



Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: January 25, 2024 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68628 System Edge (USA) LLC

Contractor Information Updates

Contract #	Contractor	Modification
PH68628	System Edge (USA) LLC	Attachment 2: - New Secondary Contact: Name

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: January 25, 2024 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT:	For Contractors:	HBITS.Contractors@ogs.ny.gov
	For State Agencies:	HBITS.StateAgencies@ogs.ny.gov
	For Non-Executive Agencies:	HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.:	PH68626	Spruce Technology Inc dba Spruce Technology Group
----------------------	---------	--

Contractor Information Updates

Contract #	Contractor	Modification
PH68626	Spruce Technology Inc dba Spruce Technology Group	Attachment 2: <ul style="list-style-type: none"> - New Secondary Contact: Name, Email, and Phone Number - New Billing Contact: Name, Email, and Phone Number - New Emergency Contact: Name, Email, and Phone Number

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: December 8, 2023 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68606 Computer Technology Services, Inc.

Contractor Information Updates

Contract #	Contractor	Modification
PH68606	Computer Technology Services, Inc.	Attachment 2: <ul style="list-style-type: none"> - New address - New Contracts Administrator Name, Address, Email, and Phone Number - New Secondary Contact: Name, Address, Email, and Phone Number - New Webcasting: Teams was added; BlueJeans was removed - New Billing Contact: Phone Number - New Emergency Contact: Phone Number

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: November 17, 2023 AWARD #: 23158 GROUP #: 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68624 Sligo Software Solutions Inc

Contractor Information Updates

Table with 3 columns: Contract #, Contractor, and Modification. Row 1: PH68624, Sligo Software Solutions Inc, Attachment 2: - New address, - New Secondary Contact: Name and Phone Number, - New Billing Contact: Name, Phone Number, and Email address, - New Emergency Contact: Name, Phone Number and Email address

Access the following link to view the HBITS award referenced above: https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm



Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: October 4, 2023 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68620 Panha Solutions Inc

Contractor Information Updates

Contract #	Contractor	Modification
PH68620	Panha Solutions Inc	Attachment 2: - New Billing Contact - New Emergency Contact

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: October 4, 2023 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68911 Avenues International Inc

Contractor Information Updates

Contract #	Contractor	Modification
PH68911	Avenues International Inc	MBE certification status has been updated

Please be advised that the Minority-Owned Business Enterprise (MBE) status for Avenues International Inc. (Contract PH68911) has been updated to reflect new certification as an MBE. Status granted as of September 22, 2023, with an expiration date of September 22, 2028.

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: September 22, 2023 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68619 OST Inc.

Contractor Information Updates

Contract #	Contractor	Modification
PH68619	OST Inc.	Attachment 2: - New Contract Administrator Address - New Secondary Contact Address - New Secondary Contact Email Address

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: HBITS Notice

DATE: July 31, 2023 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
 For State Agencies: HBITS.StateAgencies@ogs.ny.gov
 For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
 PH68911 – PH68912
 PH69405

Please be advised that the following documents have been posted to the OGS Website
<https://ogs.ny.gov/procurement/hourly-based-it-services>:

- HBITS Annual Report Card Year 4 Results (Revised July 31, 2023)
- Active and Inactive Contractor List effective July 1, 2023 (Revised July 31, 2023)
- Hourly Bill Rate Averages effective July 1, 2023 (Revised July 31, 2023)

Access the following link to view the HBITS award referenced above:
NYS OGS - 73012 Hourly-Based Information Technology Services - Award



Office of General Services Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: HBITS CPI Rate Increases Effective July 1, 2023

DATE: July 18, 2023 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
 For State Agencies: HBITS.StateAgencies@ogs.ny.gov
 For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
 PH68911 – PH68912
 PH69405

Please be advised that a new Attachment 1 - *Pricing Schedule* has been posted to the OGS Website effective with all new Task Orders issued on or after July 1, 2023, for the following Contractors:

PH68911	Avenues International Inc
PH68604	Bits & Bytes Technology Solutions Inc
PH68605	Broad Crossing Inc*
PH68606	Computer Technology Services Inc
PH68608	Currier McCabe and Associates Inc dba CMA Consulting Services*
PH68609	GCOM Software LLC
PH68610	Genesys Consulting Services Inc
PH68612	JSM Consulting Inc dba JSM Consulting NY
PH68614	LanceSoft Inc
PH69405	Misicom Inc
PH68616	Montco Inc dba Rotator Staffing Services Inc
PH68617	MVP Consulting Plus Inc
PH68619	OST Inc
PH68620	Panha Solutions Inc
PH68623	Seven Seas Technologies Inc dba S2Tech*
PH68624	Sligo Software Solutions Inc
PH68625	Software People Inc
PH68626	Spruce Technology Inc dba Spruce Technology Group
PH68629	Tech Valley Talent LLC*
PH68631	Trigyn Technologies Inc
PH68632	Unique Comp Inc

(*Inactive Contractor as of July 1, 2023. Refer to Contract Award Notification Update dated July 6, 2023)

Attachment 1 – Pricing Schedules for all other Contractors remain in effect and unchanged.

Please be advised that the following documents have been posted to the OGS Website
<https://ogs.ny.gov/procurement/hourly-based-it-services>:

Revised Hourly Bill Rate Averages effective July 1, 2023

Access the following link to view the HBITS award referenced above:
NYS OGS - 73012 Hourly-Based Information Technology Services - Award

23158 P47



Office of General Services Procurement Services

Coming Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: HBITS Notice - Effective July 1, 2023

DATE: July 6, 2023

AWARD #: [23158](#)

GROUP #: 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT:
For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
PH68911 – PH68912
PH69405

Please be advised that the following documents have been posted to the OGS Website
<https://ogs.ny.gov/procurement/hourly-based-it-services>:

HBITS Annual Report Card Year 4 Results
Active and Inactive Contractor List effective July 1, 2023

Access the following link to view the HBITS award referenced above:
NYS OGS - 73012 Hourly-Based Information Technology Services - Award



**Office of General Services
Procurement Services**

Coming Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: HBITS Notice – OC Transactions (Update)

DATE: June 5, 2023 **AWARD #:** [23158](#) **GROUP #:** 73012
AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)
CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
PH68911 – PH68912;
PH69405

This notification supersedes the notification issued on May 1, 2023.

Effective immediately, the documentation required to be submitted by all Executive Agency Authorized Users to OGS, along with onboarding details for all HBITS candidates, is as follows:

- A copy of the SFS OC transaction approved by OSC

For all qualified candidates forwarded to the Authorized User, OSC requires the following documentation be included with an OC transaction request:

- **Form 1: Task Order Request Form (Final Version)**
- Form 3A Summary: Authorized User Technical Evaluation Summary
- Form 3B Summary: Authorized User Interview Summary
- Form A: New York State Consultant Services Contractor’s Planned Employment ([AC 3271-S](#))

Please also be advised that the Authorized User Resources have been posted to the OGS Website at <https://ogs.ny.gov/procurement/authorized-user-resources-23158>

Access the following link to view the HBITS award referenced above:
NYS OGS - 73012 Hourly-Based Information Technology Services - Award



Office of General Services
Procurement Services

Coming Tower, Empire State Plaza, Albany, NY 12242 | https://ogs.ny.gov/procurement | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: May 5, 2023 AWARD #: 23158 GROUP #: 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68631 Trigyn Technologies Inc.

Contractor Information Updates

Table with 3 columns: Contract #, Contractor, Modification. Row 1: PH68631, Trigyn Technologies Inc, Attachment 2: - New Secondary Contact Phone Number, - New Webcasting Capability, - New Billing Contact, - New Emergency Contact Phone Number

Access the following link to view the HBITS award referenced above: https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm



Contract Award Notification Update

Subject: HBITS Notice – OC Transactions

DATE: May 1, 2023 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
PH68911 – PH68912;
PH69405

This contract update is pursuant to the Office of the State Comptroller’s (OSC) Contract Advisory No. 31 issued January 26, 2023:

<https://www.osc.state.ny.us/state-agencies/advisories/contract-advisory/31-purchases-ogs-centralized-contracts>

Effective immediately, the documentation required to be submitted by all Executive Agency Authorized Users to OGS, along with onboarding details for all HBITS candidates, is as follows:

- A copy of the SFS OC transaction approved by OSC

For all qualified candidates forwarded to the Authorized User, OSC requires the following documentation be included with an OC transaction request:

- Form 3A Summary: Authorized User Technical Evaluation Summary
- Form 3B Summary: Authorized User Interview Summary
- Form A: New York State Consultant Services Contractor’s Planned Employment ([AC 3271-S](#))

Please be advised that the following documents have been revised:

Contract Document	Revision
Attachment 5, How To Use HBITS Contract	• Section 2 & Section 7.3 – Executive Agency Authorized Users must submit a copy of an approved OC transaction with Onboarding
Attachment 7, HBITS Process	• Section 1.1 & Section 1.5.3 – Executive Agency Authorized Users must submit a copy of an approved OC transaction with Onboarding
Attachment 6, Forms – Form 5 and Form 5 Instructions	• Executive Agency Authorized Users must submit a copy of an approved OC transaction for extending a Candidate engagement

Access the following link to view the HBITS award referenced above:
NYS OGS - 73012 Hourly-Based Information Technology Services - Award



**Office of General Services
Procurement Services**

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: March 16, 2023 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
 For State Agencies: HBITS.StateAgencies@ogs.ny.gov
 For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68608 Currier McCabe and Associates Inc
 dba CMA Consulting Services

Contractor Information Updates

Contract #	Contractor	Modification
PH68608	Currier McCabe and Associates Inc dba CMA Consulting Services	Attachment 2: - New Secondary Contact

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: March 7, 2023 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT:	For Contractors:	HBITS.Contractors@ogs.ny.gov
	For State Agencies:	HBITS.StateAgencies@ogs.ny.gov
	For Non-Executive Agencies:	HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68629 Tech Valley Talent LLC.

Contractor Information Updates

Contract #	Contractor	Modification
PH68629	Tech Valley Talent LLC	Attachment 2: - New Contract Administrator - New Secondary Contact

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



**Office of General Services
Procurement Services**

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: HBITS Notice

DATE: March 1, 2023 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
PH68911 – PH68912
PH69405

Please be advised that the following documents have been posted to the OGS Website
<https://ogs.ny.gov/procurement/hourly-based-it-services>:

- HBITS Annual Report Card Year 4 6-Month Evaluation Results (Revised March 1, 2023)
- Active and Inactive Contractor List effective January 1, 2023 (Revised March 1, 2023)
- Hourly Bill Rate Averages effective January 1, 2023 (Revised March 1, 2023)

Access the following link to view the HBITS award referenced above:
NYS OGS - 73012 Hourly-Based Information Technology Services - Award



Contract Award Notification Update

Subject: HBITS Notice - Effective January 1, 2023

DATE: January 5, 2023 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
PH68911 – PH68912
PH69405

Please be advised that the following documents have been posted to the OGS Website
<https://ogs.ny.gov/procurement/hourly-based-it-services>:

- HBITS Annual Report Card Year 4 6-Month Evaluation Results
- Active and Inactive Contractor List effective January 1, 2023
- Hourly Bill Rate Averages effective January 1, 2023

Access the following link to view the HBITS award referenced above:
NYS OGS - 73012 Hourly-Based Information Technology Services - Award



Office of General Services Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: December 30, 2022 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT:	For Contractors:	HBITS.Contractors@ogs.ny.gov
	For State Agencies:	HBITS.StateAgencies@ogs.ny.gov
	For Non-Executive Agencies:	HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68626 Spruce Technology Inc.

Contractor Information Updates

Contract #	Contractor	Modification
PH68626	Spruce Technology Inc. dba Spruce Technology Group	Attachment 2: - New Contract Administrator

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: Revised Contract Documents & Contractor Resources Posted

DATE: August 11, 2022 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
 For State Agencies: HBITS.StateAgencies@ogs.ny.gov
 For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633
 PH68911 – PH68912
 PH69405

Please be advised that following documents have been revised effective August 1, 2022:

Contract Document	Revision
Attachment 5, How To Use HBITS Contract	<ul style="list-style-type: none"> Section 7.1.1 – Resumés can now be used by Authorized Users for scoring Form 3A. Section 9 and 9.1 – Extensions for existing Candidates are allowed (not to exceed a 30-month total engagement length)
Attachment 7, HBITS Process	<ul style="list-style-type: none"> Section 1.2.3 – Extensions for existing Candidates are allowed (not to exceed a 30-month total engagement length) Section 1.3.3 – Contractors are now required to submit resumés when submitting a Form 2. Section 1.5.1 – Resumés can now be used by Authorized Users during the technical review.
Attachment 6, Forms – Form 1 and Form 1 Instructions	<ul style="list-style-type: none"> Converted from Microsoft Word to Excel Drop-down Lists / Auto Fill / Data Validation Added a section for Authorized Users to address telecommuting Added a section for Authorized Users to address the format of the Candidate interview Resumé is now required documentation for Contractors when submitting a Form 2
Attachment 6, Forms – Form 2 and Form 2 Instructions	<ul style="list-style-type: none"> Converted from Microsoft Word to Excel Drop-down Lists / Auto Fill / Data Validation Months Experience Calculates Automatically Resumé is now required documentation for Contractors when submitting a Form 2 Contractor/Candidate Certification
Attachment 6, Forms – Form 5 and Form 5 Instructions	<ul style="list-style-type: none"> Added a Candidate Extension Section.

	<ul style="list-style-type: none">• Authorized Users can now extend existing Candidate engagements (not to exceed a 30-month total engagement length)
--	---

Please also be advised that the following Contractor Resources have been posted to the OGS Website at <https://ogs.ny.gov/procurement/hourly-based-it-services>:

Contractor's Desk Reference – Revised 08/01/2022
Appendix I Samples – Revised 08/01/2022

Access the following link to view the HBITS award referenced above:
NYS OGS - 73012 Hourly-Based Information Technology Services - Award



Office of General Services
Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

**Subject: Revised Hourly Bill Rate Averages
Effective July 1, 2022**

DATE: July 22, 2022 **AWARD #:** [23158](#) **GROUP #:** 73012
AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)
CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
PH68911 – PH68912
PH69405

Please be advised that the following documents have been posted to the OGS Website
<https://ogs.ny.gov/procurement/hourly-based-it-services>:

Revised Hourly Bill Rate Averages effective July 1, 2022

This replaces the document that was posted on July 7, 2022.

Access the following link to view the HBITS award referenced above:
NYS OGS - 73012 Hourly-Based Information Technology Services - Award



Coming Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: July 13, 2022 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH69405 MISICOM Inc

Contractor Information Updates

Contract #	Contractor	Modification
PH69405	MISICOM Inc	Attachment 2: - New Contract Administrator - New Secondary Contact - New Billing Contact - New Emergency Contact

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Coming Tower, Empire State Plaza, Albany, NY 12242 | https://ogs.ny.gov/procurement | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: July 8, 2022 AWARD #: 23158 GROUP #: 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68609 GCOM Software LLC

Contractor Information Updates

Table with 3 columns: Contract #, Contractor, Modification. Row 1: PH68609, GCOM Software LLC, Attachment 2: - New Contract Administrator, - New Secondary Contact, - New Webcasting Capabilities, - New Emergency Contact

Access the following link to view the HBITS award referenced above: https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm



Office of General Services
Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | https://ogs.ny.gov/procurement | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: HBITS CPI Rate Increases Effective July 1, 2022

DATE: July 7, 2022 AWARD #: 23158 GROUP #: 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
PH68911 – PH68912
PH69405

Please be advised that a new Attachment 1 - Pricing Schedule has been posted to the OGS Website effective with all new Task Orders issued on or after July 1, 2022, for the following Contractors:

- PH68911 Avenues International Inc*
PH68604 Bits & Bytes Technology Solutions Inc
PH68605 Broad Crossing Inc*
PH68607 Crossfire Consulting Corp
PH68609 GCOM Software LLC
PH68613 Knowledge Builders Inc
PH68614 LanceSoft Inc*
PH68616 Montco Inc dba Rotator Staffing Services Inc*
PH68617 MVP Consulting Plus Inc
PH68619 OST Inc*
PH68620 Panha Solutions Inc
PH68623 Seven Seas Technologies Inc dba S2Tech*
PH68624 Sligo Software Solutions Inc
PH68625 Software People Inc
PH68626 Spruce Technology Inc dba Spruce Technology Group
PH68632 Unique Comp Inc
PH68633 V Group Inc dba V Group Consulting*

(*Inactive Contractor as of July 1, 2022. Refer to Contract Award Notification Update dated June 27, 2022)

Attachment 1 – Pricing Schedules for all other Contractors remain in effect and unchanged.

Please be advised that the following documents have been posted to the OGS Website https://ogs.ny.gov/procurement/hourly-based-it-services:

Revised Hourly Bill Rate Averages effective July 1, 2022

Access the following link to view the HBITS award referenced above: https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm



Office of General Services Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: HBITS Notice - Effective July 1, 2022

DATE: June 27, 2022 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT:	For Contractors:	HBITS.Contractors@ogs.ny.gov
	For State Agencies:	HBITS.StateAgencies@ogs.ny.gov
	For Non-Executive Agencies:	HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
PH68911 – PH68912
PH69405

Please be advised that the following documents have been posted to the OGS Website
<https://ogs.ny.gov/procurement/hourly-based-it-services>:

HBITS Annual Report Card Year 3 Results
Active and Inactive Contractor List effective July 1, 2022

Access the following link to view the HBITS award referenced above:
[NYS OGS - 73012 Hourly-Based Information Technology Services - Award](#)



Coming Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: June 1, 2022 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68628 System Edge (USA) LLC

Contractor Information Updates

Contract #	Contractor	Modification
PH68628	System Edge (USA) LLC	Attachment 2: - New Secondary Contact - New Billing Contact

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: HBITS Notice - Effective January 1, 2022

DATE: December 30, 2021 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
 For State Agencies: HBITS.StateAgencies@ogs.ny.gov
 For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

PH68604 – PH68633

CONTRACT NO.: PH68911 – PH68912

PH69405

Please be advised that the following documents have been posted to the OGS Website
<https://ogs.ny.gov/procurement/hourly-based-it-services>:

- HBITS Annual Report Card Year 3 6-Month Evaluation Results
- Active and Inactive Contractor List effective January 1, 2022
- Hourly Bill Rate Averages effective January 1, 2022

Click on the hyperlinked Award Number above to view the HBITS Award summary page.



Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: December 21, 2021 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68622 RMS Computer Corporation

Contractor Information Updates

Contract #	Contractor	Modification
PH68622	RMS Computer Corporation	Attachment 2: - New Contract Administrator - New Secondary Contact - New Billing Contact - New Emergency Contact

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: November 16, 2021 AWARD #: 23158 GROUP #: 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH69405 MISICOM Inc.

Contractor Information Updates

Table with 3 columns: Contract #, Contractor, Modification. Row 1: PH69405, MISICOM Inc., Attachment 2: - Contract Administrator Address, Phone # and Email Address, - Secondary Contact, - Toll-Free Number, - Billing Contact, - Emergency Contact

Access the following link to view the HBITS award referenced above: https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm



Office of General Services Procurement Services

Coming Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: October 28, 2021 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68629 Tech Valley Talent LLC

Contractor Information Updates

Contract #	Contractor	Modification
PH68629	Tech Valley Talent LLC	Attachment 2 - - Contract Administrator Phone # and Email Address - Webcasting

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Office of General Services Procurement Services

Coming Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Revised Contract Documents & Contractor Resources Posted

DATE: August 17, 2021 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633
PH68911 – PH68912
PH69405

Please be advised that following documents have been revised effective August 11, 2021:

Contract Document	Revision
Attachment 7, HBITS Process	Clarify Section 1.10 Annual Contractor Evaluation
Attachment 6, Forms - Annual Contractor Evaluation	Update 6-Month Contractor Evaluation Criteria
Attachment 6, Forms – Form 2 and Form 2 Instructions	Clarify NYS Certified SDVOB and MWBE Vendors
HBITS Contractor’s Quarterly SDVOB Compliance Report (SDVOB-101)	Clarify Due By Date

Please also be advised that the following Contractor Resources have been posted to the OGS Website at <https://ogs.ny.gov/procurement/hourly-based-it-services>:

- Contractor’s Desk Reference – Revised 8/11/21
- Appendix I Samples – Revised 8/11/21
- Appendix II Summaries – Revised 8/11/21
- Good Faith Reporting Tool (Revised 6/21/21)

Access the following link to view the HBITS award referenced above:
NYS OGS - 73012 Hourly-Based Information Technology Services - Award



Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: July 16, 2021 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT:
For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68620 **CONTRACT NO.:** Panha Solutions Inc.

Contractor Information Update

Contract #	Contractor	Modification
PH68620	Panha Solutions Inc	Attachment 2 -Contract Administrator Name, Title, Email Address and Phone Number -Secondary Contact Name and Email Address

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: HBITS – Budgetary Requirements

DATE: July 15, 2021 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: INFORMATION
For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
PH68911 – PH68912;
PH69405

This notification replaces the notification issued on July 22, 2020. Effective immediately, the documentation required to be submitted prior to acceptance of a new Form 1 Task Order Request Form from all Executive Agency Authorized Users is as follows:

- A copy of the approved B1184

Non-Executive Agency Authorized Users should continue to follow their own internal budgetary processes.

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



**Office of General Services
Procurement Services**

Coming Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: HBITS Notice - Effective July 1, 2021

DATE: July 7, 2021 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
PH68911 – PH68912
PH69405

Please be advised that the following documents have been posted to the OGS Website
<https://ogs.ny.gov/procurement/hourly-based-it-services>:

- Revised HBITS Annual Report Card Year 2 Results
- Revised Active and Inactive Contractor List effective July 1, 2021
- Revised Hourly Bill Rate Averages effective July 1, 2021

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Office of General Services Procurement Services

Coming Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: HBITS Notice - Effective July 1, 2021

DATE: July 1, 2021

AWARD #: [23158](#)

GROUP #: 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT:	For Contractors:	HBITS.Contractors@ogs.ny.gov
	For State Agencies:	HBITS.StateAgencies@ogs.ny.gov
	For Non-Executive Agencies:	HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
PH68911 – PH68912
PH69405

Please be advised that the following documents have been posted to the OGS Website
<https://ogs.ny.gov/procurement/hourly-based-it-services>:

- HBITS Annual Report Card Year 2 Results
- Active and Inactive Contractor List effective July 1, 2021
- Hourly Bill Rate Averages effective July 1, 2021

Access the following link to view the HBITS award referenced above:
NYS OGS - 73012 Hourly-Based Information Technology Services - Award



Contract Award Notification Update

Subject: Contract Assignment

DATE: June 22, 2021 AWARD #: 23158 GROUP #: 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68618 NTT Data Inc.

Effective immediately, Contract PH68618, NTT Data Inc, has been assigned to MISICOM Inc under a new Contract Number PH69405. The new information is listed below in red font:

Table with 3 columns: OGS CONTRACT NUMBER, CONTRACTOR INFORMATION, and CONTRACT SPECIFICS. Row 1 contains details for contract PH69405, contractor MISICOM Inc, and specific contract information like contact name and discount.

Effective immediately, all Authorized Users should process all new Candidate onboardings under MISICOM Contract PH69405. Note that going forward, all Contractor Invoices will be received from MISICOM, Inc.

Access the following link to view the HBITS award referenced above: https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm



Contract Award Notification Update

Subject: HBITS CPI Rate Increases Effective July 1, 2021

DATE: June 17, 2021 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
PH68911 – PH68912
PH69405

Please be advised that a new Attachment 1 - Pricing Schedule has been posted to the OGS Website effective with all new Task Orders issued on or after July 1, 2021 for the following Contractors:

- PH68611 I-Link Solutions Inc.
- PH68620 Panha Solutions Inc.
- PH68625 Software People Inc.

Attachment 1 – Pricing Schedules for all other Contractors remain in effect and unchanged.

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Office of General Services Procurement Services

Coming Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: First Contract Amendment and Revised Contract Documents

DATE: April 14, 2021 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
 For State Agencies: HBITS.StateAgencies@ogs.ny.gov
 For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633
 PH68911 – PH68912

Please be advised that all Contractors have agreed upon and signed the First Contract Amendment to go into effect immediately. As part of this First Contract Amendment, the following documents have been revised:

Appendix A – October 2019, replaces Appendix A – January 2014
HBITS Process – Revised 03-11-21 (Attachment 7)

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: February 12, 2021 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68630 TEKSystems Inc

Contractor Information Updates

Contract #	Contractor	Modification
PH68630	TEKSystems Inc	Attachment 2 - Secondary Contact Email Address

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



**Office of General Services
Procurement Services**

Coming Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: October 29, 2020 **AWARD #:** [23158](#) **GROUP #:** 73012
AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)
CONTRACT PERIOD: July 1, 2019 – June 30, 2024
CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
 For State Agencies: HBITS.StateAgencies@ogs.ny.gov
 For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov
CONTRACT NO.: PH68633 **CONTRACTOR.:** V Group Inc dba V Group Consulting

Contractor Information Updates

Contract #	Contractor	Modification
PH68633	V Group Inc dba V Group Consulting	Attachment 2 - - Contract Administrator Name, Title, Phone # and Email Address - Secondary Contact Name and Phone # - Webcasting - Emergency Contact Name, Title and Phone #

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Office of General Services Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: October 20, 2020 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68609 **CONTRACTOR:** GCOM Software LLC

Contractor Information Updates

Contract #	Contractor	Modification
PH68609	GCOM Software LLC	Attachment 2 - -Contract Administrator Name, Title and Phone # -Billing Contact Name -Emergency Contact Name, Phone # and Email Address

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: HBITS - Regarding COVID-19 Virus

DATE: July 22, 2020 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
PH68911 – PH68912

Please be advised that due to guidance provided by the Division of the Budget (Budget Bulletins B-1182 and B-1223) to reduce statewide spending, the OGS HBITS Team is requiring the following documentation be submitted prior to acceptance of a new Form 1 Task Order Request Form from all Executive Agency Authorized Users:

- For B1184 approval documents dated on or after April 28, 2020, a copy of the approved B1184 document;

OR

- For B1184 approval documents dated before April 28, 2020, a copy of the approved B1184 and proof of recertification by appropriate Division of Budget staff.

Non-Executive Agency Authorized Users should continue to follow their own internal budgetary processes.

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: HBITS Rate Increases Effective July 1, 2020 & Correction to Previous Contract Award Notification Update

DATE: July 20, 2020 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
PH68911 – PH68912

Please be advised that a new Attachment 1 - Pricing Schedule has been posted to the OGS Website effective with all new Task Orders issued on or after July 1, 2020 for the following Contractors:

- PH68604 Bits & Bytes Technology Solutions Inc
- PH68605 Broad Crossing Inc

Attachment 1 – Pricing Schedules for all other Contractors remain in effect and unchanged.

Please also note that the previous Contract Award Notification date in the header was incorrectly stated as March 24, 2019. The corrected date is March 24, 2020.

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: HBITS - Regarding COVID-19 Virus

DATE: March 24, 2019 **AWARD #:** 22439 & [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: [Award 23158](#)
PH68604 – PH68633;
PH68911 – PH68912

[Award 22439](#)
PH65765; PH65767 – PH65769;
PH65771 – PH65777; PH65780 – PH65782;
PH65785 – PH65787; PH65789;
PH65950 – PH65951

Please be advised that the Office of General Services has received questions from Contractors and Authorized Users in regards to HBITS Consultants and how they may be affected by the COVID-19 virus.

- At this time, no individual open Task Orders will be allowed to extend beyond the original length of the engagement as stated in the FORM 1: Task Order Request (FORM 1) per Attachment 7, Section 1.2.3 (Award 23158) and Contract Section 2.4 (Award 22439)
- HBITS Consultants shall only be paid for hours actually worked
- The Authorized User is solely responsible for determining if the Consultant is to be deemed "essential" during this period.
- The Authorized User is solely responsible for determining whether or not to allow HBITS Consultants the option of telecommuting.
- The Authorized User is reminded that it will be necessary to comply with all applicable security policies and equipment provisions when making this decision.
- For HBITS Consultants working Full-Time (40 hours) in accordance with the FORM 1, the Authorized User is solely responsible for adhering to these terms. If this is not possible, the Authorized Users should discuss temporarily modifying the number of hours with the HBITS Consultant/Contractor. In the event that the Candidate/Contractor doesn't agree with the temporary modification, then the Authorized User would be required to either adhere to the original terms of the FORM 1 or cancel the Task Order – providing as much advanced notice to the Consultant as possible.
- The HBITS Contracts do not specifically allow or disallow HBITS Consultants to work in excess of 40 hours per week. It is at the discretion of the Authorized User to allow for this, and you should ensure that you and the Contractor (and any Subcontractor) are following the New York State Labor Laws in regards to payment.

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: Revised Contractor Contact Information

DATE: February 10, 2020 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68605 Broad Crossing Inc

Contractor Information Updates

Contract #	Contractor	Modification
PH68605	Broad Crossing Inc	Attachment 2 -Contract Administrator Name, Title, Email Address, Phone # -Secondary Contact Name, Title, Email Address, Phone # -Toll-Free Number added -Billing Contact -Emergency Contact

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: Revised Document Posted & Updated MWBE Status

DATE: February 4, 2020 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68619 OST Inc
PH68621 PSI International Inc

Contractor Information Updates

Contract #	Contractor	Modification
PH68619	OST Inc	Attachment 2 – Contract Administrator Email

Please be advised that the Minority-Owned Business Enterprise (MBE) status for PSI International Inc (Contract PH68621) has been removed.

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Office of General Services Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Contractor Contact Updates

DATE: November 22, 2019 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68911 Avenues International Inc

Contractor Information Updates

Contract #	Contractor	Modification
PH68911	Avenues International Inc	Attachment 2 – Secondary Contact Name, Email and Phone # Toll-Free Number Billing Contact Phone #

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



**Office of General Services
Procurement Services**

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Revised Document Posted

DATE: November 19, 2019 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
 For State Agencies: HBITS.StateAgencies@ogs.ny.gov
 For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
 PH68911 – PH68912

Please be advised that the Hourly Bill Rate Averages for each Job Title, Skill Level and Region under this Award has been revised to include the two additional Contractors and has been posted to the OGS Website at HBITS Hourly Bill Rate Averages.

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Office of General Services Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Contractor Contact Updates

DATE: November 12, 2019 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68912 Greycell Labs Inc dba Greycell

Contractor Information Updates

Contract #	Contractor	Modification
PH68912	Greycell Labs Inc dba Greycell	Attachment 2 – Primary Contact Email and Phone # Secondary Contact Email and Phone #

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: Revised Attachment 7 and Contractor Information Update

DATE: November 5, 2019 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633;
PH68911 – PH68912

The purpose of this Contract Award Notification Update is to advise that OGS is awarding two additional contracts for Solicitation 23158.

An anomaly was discovered in the scoring for a small number of bidders who qualify as small businesses under New York State Executive Law Section 310(20) and as such, should have received the quantitative factor (additional 1.5 points) described in Section 5.3 of the Solicitation. It was determined that such bidders inadvertently did not receive the quantitative factor points to which they were entitled. All scores were then corrected, and it was determined that for only two of the affected bidders, the additional 1.5 points would have been sufficient to place the bidder within the range of awarded contractors. As a result, OGS is awarding two additional contracts.

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Office of General Services
Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Revised Attachment 7 and Contractor Information Update

DATE: October 22, 2019 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633

Please be advised that a revised Attachment 7 dated October 22, 2019 has been posted to the OGS website at https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158Attachment07_Process.pdf to be in compliance with the terms and conditions of the Contract.

Contractor Information Updates

Contract #	Contractor	Modification
PH68631	Trigyn Technologies Inc	Attachment 2 – Primary Contact Name and Phone # Secondary Contact Name, Email and Phone # Emergency Contact Phone #

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: New Document Posted

DATE: September 16, 2019 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT:
For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633

Please be advised that the Hourly Bill Rate Averages for each Job Title, Skill Level and Region under this Award has been posted to the OGS website at [HBITS Hourly Bill Rate Averages](#).

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Office of General Services
Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Contractor Contact Updates

DATE: August 7, 2019 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
 For State Agencies: HBITS.StateAgencies@ogs.ny.gov
 For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633

Contractor Information Updates

Contract #	Contractor	Modification
PH68614	LanceSoft Inc	Attachment 2 – Primary Contact Name, Email and Phone # Secondary Contact Name, Email and Phone #

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Contractor Contact Updates

DATE: August 5, 2019 AWARD #: [23158](#) GROUP #: 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633

Contractor Information Updates

Contract #	Contractor	Modification
PH68611	I Link	Attachment 2 – Primary Contact Name, Email and Phone # Secondary Contact Name, Email and Phone # Billing Contact Name, Email and Phone # Emergency Contact Name, Email and Phone #
PH68615	Mindlance Inc	Attachment 2 – Primary Contact Name, Email and Phone # Secondary Contact Name, Email and Phone #

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Office of General Services Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Contractor Contact Updates

DATE: July 31, 2019

AWARD #: [23158](#)

GROUP #: 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT: For Contractors: HBITS.Contractors@ogs.ny.gov
For State Agencies: HBITS.StateAgencies@ogs.ny.gov
For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633

Contractor Information Updates

Contract #	Contractor	Modification
PH68606	Computer Technology Services Inc	Contract Administrator Email Address Attachment 2 – Contract Administrator Email Address New Secondary Contact
PH68618	NTT Data Inc	Attachment 2 – New Secondary Contact

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>



Contract Award Notification Update

Subject: Contractor Contact Updates and Notice to Authorized Users

DATE: July 18, 2019 **AWARD #:** [23158](#) **GROUP #:** 73012

AWARD DESCRIPTION: Hourly-Based Information Technology Services (HBITS) (Statewide)

CONTRACT PERIOD: July 1, 2019 – June 30, 2024

CONTACT:
 For Contractors: HBITS.Contractors@ogs.ny.gov
 For State Agencies: HBITS.StateAgencies@ogs.ny.gov
 For Non-Executive Agencies: HBITS.NonExecutiveAgencies@ogs.ny.gov

CONTRACT NO.: PH68604 – PH68633

Contractor Information Updates

Contract #	Contractor	Modification
PH68606	Computer Technology Services Inc	NYS Vendor ID Number is 1000006992
PH68607	Crossfire Consulting Corp	Company Name and removed MB designation and added WB and SB Designations
PH68615	Mindlance Inc	Secondary Contact Information (Attachment 2)
PH68621	PSI International Inc	Added MB Designation
PH68628	System Edge (USA) LLC	Removed MB Designation

Authorized User Notice

Effective July 17, 2019, Authorized Users may begin to submit new Form 1: Task Order Request forms under the current Award #23158, using the new forms located on the OGS Website at <https://ogs.ny.gov/procurement/23158-forms>. We will begin sending the finalized Form 1's to the Contractors for response beginning on or around July 25, 2019 after Contractor training has been completed.

Please note that all placements currently active under Award #22439 will continue in place until the end of their original engagement length or cancellation by the Authorized Users. All forms applicable to this award are located on the OGS Website at <https://ogs.ny.gov/procurement/hbits-forms>.

Access the following link to view the HBITS award referenced above:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7301223158can.htm>