

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20934-RS](#)

DATE: March 30, 2012

GROUP: 50213 - XEROGRAPHIC COPY PAPER -
WHITE (Truckload Lots)
(All NYS Agencies & Political
Subdivisions)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

Harry T. Brown
Purchasing Officer 1
(518) 474-7902
harry.brown@ogs.ny.gov

CONTRACT PERIOD: October 1, 2007 to
September 30, 2012

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

**CONTRACTOR/
CONTRACT NO.:** Graphic Paper NY, Inc. PC63219

SUBJECT: PRICE ADJUSTMENTS EFFECTIVE APRIL 1, 2012 THROUGH SEPTEMBER 30, 2012

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

In accordance with the price adjustment clause contained in the contract, price adjustments shall be effected to all paper prices effective **April 1, 2012 through September 30, 2012**.

Please make sure you reference the current copy of the Contract Award Notification which lists a revised issue date of **March 30, 2012** before purchasing from the contract. A copy of the current Contract Award Notification may be accessed at the following URL address:

<http://ogs.ny.gov/purchase/spg/awards/5021320934CAN.HTM>

All other terms and conditions of the original award remain the same.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20934-RS](#)

DATE: September 30, 2011

GROUP: 50213 - XEROGRAPHIC COPY PAPER -
WHITE (Truckload Lots)
(All NYS Agencies & Political
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PLEASE ADDRESS INQUIRIES TO:
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CONTRACT PERIOD: October 1, 2007 to
September 30, 2012

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

**CONTRACTOR/
CONTRACT NO.:** Graphic Paper NY, Inc. PC63219

SUBJECT: PRICE ADJUSTMENTS EFFECTIVE OCTOBER 1, 2011 THROUGH MARCH 31, 2012

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

In accordance with the price adjustment clause contained in the contract, price adjustments shall be effected to all paper prices effective **October 1, 2011 through March 31, 2012**.

Please make sure you reference the current copy of the Contract Award Notification which lists a revised issue date of **September 30, 2011** before purchasing from the contract.

All other terms and conditions of the original award remain the same.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20934-RS](#)

DATE: August 17, 2011

GROUP: 50213 - XEROGRAPHIC COPY PAPER -
WHITE (Truckload Lots)
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PLEASE ADDRESS INQUIRIES TO:
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CONTRACT PERIOD: October 1, 2007 to
September 30, 2012

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.ny.gov

**CONTRACTOR/
CONTRACT NO.:** Graphic Paper NY, Inc. PC63219

**SUBJECT: RENEWAL OF CONTRACT
ISSUANCE OF REVISED AWARD**

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

In accordance with the contract renewal clause contained in the contract, please be advised that the contract has been renewed for an additional one year period through **September 30, 2012**.

Please make sure you reference the current copy of the Contract Award Notification which lists a revised issue date of **August 17, 2011** before purchasing from the contract. A copy of the current Contract Award Notification may be accessed at the following URL address: <http://www.ogs.ny.gov/purchase/spg/awards/5021320934CAN.HTM>

All other terms and conditions of the original award remain the same.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20934-RS](#)

DATE: March 31, 2011

GROUP: 50213 - XEROGRAPHIC COPY PAPER -
WHITE (Truckload Lots)
(All NYS Agencies & Political
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CONTRACT PERIOD: October 1, 2009 to
September 30, 2011

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

**CONTRACTOR/
CONTRACT NO.:** Graphic Paper NY, Inc. PC63219

SUBJECT: PRICE ADJUSTMENTS EFFECTIVE APRIL 1, 2011 THROUGH SEPTEMBER 30, 2011

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

In accordance with the price adjustment clause contained in the contract, price adjustments shall be effected to all paper prices effective **April 1, 2011 through September 30, 2011**.

Please make sure you reference the current copy of the Contract Award Notification which lists a revised issue date of **March 31, 2011** before purchasing from the contract.

All other terms and conditions of the original award remain the same.

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CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20934-RS](#)

DATE: September 30, 2010

GROUP: 50213 - XEROGRAPHIC COPY PAPER -
WHITE (Truckload Lots)
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CONTRACT PERIOD: October 1, 2009 to
September 30, 2011

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

**CONTRACTOR/
CONTRACT NO.:** Graphic Paper NY, Inc. PC63219

SUBJECT: PRICE ADJUSTMENTS EFFECTIVE OCTOBER 1, 2010

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

In accordance with the price adjustment clause contained in the contract, price adjustments shall be effected to all paper prices effective **October 1, 2010**.

Please make sure you reference the current copy of the Contract Award Notification which lists a revised issue date of **September 30, 2010** before purchasing from the contract.

All other terms and conditions of the original award remain the same.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20934-RS](#)

DATE: March 24, 2010

GROUP: 50213 - XEROGRAPHIC COPY PAPER -
WHITE (Truckload Lots)
(All NYS Agencies & Political
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PLEASE ADDRESS INQUIRIES TO:
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harry.brown@ogs.state.ny.us

CONTRACT PERIOD: October 1, 2007 to
September 30, 2011

OTHER AUTHORIZED USERS

Customer Services
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customer.services@ogs.state.ny.us

CONTRACTORS/

CONTRACT NOS.: Graphic Paper NY, Inc. PC63219

SUBJECT: PRICE ADJUSTMENTS EFFECTIVE APRIL 1, 2010

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please be advised that as a result of no change in the industry index used to calculate price adjustments to the contract every six months, there shall be no price adjustments effected to the paper prices effective **April 1, 2010**. Authorized users should continue to reference the current copy of the Contract Award Notification which lists a revised issue date of **November 19, 2009** before purchasing from the contract until further notice.

All other terms and conditions of the original award remain the same.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20934-RS](#)

DATE: November 19, 2009

GROUP: 50213 - XEROGRAPHIC COPY PAPER -
WHITE (Truckload Lots)
(All NYS Agencies & Political
Subdivisions)

PLEASE ADDRESS INQUIRIES TO:

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(518) 474-7902
harry.brown@ogs.state.ny.us

CONTRACT PERIOD: October 1, 2007 to
September 30, 2011

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

**CONTRACTOR/
CONTRACT NO.:** Graphic Paper NY, Inc. PC63219

SUBJECT: CONTRACT RENEWAL

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

In accordance with the Contract Period and Renewal clause contained within the current contract, it has been renewed by the State for an additional two years until September 30, 2011. In addition, pursuant Also, to the Price Adjustment clause contained in the contract, price adjustments have been effected to all paper prices.

Please make sure you reference the current copy of the Contract Award Notification, which lists a revised issue date of November 19, 2009 before purchasing from the contract.

All other terms and conditions of the original award remain the same.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20934-RS](#)

DATE: September 24, 2009

GROUP: 50213 - XEROGRAPHIC COPY PAPER -
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PLEASE ADDRESS INQUIRIES TO:

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CONTRACT PERIOD: October 1, 2007 to
September 30, 2009

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

CONTRACTOR/

CONTRACT NO.: Graphic Paper NY, Inc. PC63219

SUBJECT: EXPIRATION OF CONTRACT

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please be advised that this contract expires on September 30, 2009.

The Office of General Services is currently processing a contract renewal. However, there are still pending necessary approvals.

In the event there is a lapse of the contract, authorized users are advised that it will be necessary to procure needed product either through other State contracts or on the open market until the contract renewal has been approved. All such procurements should be made in accordance with applicable statutory requirements and purchasing guidelines.

Authorized users are encouraged to review the following contracts for product availability in the interim until the renewal is approved: A copy of these current Contract Awards may be obtained at the following URL addresses:

Award 21427 – Recycled Copy Paper (Truckload Lots) (Statewide)
<http://www.ogs.state.ny.us/purchase/spg/awards/5021321427CAN.HTM>

Award 21239 – Recycled Copy Paper (Less Than Truckload Lots) (Statewide)
<http://www.ogs.state.ny.us/purchase/spg/awards/5021121239CAN.HTM>

Award 21030 – Miscellaneous Office Supplies (Statewide)
<http://www.ogs.state.ny.us/purchase/spg/awards/2300021030CAN.HTM>

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20934-RS](#)

DATE: March 23, 2009

GROUP: 50213 - XEROGRAPHIC COPY PAPER -
WHITE (Truckload Lots)
(All NYS Agencies & Political
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PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

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CONTRACT PERIOD: October 1, 2007 to
September 30, 2009

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

**CONTRACTOR/
CONTRACT NO.:** Graphic Paper NY, Inc. PC63219

SUBJECT: PRICE ADJUSTMENTS EFFECTIVE APRIL 1, 2009

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

In accordance with the price adjustment clause contained in the contract, price adjustments shall be effected to all paper prices effective **April 1, 2009**.

Please make sure you reference the current copy of the Contract Award Notification which lists a revised issue date of March 23, 2009 before purchasing from the contract.

All other terms and conditions of the original award remain the same.

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<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20934-RS](#)

DATE: September 25, 2008

GROUP: 50213 - XEROGRAPHIC COPY PAPER -
WHITE (Truckload Lots)
(All NYS Agencies & Political
Subdivisions)

PLEASE ADDRESS INQUIRIES TO:
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(518) 474-7902
harry.brown@ogs.state.ny.us

CONTRACT PERIOD: October 1, 2007 to
September 30, 2009

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

**CONTRACTOR/
CONTRACT NO.:** Graphic Paper NY, Inc. PC63219

SUBJECT: PRICE ADJUSTMENTS EFFECTIVE OCTOBER 1, 2008

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

In accordance with the price adjustment clause contained in the contract, price adjustments shall be effected to all paper prices effective **October 1, 2008**.

Please make sure you reference the current copy of the Contract Award Notification which lists a revised issue date of September 25, 2008 before purchasing from the contract.

All other terms and conditions of the original award remain the same.

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<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20934-RS](#)

DATE: June 12, 2008

GROUP: 50213 - XEROGRAPHIC COPY PAPER -
WHITE (Truckload Lots)
(All NYS Agencies & Political
Subdivisions)

PLEASE ADDRESS INQUIRIES TO:
STATE AGENCIES & CONTRACTORS

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(518) 474-7902
harry.brown@ogs.state.ny.us

CONTRACT PERIOD: October 1, 2007 to
September 30, 2009

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

CONTRACTORS/

CONTRACT NOS.: Graphic Paper NY, Inc. PC63219

SUBJECT: REVISED CONTRACT AWARD

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please be advised that a revised award has been issued incorporating recent updates to the contract.

Authorized users are advised to make sure they have a current copy of the Contract Award Notification which lists a revised issue date of June 12, 2008 before purchasing from the contract. A copy of the current Contract Award Notification may be obtained at the OGS website: www.ogs.state.ny.us.

All other terms and conditions of the original award remain the same.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20934-RS](#)

DATE: March 17, 2008

GROUP: 50213 - XEROGRAPHIC COPY PAPER -
WHITE (Truckload Lots)
(All NYS Agencies & Political
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CONTRACT PERIOD: October 1, 2007 to
September 30, 2009

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

CONTRACTORS/

CONTRACT NOS.: Graphic Paper NY, Inc. PC63219

SUBJECT: PRICE ADJUSTMENTS EFFECTIVE APRIL 1, 2008

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

In accordance with the price adjustment clause contained in the contract, price adjustments for this upcoming period shall not be effected to paper prices effective **April 1, 2008**. This is due to the fact that there was no change in the price index for the three month period of December 2007 through February 2008. Therefore, prices will remain consistent with the award issued September 11, 2007.

Please make sure you have the current copy of the Contract Award Notification which lists the issue date of September 11, 2007.

All other terms and conditions of the original award remain the same.

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20934-RS](#)

DATE: March 6, 2008

GROUP: 50213 - XEROGRAPHIC COPY PAPER -
WHITE (Truckload Lots)
(All NYS Agencies & Political
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PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

Harry T. Brown
Purchasing Officer 1
(518) 474-7902
Fax: (518) 474-5052
harry.brown@ogs.state.ny.us

CONTRACT PERIOD: October 1, 2007 to
September 30, 2009

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

CONTRACTOR/

CONTRACT NO.: Graphic Paper NY, Inc. PC63219

SUBJECT: DISCONTINUANCE OF ITEM 2 - 100% RECYCLED XEROGRAPHIC BOND -SUB 20

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please be advised that in accordance with the provision in the contract which allows for contractor relief once a certain sales volume has been realized, effective immediately Item 2 is discontinued. The Office of General Services is in the process of drafting a new bid document for a replacement contract for this Item.

All State Agencies and Others Authorized to Use State Contracts are advised that until a replacement contract is issued for Item 2, it will be necessary to procure product on the open market as there are currently no other Statewide term contracts in place for 100% Post Consumer Recycled Copy Paper in truckload lots. All such procurements should be made in accordance with applicable statutory requirements. Contract end-users are also advised that Item 1 - 30% Recycled Xerographic Bond -Sub 20 in truckloads lots continues to remain available under this award.

All other terms and conditions of the original award remain unchanged.

This memorandum should be retained and attached to Contract Award Number 20934-RS

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PURCHASING MEMORANDUM

CONTRACT AWARD NOTIFICATION UPDATE

AWARD NUMBER: [20934-RS](#)

DATE: September 18, 2007

GROUP: 50213 - XEROGRAPHIC COPY PAPER -
WHITE (Truckload Lots)
(All NYS Agencies & Political
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PLEASE ADDRESS INQUIRIES TO:

STATE AGENCIES & CONTRACTORS

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Purchasing Officer 1
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Fax: (518) 474-5052
harry.brown@ogs.state.ny.us

CONTRACT PERIOD: October 1, 2007 to
September 30, 2009

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

**CONTRACTOR/
CONTRACT NO.:** Graphic Paper NY, Inc. PC63219

SUBJECT: UPDATED CONTRACTOR CONTACT INFORMATION

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

Please note the updated contractor contact information below for the contract listed above.

<u>CONTRACT #</u>	<u>CONTRACTOR & ADDRESS</u>	<u>TELEPHONE #</u>	<u>FED.IDENT.#</u>
PC63219 SB	GRAPHIC PAPER NY, INC. 31 Windsor Place Central Islip, NY 11722	800/840-4555, Ext. 133 631/761-9700, Ext. 133 Ernest C. Todd Fax No.: 631/761-9701 E-mail: ernestctodd@yahoo.com ernesttodd@optonline.net Web site: www.graphicpaper.com	112995388

All other terms and conditions of the original award remain unchanged.

This memorandum is to be retained and attached to Contract Award Number 20934-RS