**NYS OGS LETTER OF INTEREST** **(For Non-Professional Contracts)**

The New York State Office of General Services uses this form to obtain information from service, construction management and other non professional firms. OGS selects firms for these contracts on the basis of best value, and this form should be submitted when responding to advertisements for these procurements.

# CONTRACT INFORMATION

1. CONTRACT/PROJECT TITLE:
2. CONTRACT ID NUMBER:

# POINT OF CONTACT

1. NAME, TITLE:
2. NAME OF PRIME FIRM:  
   (as registered with the New York Department of State):
3. BUSINESS ADDRESS OF OFFICE TO PERFORM WORK:
4. FEDERAL I.D. NO.:
5. TELEPHONE NUMBER:
6. FAX NUMBER:
7. E-MAIL ADDRESS:
8. MBE/WBE CERTIFICATE:  MBE  WBE
9. SERVICE DISABLED VETERAN OWNED BUSINESS:  YES  NO

##### REMARKS

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### D. AUTHORIZED REPRESENTATIVE

**CERTIFICATION.** The undersigned recognizes that this questionnaire is submitted for the express purpose of inducing the State of New York of its agencies and instrumentalities to award a contract; acknowledges that the State or its agencies and instrumentalities may in its discretion, by means which it may choose, determine the truth and accuracy of all statements made herein. Intentional submission of false or misleading information may constitute a crime.

The undersigned further recognizes New York State Finance Law §139-j and §139-k and understands and agrees to comply with all of its requirements and procedures.

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| --- | --- |
| DATE: |  |
| AUTHORIZED REPRESENTATIVE: | Signature |
| TITLE: |  |