$	273,539.64
Superior Plus Energy Services	\$	270,048.00
New York Staffing Services Inc Microbin	\$	269,799.17
Maxim Healthcare Services	\$	265,851.61
Rafferty Enterprises	\$	265,849.82
Wp Mall Realty	\$	257,646.41
Jacobi Medical Center	\$	257,000.00
Terry Clark Enterprises	\$	257,000.00
Summit Security Services	\$	249,782.68
Jermel V Vaughan	\$	247,682.00
Computer Task Group	\$	244,504.85
Continental Lift Truck	\$	244,135.99
Allied Personnel Services	\$	242,711.89
Orange County Soil And Water Conservation	\$	241,748.40
Metroland Business Machines	\$	241,335.85
Legal Services For Elderly Disabled	\$	237,631.00
Craig L Mcminn	\$	233,980.00
New York State Industries For	\$	233,132.95
Albany City Of	\$	232,295.56
Hudson River Sloop Clearwater	\$	231,648.44
The Remi Group	\$	229,786.74
Go Plastics	\$	228,905.30
Beck Chevrolet	\$	224,864.96
Legal Aid Bureau Of Buffalo	\$	221,420.00
Steno Kath Reporting Services	\$	219,849.00
Jfd Sales Consulting Services	\$	214,384.19

*Temporary Personnel Contracts: Companies, 12/14/2012 – 12/14/2017*

Private Secretary	\$	212,883.98
Warren County Of	\$	208,743.99
Pitney Bowes Bank	\$	203,061.12
Frank H Hiscock Legal Aid Soci Ety	\$	195,949.00
Intertek Usa	\$	186,607.38
Great Performances Artists As Waitresses	\$	184,932.47
Oak Grove Technologies	\$	181,500.00
Mutualink	\$	179,998.53
Cornell Cooperative Extension Of	\$	177,474.48
Fusco Personnel	\$	171,785.43
Take A Ticket	\$	167,467.52
Mitchell Sweet Inc Sweet Claims	\$	164,100.00
Dutchess Junction Fire District	\$	162,930.00
Direct Packet	\$	160,018.76
United States Postal Service	\$	159,800.00
Pitney Bowes	\$	159,536.42
Ny Go Express	\$	156,908.74
Accurate Communication	\$	156,243.83
Winston Support Services	\$	155,358.00
Securitas Security Services Usa	\$	155,206.81
Expedient Staffing Solutions	\$	151,620.00
Nys Industries For Disabled	\$	151,285.39
Carahsoft Technology	\$	150,000.00
Neighborhood Defender Service	\$	150,000.00
L 1 Secure Credentialing	\$	149,589.00
Msi Systems	\$	146,656.11
Hilltop Technologies	\$	145,588.62
Questa Technology	\$	145,470.00
Jefferson County Soil And Water	\$	145,000.00
The Walters Co Ac	\$	142,746.46
Axelon Services	\$	139,600.00
Mc Environmental Services	\$	138,783.85
Door Automation	\$	138,690.00
The Research Foundation For The State	\$	138,500.00
Eriksen Translations	\$	132,923.29
United Staffing Solutions	\$	129,573.78
Professionals For Nonprofits	\$	128,355.25
Microtechnologies	\$	126,500.00
Versogenics	\$	125,492.24
Pelham Village Of	\$	125,000.00
Harrison Village Of	\$	124,999.94
Lazy Acres Of Gouverneur	\$	123,524.96
Southern District Reporters P C	\$	121,872.36
Monroe County Soil And Water	\$	120,681.60
Advocates For Children Of New York	\$	119,592.16
Total Healthcare Staffing	\$	118,894.98
Jack Pedowitz Enterprises	\$	118,800.00

*Temporary Personnel Contracts: Companies, 12/14/2012 – 12/14/2017*

Us Airports Hanger Roc	\$	118,800.00
The Law Office Of Steven Gottlieb	\$	116,250.00
120 Broadway Holdings	\$	116,000.00
Chartwell Staffing Services	\$	113,345.08
Complete Claims Service	\$	113,323.25
Etc Search	\$	111,330.00
Better Power	\$	110,952.00
Omega Business Systems	\$	106,817.38
Prospect Placement	\$	104,756.80
New York Immigration Coalition	\$	101,752.02
Adecco Employment Services	\$	101,693.71
Hoorwitz	\$	101,330.42
University Language Services	\$	101,253.13
Complete Building Solutions	\$	101,090.00
Race Plate Marketing	\$	101,088.00
Unlimited Care	\$	100,076.95
Oracle America	\$	99,971.24
Promark International	\$	99,441.11
Howroyd Wright Employment Agenyc	\$	98,611.06
Stafkings Of Binghamton	\$	97,531.96
Diamond Power Consultant Group	\$	94,064.00
Rye City Of	\$	93,956.13
Empire Envelopes And Graphics	\$	93,488.85
Construction Force Svcs	\$	92,818.65
Deborah S Beza	\$	92,327.37
Durham Staffing	\$	91,198.26
Adirondack Community Action Programs	\$	89,964.00
Colonie Town Of	\$	89,398.40
William J Bragin	\$	89,000.00
Victim Resource Center Of The Finger	\$	88,877.60
David Feldman Worldwide	\$	88,518.35
Richard J Bell	\$	87,951.76
Complistaff	\$	87,657.75
Hispanic Federation	\$	87,130.36
Fresh Meadow Mechanical Services	\$	85,000.00
Mukrash	\$	85,000.00
Richard A Sheldon	\$	85,000.00
Northeastern Industrial Park	\$	84,788.00
Curt T Lohrey	\$	84,000.00
Steven J Wetmore	\$	84,000.00
Wex Bank	\$	83,235.54
Montgomery County Soil And Water	\$	83,000.00
Us Legal Support	\$	82,514.49
West Publishing	\$	82,204.33
Dun And Bradstreet Inc D And B	\$	80,000.00
Mr Kush	\$	80,000.00
Dennis S Conway	\$	79,000.00

Automatic Data Processing Inc Adp	\$ 78,325.00
Airport Realty	\$ 77,358.00
Barbara Hammarstrom	\$ 74,625.00
Utica City Of	\$ 73,800.00
Arthur Devenport Estate	\$ 73,608.00
Jennie Furney	\$ 73,200.00
Siteimprove	\$ 73,115.10
Reserve Elder Service	\$ 73,000.00
Ca	\$ 72,500.00
Danko Development	\$ 72,184.75
Brian D Tyler	\$ 72,000.00
Charles S Deluca	\$ 72,000.00
George W Elston	\$ 72,000.00
Lawrence R Britt	\$ 72,000.00
Mary L Desantis	\$ 72,000.00
Susan E Wiest Deluca	\$ 72,000.00
Thomas F Salmon	\$ 72,000.00
Veritext	\$ 71,879.95
E Nfrastructure Technologies	\$ 71,690.41
Howard E Huey Do Pc	\$ 71,271.45
Young Mens Christian Association Of	\$ 71,271.45
Apa International Placement Consultants	\$ 70,527.80
Columbia Opportunities	\$ 70,274.00
Brother International	\$ 70,000.00
Gholkars	\$ 69,495.94
Dasny Rehab Project Funds	\$ 69,420.00
My Sisters Place	\$ 68,524.44
Pesterminating Systems	\$ 68,400.00
U Arias	\$ 68,330.97
Pleasant Cleaners	\$ 68,000.00
George L Johansen	\$ 67,000.00
Richard M Byrnes	\$ 67,000.00
Affordable Cesspool Sewer And Drain	\$ 65,000.00
Supporting Cast	\$ 64,993.32
Kevin Mccarthy	\$ 63,303.56
Tyco Integrated Security	\$ 63,046.58
Sun International Trading	\$ 63,045.65
Wyoming County Of	\$ 62,532.00
Sylvia Karin Clary	\$ 62,193.30
Gotham Per Diem	\$ 61,746.27
The Kingsbridge Heights Community Center	\$ 61,537.06
Hush Tours	\$ 61,070.00
Worldwide Travel Staffing	\$ 60,699.21
Emerling Chevrolet	\$ 60,440.00
Balint Brown And Basri	\$ 60,262.50
Jaime M Cruz	\$ 60,000.00
Randolph Donaldson	\$ 60,000.00

*Temporary Personnel Contracts: Companies, 12/14/2012 – 12/14/2017*

Securemark Decal	\$	59,570.10
Fuller And Dangelo P C	\$	59,500.00
Godwin Njoku	\$	58,275.95
Central National Gottesman	\$	58,172.80
Ge Money Bank	\$	58,022.40
W B Mason	\$	55,824.79
National Association Of Insurance	\$	55,391.35
Patricia A Donovan	\$	55,000.00
Catskill Ctr For Cons And Dev	\$	54,540.02
Rebecca Marie Capasso	\$	53,866.02
Architectural Flooring Resource	\$	53,698.73
Ethan Allen Personnel Grp	\$	52,865.93
Johnny A Marmolejos	\$	52,857.20
Delaware Opportunities Inc Kathy Sramek	\$	52,600.75
Temporary Staffing By Suzanne	\$	50,327.90
Tca Consulting Group	\$	50,010.00
Kmq Enterprises	\$	49,720.00
Adam Personnel	\$	49,710.75
Trc Engineers	\$	49,676.21
Schmieder And Meister	\$	49,549.58
New York State Broadcasters Association	\$	49,000.00
Iron Mountain Information Management	\$	48,797.02
Nicoletta Properties	\$	48,533.00
Ace Inventory	\$	47,996.00
Suffolk County Of	\$	47,862.00
A F Paredes	\$	47,485.00
Bronson Construction	\$	47,274.00
Network Automation	\$	46,573.05
Dlt Solutions	\$	46,249.80
Flyright Holdings	\$	46,000.00
Kraft Power	\$	45,274.95
The Center For Internet Security	\$	45,226.00
Delta Court Service	\$	45,195.00
Kircher Construction	\$	45,000.00
Stafkings Personnel Systems	\$	45,000.00
Theracare Nurses Registry	\$	44,634.00
Paul Becker Csr Pc	\$	44,610.25
Workforce Development Institute	\$	44,554.15
Interim Healthcare Of Rochester	\$	44,414.48
American Express	\$	44,069.00
R Cano Group	\$	43,513.25
Harlem Center Office	\$	43,500.00
Wallkill Town Of	\$	43,264.00
Cardinal Health 411	\$	42,991.18
Piedmont 60 Broad St	\$	42,899.95
A Plus Technology And Security Solutions	\$	42,420.55
Global Montello Group	\$	42,411.60

*Temporary Personnel Contracts: Companies, 12/14/2012 – 12/14/2017*

Jolly Giant Software	\$	42,154.00
Cedarwood Engineering Services	\$	42,131.14
The Pitney Bowes Bank	\$	42,000.00
Swirl Ventures	\$	41,836.00
Collision Research Ltd Richard Hermance	\$	40,950.00
Language Services Associates	\$	40,838.40
Vtc Specialties	\$	40,683.20
Ellicott Group	\$	40,675.32
Thruway Court Tallahassee	\$	40,644.00
Rr Donnelley And Sons	\$	40,350.00
District Council 37 Benefits Fund Trust	\$	40,000.00
Meade Personnel Consultants	\$	39,962.98
Snelling Employment	\$	39,859.65
Niagara Transformer	\$	39,729.00
Thorpe Electric Supply	\$	39,556.50
Aarco Environmental Service	\$	39,520.00
Momentum Resource Solutions	\$	39,330.00
S And D Moving	\$	39,245.50
Frazier And Sons Construction	\$	39,042.00
Staples Contract And Commercial	\$	39,009.28
Lawrence A Siegel	\$	38,837.33
Microsoft	\$	38,590.75
Brosnan Risk Consultants	\$	38,416.00
Guidance Medical Personnel	\$	38,332.64
Interface Americas	\$	38,140.00
Cdw Government	\$	37,767.00
Acl Services	\$	37,540.00
Kmq Enterprises Inc A Tailwind Associates	\$	37,440.00
Xerox	\$	36,988.56
Opportunities For Chenango	\$	36,504.00
Esquire Deposition Solutions	\$	36,362.82
Coilplus Connecticut	\$	36,270.00
Healthcare Resolution Services	\$	36,205.47
Murnane Building Contractors	\$	36,060.00
Concentrix	\$	35,784.45
Jbc Platform	\$	35,670.00
Konica Minolta Business Solutions Usa	\$	35,612.19
Super Hot Messenger Service	\$	35,590.00
Safe Horizon	\$	35,010.00
General Sales Administration	\$	35,000.00
Michael Giammarino	\$	35,000.00
Albany Schoharie Schenectady Saratoga	\$	34,944.00
Jurek Mobile Tank And Meter Service	\$	34,624.00
Annese And Associates	\$	34,606.35
Metro Environmental Services	\$	34,379.00
Fm Office Express	\$	34,305.60
Nelson Associates Architectural	\$	34,150.00

Medical Staffing Network Healthcare	\$	33,847.15
Schenectady City Of	\$	33,602.63
American Cyber Systems	\$	33,600.00
John J Gowing	\$	33,256.75
Fastenal	\$	32,500.00
Rjd Of Tupper Lake	\$	32,400.00
Scholar Craft Products Inc Dept	\$	31,756.69
Morrisonville Septic	\$	31,693.95
Jeffords Steel And Specialty	\$	31,600.00
Sirotek Franceshini	\$	31,600.00
Albany County Bar Association	\$	31,500.00
Lead Staffing	\$	30,869.40
Tuthilltown Spirits	\$	30,497.25
Dominion Temps	\$	30,399.49
Reserve Elder Services	\$	30,116.00
Heather White	\$	30,050.00
Nelson A Rockefeller Empire State Plaza	\$	30,049.50
Robert Dow Shaffer	\$	30,049.00
Enterprise Ann Parking System	\$	30,000.00
Frank L Greenagel Ii	\$	30,000.00
George C Pratt	\$	30,000.00
Jet Blast	\$	30,000.00
Richard A Painter	\$	30,000.00
Richard E Ovens	\$	30,000.00
Robert Freese	\$	30,000.00
Computer Reporting Nyc	\$	29,835.81
Biomerieux	\$	29,529.50
C P Ward	\$	29,487.86
U Arias Corpotation	\$	28,989.00
Robert Green Auto And Truck	\$	28,912.50
Corporate Courier N Y	\$	28,764.05
Tompkins Community Action	\$	28,314.00
Currier Mccabe And Associates	\$	28,243.81
Hsbc Bank Usa Na	\$	28,018.14
Life Technologies	\$	27,840.48
Post Exterminating Coinc	\$	27,700.00
Sdl Plc	\$	27,660.00
Polished For Precision	\$	27,602.49
Utica Painting	\$	27,200.00
Simplex Grinnell	\$	27,175.00
Urban Justice Center	\$	26,962.75
Cr Fletcher Temps	\$	26,500.00
The Childrens Aid Society	\$	26,472.25
North Central Bronx Hospital	\$	26,377.54
Exec Mgmt Nys Executive Mansion	\$	26,100.00
Ets	\$	25,764.48
Boonville Village Of	\$	25,762.50

Avello Bros Contr	\$	25,561.72
Bee Reporting Agency	\$	25,156.15
Cop Security	\$	25,143.62
International Paper	\$	25,087.94
Amy Salinas	\$	25,000.00
Horizon Healthcare Staffing	\$	25,000.00
Lakeshore Equipment Company Lakeshore Learning Materials	\$	24,990.48
Shred It Usa	\$	24,890.30
Monroe Piping And Sheet Metal	\$	24,734.90
Fastpath Learning	\$	24,679.09
Hodges Badge	\$	24,643.82
Nursefinders	\$	24,506.25
Meltwater News Us Inc Adeel Usman	\$	24,444.01
Mej Personal Business Services	\$	24,330.00
Michael B Purpura	\$	24,000.00
Christy Capolongo	\$	23,980.00
Harvard University	\$	23,940.00
Legal Aid Society Of Rochester Ny	\$	23,757.15
United Protection Alarms	\$	23,640.00
Reporters Ink	\$	23,354.80
W W Norton	\$	23,337.58
Total Fire Protection	\$	23,264.06
Office Team	\$	23,000.00
Green Key Temp	\$	22,958.04
Center For The Elimination Of Violence	\$	22,444.36
Housing Conservation Coord	\$	22,344.30
Nofa Ny Conference	\$	22,272.00
Corporate Resource Development	\$	22,241.63
Premier Imaging	\$	21,574.00
Day One	\$	21,462.00
Fenton Development	\$	21,462.00
Monica K Oberting	\$	21,058.81
Somjai	\$	20,892.86
Choice Temps	\$	20,880.00
Macro Digital Technology	\$	20,800.00
Rk Software	\$	20,800.00
Brooklyn Chinese American Assoc	\$	20,500.55
Sharp Decisions	\$	20,400.00
Wei Wei	\$	20,184.00
Curriculum Designers	\$	20,132.11
Tsg Reporting	\$	20,021.50
Brian Kelley	\$	20,000.00
James F Austin	\$	20,000.00
Stellar Services	\$	20,000.00
Synergistic Systems	\$	20,000.00
Thor Performance Product	\$	19,920.80
Staples Contracts And Commercial	\$	19,750.20

National Grid C P	\$	19,750.00
Donia And Associates	\$	19,680.00
Integration Partners	\$	19,680.00
Reinhard Madison Approach Staffing	\$	19,672.58
Neighborhood Self Help By Older Persons	\$	19,632.12
National Book Foundation	\$	19,575.00
Motion Recruitment Partners	\$	19,550.00
Journee Technology Staffing	\$	19,520.00
Outskirts	\$	19,513.50
Sports Unlimited	\$	19,499.00
Lex Reporting Service	\$	19,330.96
Artsource Consulting	\$	19,260.00
Universal Information Systems	\$	19,246.50
Mechanical Testing	\$	19,196.10
Where To Get It Services	\$	19,188.00
Matt Industries	\$	18,889.50
Rochester Gas And Electric	\$	18,810.80
Pallets	\$	18,758.40
Unite It	\$	18,649.85
Novalink Solutions	\$	18,513.60
Cablevision Lightpath	\$	18,200.00
Centurion Business Machines	\$	18,052.31
Elizabeth A Brady	\$	18,030.60
Amric Associates	\$	18,000.00
Core Education And Consulting Solutions I	\$	18,000.00
Lanmarc Management	\$	18,000.00
Safe Harbors Of The Finger Lakes	\$	17,717.37
Accustaff Albany	\$	17,646.43
New York Farm Viability Institute	\$	17,627.25
Mobizent	\$	17,100.00
Farrant Screw Company Props	\$	17,073.00
Oconnell Electric	\$	17,000.00
RI Stone	\$	17,000.00
Trane Us	\$	16,914.06
Allied Barton Security Services	\$	16,833.44
New Paradigm Psychological Services	\$	16,818.75
Montefiore Med Ctr Med Rec Dept	\$	16,679.60
Creative Media Agency	\$	16,643.52
Transcriptions Plus li	\$	16,642.47
Robert Half International	\$	16,522.46
Crossland Courier	\$	16,471.00
Computer Zone	\$	16,446.00
Lo Sardo General Contractors	\$	16,383.33
Atlantic Nuclear	\$	16,362.50
Los Canarios	\$	16,141.00
Tw Telecom	\$	15,866.24
Jaguar Reporting	\$	15,855.73

*Temporary Personnel Contracts: Companies, 12/14/2012 – 12/14/2017*

Dcas Exchng C O Dcas	\$	15,766.29
Great Books Foundation	\$	15,510.15
Casey Patricia	\$	15,486.08
Smartboard Guys	\$	15,461.60
Acp Distribution	\$	15,436.15
Andersen Rogan Ross	\$	15,400.44
Randstad General Partner Us	\$	15,094.43
Victoria Torres Court Report Ing	\$	15,050.16
Fiber Conversion	\$	15,024.75
Cluster Community Services	\$	15,000.00
Donald Leckie	\$	14,850.80
G And S Technology Group	\$	14,800.00
K2 Towers	\$	14,758.49
Ced	\$	14,733.38
Hw Staffing Solutions	\$	14,722.05
Kotur Communication	\$	14,700.00
Infousa Marketing	\$	14,645.00
Wilmon Industrial Supply Corp Tri State Supply	\$	14,590.13
Eastern States Septic	\$	14,526.00
Lancaster Development And Tully Construction	\$	14,520.00
Museum Of Science	\$	14,416.00
Nys Dept Of Public Servic	\$	14,009.39
Horseheads Automotive Recycling	\$	14,000.00
Omega Laboratories	\$	14,000.00
National Medical Reviews	\$	13,849.50
Manpower Incorporated Of New York	\$	13,822.50
Epic Security	\$	13,821.29
J Mcbain	\$	13,742.00
Borax Paper Products	\$	13,739.31
Business Relocation Services	\$	13,533.12
Municipal Emergency Services	\$	13,499.00
Lexmark International	\$	13,473.81
Ashford Trs Pool I	\$	13,449.84
Chargo Earthworks	\$	13,313.74
J And M Schaefer	\$	13,304.00
Ralph Fink And Associates Inc Fink And Carney Reporting Video	\$	13,249.00
The Salvation Army Empire State	\$	13,176.65
Dcca Llc Doral Arrowwood	\$	13,145.00
Janelle C London	\$	13,071.90
Document And Imaging Specialists	\$	13,000.00
Reading Venture One	\$	12,894.77
Regal Leas	\$	12,852.80
Kathleen Pangia Huestis	\$	12,805.00
Barrister Reporting Svc	\$	12,746.00
Winsor Temps Of New York	\$	12,716.94
Advance Talent Solutions	\$	12,549.38
Noor Associates	\$	12,285.00

*Temporary Personnel Contracts: Companies, 12/14/2012 – 12/14/2017*

Custom Printers Of Guilderland	\$	12,260.00
J A Sexauer	\$	12,226.50
Corning Council For Assistance	\$	12,127.48
Lenox Hill Neighborhood House	\$	12,064.30
Interspeak Translations	\$	12,062.50
Overlook Mountain Tower	\$	12,060.86
Ricky And Sons Construction	\$	12,046.00
Alexander V Joseph	\$	12,000.00
Joseph T Valentine	\$	12,000.00
Jurisolutions	\$	12,000.00
Landauer	\$	12,000.00
Mark Petrecki	\$	12,000.00
Maximum Security Products	\$	12,000.00
Qed Consulting	\$	12,000.00
Rm Headlee	\$	12,000.00
Sysco Syracuse	\$	12,000.00
Walter J Molofsky	\$	12,000.00
Anp Reporting Inc Anp Transcriptions	\$	11,936.00
Caldwell Group Inc The	\$	11,900.00
Cayuga Seneca Community Action Agency	\$	11,881.00
New York Legal Staffing	\$	11,850.00
The Door A Center Of Alternatives	\$	11,849.09
Kovatch Mobile Equipment	\$	11,713.50
Carol Temporaries	\$	11,553.75
Diamond Personnel	\$	11,543.70
Accountemps And Officeteam	\$	11,500.00
Carousel Industries Of North America	\$	11,483.60
Liftsafe Fuelsafe	\$	11,452.00
Ww Grainger	\$	11,443.25
Loomis Armored Us	\$	11,290.00
Littlebits Electronics	\$	11,265.00
Nys Public H S Athletic	\$	11,156.66
Vca Animal Hospitals	\$	11,000.00
Studio In A School Association	\$	10,904.30
Montgomery County Of	\$	10,800.00
Stephen Rycyna	\$	10,800.00
Morpho Trust Usa	\$	10,654.54
Highlands Town Of	\$	10,438.00
Express Services	\$	10,389.87
Saratoga County Economic Opportunity	\$	10,370.00
Albany Asphalt And Aggregates	\$	10,161.75
Talon A B	\$	10,130.00
Schoharie County Of	\$	10,115.71
American Red Cross In Greater New York	\$	10,070.00
United Metro Energy	\$	10,051.25
Jensen Hughes	\$	10,018.15
Cross Country Staffing	\$	10,000.00

*Temporary Personnel Contracts: Companies, 12/14/2012 – 12/14/2017*

Duchess Farm Equestrian Community	\$	10,000.00
Posen Architects	\$	10,000.00
Experis Us	\$	9,989.20
The Goodyear Tire And Rubber	\$	9,977.96
Connetquot West	\$	9,950.00
Infopeople	\$	9,949.50
Create Remarkable	\$	9,900.00
Cayuga County Soil And Water Conservation	\$	9,855.55
Forever Elmwood	\$	9,821.75
Gss Infotech Ny	\$	9,772.82
Walrath Recruiting	\$	9,744.00
Sysco Albany	\$	9,722.64
Hyland Software	\$	9,700.00
Benis Services	\$	9,651.00
Education Pioneers	\$	9,600.00
Southern Tier Independence Center	\$	9,600.00
Allegany County Of	\$	9,588.38
William E Logan Pe	\$	9,562.50
Maple Leaf Sales	\$	9,516.32
Rutgers State University Of New Jersey	\$	9,377.00
Acu Bright	\$	9,237.38
Galleros Koh	\$	9,201.00
Haverstraw Village Of	\$	9,146.00
Envelopes And Printed Products	\$	9,133.00
Brooklyn Empowerment Neighborhood Initiative	\$	9,100.00
Associated Boiler Line Equipment	\$	8,954.00
Richard N Weinstein Md	\$	8,775.00
Canon Solutions America	\$	8,631.98
Hitachi Data Systems	\$	8,617.50
Center For Educational Excellence In	\$	8,613.60
Wb Mason	\$	8,526.58
United States Courts Ao Pacer Service	\$	8,500.00
Alliance Reporting Service	\$	8,453.40
Thomas P Francisco	\$	8,434.16
World Trade Art Gallery	\$	8,432.78
Manpower Temporary Services	\$	8,400.00
Albany County Of	\$	8,340.71
Regional Economic Community Action	\$	8,291.75
All Star Reporters	\$	8,217.40
Compulink Technologies	\$	8,201.05
Dice Career Solutions Inc Dice Com	\$	8,187.00
Magna Legal Services	\$	8,115.50
Alessio Pipe And Constr	\$	8,105.08
Premier Staffing Services Of Ny Inc Premier Group	\$	8,092.80
Allegany County Soil And Water	\$	8,092.15
Activ Systems	\$	8,000.00
Ashnu International	\$	7,986.00

*Temporary Personnel Contracts: Companies, 12/14/2012 – 12/14/2017*

Giacomo Dicostanzo Architect	\$	7,952.90
Paul Congelosi Sales	\$	7,950.00
Jdn Marketing	\$	7,900.00
Cummins Wagner	\$	7,891.00
Cummins Wagner	\$	7,891.00
New York Legislative Service	\$	7,725.30
Sah Holdings	\$	7,702.00
Kroll Factual Data	\$	7,667.83
Ip Logic	\$	7,500.00
Link2consult	\$	7,500.00
Norex	\$	7,500.00
Scrub Clean Maintenance	\$	7,500.00
Tin	\$	7,500.00
Peace	\$	7,433.76
Brega Dot Maintenance	\$	7,425.00
Bruce M Greenwald Md	\$	7,400.00
Penguin Maintenance Service	\$	7,340.00
Business Staf	\$	7,300.00
Shrier Works	\$	7,200.00
Dock Doctors	\$	7,173.75
Cardinal Mc Closkey School And Home For	\$	7,157.26
Reinig Reporting	\$	7,106.10
Abp	\$	7,065.95
B And H Photo And Electronics	\$	7,051.10
Bloomingburg Village Of	\$	7,012.42
Clove Excavators	\$	7,000.00
Padilla	\$	7,000.00
Heritage Reporting	\$	6,957.00
Tectonic Engineering And Surveying Consult	\$	6,950.00
American Stenographic	\$	6,910.42
Diamond And Thiel Construction	\$	6,828.00
R Lenny Plumbing Heating And Contracting	\$	6,780.62
Wolberg Electrical Supply	\$	6,780.10
Air Cycle	\$	6,699.50
Clark Kathleen A	\$	6,666.67
Friss Nancy	\$	6,666.67
Osterink Carole	\$	6,666.67
Pearce Ann	\$	6,666.67
Summit Environmental Services	\$	6,600.00
Andrew F Higgs	\$	6,581.17
Justin Grossman City Marshal	\$	6,550.64
Irvington Village Of	\$	6,502.42
Toolz4teachers	\$	6,501.00
South Colonie Central School District	\$	6,402.03
Frey Electric Construction	\$	6,400.00
Jacob Hadden Phd	\$	6,336.00
Bam Productions	\$	6,320.69

*Temporary Personnel Contracts: Companies, 12/14/2012 – 12/14/2017*

Garnet River	\$	6,294.02
Vks Engineering Services	\$	6,281.34
Cummins Power Systems	\$	6,256.51
Brownson Dawn M	\$	6,250.00
Nk Bhandari Architecture And Engineering	\$	6,250.00
Liberty Moving And Storage	\$	6,215.52
Quinlivan Pierik And Krause Architects	\$	6,170.00
	34 \$	6,093.98
Monroe County Of	\$	6,044.02
Adv Inspect Gen Pe Cash	\$	6,000.00
Federal Resources Supply	\$	5,950.00
Amazon Com	\$	5,895.87
Fiore Transcription Service	\$	5,857.80
Gregory J Aidala	\$	5,770.66
Ricoh Usa	\$	5,765.33
Lingualinx Language Solutions Inc Lingualinx	\$	5,747.02
City University Of New York Senior Colleges	\$	5,716.50
Digital Evidence Group	\$	5,640.00
Bilingual Professional Agency	\$	5,589.13
Marta Siberio Consulting	\$	5,500.00
Technical Building Services	\$	5,312.72
Compass Minerals America	\$	5,252.14
Danny Clapp	\$	5,250.00
Guardian Service Industries	\$	5,201.00
Saratoga Hilton	\$	5,195.28
Angie Agostini Lasting Impression	\$	5,075.00
Pieper New York Multistate Bar Review Karen Bohn	\$	5,070.65
Chautaugua Lake And Watershed Management	\$	5,000.00
Normann Temp Services	\$	5,000.00
Eastern Technical Services	\$	4,983.36
Dynamics Multilingual Interpreting And Translating	\$	4,950.00
Raynor Group P E And L S	\$	4,927.50
Bank For International Settlements	\$	4,924.78
Documentation Strategies	\$	4,875.00
Mr John	\$	4,865.35
K D Powell Paving And Masonry	\$	4,844.23
Kma Group	\$	4,800.00
Dyntek Services	\$	4,782.01
Hands In Motion Professional Sign Language Interpreters	\$	4,747.00
Trustforte	\$	4,620.00
Michael Dubovsky	\$	4,610.00
Enright Court Reporting	\$	4,553.85
Jb Reporting	\$	4,527.42
Everett J Prescott	\$	4,500.00
H L Gage Sales	\$	4,500.00
F W Webb	\$	4,431.90
Gene Rudolph	\$	4,383.54

Nationwide Instruction For Cardiovascular Education	\$ 4,379.00
Woodward Connor Gillies And Sele Man	\$ 4,370.00
Cccomplete	\$ 4,285.00
Pino Margaret	\$ 4,283.42
Dentserv Dental Services Pc	\$ 4,275.00
Susan Florio	\$ 4,275.00
All Hands In Motion Prof Sign Language Interpreters	\$ 4,262.50
Urbahn Architects	\$ 4,059.00
Natures One	\$ 4,020.00
Coro New York Leadership Cen Ter	\$ 4,000.00
Kenny Altidor	\$ 4,000.00
Michael C Rappe	\$ 4,000.00
Visser Vinyl And Construction	\$ 3,985.00
Cme Associates	\$ 3,930.28
American Security Shredding	\$ 3,825.00
Troxell Communications	\$ 3,807.00
Randstad Us	\$ 3,795.71
Dwyer Architectural	\$ 3,790.00
Veritext Corporate Services	\$ 3,625.90
Cuny Tv Foundation	\$ 3,625.00
Rentacrate	\$ 3,600.00
Heres Help Staffing Services	\$ 3,564.00
Tempsations Inc Tempsations	\$ 3,528.00
Advanced Reporting Service	\$ 3,526.00
Smart Moving And Storage	\$ 3,524.12
Bernier Carr And Associates Pc	\$ 3,500.00
Hudson Valley Electrical Construction And Maint	\$ 3,500.00
I And L Consulting	\$ 3,500.00
Mutual Central Alarm Serv	\$ 3,427.68
Eagle Equipment D/B/A Peirce Equipment	\$ 3,400.00
Superior Staff Resources	\$ 3,395.55
Federal Court Reporters Of San Antonio	\$ 3,336.51
Icesoft Technologies	\$ 3,320.63
Quik Park Truffles	\$ 3,310.97
American Printing And Office Supplies	\$ 3,278.51
Jr Language Translation Services	\$ 3,195.00
Citizens Telecommunications Of New York	\$ 3,190.70
Miller Reporting	\$ 3,162.94
All Hands In Motion Professional Sign Language Interpreters	\$ 3,150.00
Rizman Rappaport Dillon And Rose	\$ 3,140.25
Central American Legal Assistance	\$ 3,135.00
Boris Mechanical	\$ 3,132.69
Miller Advertising Agency	\$ 3,105.20
Platinum Reporting Inc Sandy Saunders Reporting	\$ 3,041.81
Hudson Reporting And Video	\$ 3,039.30
Shore Machine Tool Sales	\$ 3,036.13
Eureka Telecom	\$ 3,000.00

Temporary Personnel Contracts: Companies, 12/14/2012 – 12/14/2017

Organizational Quality Associates	\$	3,000.00
Pick Up Performance	\$	3,000.00
Robert D Conway	\$	3,000.00
Waste Management Of Syracuse	\$	3,000.00
Court Reporting Cost Contain Ment	\$	2,997.00
Thomas Oommen	\$	2,980.00
Psi Industrial	\$	2,979.00
Nysid	\$	2,882.33
Branford Communications	\$	2,872.50
Amf Reporting Services	\$	2,849.11
Greenhouse Reporting	\$	2,772.10
Cenveo	\$	2,758.31
Gbi Industry	\$	2,700.00
Manhattan C B	\$	2,670.00
Ellen Grauer Court Reporting	\$	2,658.20
Aramark	\$	2,653.67
Graphic Expression	\$	2,600.00
International Business Machines	\$	2,586.07
Berco Tank	\$	2,560.00
Young Womens Christian Assoc Of Niagara	\$	2,529.90
Pomalee Electric	\$	2,500.00
U S Bank National Association	\$	2,500.00
Bradford V Quosig	\$	2,499.64
Morris Restoration	\$	2,495.00
Corporate Computer Solutions	\$	2,429.00
Labella Associates P C	\$	2,420.00
Mechanical Secretary	\$	2,411.75
Richard Fasano	\$	2,400.00
Eaton Office Supply	\$	2,386.55
James Forbes	\$	2,375.00
Ra 22 Park Place Enterprises Bits Bites And Baguettes	\$	2,352.00
Czajka Pauline	\$	2,327.88
Moore Kenneth Jr	\$	2,327.88
Francesco Frasca	\$	2,325.00
Columbia Sussex	\$	2,281.84
Hutchings Court Reporters	\$	2,238.00
Clean Energy	\$	2,216.04
New York Public Welfare Association	\$	2,214.40
Albany Water Board	\$	2,183.10
Positive Energy Ny	\$	2,160.00
Michael Jerry	\$	2,150.25
Manhattan Legal Services	\$	2,114.16
Perfect Courier	\$	2,085.39
Federal Express Corp Fedex Express	\$	2,065.09
Rel Comm	\$	2,045.74
Aaa Fulton Supply	\$	2,030.16
Ebony Office Products	\$	2,025.00

*Temporary Personnel Contracts: Companies, 12/14/2012 – 12/14/2017*

David Paul Terry	\$	2,000.00
Courier Printing	\$	1,989.00
Margolis Stationery	\$	1,940.00
Public Utility Law Project	\$	1,930.32
Aaa Carting And Rubbish Removal	\$	1,920.88
Pro Sho Sound Services	\$	1,900.00
Emerald Associated Reporters	\$	1,886.50
Talx	\$	1,861.90
Richmond Engine Co No	\$	1,855.64
Follow Us	\$	1,855.35
Alliance Worldwide Investigative Group	\$	1,838.40
Audio Visual Sales And Service	\$	1,838.40
Catholic Charities Community Services	\$	1,838.40
Haitian American Cultural And Social	\$	1,838.40
John R Probst	\$	1,838.40
Kassis Superior Signs	\$	1,838.40
Ripcord Electronics	\$	1,838.40
Widmer Time Recorder	\$	1,826.15
Blair Reporting Services	\$	1,811.70
Brian Glasser	\$	1,800.00
Modern Office Systems	\$	1,792.50
One World Judicial Services	\$	1,780.95
Excel Reporting	\$	1,779.43
A And B Deli And Catering	\$	1,775.00
Asian United And Cultural Exchange Council	\$	1,750.00
Opportunities For A Better Tomorrow	\$	1,746.48
Peter B Kosciński	\$	1,746.48
Modern Imaging Solutions	\$	1,744.00
Control Point	\$	1,702.51
United Rentals North America	\$	1,690.00
Saratoga Springs City Of	\$	1,680.00
Compu Phone Voice And Data	\$	1,675.00
Economic Opportunity Council Of Suffolk	\$	1,654.56
Genesee County Soil And Water Conservation	\$	1,654.56
Mullen Bros	\$	1,654.56
Christopher M Geitter	\$	1,650.00
Filco Carting	\$	1,643.07
Tonawanda Town Of	\$	1,631.58
R B Uren Equipment	\$	1,622.50
Azeez Alade	\$	1,614.96
Cs Albany Realty	\$	1,610.19
Tempositions Health Care	\$	1,584.41
Cp Language Institute	\$	1,575.00
Sprague Operating Resources	\$	1,562.64
Fia Card Services N A	\$	1,524.00
Four Winds Sar	\$	1,500.00
Griggs And Davis Engineers P C	\$	1,500.00

*Temporary Personnel Contracts: Companies, 12/14/2012 – 12/14/2017*

Peterson Psychological Services	\$	1,500.00
Smartstart Education	\$	1,500.00
Verizon	\$	1,500.00
Schpoont And Cavallo	\$	1,486.98
Acm Medical Laboratories	\$	1,484.00
Conti Appraisal And Consulting	\$	1,470.72
Community Board 6 Manhattan To Be Used For Eftpaymentsonly	\$	1,462.40
Smb Tenant Services Llc Bms Tenant Services	\$	1,448.88
National Association Of State Approving	\$	1,443.09
Suparc Ent	\$	1,440.00
New York State Horticultural Society	\$	1,436.25
Translation And Apostille Services	\$	1,430.00
Mendtronix	\$	1,404.00
All Boro Fire And Safety Equipment	\$	1,390.00
International Business Machine	\$	1,379.28
Dudley And Associates Licensed Electrical	\$	1,378.80
Western Construction	\$	1,378.80
Voiance Language Services	\$	1,304.27
Aria Services	\$	1,302.96
Classic Shorthand Reporting	\$	1,300.50
Kevin Dresser	\$	1,300.00
Cypress Air Conditioning And Refrigeration	\$	1,295.00
Gowanda Village Of	\$	1,286.88
Matthew Blanchfield	\$	1,286.88
Realtime Reporting	\$	1,253.85
Pro Action Of Steuben And Yate	\$	1,252.41
Cobert Banking Courier	\$	1,250.00
Central Plumbing Specialties	\$	1,249.12
16 Court Street Owner Llc C O Sl Green Realty	\$	1,239.00
Electric Battery	\$	1,230.54
Monica Horvath	\$	1,211.80
County Waste And Recycling Services	\$	1,194.96
Videosonic Systems	\$	1,177.00
Total Caption	\$	1,174.25
Sargent	\$	1,170.00
Brian P Shaughnessy	\$	1,164.50
Walsh Markus Mcdougal And Debellis	\$	1,155.00
Fusion Architecture	\$	1,072.50
Mccorkle Court Reportes	\$	1,066.80
Barkley Court Reporters	\$	1,065.00
Time Warner Cable	\$	1,055.15
Anthony Curreri	\$	1,050.00
Jofaz Transportation	\$	1,050.00
Formax	\$	1,045.28
Accountemps A Robert Half	\$	1,039.11
Diversity Of Dance	\$	1,000.00
Los Pleneros De La 21	\$	1,000.00

Nursecore Management Services	\$	1,000.00
World Class Business Products	\$	994.67
Paper Mart	\$	976.00
Rsi	\$	960.75
Hewlett Packard	\$	940.00
Cross County Reporting	\$	908.00
Leggett Kenneth P	\$	908.00
Mary P Bass Esq	\$	901.92
Atlas Acon Electric Service	\$	894.00
National Assn For Law Placement	\$	869.00
E Rubin Rpr	\$	862.25
Superior Talent Resources	\$	847.00
Elliott Landscaping Ricky L Elliott Michael L Elliott	\$	840.00
Katherine Barut	\$	840.00
Bj Propfessionanl Courier Service	\$	833.00
Arab American Association Of Ny	\$	815.79
At And T	\$	813.20
Mosholu Montefiore Community Center	\$	811.88
National Grid	\$	801.00
Environmental Systems Research Institute	\$	800.00
Nyseg	\$	787.00
Video Hi Tech	\$	787.00
Peterson And Associates Court Reporting	\$	786.12
Bmcc Auxiliary Enterprises	\$	766.50
Bre Prime Properties	\$	765.00
Reporting Usa	\$	765.00
Ferguson Electric Construction	\$	762.10
Harry F Rotolo And Son	\$	752.62
City Of New York	\$	750.00
Yi Huang	\$	750.00
Top Line	\$	740.00
Pauls Electronic Maintenance	\$	719.73
T Wilson And Associates Water Specialist	\$	715.50
Accelerated Technologies Of New York	\$	700.00
James Maher	\$	700.00
Mei Li Wah Bakery	\$	700.00
Cristyne L Nicholas	\$	698.53
Image Now	\$	694.25
Nationalgrid	\$	693.00
U S Security Associates	\$	692.01
Seneca Street Properties	\$	691.00
Montague Richard C	\$	663.00
Belovin And Franzblau	\$	650.00
Scales Industrial Technologies	\$	650.00
H And B Reporting	\$	639.72
Michael J Redenburg Esq Pc	\$	634.11
99 Washington	\$	630.00

*Temporary Personnel Contracts: Companies, 12/14/2012 – 12/14/2017*

Orange And Rockland Utilities	\$	622.00
Orange And Rockland Utiliti	\$	622.00
Doubletree By Hilton Binghamton	\$	614.88
Cortland County Community Action Program	\$	603.75
Joint Council For Economic Opportunity	\$	603.75
Dalco Reporting	\$	600.00
Decker Jacqueline A	\$	600.00
Slavic Arts Ensemble	\$	600.00
Vigilant Engine Hook And Ladder	\$	595.70
M J Mechanical Services	\$	595.00
Ew Howell	\$	579.25
Wale Mosaku Pc	\$	562.44
Posillico Materials	\$	551.52
Suny Cobleskill Auxiliary Services	\$	551.52
Computer Integrated Services	\$	549.69
Dolan And Traynor	\$	534.60
Staples	\$	516.29
<b>TOTAL:</b>		<b>\$ 487,634,443.61</b>

# Niagara Frontier Contracts - GovSpend

<u>06-</u>	<u>Niagara</u>	<u>Durham</u>	<u>BNIA TEMPORARY</u>	1	\$9,500.00	\$9,500.00
<u>16-</u>	<u>Frontier,</u>	<u>Staffing</u>	<u>HELP SERVICES - BADGE</u>			
<u>16</u>	<u>NY</u>					

*This result also matched  
on Description*

<u>05-16-16</u>	<u>Niagara Frontier,</u>	<u>Durham Staffing</u>	<u>TEMPORARY SERVICES AT</u>	1	\$20,000.00	
	<u>NY</u>		<u>485 CAYUGA ROAD</u>			

*This result also matched  
on Description*

## CDTA Temporary Staffing Contracts

<a href="#">9/6/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 63129 8/17/11 TEMP SERVICES AT CALL CENTER S. ROWE, L. PINKNEY, M. MACKEY, J. SPAGNOLA, S. DALE, N. CAPOBIANCO</a>	\$3,465.00
<a href="#">9/6/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 63264 8/25/11 TEMP SERVICES AT CALL CENTER S. ROWE, L. PINKNEY, M. MACKEY, J. SPAGNOLA, S. DALE, N. CAPOBIANCO</a>	\$3,889.88
<a href="#">9/12/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 63471 9/7/11 TEMP HELP S. ROWE, L. PINKNEY, M. MACKEY, J. SPAGNOLA, S. DALE, N. CAPOBIANCO</a>	\$4,120.88
<a href="#">9/16/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 63376 9/2/2011 TEMP HELP AT 85 S. ROWE, L. PINKNEY, M. MACKEY, J. SPAGNOLA, S. DALE, N. CAPOBIANCO</a>	\$3,696.01
<a href="#">9/19/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 63563 9/14/2011 TEMP HELP AT 85 S. ROWE, L. PINKNEY, M. MACKEY, J. SPAGNOLA, S. DALE, N. CAPOBIANCO</a>	\$3,741.38
<a href="#">10/6/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 63732 9/28/11 TEMP EMPLOYEES S. ROWE, L. PINKNEY, M. MACKEY, J. SPAGNOLA, S. DALE, N. CAPOBIANCO</a>	\$4,199.26
<a href="#">10/7/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 63855 10/5/11 CALL CENTER TEMP HELP S. ROWE, L. PINKNEY, M. MACKEY, J. SPAGNOLA, S. DALE, N. CAPOBIANCO</a>	\$3,438.19
<a href="#">10/18/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 63635 9/21/11 TEMP HELP CCC S. ROWE, L. PINKNEY, M. MACKEY, J. SPAGNOLA, S. DALE, N. CAPOBIANCO</a>	\$3,858.94
<a href="#">10/19/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 63967 10/12/11 CCC TEMP HELP S. ROWE, L. PINKNEY, M. MACKEY, J. SPAGNOLA, S. DALE, N. CAPOBIANCO</a>	\$3,312.38
<a href="#">10/21/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 64060 10/19/11 TEMP HELP AT CCC S. ROWE, L. PINKNEY, M. MACKEY, J. SPAGNOLA, S. DALE, N. CAPOBIANCO</a>	\$2,811.19
<a href="#">11/14/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 64277 11/3/11 TEMP HELP AT CCC S. ROWE, M. MACKEY, J. SPAGNOLA, S. DALE, C. KRAUS, R. COOKE</a>	\$3,937.31
<a href="#">11/16/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 64350 11/9/11 TEMP HELP AT CC S. ROWE, M. MACKEY, J. SPAGNOLA, S. DALE, C. KRAUS, R. COOKE</a>	\$4,071.38

<a href="#">11/21/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 64460 11/16/11 TEMPHELP AT CCC S.ROWE, M.MACKEY, J.SPAGNOLA, S.DALE, C.KRAUS, R.COOKE</a>	\$3,250.50
<a href="#">11/29/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 64573 11/23/11 TEMPHELP AT CCC S.ROWE, M.MACKEY, J.SPAGNOLA, S.DALE, C.KRAUS, R.COOKE</a>	\$3,403.14
<a href="#">12/8/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 64615 12/3/11 TEMPHELP AT CCC S.ROWE, J.SPAGNOLA, S.DALE, C.KRAUS, R.COOKE</a>	\$2,297.63
<a href="#">12/13/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 64800 12/7/11 TEMPHELP AT CCC S.ROWE, J.SPAGNOLA, S.DALE, C.KRAUS, R.COOKE</a>	\$3,312.38
<a href="#">12/19/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 64896 12/14/11 TEMPHELP AT CCC S.ROWE, J.SPAGNOLA, S.DALE, C.KRAUS, R.COKE</a>	\$2,656.51
<a href="#">12/23/2011</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 65035 12/21/11 TEMPHELP AT CCC S.ROWE, J.SPAGNOLA, S.DALE, C.KRAUS, R.COOKE</a>	\$3,293.82
<a href="#">1/3/2012</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 65108 12/28/11 TEMPHELP AT CCC S.ROWE, J.SPAGNOLA, S.DALE, C.KRAUS, R.COOKE</a>	\$2,565.75
<a href="#">1/12/2012</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 65235 1/4/12 TEMP HELP AT CCC S.ROWE, J.SPAGNOLA, S.DALE, C.KRAUS, R.COOKE</a>	\$3,143.25
<a href="#">1/19/2012</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 65325 1/11/12 TEMPHELP AT CCC S.ROWE, J.SPAGNOLA, S.DALE, C.KRAUS, R.COOKE</a>	\$3,165.94
<a href="#">1/30/2012</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 65514 1/25/12 TEMPHELP AT CCC S.ROWE, J.SPAGNOLA, S.DALE, C.KRAUS, R.COOKE</a>	\$2,710.13
<a href="#">1/30/2012</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 65402 1/18/12 TEMPHELP AT CCC S.ROWE, J.SPAGNOLA, S.DALE, C.KRAUS, R.COOKE</a>	\$2,747.25
<a href="#">2/8/2012</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">TEMP HELP AT CCC INVOICE 64143 10/26/11 S.ROWE, M.MACKEY, J.SPAGNOLA, S.DALE</a>	\$2,819.44
<a href="#">2/13/2012</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 65704 2/8/12 TEMP HELP AT CCC S.ROWE, J.SPAGNOLA, S.DALE, C.KRAUS</a>	\$2,693.63

<a href="#">2/17/2012</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 65793 2/15/12 TEMPHELP AT CCC S.ROWE, J.SPAGNOLA, S.DALE, C.KRAUS</a>	\$2,425.50
<a href="#">2/17/2012</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 65619 2/3/12 TEMP HELP AT CCC S.ROWE, J.SPAGNOLA, S.DALE, C.KRAUS, R.COOKE</a>	\$2,677.13
<a href="#">2/24/2012</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 65893 2/22/12 TEMPHELP AT CCC S.ROWE, J.SPAGNOLA, S.DALE</a>	\$1,588.13
<a href="#">3/7/2012</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">TEMP HELP AT CCC S.ROWE, J.SPAGNOLA</a>	\$647.63
<a href="#">4/4/2014</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 72382 4/3/14 TEMP HELP</a>	\$630.00
<a href="#">4/4/2014</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 72336 3/25/14 TEMPHELP</a>	\$493.50
<a href="#">4/4/2014</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 72336 3/25/14 TEMPHELP</a>	\$472.50
<a href="#">4/10/2014</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 72402 4/7/14 TEMP HELP</a>	\$787.50
<a href="#">5/14/2015</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 74509 4/28/15 TEMPHELP J. ESTARIS</a>	\$429.00
<a href="#">6/12/2015</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 74651 5/25/15 TEMPHELP CALL CENTER J. ESTARIS</a>	\$495.00
<a href="#">6/12/2015</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 74692 6/3/15 TEMP HELP CALL CENTER J. ESTERIS</a>	\$561.00
<a href="#">6/30/2015</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 74743 6/8/15 TEMP HELP</a>	\$536.25
<a href="#">7/22/2015</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 74849 7/2/15 TEMP HELP J ESTARIS WITH OT</a>	\$721.88

<a href="#">7/22/2015</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 74801 6/22/15 TEMPHELP J. ESTARIS</a>	\$589.88
<a href="#">8/31/2015</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 75005 7/28/15 TEMPSTAFF HELP 85 J. ESTARIS</a>	\$486.75
<a href="#">8/31/2015</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 75043 8/4/15 TEMP HELP 85 J. ESTARIS</a>	\$552.75
<a href="#">8/31/2015</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 74580 5/13/15 TEMPSTAFF HELP 85 J. ESTARIS</a>	\$478.50
<a href="#">8/31/2015</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 74612 5/19/15 TEMPSTAFF HELP 85 J. ESTARIS</a>	\$585.75
<a href="#">11/18/2015</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 75524 11/9/15 TEMPSERVICE S. MUNSON</a>	\$416.63
<a href="#">12/18/2015</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">INVOICE 75711 12/14/15 TEMPHELP S. SANTALIS 12/13/15</a>	\$503.25
<a href="#">7/7/2017</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">TEMP HELP TRANSPORATION INVOICE 78472 6/26/17</a>	\$869.44
<a href="#">7/11/2017</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">TEMP ASSISTANCE TRANSPORTATION INVOICE 78507 7/3/17</a>	\$869.44
<a href="#">7/19/2017</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">TEMP HOURS TRANSPORTATION INVOICE 78538 7/10/17</a>	\$521.66
<a href="#">7/24/2017</a>	CDTA	<a href="#">Fusco Personnel</a>	<a href="#">TEMP HELP TRANSPORTATION INVOICE 78580 7/18/17</a>	\$869.44
				\$101,809.68

## OPEN BOOK NEW YORK CONTRACTS FOR TEMPORARY SERVICES (EXCLUDING MEDICAL)

Vendor	Customer	Contract	Contract Amount	Obligation to Date	Start Date	End Date	Contract Description	Contract Type	Original Contract Filed/Approved
VENTEK INC	Office of Temporary & Disability Assistance	CM271AA	\$0.00	\$0.00	5/2/2008	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	3/17/2011
A - MARC SYSTEMS CORPORATION	Office of Temporary & Disability Assistance	CM185AA	\$0.00	\$0.00	6/28/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/12/2011
ALL WEB PROJECTS INC	Office of Temporary & Disability Assistance	CM248AA	\$0.00	\$0.00	6/20/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/18/2011
ALTIUSCORP INC	Office of Temporary & Disability Assistance	CM251AA	\$0.00	\$0.00	6/8/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/20/2011
ANGARAI INTERNATIONAL INC	Office of Temporary & Disability Assistance	CM214AA	\$0.00	\$0.00	6/15/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/18/2011
APPCOM SERVICES INC	Office of Temporary & Disability Assistance	CM184AA	\$0.00	\$0.00	7/7/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/20/2011
ARDENT TECHNOLOGIES INC	Office of Temporary & Disability Assistance	CM158AA	\$0.00	\$0.00	8/28/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/18/2011
ARTECH INFORMATION SYSTEMS LLC	Office of Temporary & Disability Assistance	CM206AA	\$0.00	\$0.00	7/27/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/13/2011
CARDINAL SYSTEMS INC	Office of Temporary & Disability Assistance	CM174AA	\$0.00	\$0.00	4/18/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
CGI TECHNOLOGIES AND SOLUTIONS INC	Office of Temporary & Disability Assistance	CM168AA	\$0.00	\$0.00	5/25/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
CNC CONSULTING INC	Office of Temporary & Disability Assistance	CM176AA	\$0.00	\$0.00	6/13/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/23/2011

COMPUTER CONSULTANTS INTERNATIONAL INC	Office of Temporary & Disability Assistance	CM226AA	\$0.00	\$0.00	6/22/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
COMSYS INFORMATION TECHNOLOGY SERVICES LLC	Office of Temporary & Disability Assistance	CM161AA	\$0.00	\$0.00	6/9/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
CREAIVE DISCOVERY CONSULTING LLC	Office of Temporary & Disability Assistance	CM245AA	\$0.00	\$0.00	6/8/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/13/2012
DATA INDUSTRIES LTD	Office of Temporary & Disability Assistance	CM182AA	\$0.00	\$0.00	2/1/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/27/2011
DOCUMENTATION STRATEGIES INC	Office of Temporary & Disability Assistance	CM171AA	\$0.00	\$0.00	6/20/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
ENVISION SOFTWARE SERVICES INC	Office of Temporary & Disability Assistance	CM220AA	\$0.00	\$0.00	6/13/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/13/2011
EXPINFO INC	Office of Temporary & Disability Assistance	CM257AA	\$0.00	\$0.00	8/2/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/13/2011
GCOM SOFTWARE LLC	Office of Temporary & Disability Assistance	CM208AA	\$0.00	\$0.00	2/1/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/13/2011
GENESYS CONSULTING SERVICES IN	Office of Temporary & Disability Assistance	CM180AA	\$0.00	\$0.00	4/20/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/16/2011
GKBN TECHNOLOGIES INC	Office of Temporary & Disability Assistance	CM249AA	\$0.00	\$0.00	6/19/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/31/2011
GLOBAL EMPLOYMENT SERVICES INC GES	Office of Temporary & Disability Assistance	CM154AA	\$0.00	\$0.00	4/14/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/13/2011
H & H SOFTWARE CONSULTING LP	Office of Temporary & Disability Assistance	CM258AA	\$0.00	\$0.00	10/16/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011

INFOWEB INC	Office of Temporary & Disability Assistance	CM256AA	\$0.00	\$0.00	6/22/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/13/2011
INFOSYS INTERNATIONAL INC	Office of Temporary & Disability Assistance	CM194AA	\$0.00	\$0.00	5/25/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
INFOTECH INFORMATION SYSTEMS SERVICES INC	Office of Temporary & Disability Assistance	CM239AA	\$0.00	\$0.00	6/1/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/18/2011
INTEGRATED STRATEGIES & SUPPORT INC	Office of Temporary & Disability Assistance	CM177AA	\$0.00	\$0.00	4/20/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/18/2011
IQ INFOTEK INC	Office of Temporary & Disability Assistance	CM156AA	\$0.00	\$0.00	7/3/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	5/4/2011
IS CONSILIUM INC	Office of Temporary & Disability Assistance	CM224AA	\$0.00	\$0.00	6/19/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
KEVIN C STEWART INC	Office of Temporary & Disability Assistance	CM229AA	\$0.00	\$0.00	6/20/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
KMQ ENTERPRISES INC	Office of Temporary & Disability Assistance	CM167AA	\$0.00	\$0.00	8/14/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
KNOWLEDGE BUILDERS INC	Office of Temporary & Disability Assistance	CM223AA	\$0.00	\$0.00	5/25/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
LOGICALWAVE TECHNOLOGIES INC	Office of Temporary & Disability Assistance	CM232AA	\$0.00	\$0.00	2/1/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/12/2011
MARK G CAQUETTE INC	Office of Temporary & Disability Assistance	CM183AA	\$0.00	\$0.00	4/17/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
MARON INFORMATION SERVICES INC	Office of Temporary & Disability Assistance	CM247AA	\$0.00	\$0.00	6/29/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/13/2011

MEDETEC CONSULTING SERVICES CORPORATION	Office of Temporary & Disability Assistance	CM237AA	\$0.00	\$0.00	6/8/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	5/4/2011
MODIS INC	Office of Temporary & Disability Assistance	CM261AA	\$0.00	\$0.00	10/20/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/28/2011
MVP CONSULTING PLUS INC	Office of Temporary & Disability Assistance	CM225AA	\$0.00	\$0.00	6/19/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
NAVIGATOR TECHNOLOGIES LLC	Office of Temporary & Disability Assistance	CM230AA	\$0.00	\$0.00	6/19/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
NEWJEN SYSTEMS INC	Office of Temporary & Disability Assistance	CM205AA	\$0.00	\$0.00	6/29/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/18/2011
NTT DATA INC	Office of Temporary & Disability Assistance	CM196AA	\$0.00	\$0.00	5/23/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
PERCON COMPUTER CORPORATION	Office of Temporary & Disability Assistance	CM181AA	\$0.00	\$0.00	6/28/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
PRUTECH SOLUTIONS INC	Office of Temporary & Disability Assistance	CM216AA	\$0.00	\$0.00	6/20/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/18/2011
PSI INTERNATIONAL INC	Office of Temporary & Disability Assistance	CM186AA	\$0.00	\$0.00	4/17/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/18/2011
SHRUTHISOFT LLC	Office of Temporary & Disability Assistance	CM254AA	\$0.00	\$0.00	6/22/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/13/2011
SYSTEM EDGE USA LLC	Office of Temporary & Disability Assistance	CM202AA	\$0.00	\$0.00	6/29/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/20/2011
TECH ONE LLC	Office of Temporary & Disability Assistance	CM246AA	\$0.00	\$0.00	6/1/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011

TEJ TECHNOLOGIES INC	Office of Temporary & Disability Assistance	CM159AA	\$0.00	\$0.00	2/1/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
TERRA NOVA TECHNOLOGIES CORPORATION	Office of Temporary & Disability Assistance	CM164AA	\$0.00	\$0.00	6/22/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/17/2011
TRIGYN TECHNOLOGIES INC	Office of Temporary & Disability Assistance	CM259AA	\$0.00	\$0.00	8/28/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/28/2011
UNICOM TECHNOLOGIES INC	Office of Temporary & Disability Assistance	CM228AA	\$0.00	\$0.00	6/22/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/18/2011
UNIQUE COMP INC	Office of Temporary & Disability Assistance	CM195AA	\$0.00	\$0.00	6/13/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	4/20/2011
UNISYS CORPORATION	Office of Temporary & Disability Assistance	CM201AA	\$0.00	\$0.00	2/1/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/18/2011
UNIVERSAL TECHNOLOGIES LLC	Office of Temporary & Disability Assistance	CM233AA	\$0.00	\$0.00	6/19/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICE BACKDROP CONTRACT	Consultant	3/18/2011
22ND CENTURY TECHNOLOGIES INC	Office of Temporary & Disability Assistance	CM297AA	\$0.00	\$0.00	3/1/2010	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	4/20/2011
ALTER SYSTEMS GROUP INC	Office of Temporary & Disability Assistance	CM151AA	\$0.00	\$0.00	5/1/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	4/13/2011
AVANI TECHNOLOGY SOLUTIONS INC	Office of Temporary & Disability Assistance	CM300AA	\$0.00	\$0.00	3/2/2010	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	6/1/2011
AXION LLC	Office of Temporary & Disability Assistance	CM298AA	\$0.00	\$0.00	2/19/2010	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	4/13/2011
EXCLUSIVE NETWORK ENTERPRISES	Office of Temporary & Disability Assistance	CM305AA	\$0.00	\$0.00	9/20/2010	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	3/18/2011

FACTS AND MEASURES LLC	Office of Temporary & Disability Assistance	CM279AA	\$0.00	\$0.00	10/20/2008	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	3/17/2011
FUSCO PERSONNEL INC	Office of Temporary & Disability Assistance	CM306AA	\$0.00	\$0.00	10/6/2010	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	4/15/2011
FYI SYSTEMS INC	Office of Temporary & Disability Assistance	CM304AA	\$0.00	\$0.00	7/29/2010	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	3/17/2011
GSS INFOTECH NY INC	Office of Temporary & Disability Assistance	CM285AA	\$0.00	\$0.00	2/23/2010	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	4/13/2011
HUNTER GREEN ASSOCIATES LTD	Office of Temporary & Disability Assistance	CM153AA	\$0.00	\$0.00	5/25/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	3/17/2011
INFOTEK SOFTWARE SOLUTIONS INC	Office of Temporary & Disability Assistance	CM283AA	\$0.00	\$0.00	7/1/2009	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	3/17/2011
INNOSOUL INC	Office of Temporary & Disability Assistance	CM299AA	\$0.00	\$0.00	2/25/2010	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	4/13/2011
JENSOFT SOLUTIONS INC	Office of Temporary & Disability Assistance	CM273AA	\$0.00	\$0.00	7/17/2008	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	5/4/2011
KFORCE INC	Office of Temporary & Disability Assistance	CM293AA	\$0.00	\$0.00	1/14/2010	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	3/17/2011
LINE OF SIGHT LLC	Office of Temporary & Disability Assistance	CM284AA	\$0.00	\$0.00	8/13/2009	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	5/9/2011
LOGIC HOUSE LTD	Office of Temporary & Disability Assistance	CM152AA	\$0.00	\$0.00	6/16/2006	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	3/17/2011
NOVALINK SOLUTIONS L L C	Office of Temporary & Disability Assistance	CM296AA	\$0.00	\$0.00	2/17/2010	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	5/6/2011

OM TEK LLC	Office of Temporary & Disability Assistance	CM292AA	\$0.00	\$0.00	10/28/2009	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	3/18/2011
OMEGA CORP OF AMERICA	Office of Temporary & Disability Assistance	CM280AA	\$0.00	\$0.00	2/24/2009	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	4/13/2011
ORANIX SOLUTION INC	Office of Temporary & Disability Assistance	CM282AA	\$0.00	\$0.00	5/5/2009	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	4/13/2011
SOFTWARE PEOPLE INC	Office of Temporary & Disability Assistance	CM291AA	\$0.00	\$0.00	11/2/2009	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	4/13/2011
SUPREME SOFT INC	Office of Temporary & Disability Assistance	CM290AA	\$0.00	\$0.00	2/22/2010	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	5/31/2011
TRIVISION GROUP INC	Office of Temporary & Disability Assistance	CM294AA	\$0.00	\$0.00	1/13/2010	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	4/13/2011
VISIONARY INTEGRATION PROFESSIONALS LLC	Office of Temporary & Disability Assistance	CM287AA	\$0.00	\$0.00	7/16/2009	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONAL SERVICES BACKDROP CONTRACT	Consultant	3/29/2011
QOS NETWORKING INC	Office of Temporary & Disability Assistance	CM266AA	\$0.00	\$0.00	8/20/2007	1/31/2013	INFORMATION TECHNOLOGY TEMPORARY PERSONEL SERVICES	Consultant	4/20/2011
NEW YORK STATE INDUSTRIES FOR THE DISABLED INC	State Education Department	C012685	\$1,150,900.71	\$608,324.41	3/1/2016	2/28/2019	Janitorial and Temporary Personnel Services at NYS Musuem	Service	5/24/2017
JENNIFER TEMPS INC	Attorney General, Office of the	C102819	\$331,875.00	\$259,947.36	4/1/2013	3/31/2014	Paralegal Temporary Personnel	Consultant	5/21/2013
INFOPEOPLE CORPORATION	SUNY - Health Science Center at Brooklyn	T214653	\$200,000.00	\$199,578.12	4/14/2014	9/13/2014	PROVIDE TEMPORARY STAFF FOR TE	Contracts Not Subject to OSC Pre-Audit	4/11/2014
THE EXECU SEARCH GROUP INC	SUNY at Stony Brook	T001731	\$249,999.99	\$249,843.82	9/1/2012	8/31/2013	TEMP EMPLOYMENT AGENCY FOR STA	Contracts Not Subject to OSC Pre-Audit	9/21/2012
HEBER ASSOCIATES INC	Department of Health	T030139	\$49,267.00	\$36,969.55	10/1/2014	3/31/2015	Temp Exec Secretaries - new	Contracts Not Subject to OSC Pre-Audit	5/1/2015
CTE INCORPORATED	Veterans' Home at Montrose	C000026	\$1,100,000.00	\$0.00	1/1/2012	12/31/2014	TEMP HOUSEKEEPING SERVICES	Service	12/14/2011
ETHAN ALLEN PERSONNEL GRP INC	Veterans' Home at Montrose	C000025	\$1,100,000.00	\$61,155.51	1/1/2012	12/31/2014	TEMP HOUSEKEEPING SERVICES	Service	12/14/2011

CORE STAFFING SERVICE INC	Office of the State Comptroller	T000214	\$19,440.00	\$8,839.14	8/22/2017	12/21/2017	Temporary Employee	Contracts Not Subject to OSC Pre-Audit	9/8/2017
FIRST CHOICE GROUP CNY INC	SUNY - Upstate Medical University	C504105	\$1,576,213.40	\$380,944.10	11/11/2016	11/10/2021	TEMPORARY EMPLOYMENT AGENCY SERVICES	Service	11/1/2016
DOMINION TEMP INC	SUNY at Stony Brook	C001870	\$1,090,800.00	\$991,381.78	1/1/2015	12/31/2017	TEMPORARY EMPLOYMENT AGENCY TO	Service	3/24/2015
ADVANCED MEDICAL STAFFING	Veterans' Home at Oxford	C000060G	\$2,900,000.00	\$1,414,991.62	8/1/2014	7/31/2019	TEMPORARY EMPLOYMENT SERVICES	Service	3/13/2015
FIRST CHOICE GROUP CNY INC	Veterans' Home at Oxford	C000060A	\$1,540,000.00	\$580,802.31	8/1/2014	7/31/2019	TEMPORARY EMPLOYMENT SERVICES	Service	3/13/2015
KELLY SERVICES INC	Veterans' Home at Oxford	C000059A	\$200,000.00	\$30,125.78	2/5/2014	7/31/2014	TEMPORARY EMPLOYMENT SERVICES	Consultant	8/22/2014
NEW WAVE PEOPLE INC	Veterans' Home at Oxford	C000060E	\$1,805,000.00	\$553,579.81	8/1/2014	7/31/2019	TEMPORARY EMPLOYMENT SERVICES	Service	3/13/2015
NEW WAVE PEOPLE INC	Veterans' Home at Oxford	C000059D	\$45,000.00	\$0.00	2/5/2014	7/31/2014	TEMPORARY EMPLOYMENT SERVICES	Service	8/11/2014
RESUMES ONLINE INCORPORATED DBA- ROLINC STAFFING	Veterans' Home at Oxford	C000059B 1	\$325,000.00	\$0.00	2/5/2014	7/31/2014	Temporary Employment Services	Service	8/11/2014
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	Veterans' Home at Oxford	C000060B	\$1,150,000.00	\$238,129.82	8/1/2014	7/31/2019	TEMPORARY EMPLOYMENT SERVICES	Service	3/13/2015
STAFKINGS OF BINGHAMTON INC	Veterans' Home at Oxford	C000059C	\$40,000.00	\$0.00	2/5/2014	7/31/2014	TEMPORARY EMPLOYMENT SERVICES	Service	8/11/2014
WORLDWIDE TRAVEL STAFFING LIMITED	Veterans' Home at Oxford	C000060F	\$91,000.00	\$0.00	8/1/2014	7/31/2019	TEMPORARY EMPLOYMENT SERVICES	Service	3/13/2015
DOMINION TEMP INC	SUNY at Stony Brook	C001799	\$289,040.00	\$286,790.00	11/1/2013	10/31/2014	TEMPORARY EMPLOYMENT/STAFFING	Service	11/12/2013
IIT INC	Department of Health	C029689	\$200,000.00	\$182,788.81	4/1/2014	3/31/2016	Temporary Executive Secretaries	Service	10/9/2014
RANDSTAD NORTH AMERICA INC	Long Island Power Authority	C000793	\$1,503,000.00	N/A	6/1/2013	5/31/2016	Temporary Finance Staffing	Service	7/15/2013
TEMPOSITIONS	Long Island Power Authority	C000791	\$1,503,000.00	N/A	6/1/2013	5/31/2016	Temporary Finance Staffing	Service	7/15/2013
THE EXECU SEARCH GROUP INC	Long Island Power Authority	C000792	\$1,503,000.00	N/A	6/1/2013	5/31/2016	Temporary Finance Staffing	Service	7/15/2013
MONTCO INC	Long Island Power Authority	C000794	\$1,503,000.00	N/A	6/1/2013	5/31/2016	Temporary Financial Staffing	Service	7/15/2013
NEW YORK STATE INDUSTRIES FOR THE DISABLED INC	Queens Psychiatric Center - Children's Services	C000134	\$295,959.00	\$214,370.59	6/1/2006	5/31/2011	TEMPORARY FOOD SERVICE WORKERS	Service	10/27/2006
MANPOWER INCORPORATED OF NEW YORK	SUNY - Upstate Medical University	T503002	\$19,500.00	\$11,887.65	5/1/2011	4/30/2014	TEMPORARY FRONT DESK CLERK - ONONDAGA NATION	Contracts Not Subject to OSC Pre-Audit	4/27/2011
ROBERT HALF INTERNATIONAL INC	SUNY - Health Science Center at Brooklyn	T215672	\$124,999.00	\$109,060.00	6/22/2015	12/28/2015	TEMPORARY INTERIM CONTROLLER	Contracts Not Subject to OSC Pre-Audit	6/20/2015

COLLEGIATE ENTERPRISE SOLUTIONS LLC	College at New Paltz	T991160	\$8,050.00	\$3,220.00	1/1/2018	5/31/2018	TEMPORARY INTERIM PLACEMENT SE	Contracts Not Subject to OSC Pre-Audit	1/24/2018
WOW GLOBAL CORPORATION LLC	SUNY - Upstate Medical University	T502920	\$48,720.00	\$48,720.00	10/15/2010	2/11/2011	TEMPORARY IT CONSULTING (PROGRAMMER)	Contracts Not Subject to OSC Pre-Audit	4/28/2011
TEK SYSTEMS	SUNY - Upstate Medical University	T502873	\$77,525.21	\$77,525.21	9/2/2010	6/30/2011	TEMPORARY IT CONSULTING SERVICES	Contracts Not Subject to OSC Pre-Audit	5/25/2011
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015

GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
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ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
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ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
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ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
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ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015

GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
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ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
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ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
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ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015

GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015

GLOBAL EMPLOYMENT SERVICES INC GES	Department of Motor Vehicles	C000793	\$237,120.00	\$179,595.01	11/18/2013	11/17/2014	Temporary Mail Clerks - Utica	Service	11/18/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T503913	\$49,000.00	\$31,954.17	7/13/2015	2/29/2016	TEMPORARY MARKETING ADMINISTRA	Contracts Not Subject to OSC Pre-Audit	7/15/2015
PENDA AIKEN INC	Department of Financial Services	C100267	\$300,000.00	\$95,092.21	3/26/2006	3/25/2011	TEMPORARY SERVICE EXECUTIVE SECRETARIES	Service	3/7/2006
REINHARD MADISON APPROACH STAFFING INC	Department of Financial Services	T160889	\$48,000.00	\$19,138.12	3/23/2017	3/22/2018	Temporary Services	Contracts Not Subject to OSC Pre-Audit	6/1/2017
RESUMES ONLINE INCORPORATED DBA- ROLINC STAFFING	Veterans' Home at Oxford	C000059B	\$610,000.00	\$0.00	2/5/2014	7/31/2014	Temporary Services	Contracts Not Subject to OSC Pre-Audit	5/23/2014
RVM ENTERPRISES INC	Attorney General, Office of the	C104185	\$384,500.00	\$312,429.43	2/21/2017	5/31/2018	TEMPORARY SERVICES - CONTRACT ATTORNEYS FOR EXXON MOBIL MATTER	Consultant	5/17/2017
STAFFWORKS	Broome Developmental Disabilities Service Office	T360436	\$49,960.00	\$42,569.46	6/1/2010	5/31/2012	TEMPORARY SERVICES CASHIER	Contracts Not Subject to OSC Pre-Audit	6/20/2011
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	SUNY - Upstate Medical University	T504014	\$13,000.00	\$10,499.65	12/8/2015	3/31/2016	TEMPORARY STAFF ASSISTANT	Contracts Not Subject to OSC Pre-Audit	12/17/2015
VERSO GENICS INC	SUNY - Upstate Medical University	T503745	\$44,000.00	\$39,979.25	9/2/2014	8/31/2015	TEMPORARY STAFF ASSISTANT	Contracts Not Subject to OSC Pre-Audit	9/30/2014
INFOPEOPLE CORPORATION	SUNY - Health Science Center at Brooklyn	T215670	\$200,000.00	\$199,850.00	3/31/2015	1/29/2016	TEMPORARY STAFF AUGMENTATION F	Contracts Not Subject to OSC Pre-Audit	5/8/2015
RCM TECHNOLOGIES USA INC	SUNY - Health Science Center at Brooklyn	T215678	\$124,900.00	\$119,827.50	9/21/2015	2/29/2016	TEMPORARY STAFF FOR 2 CASE MAN	Contracts Not Subject to OSC Pre-Audit	9/18/2015
RCM TECHNOLOGIES USA INC	SUNY - Health Science Center at Brooklyn	T216578	\$124,900.00	\$0.00	8/24/2015	1/31/2016	TEMPORARY STAFFING	Contracts Not Subject to OSC Pre-Audit	8/19/2015
VERSO GENICS INC	SUNY - Upstate Medical University	T503322	\$35,545.43	\$7,254.64	9/24/2012	11/2/2012	TEMPORARY STAFFING	Contracts Not Subject to OSC Pre-Audit	12/5/2012
INFOPEOPLE CORPORATION	SUNY - Health Science Center at Brooklyn	T215673	\$200,000.00	\$199,990.84	6/22/2015	5/6/2016	TEMPORARY STAFFING - DATA SECU	Contracts Not Subject to OSC Pre-Audit	6/19/2015
TOTAL HEALTHCARE STAFFING OF LI INC	SUNY at Stony Brook	C002050	\$1,373,021.25	\$124,249.05	9/15/2017	9/14/2020	TEMPORARY STAFFING AGENCY FOR STANDARDIZED PATIENT SERVICES	Service	10/3/2017
COMFORCE SOLUTIONS INC	SUNY - Upstate Medical University	T503232	\$14,454.57	\$14,454.57	7/1/2012	9/23/2012	TEMPORARY STAFFING AGREEMENT	Contracts Not Subject to OSC Pre-Audit	7/26/2012
INDUSTRIAL STAFFING SERVICES INC	Gaming Commission	C140012	\$134,491.50	\$92,704.00	11/1/2014	10/31/2018	Temporary Staffing at Syracuse	Service	11/5/2014
GUIDANCE MEDICAL PERSONNEL INC	SUNY - Health Science Center at Brooklyn	C370322	\$19,262,205.00	\$18,291,485.47	4/1/2008	6/30/2014	TEMPORARY STAFFING CLINICAL & NON-CLINICAL	Consultant	3/20/2012

INFOPEOPLE CORPORATION	SUNY - Health Science Center at Brooklyn	T215665	\$200,000.00	\$199,929.12	2/17/2015	2/16/2016	TEMPORARY STAFFING FOR INFORLA	Contracts Not Subject to OSC Pre-Audit	3/17/2015
SIERRA INFOSYS INC	SUNY - Health Science Center at Brooklyn	T215669	\$200,000.00	\$120,678.76	3/11/2015	3/10/2016	TEMPORARY STAFFING FOR INFORLA	Contracts Not Subject to OSC Pre-Audit	3/17/2015
INFOPEOPLE CORPORATION	SUNY - Health Science Center at Brooklyn	T215664	\$200,000.00	\$127,823.35	2/17/2015	2/16/2016	TEMPORARY STAFFING FOR SUPPLY	Contracts Not Subject to OSC Pre-Audit	3/17/2015
INFOPEOPLE CORPORATION	SUNY - Health Science Center at Brooklyn	T215663	\$200,000.00	\$197,682.17	2/17/2015	8/16/2015	TEMPORARY STAFFING FOR TWO CLI	Contracts Not Subject to OSC Pre-Audit	3/17/2015
INFOPEOPLE CORPORATION	SUNY - Health Science Center at Brooklyn	T215667	\$200,000.00	\$64,037.20	2/18/2015	2/17/2016	TEMPORARY STAFFING FOR WIRELES	Contracts Not Subject to OSC Pre-Audit	3/17/2015
ACCESS STAFFING LLC	SUNY at Stony Brook	C11059A	\$5,575,110.30	\$499,823.75	12/1/2012	5/31/2018	TEMPORARY STAFFING SERVICES	Consultant	2/25/2013
CR FLETCHER TEMPS INC	Hutchings Psychiatric Center	C200060	\$1,732,640.00	\$241,490.44	9/1/2016	8/31/2021	Temporary Staffing Services	Service	10/11/2016
GREYSTONE STAFFING INC	SUNY at Stony Brook	C010811	\$228,737.13	\$148,375.88	3/1/2007	6/30/2012	TEMPORARY STAFFING SERVICES	Service	3/20/2012
GREYSTONE STAFFING INC	SUNY at Stony Brook	C11060A	\$2,660,720.75	\$0.00	12/1/2012	11/30/2017	TEMPORARY STAFFING SERVICES	Consultant	2/25/2013
NEW YORK STATE INDUSTRIES FOR THE DISABLED INC	SUNY at Stony Brook	C011058	\$10,874,096.95	\$1,134,016.61	8/1/2013	7/31/2018	TEMPORARY STAFFING SERVICES	Service	8/20/2013
RANDSTAD NORTH AMERICA INC	SUNY at Stony Brook	C11063A	\$7,434,534.58	\$6,456,470.71	12/1/2012	5/31/2018	TEMPORARY STAFFING SERVICES	Consultant	2/25/2013
ROYAL TEMPORARIES INC DBA STAFKINGS PERSONNEL SYSTEMS	Hutchings Psychiatric Center	C200081	\$100,500.00	\$91,158.60	4/5/2015	10/5/2016	Temporary Staffing Services	Consultant	11/23/2016
THE EXECU SEARCH GROUP INC	SUNY at Stony Brook	C11062A	\$1,814,097.34	\$123,378.95	12/1/2012	11/30/2017	TEMPORARY STAFFING SERVICES	Consultant	2/25/2013
VERSO GENICS INC	SUNY - Upstate Medical University	T503323	\$8,148.10	\$2,714.40	9/24/2012	3/31/2013	TEMPORARY STAFFING SERVICES	Contracts Not Subject to OSC Pre-Audit	12/8/2012
WINSTON SUPPORT SERVICES LLC DBA WINSTON NURSING WINSTON MED STAFFING	SUNY at Stony Brook	C11061A	\$105,765.80	\$42,942.83	12/1/2012	5/31/2018	TEMPORARY STAFFING SERVICES	Consultant	2/25/2013
SIERRA INFOSYS INC	SUNY - Health Science Center at Brooklyn	T215674	\$200,000.00	\$48,364.27	6/15/2015	3/14/2016	TEMPORARY STAFFING TO FILL POS	Contracts Not Subject to OSC Pre-Audit	6/16/2015

# Total Direct Labor Hours

Performed by Temporary Personnel on NYSID contract with MTA

Member/ MemberName	Contract	Category	FiscYr	Quarte	CustName	Location	DistHours	NonDistHours	WorKfor
Goodwill									
Industries of									
Greater NY and	MNCRR-	Temp			MTA Metro	Passenger			
195 Northern NJ, Inc.	C000062940	Personnel	2018		1 North Railroad	Program	53,700.25	12,879.75	213
Goodwill									
Industries of									
Greater NY and	MNCRR-	Temp			MTA Metro	Passenger			
195 Northern NJ, Inc.	C000062940	Personnel	2017		4 North Railroad	Program	57,292.25	13,618.00	233
Goodwill									
Industries of									
Greater NY and	MNCRR-	Temp			MTA Metro	Passenger			
195 Northern NJ, Inc.	C000062940	Personnel	2017		3 North Railroad	Program	42,404.75	8,197.25	183
Goodwill									
Industries of									
Greater NY and	MNCRR-	Temp			MTA Metro	Passenger			
195 Northern NJ, Inc.	C000062940	Personnel	2017		2 North Railroad	Program	51,539.75	14,916.50	205
Goodwill									
Greater NY and	MNCRR-	Temp			MTA Metro	Passenger			
195 Northern NJ, Inc.	C000062940	Personnel	2017		2 North Railroad	Program	204,937.00	49,611.50	208.5



# State of New York

## Executive Chamber

No. 136

### EXECUTIVE ORDER

#### **ESTABLISHING THE NEW YORK EMPLOYMENT FIRST INITIATIVE TO INCREASE EMPLOYMENT OF NEW YORKERS WITH DISABILITIES**

**WHEREAS**, New Yorkers with disabilities represent a significant percentage of the state's overall population and experience disproportionately low levels of employment; and

**WHEREAS**, working-age New Yorkers, including those with disabilities, should be encouraged and supported in contributing to the state's economy; and

**WHEREAS**, competitive integrated employment is a component of community inclusion and improved quality of life for individuals with disabilities; and

**WHEREAS**, hiring an individual with a disability meets employer needs and contributes to a diverse workforce; and

**WHEREAS**, New York prioritizes competitive integrated employment as the preferred outcome for working age New Yorkers with disabilities; and

**WHEREAS**, New York seeks to increase the percentage of individuals with disabilities engaged in competitive, integrated employment;

**NOW, THEREFORE, I, ANDREW M. CUOMO**, Governor of the State of New York, by virtue of the authority vested in me by the Constitution and laws of the State of New York, do hereby order as follows:

#### **A. Definitions**

As used herein, the following terms shall have the following meanings:

1. "State agency" or "agency" shall mean any state agency, department, office, board, bureau, division, committee, council or office.

2. "Authority" shall mean a public authority or public benefit corporation created by or existing under any New York State law, with one or more of its members appointed by the Governor or serving as members by virtue of holding a civil office of New York State, other than an interstate or international authority or public benefit corporation, including any subsidiaries of such public authority or public benefit corporation.
3. "Competitive integrated employment" shall mean work:
  - a. in the competitive labor market that is performed on a full-time or part-time basis in an integrated setting; and
  - b. for which an individual is compensated at or above the minimum wage, but not less than the customary wage and level of benefits paid by the employer for the same or similar work performed by individuals who are not disabled.
4. "Integrated setting" shall mean a work situation where each employed individual with a disability has equal opportunity to interact with co-workers without disabilities. Individuals who are paid to provide services to support the work of individuals with disabilities are not included when evaluating integration.

#### **B. Employment First Commission**

1. There is hereby established the Employment First Commission (the "Commission") to provide guidance and advice to the Governor regarding the competitive integrated employment of individuals with disabilities.
2. The members of the Commission shall be the Governor's Deputy Secretary for Health; the Governor's Deputy Secretary for Civil Rights; the Governor's Deputy Secretary for Human Services; the Chief Diversity Officer; the Counsel to the Governor; the Director of the Budget; the Commissioner for Developmental Disabilities; the Commissioner of Health; the Commissioner of Mental Health; the Commissioner of Alcoholism and Substance Abuse Services; the Commissioner of Children and Family Services; the Commissioner of Labor; the Commissioner of Economic Development; the Commissioner of Transportation; the Commissioner of Temporary and Disability Assistance; the Director of Veterans' Affairs; the Director of the State Office for Aging; and the Executive Director of the Justice Center for the Protection of People with Special Needs. Additional members may be appointed to the Commission at the discretion of the Governor.
3. The Commission shall work in consultation with the Commissioner of Education.
4. The Governor shall appoint the Chair of the Commission from among the members of the Commission.
5. Each member of the Commission may designate a staff member to represent him or her and participate in the Commission on his or her behalf. The Commission shall meet at the call of the Chair as often as is necessary and under circumstances as are appropriate to fulfill its duties under this section.

#### **C. Cooperation with the Commission**

1. Each agency and authority of the State of New York shall provide to the Commission such information, assistance and cooperation, including use of State facilities, that is reasonably necessary to accomplish the purposes of this Order.
2. Staff support necessary for the conduct of the Commission's work may be furnished by agencies and authorities (subject, as necessary, to the approval of the board of directors of such authorities).

**D. Duties and Purposes**

1. The Commission shall make recommendations to the Governor concerning the implementation of competitive, integrated employment as the first option for individuals with disabilities. In making such recommendations, the Commission's consideration shall include, but not be limited to, the following:
  - a. Reviewing available employment supports and services, including opportunities to align their policies and procedures to enhance access to such supports and services;
  - b. Identifying policies and procedures that create barriers or disincentives for employment of individuals with disabilities and ways to reduce or eliminate such barriers or disincentives;
  - c. Ensuring that the state's workforce development strategy provides for individuals with disabilities, including strategies to maximize opportunities to hire individuals with disabilities in the private sector, the public sector, and in entities contracting with the state;
  - d. Prioritizing opportunities for students with disabilities transitioning from educational settings to competitive integrated employment as the first option; and
  - e. Expanding the use of data to measure employment of New Yorkers with disabilities and developing a mechanism for reporting such data.
  
2. In carrying out its responsibilities under this Order, the Commission shall seek the guidance and expertise of stakeholders, including, but not limited to, individuals with disabilities, organizations that advocate on behalf of individuals with disabilities, providers of services to individuals with disabilities, associations concerned with employment for individuals with disabilities, business associations, chambers of commerce, academic institutions and local governments, and shall solicit input from the public.
  
3. The Commission shall commence its work immediately. On or before March 1, 2015, the Commission shall submit a final report to the Governor, setting forth its recommendations, at which time the Commission shall terminate its work and be relieved of all responsibilities and duties hereunder. Prior to such date, the Commission shall issue additional reports to the Governor of its activities, findings, recommendations, and coordination in furtherance of the purposes of this Order from time to time as directed by the Governor or the Governor's designee.



BY THE GOVERNOR

GIVEN under my hand and the Privy Seal of the  
State in the City of Albany this  
seventeenth day of September in the  
year two thousand fourteen.

A handwritten signature in black ink, appearing to be "Andrew Cuomo".

A handwritten signature in black ink, appearing to be "Louise Schwartz".  
Secretary to the Governor

Proposed Hourly Bill Rates

Contract Position	Code	Current	Wage	Fringes			Sub-total A	O/H	Sub- total B	NYSID	Total
Field Specialist	FIMNR1		\$16.25	\$2.85			\$19.10	\$3.40	\$22.50	\$0.90	\$23.40
Fieldwork Supervisor/Manager	FMMNR1		\$21.00	\$3.68			\$24.68	\$4.85	\$29.53	\$1.18	\$30.71
Counters	CTMNR1		\$14.73	\$2.58			\$17.31	\$2.55	\$19.86	\$0.79	\$20.65
Quality Control Supervisor	QCMNR1		\$15.53	\$2.72			\$18.25	\$2.67	\$20.92	\$0.84	\$21.76
Supervisor	SPMNR1		\$16.25	\$2.85			\$19.10	\$3.40	\$22.50	\$0.90	\$23.40
Surveyor	SVMNR1		\$15.25	\$2.67			\$17.92	\$2.61	\$20.53	\$0.82	\$21.35
Survey Technician Supervisor	SSMNR1		\$16.25	\$2.85			\$19.10	\$3.40	\$22.50	\$0.90	\$23.40
Survey Technician Supervisor Trainee (Initial Pay)	SSMNRA		\$13.75	\$2.40			\$16.15	\$2.89	\$19.04	\$0.76	\$19.80
Survey Technician Supervisor Trainee (Intermediate)	SSMNRB		\$15.00	\$2.63			\$17.63	\$3.14	\$20.77	\$0.83	\$21.60
Survey Technician Tier I	STMNR1		\$13.25	\$2.32			\$15.57	\$2.78	\$18.35	\$0.73	\$19.08
Survey Technician Tier II	STMNR2		\$14.00	\$2.45			\$16.45	\$2.93	\$19.38	\$0.78	\$20.16

# GSA Market Comparables

Education/Certification Level	Years of Experience
HS Diploma or GED	1-3 Years

This position is responsible for the assignment of motor vehicles and drivers for conveyance of freight or passengers, and compiles lists of available vehicles. The assignment of vehicles is determined by factors such as length and purpose of trip, freight or passenger requirements, and preference of user. Additional responsibilities include the issuance of keys, record sheets, and driver credentials. The Dispatcher records time of departure, destination, cargo, expected time of return and investigates overdue vehicles. The Dispatcher may confer with customers to expedite or locate missing, misrouted, delayed or damaged merchandise, maintain record of mileage, fuel used, repairs made, and other expenses. The Dispatcher may establish service or delivery routes, supervise loading and unloading, issue equipment to drivers, (such as hand trucks, dollies, and blankets), direct activities of drivers, assign helpers to drivers, work at vehicle distribution centers, and assign vehicles to customer agencies.

## 01070 DOCUMENT PREPARATION CLERK (Document Preparer)

Education/Certification Level	Years of Experience
HS Diploma or GED	Entry Level-6 months

This position prepares documents such as brochures, books, periodicals, catalogs, and pamphlets for copying or photocopying. The Document Preparation Clerk cuts documents into individual standardized pages, using a paper cutter or razor knife. Document pages are reproduced as necessary to improve clarity or to adjust the standardized page size according to the limitations of the designated copy machine. The Document Preparation Clerk stamps standard symbols on pages or inserts instruction cards to notify Duplicating Machine Operator of special handling, prepares cover sheets and document folders for material, and index cards for files, and files folder according to index code and copies priority schedule.

## 01090 DUPLICATING MACHINE OPERATOR (Photocopy Machine Operator; Reproduction Worker)

Education/Certification Level	Years of Experience
HS Diploma or GED	Entry Level-6 months

This position operates one or more photocopying, photographic, mimeograph and duplicating office machines to make copies of documents such as letters, reports, directives, manuals, articles and bulletins. Additional responsibilities include: operating small binding machines, performing clerical duties associated with the request for printing and photographic services, preparing assembly sheets, printing requisitions with specifications for printing and binding, recording, delivering and collecting work. The Duplicating Machine Operator performs minor repairs preventive maintenance, and maintains an inventory of supplies and reproduction equipment paying particular attention to important variables indicated by trade name of machine.

## 01110 GENERAL CLERK (Occupational Base)

The General Clerk follows clearly detailed procedures in performing simple repetitive tasks in the same sequence. Responsibilities would include filing pre-coded documents in a chronological file, or operating office equipment. (e.g., mimeograph, photocopy, addressograph or mailing machine).

## 01111 GENERAL CLERK I

Education/Certification Level	Years of Experience
HS Diploma or GED	Entry Level-1 year

This position follows clearly detailed specific procedures in completing several repetitive clerical steps performed in a prescribed or slightly varied sequence, such as coding and filing documents in an extensive alphabetical file; could involve simple posting to individual accounts, opening mail, calculating and posting charges to departmental accounts, operating basic office equipment, e.g., photocopier, facsimile, multi-line phone/voicemail systems, mailing machines, and minimal computer programs. Little or no subject-matter knowledge is required, but the clerk uses his or her own judgment in choosing the proper procedure for each task.

## 01112 GENERAL CLERK II

Education/Certification Level	Years of Experience
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HS Diploma or GED	1-3 Years
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This position requires familiarity with the terminology of the office unit. The General Clerk selects appropriate methods from a wide variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals. The clerical steps often vary in type or sequence, depending on the task. Recognized problems are referred to others.

**01113 GENERAL CLERK III**

Educational/Certification Level	Years of Experience
HS Diploma or GED	3+ Years

This position uses some subject-matter knowledge and judgment to complete assignments consisting of numerous steps varying in nature and sequence. The General Clerk III selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or procedures. Typical duties include: assisting in a variety of administrative matters; maintaining a wide variety of financial or other records (stored both manually and electronically); verifying statistical reports for accuracy and completeness; compiling information; and handling and adjusting complaints. The General Clerk III may also direct lower level clerks. Positions above level IV are excluded. Such positions (which may include supervisory responsibility over lower level clerks) require workers to use a thorough knowledge of an office's work and routine to: 1) choose among widely varying methods and procedures to process complex transactions; and 2) select or devise steps necessary to complete assignments. Typical jobs covered by this exclusion include administrative assistants, clerical supervisors, and office managers.

**01120 HOUSING REFERRAL ASSISTANT**

Educational/Certification Level	Years of Experience
Bachelor's Degree/Some College	1-3+ Years

This position provides housing information to an organization's employees moving to a new location. The Housing Referral Assistant will contact individuals or organizations such as landlords, real estate agents, mobile home dealers, trailer court managers and Chambers of Commerce by phone. May correspond to obtain listings of rental or sale properties, future housing prospects, and to develop a working relationship with the housing referral service. Job tasks include: compiling housing lists of rental property and properties for purchase. Periodically the Housing Referral Assistant communicates with contacts to update listings, ensures that property owners comply with the nondiscrimination policy, and counsels applicants with regard to special circumstances, e.g. medical or financial hardships, and availability of housing that will meet applicants' needs.

Job tasks include: providing information regarding community services, searches files, makes telephone calls and referrals, providing information regarding locations, owners, agents, price ranges, loans and other related information. The Housing Referral Assistant maintains daily records of office activities (including number of applicants, number of applicants placed, and agents solicited or listed), schedules appointments for housing inspectors, prepares reports as required, and replies to complaints, investigations and letters of inquiry.

**01141 MESSENGER COURIER**

Educational/Certification Level	Years of Experience
HS Diploma or GED	Entry Level

The Messenger Courier delivers messages, documents, packages and mail to various business concerns or governmental agencies. An employee in this role may perform the following: miscellaneous errands, such as carrying mail within the base and sorting or opening incoming and outgoing mail, obtain receipts for articles delivered and keep a log of items received and delivered, or deliver items to offices and departments within an establishment. The Messenger Courier may use a bicycle, golf cart, or motorcycle to perform these duties.

(Note: Employees who regularly perform driving duties should be classified as a Driver Courier, which is listed under Transportation.)

**01190 ORDER CLERK (Occupational Base)**

26. Notification Regarding Registration in System for Award Management (SAM) Database: SAM Registration Active and Current

**Section III**

Price List

SIN 736.1 Administrative Support and Clerical Occupations					
CODE	OCCUPATION TITLE	GSA Total Cost	CODE	OCCUPATION TITLE	GSA Total Cost
<b>01000 Administrative Support and Clerical Occupations</b>					
01011	Accounting Clerk I	\$ 28.00	01262	Personnel Assistant ( Employment) II	\$ 33.58
01012	Accounting Clerk II	\$ 30.86	01263	Personnel Assistant (Employment) III	\$ 34.87
01013	Accounting Clerk III	\$ 33.95	01270	Production Control Clerk	\$ 36.24
01020	Administrative Assistant	\$ 38.12	01280	Receptionist	\$ 27.13
01040	Court Reporter	\$ 35.12	01290	Rental Clerk	\$ 29.89
01051	Data Entry Operator I	\$ 22.29	01300	Scheduler, Maintenance	\$ 30.82
01052	Data Entry Operator II	\$ 23.91	01311	Secretary I	\$ 30.82
01060	Dispatcher, Motor Vehicle	\$ 35.12	01312	Secretary II	\$ 33.92
01070	Document Preparation Clerk	\$ 25.27	01313	Secretary III	\$ 37.29
01090	Duplicating Machine Operator	\$ 25.27	01320	Service Order Dispatcher	\$ 31.04
01111	General Clerk I	\$ 27.42	01410	Supply Technician	\$ 40.92
01112	General Clerk II	\$ 29.50	01420	Survey Worker	\$ 33.58
01113	General Clerk III	\$ 32.53	01531	Travel Clerk I	\$ 26.15
01120	Housing Referral Assistant	\$ 37.29	01532	Travel Clerk II	\$ 27.17
01141	Messenger Courier	\$ 24.13	01533	Travel Clerk III	\$ 28.75
01191	Order Clerk I	\$ 26.08	01611	Word Processor I	\$ 25.27
01192	Order Clerk II	\$ 28.08	01612	Word Processor II	\$ 28.75
01261	Personnel Assistant ( Employment) I	\$ 28.85	01613	Word Processor III	\$ 33.58
<b>12000 Health Occupations</b>					
12071	Licensed Practical Nurse I	\$ 31.04	12221	Nursing Assistant I	\$ 22.75
12072	Licensed Practical Nurse II	\$ 34.20	12222	Nursing Assistant II	\$ 25.00
12073	Licensed Practical Nurse III	\$ 37.59	12223	Nursing Assistant III	\$ 26.85
12100	Medical Assistant	\$ 29.44	12224	Nursing Assistant IV	\$ 29.57
12130	Medical Laboratory Technician	\$ 28.00	12235	Optical Dispenser	\$ 29.25
12160	Medical Record Clerk	\$ 29.85	12236	Optical Technician	\$ 31.04
12190	Medical Record Technician	\$ 32.88	12250	Pharmacy Technician	\$ 29.91
12195	Medical Transcriptionist	\$ 31.11	12280	Phlebotomist	\$ 29.57
<b>99000 Miscellaneous Occupations</b>					
99030	Cashier	\$ 22.82	99830	Survey Party Chief	\$ 31.67
99050	Desk Clerk	\$ 21.36	99831	Surveying Aide	\$ 21.91
99710	Recycling Laborer	\$ 32.09	99832	Surveying Technician	\$ 32.96
99810	Sales Clerk	\$ 23.70			

2. **Material coordination:** Performs coordination duties for special programs, maintenance, or production shops. Duties are performed on the basis of practical experience in processing and expediting supply transactions related to the particular organizations serviced.
3. **Cataloging:** Writes item descriptions for a range of new items entering the supply channels of a particular agency or field establishment. Applies requirements selecting the appropriate description pattern and answering the requirements contained in the pattern. Reviews existing stock catalogs, manufacturers' catalogs, drawings, or other resource materials, for the purpose of matching characteristics or part numbers to identify duplicate items already catalogued or otherwise recorded in the supply system.

Level of Responsibility - Works within a framework of established supply regulations, policies, and procedures, or other governing supply management guidelines.

Deals with a variety of operating officials regarding limited aspects of program needs of the organization serviced. Contacts may relate to inventory requirements in a stable or standardized organization and to the adequate description or identification of less complex items which are new to the system. May contact representatives of commercial firms to obtain information regarding new items of supply, items characteristics, or procurement lead time; or representatives of governing agencies (Federal, State or local) regarding the utilization of property.

#### **SURVEY WORKER**

Interviews people and compiles statistical information on topics, such as public issues or consumer buying habits: Contacts people at home or place of business, or approaches persons at random on street, or contacts them by telephone, following specified sampling procedures. Asks questions following specified outline on questionnaire and records answers. Reviews, classifies, and sorts questionnaires following specified procedures and criteria. May participate in federal, state, or local population survey and be known as Census Enumerator (government ser.).

#### **TRAVEL CLERK I**

Provides basic travel information to customers inquiring about fares, routes, and accommodations. Has knowledge of commonly used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the function of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment.

#### **TRAVEL CLERK II**

Plans itinerary and schedules travel accommodations for government and civilian personnel and dependents according to travel orders, using knowledge of routes, types of carriers, and travel regulations: Verifies travel orders to ensure authorization. Studies routes and regulations and considers cost, availability, and convenience of different types of carriers to select most advantageous route and carrier. Notifies personnel of travel dates, baggage limits, and medical and visa requirements, and determines that all clearances have been obtained. Assists personnel in completing travel forms and other business transactions pertaining to travel. May deliver personnel files and travel orders to persons prior to departure. May meet and inform arriving personnel of available facilities and housing, and furnish other information. May arrange for motor transportation for arriving or departing personnel.

Customer Information:

1. Awarded special item number(s):

POSITION DESCRIPTION	TOTAL GSA PRICE
<b>SIN 736-1</b>	
Accounting Clerk I	\$ 28.01
Accounting Clerk II	\$ 30.76
Accounting Clerk III	\$ 38.78
Administrative Assistant	\$ 52.36
Data Entry Operator I	\$ 26.97
Data Entry Operator II	\$ 28.92
Dispatcher Motor Veh	\$ 32.17
Document Preparation Clerk	\$ 26.72
Duplicating Machine Operator	\$ 26.72
General Clerk I	\$ 27.71
General Clerk II	\$ 29.74
General Clerk III	\$ 33.47
House Referral Assistant	\$ 43.23
Messenger Courier	\$ 25.84
Order Clerk I	\$ 28.07
Order Clerk II	\$ 30.13
Personnel Assistant (Empl) I	\$ 32.59
Personnel Assistant (Empl) II	\$ 35.82
Personnel Assistant (Empl) III	\$ 39.30
Production Control Clerk	\$ 38.37
Receptionist	\$ 27.04
Rental Clerk	\$ 30.20
Scheduler Maintenance	\$ 32.47
Secretary I	\$ 32.47
Secretary II	\$ 35.62
Secretary III	\$ 43.23
Service Order Dispatcher	\$ 30.85
Supply Technician	\$ 48.09
Survey Worker	\$ 35.39
Travel Clerk I	\$ 25.34
Travel Clerk II	\$ 26.94
Travel Clerk III	\$ 28.62
Word Processor I	\$ 28.83
Word Processor II	\$ 31.87
Word Processor III	\$ 35.27



# Contractor Information Summary

Updated: December 20, 2017

<b>Group 73003 – ADMINISTRATIVE SERVICES (STATEWIDE)</b>		
Award Number:	<a href="#">23057</a>	Contract Period <i>October 25, 2017 – October 24, 2020</i>

LOT PARTICIPATION	OGS CONTRACT NUMBER	CONTRACTOR INFORMATION <b>DO NOT USE THE BELOW EMAILS FOR RFQ REQUESTS – USE <a href="#">MAILING LIST LINK</a></b>	CONTRACT SPECIFICS
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LOT 11	PS67870 SB	American Communications Industries, Inc. 111 Kreischer Street Staten Island, NY 10309  Joseph Misseri 718-967-2220 x13 <a href="mailto:jmisseri@americancommunication.com">jmisseri@americancommunication.com</a>	Federal ID 22-3426378  Vendor ID 1000033592	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 6	PS67871 SB WBE	American Sign Language, Inc. 444 E. 20 <sup>th</sup> Street Suite ME New York, NY 10009  David Jondreau 212-477-0775 <a href="mailto:office@asli.com">office@asli.com</a>	Federal ID 13-3844996  Vendor ID 1000006477	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 11	PS67872 WBE	AMR Networks, LLC 856 Maplecrest Court Schenectady, NY 12309  Michelle Rubino 518-374-2200 <a href="mailto:mrubino@amr-networks.com">mrubino@amr-networks.com</a>	Federal ID 03-0498415  Vendor ID 1100004349	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 3	PS67873	ANP Reporting d/b/a ANP Transcriptions 46 N Central Ave Unit B Ramsey, NJ 07446  Larry Perrone 845-893-2859 <a href="mailto:lperrone@anptranscriptions.com">lperrone@anptranscriptions.com</a>	Federal ID 20-0813627  Vendor ID 1000029867	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 11	PS67874	Advanced Network Services, LLC (ANS) 12 Elmwood Road Menands, NY 12204  Brendan Delaney 518-292-6580 <a href="mailto:bdelaney@anscorporate.com">bdelaney@anscorporate.com</a>	Federal ID 14-1827814  Vendor ID 1000042046	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>



# Contractor Information Summary

Updated: December 20, 2017

<b>Group 73003 – ADMINISTRATIVE SERVICES (STATEWIDE)</b>		
Award Number:	<a href="#">23057</a>	Contract Period: <i>October 25, 2017 – October 24, 2020</i>

LOT PARTICIPATION	OGS CONTRACT NUMBER	CONTRACTOR INFORMATION <b>DO NOT USE THE BELOW EMAILS FOR RFQ REQUESTS – USE <a href="#">MAILING LIST LINK</a></b>	CONTRACT SPECIFICS
LOT 3	PS67875 SB WBE	<p>APA International Placements Consultants, LLC 551 Fifth Ave #630 New York, NY 10176</p> <p>Raizel Katz 212-490-1135 <a href="mailto:raizak@apaintl.com">raizak@apaintl.com</a></p>	<p>Federal ID 13-3471424</p> <p>Vendor ID 1100186718</p> <p style="text-align: right;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 8	PS67876	<p>Assignment America, LLC d/b/a Medical Staffing Network 6551 Park of Commerce Blvd. Boca Raton, FL 33487</p> <p>Joseph Fitzgerald 518-452-0205 <a href="mailto:josephfitzgerald@msnhealth.com">josephfitzgerald@msnhealth.com</a></p>	<p>Federal ID 02-0586240</p> <p>Vendor ID 1100002998</p> <p style="text-align: right;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 7, 8	PS67877	<p>Aya Healthcare, Inc. 5930 Cornerstone Court West #300 San Diego, CA 92121</p> <p>Meagan Urlaub 858-257-1366 <a href="mailto:murlaub@ayahealthcare.com">murlaub@ayahealthcare.com</a></p>	<p>Federal ID 27-0738500</p> <p>Vendor ID 1100084033</p> <p style="text-align: right;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 1, 4, 5, 11	PS67878 SB MBE WBE	<p>Beatty's Services, Inc. 127 West 127<sup>th</sup> Street Suite 308 New York, NY 10027</p> <p>Myneika White 800-878-9658 <a href="mailto:ogsorders@beattys2.com">ogsorders@beattys2.com</a></p>	<p>Federal ID 13-3694247</p> <p>Vendor ID 1000001340</p> <p style="text-align: right;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 8	PS67879 SB	<p>Careline Services, Inc. 315 Fifth Ave. #806 New York, NY 10016</p> <p>David Lawler 212-686-8881 <a href="mailto:dlawler@carelineservices.com">dlawler@carelineservices.com</a></p>	<p>Federal ID 20-0828088</p> <p>Vendor ID 1000033613</p> <p style="text-align: right;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>



# Contractor Information Summary

Updated: December 20, 2017

<b>Group 73003 – ADMINISTRATIVE SERVICES (STATEWIDE)</b>			
Award Number:	<a href="#">23057</a>	Contract Period	October 25, 2017 – October 24, 2020

LOT PARTICIPATION	OGS CONTRACT NUMBER	CONTRACTOR INFORMATION <b>DO NOT USE THE BELOW EMAILS FOR RFQ REQUESTS – USE <a href="#">MAILING LIST LINK</a></b>	CONTRACT SPECIFICS
LOT 11	PS67880	<p>Construction Force Services, Inc. 70 East Sunrise Hwy Suite 500 Valley Stream, NY 11581</p> <p>David Terlinsky 718-762-6333 x108 Toll Free- 800-566-3350 david@constructionforce.com</p>	<p>Federal ID 11-3512427</p> <p>Vendor ID 1000000761</p> <p style="text-align: right;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 6	PS67881	<p>Corporate Translation Services, Inc. 701 Northeast 136<sup>th</sup> Ave Suite 200 Vancouver, WA 98684</p> <p>George Schoeck 360-433-0401 NewYork@CTSlanguagelink.com</p>	<p>Federal ID 91-1506430</p> <p>Vendor ID 1000047516</p> <p style="text-align: right;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 1, 4, 5, 7, 8, 11	PS67882 SB MBE WBE	<p>Dominion Temps, Inc. 445 Broadhollow Rd Suite 25 Farmingdale, NY 11747</p> <p>Margaret Salisu 516-524-5030 msalisu@tempsdominion.com</p>	<p>Federal ID 37-1503450</p> <p>Vendor ID 1100021251</p> <p style="text-align: right;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 2, 3	PS67883	<p>eScribers, LLC 352 7<sup>th</sup> Ave Suite 604 New York, NY 10001</p> <p>Aryeh Bak 973-406-2250 x201 abak@escribers.net</p>	<p>Federal ID 20-3656767</p> <p>Vendor ID 1100023600</p> <p style="text-align: right;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 1, 8	PS67884	<p>Ethan Allen Personnel Group, Inc. d/b/a Ethan Allen Staffing 59 Academy Street Poughkeepsie, NY 12601</p> <p>Elizabeth Domenico 845-471-9667 elizabeth@eaworkforce.com</p>	<p>Federal ID 14-1832553</p> <p>Vendor ID 1100001659</p> <p style="text-align: right;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>



# Contractor Information Summary

Updated: December 20, 2017

<b>Group 73003 – ADMINISTRATIVE SERVICES (STATEWIDE)</b>			
Award Number:	<a href="#">23057</a>	Contract Period	October 25, 2017 – October 24, 2020

LOT PARTICIPATION	OGS CONTRACT NUMBER	CONTRACTOR INFORMATION <b>DO NOT USE THE BELOW EMAILS FOR RFQ REQUESTS – USE <a href="#">MAILING LIST LINK</a></b>	CONTRACT SPECIFICS
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LOT 1, 5, 7, 8	PS67885	ExecuSearch Holdings, LLC d/b/a The Execu/Search Group 675 Third Avenue 5 <sup>th</sup> Floor New York, New York 10017  Kyle Mattice 212-204-5102 <a href="mailto:kwm@execu-search.com">kwm@execu-search.com</a>	Federal ID 81-3073919  Vendor ID 1100178435  <a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 11	PS67886	Falcon Data Networks, LLC 103 West Road Pleasant Valley, NY 12569  Patrick Rowland 845-723-4446 <a href="mailto:admin@falcondatanetworks.com">admin@falcondatanetworks.com</a>	Federal ID 13-4249254  Vendor ID ID1000019523  <a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 1, 4, 5, 8	PS67887 SB WBE	Fusco Personnel, Inc. 4 Executive Park Drive Albany, NY12203  Patricia A. Fusco 518-869-6100 Toll Free 800-343-8726 <a href="mailto:patty@fusco personnel.net">patty@fusco personnel.net</a>	Federal ID 14-1771046  Vendor ID 1000007170  <a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 5, 7, 8	PS67888	General Healthcare Resources, LLC 1218 Central Ave. Suite 100 Albany, NY 12205  Amy Moulton Contract Administrator 610-684-4738 Toll Free 800-879-4471 <a href="mailto:contracts@ghresources.com">contracts@ghresources.com</a>	Federal ID 23-2720209  Vendor ID 1100189013  <a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>



# Contractor Information Summary

Updated: December 20, 2017

<b>Group 73003 – ADMINISTRATIVE SERVICES (STATEWIDE)</b>		
Award Number:	<a href="#">23057</a>	Contract Period: <i>October 25, 2017 – October 24, 2020</i>

LOT PARTICIPATION	OGS CONTRACT NUMBER	CONTRACTOR INFORMATION <b>DO NOT USE THE BELOW EMAILS FOR RFQ REQUESTS – USE <a href="#">MAILING LIST LINK</a></b>	CONTRACT SPECIFICS
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LOT 3, 6	PS67889	<p>Geneva Worldwide, Inc. 256 West 38<sup>th</sup> Street 10th Floor New York, NY 10018</p> <p>Janice L. Sampson 212-255-8400 x166 Toll free 877-Go-Geneva <a href="mailto:jsampson@genevaworldwide.com">jsampson@genevaworldwide.com</a></p>	<p>Federal ID 13-3897160</p> <p>Vendor ID 1000001361</p> <p style="text-align: center;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 1, 5	PS67890 SB	<p>Heber Associates, Inc. 420 Quaker Road Queensbury, NY 12804</p> <p>Mike Baxter Controller 518-793-2727 Toll Free 888-998-8829 <a href="mailto:mike@heberassociates.com">mike@heberassociates.com</a></p>	<p>Federal ID 14-1460248</p> <p>Vendor ID 1000001613</p> <p style="text-align: center;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 1, 5, 7, 8	PS67891 SB	<p>Horizon Healthcare Staffing 20 Jerusalem Ave. 3<sup>rd</sup> Floor Hicksville, NY 11801</p> <p>Nancy Goldstein 516-326-2020 x413 <a href="mailto:nancy@hhstaff.com">nancy@hhstaff.com</a></p>	<p>Federal ID 11-3130244</p> <p>Vendor ID 1100000783</p> <p style="text-align: center;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 1, 4, 5	PS67892	<p>Howroyd Wright Employment Agency, Inc. d/b/a AppleOne Employment Services 1999 West 190<sup>th</sup> Street Torrance, CA 90504</p> <p>Maurice C. Welch, Sr. 310-750-3400 <a href="mailto:govsolutions@appleone.com">govsolutions@appleone.com</a></p>	<p>Federal ID 95-2580864</p> <p>Vendor ID 1000009814</p> <p style="text-align: center;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 1, 4, 5	PS67893 SB MBE	<p>IIT, Inc. 560 Broadhollow Road Suite 301 Melville, NY 11747</p> <p>Anu Kumar 631-254-8600 x 503 <a href="mailto:nystemps@iit-inc.com">nystemps@iit-inc.com</a></p>	<p>Federal ID 11-3243959</p> <p>Vendor ID 1000012173</p> <p style="text-align: center;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>



# Contractor Information Summary

Updated: December 20, 2017

<b>Group 73003 – ADMINISTRATIVE SERVICES (STATEWIDE)</b>		
Award Number:	<a href="#">23057</a>	Contract Period: <i>October 25, 2017 – October 24, 2020</i>

LOT PARTICIPATION	OGS CONTRACT NUMBER	CONTRACTOR INFORMATION <b>DO NOT USE THE BELOW EMAILS FOR RFQ REQUESTS – USE <a href="#">MAILING LIST LINK</a></b>	CONTRACT SPECIFICS
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LOT 1, 4, 5, 11	PS67894 WBE	Industrial Staffing Services, Inc. 25 Kennedy Blvd Suite 200 East Brunswick, NJ 08816  Jourdan Block 732-390-7100 <a href="mailto:jourdan@staffing-the-universe.com">jourdan@staffing-the-universe.com</a>	Federal ID 20-0499856  Vendor ID 1100017561	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 11	PS67895 SB	Interface Cable Assemblies & Services Corp. (ICAS) 42-19 23 <sup>rd</sup> Ave. Long Island City, NY 11105  Patrick Ruiz 718-278-1100 ext.126 or 631-672-7666 <a href="mailto:pruiz@icascorp.com">pruiz@icascorp.com</a>	Federal ID 11-2590354  Vendor ID 1000005726	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 1, 4, 5, 11	PS67896 WBE SB	Integrated Staffing Corporation 463 Maple Ave Saratoga Springs, NY 12866  Dhianna Yezzi 518-583-7823 <a href="mailto:dyezzi@integratedstaffingcorp.com">dyezzi@integratedstaffingcorp.com</a>	Federal ID 27-0160903  Vendor ID 1100188991	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 1, 4, 5	PS67897	IOS Acquisitions, LLC 555 Madison Ave. 5 <sup>th</sup> Fl. New York, NY 10022  Susan Kennedy 212-430-1703 <a href="mailto:skennedy@iosstaffing.com">skennedy@iosstaffing.com</a>	Federal ID 47-3378693  Vendor ID 1100167972	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 1, 5	PS67898 SB MBE WBE	Jennifer Temps, Inc. 80 Maiden Lane Suite 1402 New York, NY 10038  Jennifer Singleton 212-964-8367 Toll Free 866-427-1352 <a href="mailto:jsingleton@jennifertemps.com">jsingleton@jennifertemps.com</a>	Federal ID 13-3676804  Vendor ID 1000001334	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>



# Contractor Information Summary

Updated: December 20, 2017

<b>Group 73003 – ADMINISTRATIVE SERVICES (STATEWIDE)</b>		
Award Number: <a href="#">23057</a>	Contract Period	October 25, 2017 – October 24, 2020

LOT PARTICIPATION	OGS CONTRACT NUMBER	CONTRACTOR INFORMATION <b>DO NOT USE THE BELOW EMAILS FOR RFQ REQUESTS – USE <a href="#">MAILING LIST LINK</a></b>	CONTRACT SPECIFICS
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LOT 11	PS67899	Kasselmann Electric, Inc. 29 Broad St. Albany, NY 12202  Kevin Heelan 518-330-0391 <a href="mailto:kevinh@kasselmannelectric.com">kevinh@kasselmannelectric.com</a>	Federal ID 14-1504270  Vendor ID 1000001638  <a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 1, 4, 5	PS67900	Kelly Services 999 West Big Beaver Road Troy, MI 48084  Anthony Godino 518-489-6060 <a href="mailto:godinag@kellyservices.com">godinag@kellyservices.com</a>	Federal ID 38-1510762  Vendor ID 1000004844  <a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 1, 4, 5	PS67901 SB WBE	Knowledge Builders, Inc. 1977 Western Avenue Albany, New York 12203  Sanjay Kapalli (518) 250-4189 <a href="mailto:OGSAdminJobs@knowledgebuilders.com">OGSAdminJobs@knowledgebuilders.com</a>	Federal ID 20-3057365  Vendor ID 1000016660  <a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 6	PS67902	Language Line Services, Inc. 1 Lower Ragsdale Drive Bldg. 2 Monterey, CA 93940  Earle Scott Merritt 831-648-5575 Toll Free 800-752-6096 <a href="mailto:rfpmanager@languageline.com">rfpmanager@languageline.com</a>	Federal ID 77-0586710  Vendor ID 1000000082  <a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 6	PS67903	Language Services Associates, Inc. 455 Business Center Drive Suite 100 Horsham, PA 19044  John Knapp 215-259-7000 x 55128 Toll Free 800-305-9673 <a href="mailto:jknapp@lsaweb.com">jknapp@lsaweb.com</a>	Federal ID 23-2831198  Vendor ID 1000004650  <a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>



# Contractor Information Summary

Updated: December 20, 2017

<b>Group 73003 – ADMINISTRATIVE SERVICES (STATEWIDE)</b>		
Award Number: <a href="#">23057</a>	Contract Period	October 25, 2017 – October 24, 2020

LOT PARTICIPATION	OGS CONTRACT NUMBER	CONTRACTOR INFORMATION <b>DO NOT USE THE BELOW EMAILS FOR RFQ REQUESTS – USE <a href="#">MAILING LIST LINK</a></b>	CONTRACT SPECIFICS
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LOT 6	PS67904 SB	<p>LinguaLinx Language Solutions, Inc. d/b/a: LinguaLinx, Inc. 433 River Street Troy, NY 12180</p> <p>Jennifer Agiovlasis 518-388-9000 <a href="mailto:jagiovlasis@lingualinx.com">jagiovlasis@lingualinx.com</a></p>	<p>Federal ID 01-0749117</p> <p>Vendor ID 1000010901</p> <p style="text-align: center;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 7, 8	PS67905	<p>Maxim Healthcare Services, Inc. 7227 Lee Deforest Drive Columbia, MD 21046</p> <p>Dawn Wilson 410-910-9224 <a href="mailto:dawwilson@maxhealth.com">dawwilson@maxhealth.com</a></p>	<p>Federal ID 52-1590951</p> <p>Vendor ID 1000032029</p> <p style="text-align: center;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 3	PS67906 SB	<p>Mechanical Secretary, Inc. 108-16 72<sup>ND</sup> Ave Forest Hills, NY 11375</p> <p>Jay Goldstein 718-268-7900 <a href="mailto:mollystyejg@aol.com">mollystyejg@aol.com</a></p>	<p>Federal ID 13-5656969</p> <p>Vendor ID 1000013607</p> <p style="text-align: center;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 6	PS67907	<p>Michael Giammarino d/b/a Language Today 520 Green Mountain Road Mahwah, NJ 07430</p> <p>Michael Giammarino 201.981.4738 <a href="mailto:languagetoday@aol.com">languagetoday@aol.com</a></p>	<p>Federal ID 26-2491640</p> <p>Vendor ID 1100020101</p> <p style="text-align: center;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 5, 7, 8, 10	PS67908	<p>MSI Systems Corp. d/b/a Medical Search International 23 Vreeland Road Suite 210 Florham Park, NJ 07932</p> <p>John Murray 862-251-0243 Toll Free 866-633-5665 <a href="mailto:jmurray@medsearchint.com">jmurray@medsearchint.com</a></p>	<p>Federal ID 02-0621776</p> <p>Vendor ID 1000046926</p> <p style="text-align: center;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>



# Contractor Information Summary

Updated: December 20, 2017

<b>Group 73003 – ADMINISTRATIVE SERVICES (STATEWIDE)</b>			
Award Number:	<a href="#">23057</a>	Contract Period	October 25, 2017 – October 24, 2020

LOT PARTICIPATION	OGS CONTRACT NUMBER	CONTRACTOR INFORMATION <b>DO NOT USE THE BELOW EMAILS FOR RFQ REQUESTS – USE <a href="#">MAILING LIST LINK</a></b>	CONTRACT SPECIFICS
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LOT 6	PS67909	<p>Multicultural Association of Medical Interpreters of Central NY (MAMI of CNY) 287 Genesee St. Suite 101 Utica, NY 13501</p> <p>Cameron Berardi 315-732-2271 x222 <a href="mailto:nys@mamiinterpreters.org">nys@mamiinterpreters.org</a></p>	<p>Federal ID 16-1560911</p> <p>Vendor ID 1000055438</p> <p style="text-align: center;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 1, 4, 5	PS67910 SB MBE	<p>National Disaster Recovery Technical Assistance Consultants, Inc. 59 Court St. Suite 202 Binghamton, NY 13901</p> <p>Jayesh Desai 607-321-1088 <a href="mailto:jayesh@ndtac.com">jayesh@ndtac.com</a></p>	<p>Federal ID 26-3561133</p> <p>Vendor ID 1000019786</p> <p style="text-align: center;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 1, 4, 5, 7, 8, 9, 10	PS67911 MBE WBE	<p>New Wave People, Inc. 490 Rt 33 West, Bldg 2, Unit 3 Millstone Township, NJ 08535</p> <p>Raymond Paterek 732-786-9070 <a href="mailto:rp@nwpusa.com">rp@nwpusa.com</a></p>	<p>Federal ID 22-3736182</p> <p>Vendor ID 1000008869</p> <p style="text-align: center;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 1, 4, 5	PS67912 SB MBE	<p>Nexus Staffing, Inc. 99 Tulip Ave, Suite 105 Floral Park, NY 11001</p> <p>Finny Varghese 347-842-4838 <a href="mailto:fvarghese@nexusstaff.com">fvarghese@nexusstaff.com</a></p>	<p>Federal ID 20-2322144</p> <p>Vendor ID 1000057332</p> <p style="text-align: center;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>
LOT 11	PS67913	<p>Nfrastructure Technologies, LLC 5 Enterprise Ave Clifton Park, NY 12065</p> <p>Gerald Goff 518-603-4666 <a href="mailto:gerald.goff@nfrastructure.com">gerald.goff@nfrastructure.com</a></p>	<p>Federal ID 22-3771456</p> <p>Vendor ID 1000017165</p> <p style="text-align: center;"><a href="#">Price List</a> <a href="#">Quality Control Procedures</a></p>



# Contractor Information Summary

Updated: December 20, 2017

<b>Group 73003 – ADMINISTRATIVE SERVICES (STATEWIDE)</b>		
Award Number: <a href="#">23057</a>	Contract Period	October 25, 2017 – October 24, 2020

LOT PARTICIPATION	OGS CONTRACT NUMBER	CONTRACTOR INFORMATION <b>DO NOT USE THE BELOW EMAILS FOR RFQ REQUESTS – USE <a href="#">MAILING LIST LINK</a></b>	CONTRACT SPECIFICS
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LOT 1, 4, 5, 7, 8, 9, 10	PS67914 MBE	Noor Associates, Inc. 295 Madison Ave, 15 <sup>th</sup> Fl New York, NY 10017  Narendra Ghuge 717-724-7865 <a href="mailto:nghuge@noorgov.us">nghuge@noorgov.us</a>	Federal ID 20-3236508  Vendor ID 1100125610	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 1, 4, 5, 8	PS67915 SB MBE WBE	Penda Aiken, Inc. 330 Livingston Street Brooklyn, NY 11217  Gerry Evans 718-643-4880 Toll Free 855-633-9291 <a href="mailto:gevans@pendaaiken.com">gevans@pendaaiken.com</a>	Federal ID 11-2986907  Vendor ID 1000000641	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 2	PS67916 SB WBE	Precise Court Reporting Services, Inc. 200 Old Country Road Suite 500A Mineola, NY 11501  Florence E. Seff 516-747-9393 Toll Free 800-810-9393 <a href="mailto:florence@precisecrs.com">florence@precisecrs.com</a>	Federal ID 11-2975988  Vendor ID 1000005825	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 1, 4, 5, 7, 8	PS67917	Randstad North America, Inc. 300 Broadhollow Road Suite 102 W Melville, NY 11747  Agnes Puyraud 631-427-1096 <a href="mailto:agnes.puyraud@randstadusa.com">agnes.puyraud@randstadusa.com</a>	Federal ID 58-2426357  Vendor ID 1100010375	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 1, 4, 5	PS67918	Robert Half International, Inc. 125 Park Ave, 4 <sup>th</sup> floor New York, NY 10017  Tim Bradley 212-687-7878 <a href="mailto:tim.bradley@roberthalf.com">tim.bradley@roberthalf.com</a>	Federal ID 94-1648752  Vendor ID 1000032839	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>



# Contractor Information Summary

Updated: December 20, 2017

<b>Group 73003 – ADMINISTRATIVE SERVICES (STATEWIDE)</b>		
Award Number: <a href="#">23057</a>	Contract Period	October 25, 2017 – October 24, 2020

LOT PARTICIPATION	OGS CONTRACT NUMBER	CONTRACTOR INFORMATION <b>DO NOT USE THE BELOW EMAILS FOR RFQ REQUESTS – USE <a href="#">MAILING LIST LINK</a></b>	CONTRACT SPECIFICS
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LOT 1, 5, 7	PS67919 SB WBE	Royal Temporaries, Inc. 417 Electronics Parkway Liverpool, NY 13088  Tami Rowe 315-432-5636 x112 Tami@stafkings.com	Federal ID 16-1410532  Vendor ID 1100108795	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 5, 6, 7, 8, 9, 10	PS67921	SHC Services, Inc. d/b/a Supplemental Healthcare 95 John Muir Dr, Suite 100 Buffalo, NY 14228  Jeanna Baker 435-776-7262 jbaker@supplementalhealthcare.com	Federal ID 16-1216796  Vendor ID 1000007892	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 1, 4, 5, 7, 8, 9, 10	PS67922	Staff Today, Inc. 212 East Rowland St, #313 Covina, CA 91723  Aby Lilian Mamboleo 626-974-5561 contracts@stafftodayinc.com	Federal ID 45-3679064  Vendor ID 1100086162	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 1, 4, 5	PS67923 WBE	TempForce, LLC d/b/a Accustaff 1767 Central Ave, 2 <sup>nd</sup> Fl Albany, NY 12205  Heather Rafferty 518-869-8523 heather.rafferty@accustaffny.com	Federal ID 58-2422206  Vendor ID 1000009551	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 5, 11	PS67924 SB	Washington Computer Services, Inc. 225 West 25 <sup>th</sup> St, 17 <sup>th</sup> Fl New York, NY 10001  Jeff Singer 212-997-9882 jeff.singer@washcomp.com	Federal ID 13-3086643  Vendor ID 1000032987	<a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>



# Contractor Information Summary

Updated: December 20, 2017

<b>Group 73003 – ADMINISTRATIVE SERVICES (STATEWIDE)</b>			
Award Number:	<a href="#">23057</a>	Contract Period	<i>October 25, 2017 – October 24, 2020</i>

LOT PARTICIPATION	OGS CONTRACT NUMBER	CONTRACTOR INFORMATION <b>DO NOT USE THE BELOW EMAILS FOR RFQ REQUESTS – USE <a href="#">MAILING LIST LINK</a></b>	CONTRACT SPECIFICS
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LOT 8	PS67925	White Glove Placement, Inc. 630 Flushing Ave Brooklyn, NY 11206  Mattie Biederman 718-387-8163 x 166 mbiederman@whiteglovecare.net	Federal ID 11-3412078  Vendor ID 1000000745  <a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>
LOT 1, 4, 5, 7, 8, 9, 10	PS67926	Winston Support Services, LLC 122 East 42 <sup>nd</sup> St New York, NY 10168  Ray McCourt 212-557-5000 x 460 rmccourt@winstonstaffing.com	Federal ID 80-0004314  Vendor ID 1100014899  <a href="#">Price List</a>  <a href="#">Quality Control Procedures</a>