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| DAILY LABOR REPORT Contractor  Subcontractor | | | | | Project No. | | | | | | | | |  | | | | | |
| NOTE: Three copies are required (see Distribution below). Submit original and two copies to the Engineer-in-Charge. | | | | | | | | | | | | | | | | | | | |
| Contractor/Subcontractor Name: | | | | | | | | | Change Order Control No.: *(if applicable)* | | | | | | | Work Date: | | | |
| Work Accomplished: | | | | | | | | | | | | | | | | | | | |
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| Item No. | Soc. Sec. No.  *(Last 4 Digits Only)* | Name | Labor Classification | | | Time Worked **(ON SITE ONLY)** | | | | | | Hours | | | | EIC Comments | | | |
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| **On-Site Certification**  I certify this is an accurate statement of labor used on this day. | | | | | | | **EIC Certification**  I certify that the comments I have entered on each line are based on my observation of the work. The comments indicate my agreement or observed differences with the contractor’s submittal. | | | | | | | | | | | | | |
| For Subcontractor, if applicable | | | | Date | | |  | | | | | | | | | | | | | |
| For Contractor | | | | Date | | | For Design and Construction | | | | | | | | | | Date | | | |
| Distribution: Labor and Materials Submission Copy (White)  Engineer-In-Charge (Yellow)  Contractor’s File Copy (Pink) | | | | | | | Page | | | | | | | |  | | | of |  | |