

New York State Office Of General Services
New York State Procurement
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

GENERAL INFORMATION BULLETIN

NUMBER: CL-797
REVISED

DATE: May 2, 2014

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Tom Comanzo
Contract Management Specialist 1
(518) 402-9400
Thomas.comanzo@ogs.ny.gov

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

SUBJECT: 2014 PC Aggregate Purchase Initiative – Partial Award Notification

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

New York State Procurement (NYSPRO), on behalf of the Office of General Services (OGS), has completed a competitive pricing exercise with specific NYS Microcomputer contract holders and has partially awarded the 2014 Aggregate Personal Computer (PC) Purchase Initiative for a two year term. The completed pricing exercise is expected to yield significant savings for New York State. This partial award is for:

- Companion Tablets
- Portable Tablets
- All-In-One Desktops
- Lightweight Notebooks
- Various Unbundled Displays

While awards are made to multiple Contractors, each Contractor is assigned a status of Primary or Secondary for each lot.

New York State agencies that are part of the Executive Branch are required to purchase from the Primary Contractor, unless written justification for purchasing from the Secondary Contractor is approved by the NYS Office of Information Technology Services (ITS) through the current Plan to Procure (PTP) process. It is the intent of the State to direct all volume through the Primary Contractor. For additional information about ITS's PTP process, please visit their website at: www.its.ny.gov/ptp. New York State agencies that elect to purchase from the Primary contractor for a given standard configuration class can advance with the process summarized herein, but should not issue a purchase order until the Office of Information Technology Services has approved their PTP.

Authorized Users, other than NYS agencies, are encouraged to purchase from the Primary Contractors. NYSPRO will be conducting outreaches to both K-12 (BOCES/RICs) and SUNY leadership to educate them on the 2014 Aggregate PC Purchase Initiative and how it can be utilized as a component of their technology agendas.

Please Note:

- If an Authorized User requires additional options that are not included in the standard configuration or options, pricing should be reflective of the Aggregate PC Purchase Initiative's standard configurations and all existing options at the 2014 Aggregate PC Purchase Price and any remaining options at contract price or less. Any 2014 Aggregate PC Purchase Initiative products that are erroneously sold at greater than the Aggregate PC Purchase Initiative price will require an immediate credit or rebill to the affected Authorized User.
- Proven aggregate purchase participation helps determine future aggregate purchases. It is imperative that each Authorized User forward copies of all purchase orders issued under the 2012 Aggregate PC Purchase Initiative to Tom Comanzo attention at: Thomas.comanzo@ogs.ny.gov. If an Authorized User is unable to electronically forward a copy of the purchase order, the purchase order may be faxed to (518) 486-6867.
- An Authorized User is required to submit its purchase order(s) to the contractor no later than the last day of the 2014 Aggregate PC Purchase Initiative on April 25, 2015 and take delivery no later than thirty days after that.
- All OGS Aggregate Purchase Initiatives are announced via: the *New York State Contract Reporter* and available on the OGS PSG website. OGS strongly encourages interested parties who have not signed up for the *New York State Contract Reporter* to do so at this time. The website for the New York State Contractor Reporter is: <https://www.nyscr.ny.gov>.

Aggregate Configuration	Primary Award	Secondary Award
Companion Tablet	Lenovo ThinkPad Tablet 2 \$530.00	Hewlett Packard ElitePad 1000 G2 \$632.00
Portable Touch Tablet	Lenovo ThinkPad Helix \$970.00	Hewlett Packard EliteBook Revolve 810 G2 \$1,029.00
All-In-One Desktop	Dell Optiplex 9020 AIO \$629.00	Hewlett Packard EliteOne 800 G1 All in One NT \$776.00
Lightweight Notebook	Lenovo ThinkPad X240 \$763.00	Dell Latitude E7440 \$801.00
19" Unbundled Display	Dell Professional P1913 \$100.00	HP EliteDisplay E201 \$115.00
19" Standard Unbundled Display	Dell Professional P1914S \$110.00	HP EliteDisplay E190i \$130.00
21 - 22" Unbundled Display	Dell¹ Professional P2214H \$137.00	HP EliteDisplay E221 \$120.00
23 - 24" Unbundled Display	Dell Professional P2414H \$183.00	HP EliteDisplay E241i \$203.00
21 - 22" Unbundled Display with webcam	Dell UltraSharp 22" Multimedia UZ2215H \$161.00	HP EliteDisplay E221c \$175.00
23 - 24" Unbundled Display with webcam	Dell UltraSharp 23" Multimedia UZ2315H \$177.00	HP EliteDisplay S231D 23 \$215.00
Business Class Desktop vPro	Award Pending	
Business Class Desktop non-vPro	Award Pending	
Business Class Notebook vPro	Award Pending	
Business Class Notebook non-vPro	Award Pending	
Entry Level Desktop	Award Pending	
<i>¹ Please note: Configurations were awarded by the total cost per lots; not cost per configuration. For ease of use of this matrix, the matrix is set up by Primary and Secondary awarded lot.</i>		