



# Contract Award Notification

<b>Title</b>	:	<b>Group 40523 – BUSES, TRANSIT (Adult Passenger) (Statewide)</b> <b>Classification Code(s): 25</b>
<b>Award Number</b>	:	<b><u>22945</u></b> (Replaces Award 22339)
<b>Contract Period</b>	:	<b>December 22, 2015 to December 21, 2018</b>
<b>Bid Opening Date</b>	:	<b>August 27, 2015</b>
<b>Date of Issue</b>	:	<b>December 22, 2015 (Revised August 15, 2017)</b>
<b>Specification Reference</b>	:	<b>As Incorporated In The Contracts</b>
<b>Contractor Information</b>	:	<b>Appears on Page 2 of this Award</b>

### Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Colleen Glynn Title : Contract Management Specialist 1 Phone : 518-486-3626 E-mail : Colleen.glynn@ogs.ny.gov	Procurement Services Customer Services Phone : 518-474-6717 E-mail : customer.services@ogs.ny.gov

**Procurement Services values your input.  
Complete and return "Contract Performance Report" at end of document.**

### Description

The purpose of this award is to provide Authorized Users with a means of acquiring new FTA Adult Passenger Transit Buses, and associated Optional Equipment.

PR # 22945

(continued)

**NOTE: See individual contract items to determine actual awardees.**

<u>CONTRACT #</u>	<u>CONTRACTOR &amp; ADDRESS</u>	<u>FED.IDENT.# / NYS VENDOR#</u>
PC67311	Alliance Bus Group, Inc. 1926 Hyannis Court College Park, GA 30337	27-4466560 1100078851
PC67538 SB	Empire Bus Sales LLC 3050 Lake Road Horseheads, NY 14845	20-4684842 1000047189
PC67312 SB	Fenton Mobility Products, Inc. 1209 E. 2nd Street Jamestown, NY 14701	16-1471481 1000008248
PC67795	Matthews Bus Alliance, Inc. DBA Matthews Buses Commercial 4802 West Colonial Drive Orlando FL 32808	81-4572887 1100184280
PC67314 SB	Shepard Bros., Inc. 20 Eastern Blvd. Canandaigua, NY 14424	16-1147478 1000015441

**For Contract terms and conditions, Contractor contact information, Contract pricing, and information about how to use this contract, please see the Contractor Award Notification page located on the OGS website at: <http://www.ogs.ny.gov/purchase/snt/awardnotes/4052322945can.HTM>**

Cash Discount, If Shown, Should be Given Special Attention.

**INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.**

**(See "Contract Payments" and "Electronic Payments" in this document.)**

AGENCIES SHOULD NOTIFY THE NEW YORK STATE PROCUREMENT PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES.

SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

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## RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:

The Procurement Services supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS,RP,RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

## NOTE TO AUTHORIZED USERS:

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use which usually appears at the end of this document. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

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**State of New York  
Office of General Services  
PROCUREMENT SERVICES  
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product’s end user.**

Contract No.: \_\_\_\_\_ Contractor: \_\_\_\_\_

Describe Product\* Provided (Include Item No., if available): \_\_\_\_\_

\*Note: “Product” is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term “Product” includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

**CONTRACTOR**

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_ (over)

Agency: \_\_\_\_\_ Prepared by: \_\_\_\_\_

Address: \_\_\_\_\_ Title: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ E-mail: \_\_\_\_\_

**Please detach or photocopy this form & return via e-mail to colleen.glynn@ogs.ny.gov or mail to:**

NYS Office of General Services  
Procurement Services  
Colleen Glynn, 38th Floor  
Corning Tower - Empire State Plaza  
Albany, New York 12242

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