**PREFERRED SOURCE APPLICATIONS APPROVED BY OGS (REVISED 10/29/13)**

**March through October 2013**

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| **OGS Control Number** | **NYSID Commodity** | **Request Type** | **Customer** | **Annual Sales Volume** | **Workshop** | **Total**  **Direct Labor FTE’s** | **Total Disabled Labor FTE’s** | **ESD Approval Date** |
| 1013-C | Paper Napkins | New | Statewide | $74,000 | Lifespire, Inc. | .46 | .46 | 6/6/13 |
| 1027-C | Cap Mounted Ear Muffs Style CMT-26 | New | Statewide | $14,694 | Herkimer Arc | .02 | .02 | 3/8/13 |
| 1028-C | Protective Ear Muffs, NRR 31, Style PM5010 PYRAMEX | New | Statewide | $14,068 | Herkimer Arc | .016 | .016 | 3/8/13 |
| 1029-C | Hard Hat Bracket for CMT-26 Ear Muffs | New | Statewide | $11,847 | Herkimer Arc | .3 | .3 | 3/8/13 |
| 1041-C | Baby Wipes | New | Statewide | $30,000 | The ARC Otsego | .01 | .01 | 7/3/13 |

**B2913 Paper Napkins; Luncheon, White, 1 Ply**

Paper napkins will be used by various agencies predominately those providing food services. This product is produced from 100% total recovered fiber, 70% post consumer recovered fiber and is processed chlorine free. Lifespire, Inc. will be the provider of this item which will be available to all State Agencies. Work for persons with disabilities will include the following: Receiving product in bulk, 30 packs of paper napkins; opening master carton and remove napkins; assemble a new master carton and place twelve (12) pre-counted 500 packs into carton, seal closed and label the carton on 4 sides. The raw material supplier for this item is South Florida Tissue Paper Co., Inc. located in Miami, Florida. It is anticipated that this commodity will provide jobs for 2-3 individuals with disabilities and estimated annual sales volume is $74,000.00.

**A1581 Cap Mounted Ear Muffs style CMT-26**

These Cap Mounted Ear Muffs offer hearing protection for workers who wear a hard hat. They have a universal design that fits virtually all slotted hardhats, includes an adjustable headband with side wire guides, soft foam padded ear cups, NRR of 26dB and a slot to accept a (logger type) visor bracket. Herkimer ARC will be the provider of this item which will be available to all State Agencies. Work for persons with disabilities will include the following: Removing 24 ear muffs from the master shipper; remove plastic bag and rubber band from ear muffs; make shipper, insert 6 ear muffs into NYSID shipper; close and label shipper. The raw material supplier for this item will be McQuade & Bannigan, Inc. located in E.Syracuse, New York. It is anticipated that this commodity will provide a job for 1 disabled individual and the estimated sales volume is $14,694.00.

**A1541 Protective Ear Muffs, NRR 31, Style PM5010-PYRAMEX**

These ear muffs feature NRR 31 dB, low profile design, soft foam ear cups, individually packaged fold-away padded headband, adjustable to fit all sizes and meets ANSI S3.19 requirements. Herkimer ARC will be the provider of this item which will be available to all State Agencies. Work for persons with disabilities will include the following: Removing item from master shipper of 36 individually boxed ear muffs; remove each ear muff from its box; make shipper; insert ear muff into a plastic bag and pack shipper with 6 ear muffs; close and label each shipper. The raw material supplier for this item is McQuade & Bannigan, Inc. of E. Syracuse, New York. It is anticipated that this commodity will provide a job for 1 disabled individual and the estimated sales volume is $14,068.00

**A1579 Hard Hat Bracket for CMT-26 Ear Muffs**

This plastic bracket rests on the brim of a hard hat and it has two stems which plug into the CMT-26 Ear Muff allowing for the use of a face shield. Herkimer ARC will be the provider of this item which will be available for all State Agencies. Work for persons with disabilities will include the following: Remove the item form incoming box of 60; verify that both helmet attaching parts operate; make a shipper, insert 6 brackets; close and label shipper. The raw material supplier for this item is McQuade & Bannigan, Inc. of E. Syracuse, New York. It is anticipated that this commodity will provide a job for 1 disabled individual and the estimated sales volume is $11,847.00

**Baby Wipes, 6.7” X 7.7”, 864/ct. /”Sensitive Skin”**

These premium Baby Wipes are made with Tri-Form fabric, a unique thick 3-layer wipe. Tri-form fabric has been specially designed so that the outer two layers are quilted and cotton enhanced for exceptional cleansing while being gentle on a baby’s skin. The ARC Otsego will be the provider of this item which will be available to all State Agencies. Work for persons with disabilities will include: Receiving incoming materials and loading to production floor; manually inspect material for general condition and quantities; print labels; remove cases from bulk shipper; affix labels; prepare 12 packs for stretch wrapping; palletize and transport to warehouse. The raw material supplier for this item is First Quality Products (FQP) of Great Neck, New York. It is anticipated that this commodity will provide jobs for 1-2 disabled individuals and the estimated sales volume is $30,000.00.