

Chapter 9 – Design Guides

9.7 AGENCY-SPECIFIC STANDARDS AND REQUIREMENTS

9.7.24 STATE UNIVERSITY OF NEW YORK (SUNY)

A. SUNY MISSION STATEMENT

1. “The mission of the State University system shall be to provide to the people of New York educational services of the highest quality, with the broadest possible access, fully representative of all segments of the population in a complete range of academic, professional and vocational postsecondary programs including such additional activities in pursuit of these objectives as are necessary or customary. These services and activities shall be offered through a geographically distributed comprehensive system of diverse campuses which shall have differentiated and designated missions designed to provide a comprehensive program of higher education, to meet the needs of both traditional and non-traditional students and to address local, regional and state needs and goals. In fulfilling this mission, the state university shall exercise care to develop and maintain a balance of its human and physical resources that:
 - recognizes the fundamental role of its responsibilities in undergraduate education and provides a full range of graduate and professional education that reflects the opportunity for individual choice and the needs of society;
 - establishes tuition which most effectively promotes the university’s access goals;
 - encourages and facilitates basic and applied research for the purpose of the creation and dissemination of knowledge vital for continued human, scientific, technological and economic advancement;
 - strengthens its educational and research programs in the health sciences through the provision of high quality general comprehensive and specialty health care, broadly accessible at reasonable cost, in its hospitals, clinics, and related programs and through networks and joint and cooperative relationships with other health care providers and institutions, including those on a regional basis;
 - shares the expertise of the state university with the business, agricultural, governmental, labor and nonprofit sectors of the state through a program of public service for the purpose of enhancing the well-being of the people of the state of New York and in protecting our environmental and marine resources;
 - encourage, support and participate through facility planning and projects, personnel policies and programs with local governments, school districts, businesses and civic sectors of host communities regarding the health of local economies and quality of life;

- promotes appropriate program articulation between its state-operated institutions and its community colleges as well as encourages regional networks and cooperative relationships with other educational and cultural institutions for the purpose of better fulfilling its mission of education, research and service.”

B. SUNY GENERAL INFORMATION

1. For more information relating to this client group go to www.suny.edu.

C. PROJECT MANAGEMENT

1. Campus Let projects are those funded by State University Construction fund (SUCF) appropriations, but campus staff procures the necessary design services, administers the bid, and arranges for construction phase administration and inspection services. (This is in contrast to many major projects, which are managed by SUCF on behalf of the campus.) The campuses have the freedom to approach OGS for various services in order to execute their campus let projects.
2. Not all projects programmed and/or designed through OGS are actually bid, permitted, constructed and inspected by OGS D&C staff. There will be times when it is the individual campus' choice to provide these services using campus facilities staff and resources. Because OGS and SUNY have different design document standards, terminology and policies, the “owner” of the bidding and construction administration tasks (and associated document format) needs to be clearly established early in the project. There may also be Wicks Law separation of trades implications which may affect how the design documents are prepared. If at any time it is determined during the project scope definition or design phases that the role of bidding and construction phase inspection and administration needs to change, the Division of Construction must be consulted immediately. Regional staffing plans will need to be adjusted accordingly.
3. Each SUNY campus is assigned to a State University Construction Fund Capital Program Manager in Albany whose role is to assist the campus in its workload planning and to represent the needs of the campus at the SUNY Administration level. The level of involvement of each SUCF Program Manager may vary by project and phase, but most often their role will be to assure budget compliance and to review drafts and document submissions for compliance with SUCF design and administrative directives.
4. In 2010, SUNY launched a new Strategic Plan called The Power of SUNY, which was designed to maximize SUNY's capacity to be a catalyst for economic revitalization and to improve quality of life for New York citizens. Among the plan's multiple themes are a renewed commitment to innovation

and improvement in Energy & Sustainability. In addition, any one campus may have its own unique Facility Master Plan or similar plan intended to complement the system-wide SUNY Strategic Plan. OGS project managers should familiarize themselves with the applicable plans and seek opportunities to advance their themes on all projects.

D. CAMPUS VARIATION

1. Each SUNY campus is recognized as a separate client entity. Each has its own capital construction budget to be administered according to its own unique long term master plan and its short term circumstances.
2. The campuses vary significantly in size. The physical plant staff may range from a few individuals to a large group staffed with architects, engineers, and/or project managers. The expertise and experience in capital construction and associated efforts can vary significantly among campuses.
3. While there will be some degree of consistency and commonality between campuses arising out of their common mission, it must be acknowledged that each campus has unique curricula, history, geography, assets, management and agendas. These elements combine in such a way as to present campus-specific challenges to project managers and designers. Further, projects quite often can require a negotiated scope of work that involves the input and approval of a number of distinct campus subgroups or departments. Project schedules should be developed with these requirements in mind.

E. TECHNICAL & DOCUMENT ISSUES

1. OGS has in its planfile storage a large number of original construction documents for many SUNY campus buildings. However, in the era that followed original construction, most new buildings, renovations and improvement projects involving the campuses did not involve OGS. Therefore, current information may not be available in-house. The individual campuses will likely be the best resource for most useful historical plans and design information.
2. Professional design and construction phase services for SUNY campus interests are defined and governed by the State University Construction Fund Program Directives. These Directives, both technical and procedural, must be incorporated into project design/construction as applicable. They are organized according to technical trades using the major divisions of the CSI format. The specific application of each Directive shall be reviewed as part of the SUCF Program Verification Phase of a project. These Directives are available at <http://www.sucf.suny.edu/design/projdirp.cfm>. The OGS Project Manager must strive to satisfy both the applicable SUCF Program Directives and the specific requirements of the campus, all while adhering to the OGS policies and procedures.



3. Be prepared to provide additional copies of draft and final submissions upon request of the campus. Often times the documents are shared with the various stakeholder campus groups which must lend their comment or approval.

F. SUNY CAMPUSES LIST

CAMPUS	TYPE
Albany	University Center
Alfred State	Technology College
Alfred University, NYS College of Ceramics	University Center
Binghamton	University Center
Brockport	University College
Buffalo, University at	University Center
Buffalo State College	University College
Canton	Technology College
Cobleskill	Technology College
Cornell, NYS College of Agriculture & Life Sciences	University Center
Cornell, NYS College of Human Ecology	University Center
Cornell, NYS College of Veterinary Medicine	University Center
Cornell, NYS School of Industrial and Labor Relations	University Center
Cortland	University College
Delhi	Technology College
Downstate Medical Center	University Center
Empire State College	University College
Environmental Science and Forestry (Syracuse)	University Center
Farmingdale State	Technology College
Fashion Institute of Technology	Technology College
Fredonia	University College
Geneseo	University College
Maritime College	Technology College
Morrisville State College	Technology College
New Paltz	University College
Old Westbury	University College
Oneonta	University College
Optometry	University Center
Oswego	University College
Plattsburgh	University College
Potsdam	University College
Purchase	University College
Stony Brook	University Center
SUNY Polytechnic Institute	Technology College
Upstate Medical University	University Center

** OGS cannot perform work for community colleges as these institutions are not solely state-operated.



Revision History:

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