**ATTACHMENT 13 - INTENT TO BID**

The Office of General Services (“OGS”) is requiring that any vendor interested in bidding on Diesel Fuel Solicitation 23216 Ultra-Low Sulfur Diesel & Biodiesel (On-Road Use Only) (Statewide) submit an Intent to Bid response to OGS prior to the Intent to Bid Response Due Date as detailed in Section 1.4 – Key Events/Date of the Solicitation.

Submission of these forms allows OGS to complete a pre-qualifying review prior to the bid opening for those bidders that intend to participate. OGS reserves the right to seek clarifications regarding any of the required Intent to Bid documents. OGS will advise all entities that submitted an Intent to Bid of their pre-qualification status via the email address provided with the Intent to Bid. Submission of these forms in no way obligates your company to submit a bid, but **failure to submit these forms by the bid opening may preclude your company from submitting a bid for Solicitation 23216**.

Vendor certifies and affirms as follows:

By signing this Intent to Bid, Vendor agrees to provide the required documents via email submission to: ogs.sm.ps\_CM\_FleetFuelRoads@ogs.ny.gov as set forth in Section 1.5 Intent to Bid of the Solicitation.

We currently plan to participate in the above-referenced bid.

We understand that submission of the required Intent to Bid documents in no way obligates us to participate in the bid.

We have included the following documents with the signed Intent to Bid submission:

1. NYS Vendor Responsibility Questionnaire (if hard copy) or a copy of the certification (if filed online) certified within the last 6 months; and
2. NYS Workers’ Compensation and NYS Disability Benefits Insurance coverage as referenced within Attachment 4 – Insurance Requirements.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Name of Business |  | Signature of Officer |
|  |  |  |
| Address |  | Printed Name |
|  |  |  |
| City, State, Zip |  | Title |
|  |  |  |
| NYS Vendor Identification Number |  | Phone Number |
|  |  |  |
| Federal Identification Number |  | Email |