School Lunch Advisory Council (SLAC) Meeting Notes – January 6, 2023

Attendees

NYS Office of General Services (OGS) USDA Food Distribution:

Nicholas Barber Frank Palmo
Gabrielle Viens Shekia Woods
Anja Allnach Danielle Hoke

USDA Northeast Regional Office Food and Nutrition Service:

Adrienne Vingiello

SLAC Area Representatives

Area A - Scott Ziobrowski, Food Service Director, Hilton Central Schools

Area C - Tami Augugliaro, Food Service Director, Lancaster Central School

Area D - Bryan McCoy, Food Service Director, Broome Tioga BOCES

Area E - Robert Johnson, Food Service Director, Wells Central School

Area F - Brian Mitchell, Food Service Director, Ogdensburg Public Schools

Area G - Lyn Prestia, Food Service Director, Pine Bush Central School District

Area J - Colleen Wise, Food Service Director, East Greenbush Central School District

Area K - Alessandro Palumbo, Food Service Director, Farmingdale Public Schools

Area L - Geoffrey Fasy, School Lunch Director, Canandaigua Public Schools

NYC BOE - Anne O'Donnell, Director of Supply Chain Management, Office of Food & Nutrition Services

NYS Education Department (SED) - Child Nutrition Program Administration

Raemie Swain Nicole Travis

New York School Nutrition Association (SNA):

Jennifer Martin

NYS Agriculture & Markets:

Madison VanVranken Mark McMullen

USDA Northeast Regional Office (NERO) Food and Nutrition Service:

- A reminder for those new to the program, USDA Foods are 100% domestic, produced and processed in the
 United States. In the overall picture of things, New York State is on par with the rest of the country with
 cancellations. If there are supply chain issues on the commercial side, you are very likely to see them on the
 USDA Foods side as well.
- NERO handles four (4) feeding programs: NSLP, TEFAP, CACFP, and FDPIR. This year, NERO staff has grown by three (3) members.

NYS Office of General Services (OGS) USDA Food Distribution

2022-23 School Year

USDA Direct Delivery (Brown Box)

1. USDA Commodity Complaints

- Defective lids on 100256 Strawberry FZN Cups 96/4.5 Oz (becoming unsealed)
 - FDA has closed the factory due to a national issue being reported. This issue involves the lids becoming unsealed while thawing.
 - OGS has circulated a survey for schools to communicate losses related to this issue. Losses can be reported via https://forms.office.com/g/mgxL3QnE0a. This survey will remain open until this issue has been resolved.

2. USDA Product Shortfalls

- o 110651 Orange Juice Single FRZ Cup-96/4 Oz
 - Orders placed for January 2023 delivery periods have been cancelled due to crop issues stemming from severe weather and drought. These factors have impacted the manufacturer/vendors and the USDA was unable to procure enough product to fulfill the orders.

- 100212 Mixed Fruit Ex Lt Can-6/10
 - Orders placed for April 2023 delivery periods have been cancelled due to unforeseen challenges related to crop shortages and transportation disruptions.
- 100220 Peaches Cling Diced Ex Lt Can-6/10
 - USDA Sales Order 5000770434 100/200 has been cancelled due to unforeseen challenges related to crop shortages and transportation disruptions.

3. USDA Product Delivery Delays

- 100317 Sweet Potatoes W/ Syrup Can-6/10
 - Due to vendor issues with grading clarification and internal labeling delays due to staffing and equipment challenges, the anticipated delivery date has been delayed to January 20, 2023, or later.
- 100125 Turkey Roasts FRZ Ctn-32-48 Lb.
 - Due to vendor constraints, the anticipated delivery has been delayed to the February 28, 2023, delivery period.

4. Additional USDA Product

- 100241 Peach Freestone Diced FRZ Cup-96/4.4 Oz
 - To make up for several canned fruit cancellations, the USDA offered additional frozen peaches. OGS has ordered two (2) truckloads for the April 15, 2023, delivery period, that will be split between areas D, E&L, G&J, and K&W. These will be offered via surveys once they are purchased.
- 100219 Peaches Cling Slices LT Can-6/10
 - To make up for several canned fruit cancellations, the USDA offered additional canned sliced peaches. OGS has ordered four (4) truckloads or the January 15, 2023, delivery period to be split between areas A, C, D, E, F, G, J, K&W, and L. These products will be offered via surveys once purchased.

5. New 'Action Required: USDA Foods Stored Over 45 Days' (60 Days in area K&W) Emails

- School districts will now receive a new email notification when they have USDA Foods that have been stored for more than 45 days at their area's distributor. This notification is meant to help directors ensure that foods are being delivered within 60 days of their receipt by their distributor.
- When a school district receives this notification, it should prompt them to arrange delivery of the product by contacting their distributor or to request to redistribute the excess product by contacting OGS.
- OGS's contract is for only 60 days of storage.
- If a school district plans to store food long-term, they may contact the distributor to arrange for private storage.

6. Pertaining to area K&W Only

- o New 'Your USDA Foods Schrier Delivery on MM/DD/YYYY Please Confirm Receipt' Emails
 - School districts in area K&W will continue to receive the new delivery confirmation emails on, or shortly after, their scheduled delivery date. This confirmation helps OGS to ensure school districts are receiving their deliveries as scheduled and allows the school district an opportunity to communicate issues with their delivery. Responses help us to continuously improve the program.

7. USDA Direct Delivery (Brown Box) Variety and Options

- o If there are products on USDA's Foods Available List that you would like made available during ordering, you may communicate with other school districts to coordinate the products selected when responses to the Food Preference Survey are submitted. For example, school districts that are members of a co-op.
- NYS must limit the number of products offered during ordering to ensure the state's orders placed are successful. The orders submitted by NYS are the cumulative orders placed by recipient agencies and are consolidated into full truckloads, split between up to three (3) distributor locations, within a day's journey.
- Once we receive the Food Preference Survey responses, we publish the results on our website and determine the most popular 30 to 33 products with feedback from the School Lunch Advisory Council (SLAC). This process ensures that variety is also considered.

8. Distributor Weekly Reports

- The weekly report is a file that your area distributor should be sending you detailing the USDA Foods available for delivery to you. This is named differently in each area, for example it might be called the LQA, Inventory Report, OGS Report, or Weekly Report in your area. These reports are meant to keep you up to date on what foods are being stored by your distributor so you can arrange delivery within 60 days.
- o OGS now sends a 45-day email notification to assist with this process.
- If you have feedback about your distributor's weekly report, such as its format, please provide this directly to your distributor.

9. USDA Food Deliveries

- Delivery Dates
 - If your school district does not receive their regularly scheduled delivery and other arrangements were not made with the distributor, please email the distributor and 'cc' OGS.

- Delivery Product Discrepancies
 - If there are discrepancies with your school district's delivery, please email the distributor and 'cc'
 OGS. This helps us to track issues and ensure your school district is receiving the missing foods
 or an entitlement credit back.

USDA Direct Diversion (Processing)

1. Voluntary Sweep

- OGS held a Voluntary Sweep from December 1, 2022, to December 15, 2022. It was a great success
 with a total of 948,442 pounds returned!
- o There are currently two Q & A webinars for the Voluntary Sweep scheduled for schools at 1:30 − 2:30pm on both Wednesday January 4, 2023, and Wednesday, January 11, 2023.

2. Mandatory Sweep (Mid-year)

- The first Mandatory Sweep will take place on January 31, 2023. Schools that are not at 40% usage will be brought to 40%.
- OGS will be sending out detailed instructions on the sweep and the information we are looking for in "Do Not Sweep" requests that are submitted.

3. Alternate Options

- OGS will be looking at alternate Processing options to use Entitlement in case of Brown Box cancellations next year.
- A select few proteins and cheeses may be offered out as an opportunity for schools to use their entitlement, as well as secure food options for their kids through Processed commodities.

USDA DoD Fresh Program (DoD)

- OGS will be releasing an All-in-One Guidelines for Produce
- Receipts must be submitted within 7 days in the Fresh Fruit and Vegetable Order Receipt System (FFAVORS)
- Product and delivery issues must be reported within 24 hours of receiving delivery
- Complaints
 - Schools must send pictures
 - Send complaints to both the vendor and OGS
- Contact Information
 - o OGS Food Distribution
 - OGSDonatedFoods@ogs.ny.gov
 - (518) 474-5122
 - Frank Gargiulo & Sons. Inc.
 - DoDcustomersupport@gargiuloproduce.com
 - **•** (908) 233-8222
 - Latina Boulevard Foods, LLC
 - Jeanne Dombrowski: jdombrowski@latinaboulevardfood.com
 - Jerry Baker: jbaker@lbffoods.com
 - **(716)** 694-1174
 - o DLA
 - Vera Strilchuk: vera.strilchuk@dla.mil
 - **410) 977-0003**

USDA Pilot Project for Unprocessed Fruits and Vegetables (Pilot)

- The Pilot Program has not yet hit the \$3.5 million cap, so schools may still allocate available entitlement to the program.
- Syracuse Banana is no longer participating in the Pilot Program.
- Please contact OGS if you need to add more lines to your "My Pilot Tracker".
- If you wish to have more product options available, please express to your Pilot Vendors that if more products were approved and made available that you would purchase them.

2023-24 School Year

- The Foods Available List has not yet been released by the USDA but is anticipated to be released soon. USDA will be having a USDA Foods in Schools Catalog kick off meeting with state agencies once the list is released.
 OGS will conduct the annual Food Preference Survey after that meeting. Ordering dates are expected to be similar to last year.
- Ordering USDA Foods
 - Ordering for USDA Direct Delivery (Brown Box) and Direct Diversion (Processing) for the 2023-24 School Year will begin in February 2023. These orders are for the entire school year.
 - Ordering worksheets will be available. We recommend that you complete the worksheets prior to placing your orders in WBSCM.

- Each product category will have a different order due date. For example, poultry may have a different due date than vegetables.
- DoD and Pilot allocations should be submitted after ordering is complete. You will receive an email from OGS to solicit your 2023-24 School Year allocation in April. This is a change from prior years since we will not be asking for set asides prior to ordering
- Ordering USDA Foods Training
 - Training videos and guides will be available on our website and will be updated prior to ordering as needed. We anticipate that they will be relatively unchanged or will have minor changes.
 - New videos for completing the ordering worksheets will be posted prior to ordering as the worksheets will be updated to simplify the process.
 - We plan to publish a new video to help schools understand the delivery periods and planning.
- USDA Food Order Q & A Sessions
 - This year, we won't be hosting formalized training because we have comprehensive videos and guides to guide schools through the ordering process. Instead, we will be hosting multiple Q & A sessions to answer questions about the ordering process.
 - Once these sessions have concluded, we will publish an FAQ as a resource for the most frequently asked ordering questions
- Direct Delivery (Brown Box) Seasonal Indefinite-Delivery, Indefinite Quantity (IDIQ) Fruit and Vegetables are
 ordered only once annually in March for October June deliveries. October is the earliest time frame that Brown
 Box Fruit and Vegetables can be received. This is to give farmers and producers adequate time to grow their
 crops.

NYS Education Department (SED) - Child Nutrition Program Administration

- 1. I know there are questions regarding the DC import being very behind on providing information to us on eligible students. When we find out that a student is eligible it could be months some as far back as July are not found to be eligible in the DC import until November. These families should not have been in paid status. Our issue is we are not able to get the proper reimbursement for these meals.
 - A: DOH was late in getting the Medicaid data to us. We reached out to them several times regarding the missing data. We have since met with DOH and they have assured us that this will not happen again.
- 2. Can I also mention the limited time given to us to access the expenditure of our excess funds? Yesterday I was advised that by Friday, Jan 5th, I needed to have a plan with price quotes in place to spend our large amount of excess funds. When my business administrator asked for an extension, we were given one more week only. This runs into the same time that we need to have our 30% grant submitted. As a director I do these things on my own, along with working in kitchens when we are short staffed and my daily duties. I'm not sure there is a realistic view of our responsibilities that go along with the expectations put upon us. It is also bid and processing time.

A: This is a federal requirement. ("The school food authority shall limit its net cash resources to an amount that does not exceed 3 months average expenditures for its nonprofit school food service, or such other amount as may be approved by the State agency in accordance with § 210.19(a)."). We have simplified the process by creating a Plan for Reducing the Excess Fund Balance of the Nonprofit Food Service Account Form. In the past schools submitted a plan, which often had to be sent back and forth several times before it could be approved. This form was created to avoid the back and forth so schools could get approval quicker and begin to spend down the excess funding. We have also set an earlier due date to again get plans approved so schools can begin to spend down the funding. If a school's plan doesn't get approved until late in the school year, there may not be enough time to procure and spend money before June 30th.

Price guotes are not required, an estimated cost is what is needed.

If an extension is needed, it will be granted (keeping in mind the later it is approved, the later the school can begin spending).

3. Will the Whole Grain waiver ever be an option again?

A: We haven't heard anything from USDA regarding the WGR waiver.

4. Buy American compliance is very difficult after COVID (Example can fruit)

A: USDA is not offering any flexibility regarding Buy American at this time.

5. Thank you for the Supply Chain Assistance funds! There have been so many increases in costs. A: Thank you for the positive comment. It is appreciated.

Supply Chain Assistance (SCA)

The second and third rounds of SCA funding have been released and \$50 million was paid out in the first week. We have now paid \$61.6 million of the \$82 million available.

Free and Reduced-Price Policy Statement Collection

Large numbers outstanding. All School Food Authorities (SFA) must do this – including Community Eligible Program (CEP), P2 or milk only.

There are instructions on submitting and granting SEDMON (SED Monitoring and Vendor Performance System) entitlements and a webinar on our website.

Equipment Grant

The new FY22 grant will be posted in the next few months, applications will be submitted on SharePoint, just like they were last year, and we have a total of \$4,786,638 to award. Questions – foodequip@nysed.gov.

Local Food for Schools Program (LFS)

We are now accepting applications for the Local Food for Schools Cooperative Agreement Program (LFS). The LFS provides funding for schools to purchase unprocessed or minimally processed domestic, locally grown foods from local producers, small businesses, and socially disadvantaged farmers/producers. Applications are due January 18th. Additional information is on our website, questions can be sent to farm2school@nysed.gov.

New York School Nutrition Association (SNA):

- The winter edition of Fresh Bites has been published: https://publications.nyschoolnutrition.org/view/855064505/
- Please see our information for the Legislative Action Conference: https://www.nyschoolnutrition.org/2023-legislative-action-conference
- SNA has uploaded several advocacy videos on Vimeo:
 - Artie Frego: https://vimeo.com/782634036Ruth Conner: https://vimeo.com/782634036
 - Naim Walcott: https://vimeo.com/782635571

NYS Agriculture & Markets

- 1. For the 2021-22 SY, 51 applicants were approved and \$6.4 million was spent on NYS food products.
- 2. No changes to this year's administration other than Cornell Cooperative Extension (CCE) will most likely not be assisting with application reviews so that they can assist better SFAs in the preparation of the application.
- 3. We are partnering with the CCE team on their training coming next month. We are available to assist with locating specific products to the extent they are available, and we are always available to answer programmatic questions and can be reached via email at 30percent@agriculture.ny.gov or by phone at (518) 485-1050.
- 4. The AGM website for 30%: https://agriculture.ny.gov/30-percent-initiative

OGS USDA Food Distribution Area Feedback Reports

AREA A

- 1. A couple schools have been concerned about dates on cases of lettuce and lettuce mixes. When they receive DoD, they only have 1-3 days of usage before it goes bad.
 - A: Please inspect your delivery and refuse products that are not acceptable within 24 hours of receiving your delivery.
- 2. There are growing frustrations about dates in WBSCM (i.e., not getting the dates they wanted), so why both?

A: We appreciate your feedback and understand your frustration.

Unfortunately, dates may change to ensure that the products ordered are received. This typically occurs either immediately after orders have been placed by all schools and during the process NYS must perform a review and consolidate orders prior to submitting the orders to USDA. This process is done to ensure that the cumulative orders placed by schools can meet the requirements to place an order (i.e., a full truckload, delivered to no more than three (3) distributors with a day's journey). These requirements may be why delivery dates are slightly altered after you've placed your order.

The other reason delivery dates may change are due to circumstances out of the control of NYS and the USDA. These reasons include issues that impact the manufacturing and distribution of the products such as unforeseen crops issues, transportation issues, drought, labor shortages, lack of materials/packaging/labels, or lack of raw materials to produce the product.

We recommend that schools run the Requisition Status Report in WBSCM routinely once orders are placed, at least once per month to review for changes in dates and quantities due to the above.

AREA C

- 1. Can I also mention the limited time given to us to access the expenditure of our excess funds? Yesterday I was advised that by Friday, Jan 5th, I needed to have a plan with price quotes in place to spend our large amount of excess funds. When my business administrator asked for an extension, we were given one more week only.
 - A: Please see above SED section.
- 2. Bids and Processing run into the same time that we need to have our 30% grant submitted. As a director I do these things on my own, along with working in kitchens when we are short staffed and my daily duties. I'm not sure there is a realistic view of our responsibilities that go along with the expectations put upon us. It is also bid and processing time.
 - A: Please see the above NYS Agriculture and Markets section.
- 3. I sent out a second reminder to all my area C and nothing; crickets. I think a lot of questions were answered in Rochester. I know there are questions regarding the DC import being very behind on providing information to us on eligible students. When we find out that a student is eligible it could be months some as far back as July are not found to be eligible in the DC import until November. These families should not have been in paid status. Our issue is we are not able to get the proper reimbursement for these meals.
 - I know that there were other issues brought forward in Rochester and we were informed they would be looked into.
 - A: Please see the above SED section.

AREA D

- 1. It would be nice to get peaches, strawberries, & other pre-portioned fruits that are self-stable. Applesauce is the only one that comes that way. Freezer space is limited. Shelf-stable would be better for most schools. With the cost of disposables these days it would also be more cost effective. A: Please see # 7 of the USDA Direct Delivery section above regarding Direct Delivery variety and options.
- 2. The vegetable & FFAVORS programs are great but why not be able to get the produce from a local distributor that already comes to our school on a weekly basis. Ginsberg's Foods can only get approval for apples & the FFAVORS produce is coming from 3 hours away. What a waste of gas, money, & time. No wonder the produce is so expensive.
 - A: The FFAVORs program is managed by the Department of Defense (DoD) and has a contracted vendor through the Defense Logistics Agency (DLA), so the choice of vendor is not a decision OGS can make. Please hold your FFAVORS vendor accountable by inspecting your delivery at the time you receive it and send back any bad produce within 24 hours of receiving your delivery.
 - Ginsberg's Foods may try to get approval for more produce; however, they must apply through the USDA. If you wish to be able to get produce from a local vendor, the local vendor must apply to become a certified Pilot Vendor with USDA.
- 3. Why can't we get tater tots instead of oven fries in our area D. The kids like them better & they don't take so long to cook.
 - A: Tater tots are not a Direct Delivery commodity on the Foods Available List, however Tater Tots are a diversion end product item, available through Processing with McCain's.

AREA E

- 1. Strawberries I'm sure everyone has been having the lid seal problem, but we had to toss a significant number of cups due to the lids not being properly sealed. I did file a complaint and was contacted by the FDA as follow up so sounds like they are on it.
 - A: Please see # 1 under USDA Direct Delivery section.
- 1. Desire for greater variety of the available foods improved logistics to get more of the items from the Food Preference Survey.
 - A: Please see # 7 under the USDA Direct Delivery section.
- 2. Renzi has significantly improved on their service no major problems and they have been helpful. A: We appreciate your feedback and have shared this feedback with Renzi Bros Inc.
- 3. Additional opportunities to use entitlement throughout the year from all the cancelled items other than DoD Fresh.
 - A: Please see Alternative Options under the USDA Direct Diversion (Processing) section above.

AREA F

1. I didn't hear from anyone in my territory.

A: Thank you.

AREA G

1. Sysco seems to sort the items by the product item # in the left-hand column. Could they sort the report by date (REC. Date) so that the oldest products appear at the top, rather than throughout the report? It seems that might help?

A: Please see # 8 under the USDA Direct Delivery section.

2. Direct delivery - only 3 delivery periods - make it difficult to use items in 30 days. Example: Orange Juice A: Please see # 7 under the USDA Direct Delivery (Brown Box) section above.

School districts have 60 days from the date the product is delivered to their area distributor to accept delivery of the products. Product that cannot be accepted within 60 days can be redistributed by submitting a redistribution request to ogsdonatedfoods@ogs.ny.gov.

Depending on the distributor, it may be possible to arrange for private storage for long term storage. However, OGS will require a copy of the signed agreement between the school district and the distributor transferring ownership of the product.

3. When reporting OGS value annually does it include CCC / Bonus items?

A: The Value of Commodities Received Report in WBSCM should include the value of CCC Bonus products. Please leave the 'Program' field blank when you run the report to include these products.

4. USDA Fish Sticks - Well received by students - Fish Tacos, Baked Fish Sticks

A: Thank you for your feedback.

5. This question generates from all of the cancellations. I would like to see other options for allocation of the cancellation funds. Only options are DoD or Pilot? - Recommendation: When there are extra / declined items available, those SFA's that now have canceled funds available should have the first option to request these items.

A: Please see # 3 under the Direct Diversion (Processing) section above.

6. Frozen Vegetables preferred; due to lack of freezer space must select canned ones.

A: Please see # 7 the under USDA Direct Delivery section.

7. Quality of DoD produce is not acceptable at times. Can there be more than 1 vendor bid out and allowed to be used in the DoD Program through FFAVORS? This could increase the varieties / selection and the SFA can choose the one with better quality.

A: The FFAVORs program is managed by the Department of Defense (DoD) and has a contracted vendor through the Defense Logistics Agency (DLA), so the choice of vendor is not a decision OGS can make. Please hold your FFAVORS vendor accountable by inspecting your delivery at the time you receive it and send back any bad produce within 24 hours of receiving your delivery.

AREA J

1. Just wanted to say thank you to OGS for their continued excellent communication. DoD has been much better in our area - consistent delivery day/time, few product issues, and credits are issued whenever there are problems.

A: Thank you! We appreciate the feedback.

- 2. I continue to wish districts could be granted cash in lieu of commodities, or at least be given a pot of money to spend on minimally processed items similar to the SCA funds.
 - A: Thank you for your feedback.
- 3. OGS Commodity options: The brown box/unprocessed items are often either unappealing (apricots this year and mixed berries that were in terrible shape in years past) or repeating (having both a fresh and frozen option for some vegetables). Brown box is often a better deal than diverting but having so few options available forces those of us in larger districts to either divert or pour an awful lot of money into DoD.

A: Please see # 7 under the USDA Direct Delivery section.

4. Sysco delivery day is scheduled for Tuesday, but half of the deliveries this year have been on Wednesday, and the communication from Sysco is not great. An email from Sysco would be helpful to know when the deliveries won't be here on the scheduled day.

A: Please see # 9 USDA Food Deliveries under the USDA Direct Delivery section above.

AREA K/W

1. Besides the produce being extremely expensive its coming in wilted and rotten. Being short staffed we can't stop and check every box that comes in. Sometimes the dates are up before the week is up.

A: Please hold your FFAVORS vendor accountable by inspecting your delivery at the time you receive it and send back any bad produce within 24 hours of receiving your delivery.

2. It is very difficult to navigate this new system causing us to lose on commodities.

A: We have prepared training and resources to assist with using the Web Based Supply Chain Management (WBSCM) System. These are available on our website via https://ogs.ny.gov/usda-food-distribution/training-resources-0. Training can also be arranged for school districts or areas if requested. Please feel free to contact our office with any questions or if assistance is needed.

AREAL

1. Syracuse reported- They placed a lot into OJ and was banking on it. Now that it has been cancelled. How will you replace their shortage? Can you reimburse their purchases through Upstate Farms? Can it be rolled over?

A: USDA Entitlement is automatically returned when cancellations occur. Remaining entitlement may be allocated to the USDA DoD Fresh program or toward products offered via surveys in your area. Entitlement cannot be rolled over. Entitlement cannot be used to purchase non-USDA products.

2. Most Schools- Had issues regarding the Strawberries. You have fixed this.

A: Please see # 1 USDA Commodity Complaints under the USDA Direct Delivery section above.

3. Biggest discussions are cancellations.

A: Please see # 2 Shortfalls under the USDA Direct Delivery section above.

4. Can a school change what they pre ordered, (Brown Box) prior to delivery when it has been backdated? Can you cancel an order when this happens?

A: No. USDA Direct Delivery products cannot be cancelled once an order is placed.

NYC Board of Education

No updates at this time.

School Year 2022-23 SLAC meeting dates

1. Friday, May 12, 2023 (in person)