

Chapter 9 – Design Guides

9.12 ENVIRONMENTAL ASSESSMENT & PERMITTING GUIDE

A. GENERAL INFORMATION

1. The primary objective of this guide is to promote an environmentally sensitive design ethic within OGS Design & Construction and ensure that OGS aids our Clients in meeting their obligations under State and Federal environmental regulations and laws. This objective is accomplished by ensuring that steps are taken during the planning, design and construction process to avoid and minimize impacts of construction projects and operations on the environment and adjacent communities.
2. The OGS Environmental Permitting Unit (EPU) serves as a resource to identify when specific environmental reviews and regulatory permits are required for a project and incorporate the permit requirements into the design documents.

B. PROCEDURES FOR NEW PROJECTS

1. All environmental reviews and regulatory permitting services shall be coordinated through the Project Manager (PM). The PM is responsible for consulting with the EPU prior to completing the Project Management Plan to determine if any Environmental Assessments and/or Regulatory Permits will be required for the project.

C. PROCESSING OF ENVIRONMENTAL ASSESSMENTS AND PERMITS

The preparation of environmental assessments and processing required permits can be accomplished as follows:

1. The EPU works directly with the State and Federal Regulatory Agencies.
2. The EPU coordinates a work assignment through one of the OGS term consultants.
3. Architecture/Engineering or Engineering/Architecture Consultants shall provide all applicable environmental reviews/assessments, requests for regulatory permits and supportive documentation as part of their contracted services. The PM will coordinate services with the EPU to determine what environmental reviews and/or regulatory permits will be necessary to ensure they are included in the project scope.
4. Construction Permits: Contractor's are required to obtain their own permits for elective construction means and methods during the construction phase.

D. RECORD INFORMATION AND DOCUMENTATION

1. The EPU maintains permanent files of all SEQR Documents and Regulatory Permits / Applications for each client facility.
2. Regardless of the methods used to obtain Environmental Assessments and/or Regulatory Permits, a copy of all information shall be provided to the EPU for inclusion in the permanent facility files.
3. It is the Project Managers responsibility to ensure the EPU receives copies of environmental documents for each project performed by A/E or E/A Consultants.

End of Environmental Permitting and Assessment Guide