

New York State Office Of General Services  
NYS Procurement  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21085](#)

**DATE:** January 30, 2014

**GROUP:** 23045 - LIBRARY SUPPLIES  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**

**STATE AGENCIES & CONTRACTORS**

Theresa Kuo  
Contract Management Specialist 1  
(518) 474-0259  
[Theresa.kuo@ogs.ny.gov](mailto:Theresa.kuo@ogs.ny.gov)

**CONTRACT PERIOD:** February 1, 2008 to  
January 31, 2014

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTOR/**

**CONTRACT NO.:** Brodart Company PC63646  
Gaylord Bros., Inc. PC63647  
The Library Store, Inc. PC63649

**SUBJECT:** Contract Expiration

**ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please note the following:

**This Award will not be extended.**

**Requirements for this group should be procured on the open market in accordance with applicable statutory requirements and your organization's purchasing guidelines.**

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New York State Office Of General Services  
NYS Procurement  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.ny.gov>

# PURCHASING MEMORANDUM

## CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21085](#)

**DATE:** June 3, 2013

**GROUP:** 23045 - LIBRARY SUPPLIES  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**

**STATE AGENCIES & CONTRACTORS**

Theresa Kuo  
Contract Management Specialist 1  
(518) 474-0259  
[Theresa.kuo@ogs.ny.gov](mailto:Theresa.kuo@ogs.ny.gov)

**CONTRACT PERIOD:** February 1, 2008 to  
January 31, 2014

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTOR/** The Library Store, Inc.  
**CONTRACT NO.:** PC63649

**SUBJECT:** The Library Store, Inc. 2013 Catalog

**ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

The Library Store, Inc. has requested and we have approved their 2013 Catalog with the updated product offering inclusions and exclusions pages list. See information below in **Bold**.

Item No.	Product Category	Percent Discount	Pages (Inclusions)	Pages (Exclusions)
1.	Library Supplies	15%	<b>Pages 8-89</b>	None
2.	Library Automation	15%	<b>Pages 100-111</b>	None
3.	Audio Visual & Computer Supplies	15%	<b>Pages 120-181</b>	<b>Pages 134-145,162-181</b>
4.	Signage	15%	<b>Pages 224-227, 230-238, Pages 240, 241</b>	<b>Pages 220, 229, 239, 242-245</b>
5.	Displays	15%	<b>Pages 247-248 Pages 250-276</b>	<b>Pages 249, 251-275, 278-279</b>
6.	Reading Enhancement	<b>15%</b>	<b>Pages 488-533</b>	<b>Page 523</b>
7.	Library Promotion	15%	<b>Pages 534-551</b>	None
8.	Educational & Reference Materials	15%	<b>Pages 552-565</b>	None
9.	Classroom Supplies	15%	<b>Pages 566-597</b>	<b>Page 570</b>

**Catalog: The Library Store, Inc. 2013**

Accepts NYS Procurement Card for orders not to exceed \$15,000.00.  
Accepts purchase orders under \$100.00 (See "Minimum Order" clause).  
Guaranteed Delivery: 7-10 Days A/R/O  
All other terms, conditions and contact information remain unchanged.

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New York State Office Of General Services  
New York State Procurement  
Corning Tower Building  
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Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21085](#)

**DATE:** April 9, 2013

**GROUP:** 23045 - LIBRARY SUPPLIES  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Ruth Quezada  
Contract Management Specialist 1  
(518) 474-5120  
[ruth.quezada@ogs.ny.gov](mailto:ruth.quezada@ogs.ny.gov)

**CONTRACT PERIOD:** February 1, 2008 to  
January 31, 2014

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTOR/**

**CONTRACT NO.:** Brodart Company PC63646  
Gaylord Bros., Inc. PC63647  
The Library Store, Inc. PC63649

**SUBJECT:** CONTRACT EXTENSION THROUGH JANUARY 31, 2014

**ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please be advised the above referenced contractors have agreed to an extension of the contract until January 31, 2014 or a new award is issued, whichever occurs first.

All other terms, conditions and contact information remain unchanged.

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New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21085](#)

**DATE:** January 2, 2013

**GROUP:** 23045 - LIBRARY SUPPLIES  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Ruth Quezada  
Contract Management Specialist 1  
(518) 474-5120  
[ruth.quezada@ogs.ny.gov](mailto:ruth.quezada@ogs.ny.gov)

**CONTRACT PERIOD:** February 1, 2008 to  
January 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTOR/**

**CONTRACT NO.:** Brodart Company PC63646  
Gaylord Bros., Inc. PC63647  
The Library Store, Inc. PC63649

**SUBJECT: CONTRACT EXPIRATION**

**ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Please be advised that this contract is scheduled to expire on January 31, 2013. The Office of General Services is currently working to extend this contract through January 31, 2014; however, there are still pending necessary approvals.

In the event there is a lapse in coverage, all purchases should be made in accordance with applicable statutory requirements and purchasing guidelines.

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
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Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21085](#)

**DATE:** December 31, 2012

**GROUP:** 23045 - LIBRARY SUPPLIES  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**

**STATE AGENCIES & CONTRACTORS**

Ruth Quezada  
Contract Management Specialist I  
(518) 474-5120  
[ruth.quezada@ogs.ny.gov](mailto:ruth.quezada@ogs.ny.gov)

**CONTRACT PERIOD:** February 1, 2008 to  
January 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTOR/  
CONTRACT NO.:** Gaylord Bros., Inc. PC63647

**SUBJECT: GAYLORD 2012 CATALOG UPDATE**

**ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Gaylord Bros., Inc has updated their product offering for page 202A. See highlighted information below.

Item No.	Product Category	Percent Discount	Pages (Inclusions)	Pages (Exclusions)
1.	Book Trucks & Returns	18%	Pages 7-24, 30-37, 315	Page 315 (RA-893029, RA893030, and RA-CLR53)
2.	Traditional Supplies	25%	Pages 38-144, 150-155, 158-173 Pages 312-314, 322, 324-325 Pages 327, 330-335, 666-668 Pages 672-673, 676-681, 686-687 Pages 689-694, 699-703, 708-725	Page 700 (RA-47-95 and RA-47-96)
3.	Security Supplies	18%	Pages 198, 201-202, 202A-203 Pages 204-205, 210-211	Page 198 (RA-STL1A, RA-STL2A, RA-STG1) Page 203 (RA-3M942 and RA-38943)
4.	Binders, Archival Supplies	20%	Pages 754-763, 766-769, 776-918	None
5.	AV Storage & Accessories	25%	Pages 174-197, 212-214, 655-659	Page 655 (RA-SWD6B-80)
6.	Hanging Bags & Table Display	25%	Pages 643-646, 657, 670-671, 695-698	Page 671 (RA-SAR-1 to RA-SAR-4)
7.	Kids Supplies & Promotion	25%	Pages 280-308, 324	Page 324 (RA-TEDHB, RA-50-260, and RA-50-261)

Accepts NYS Purchasing Card for orders not to exceed \$15,000.00.

Accepts purchase orders under \$100.00 (See "Minimum Order" clause).

Guaranteed Delivery: 30 Days A/R/O, stock items within 24-48 hours A/R/O; special print items within 30 days A/R/O

All other terms and conditions of this Contract Award Notification remain the same.

New York State Office Of General Services  
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 Albany, New York 12242  
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## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21085](#)

**DATE:** October 31, 2012

**GROUP:** 23045 - LIBRARY SUPPLIES  
 (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael Riley  
 Purchasing Officer I  
 (518) 474-6716  
 michael.riley@ogs.ny.gov

**CONTRACT PERIOD:** February 1, 2008 to  
 January 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
 (518) 474-6717  
 customer.services@ogs.ny.gov

**CONTRACTORS/**

**CONTRACT NOS.:** Gaylord Bros., Inc. PC63647

**SUBJECT: NEW PRODUCT ADDITIONS FOR GAYLORD BROS., INC. 2012 CATALOG.**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Gaylord Bros., Inc. has requested and we have approved additional products under their 2012 catalog. Changes are highlighted below in ***BOLD ITALIC PRINT***.

<u>Item No.</u>	<u>Product Category</u>	<u>Percent Discount</u>	<u>Pages (Inclusions)</u>	<u>Pages (Exclusions)</u>
1.	Book Trucks & Returns	18%	Pages 7-24, 30-37, 315	Page 315 (RA-893029, RA893030, and RA-CLR53)
2.	Traditional Supplies	25%	Pages 38-144, 150-155, 158-173, Pages 312-314, 322, 324-325, 327, Pages 330-335, 666-668, 672-673, Pages 676-681, 686-687, 689-694, Pages 699-703, 708-725	Page 700 (RA-47-95 and RA-47-96)
3.	Security Supplies	18%	Pages 198, <b><i>201-203</i></b> Pages 204-205, 210-211	Page 198 (RA-STL1A, RA-STL2A, and RA-STG1) <b><i>Page 203 ( RA-3M942 / 3 )</i></b>
4.	Binders & Archival Supplies	20%	Pages 754-763,766-769, 776-918	None
5.	AV Storage & Accessories	25%	Pages 174-197, 212-214, 655-659	Page 655 (RA-SWD6B-80)
6.	Hanging Bags & Table Display	25%	Pages 643-646, 657 , 670-671, 695-698	Page 671 (RA-SAR-1,RA-SAR-2, RA-SAR-3, and RA-SAR-4)
7.	Kids Supplies & Promotion	25%	Pages 280-308, 324	Page 324 (RA-TEDHB, RA-50-260/261)

**Catalog: Gaylord 2012**

Accepts NYS Purchasing Card for orders not to exceed \$15,000.00.

Accepts purchase orders under \$100.00 (See "Minimum Order" clause).

Guaranteed Delivery: 30 Days A/R/O (includes special print items), stock items shipped 24-48 hours A/R/O

(Cont'd)

Before purchasing from this contract, authorized users are advised to reference the current Contract Award Notification which lists a revised issue date of October 31, 2012. This document may be accessed at the following URL address: <http://www.ogs.ny.gov/purchase/spg/awards/2304521085CAN.HTM>

In addition, for copies of any approved catalog as referenced in the Contract Award Notification, please contact contractors directly.

All other terms, conditions, and discount structure of the Award remain the same.

New York State Office Of General Services  
Procurement Services Group  
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Albany, New York 12242  
<http://www.ogs.ny.gov>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21085](#)

**DATE:** February 21, 2012

**GROUP:** 23045 - LIBRARY SUPPLIES  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael Riley  
Purchasing Officer I  
(518) 474-6716  
[michael.riley@ogs.ny.gov](mailto:michael.riley@ogs.ny.gov)

**CONTRACT PERIOD:** February 1, 2008 to  
January 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov)

**CONTRACTORS/**

**CONTRACT NOS.:** Brodart Company PC63646  
Gaylord Bros., Inc. PC63647  
The Library Store, Inc. PC63649

**SUBJECT: NEW 2012 CATALOGS APPROVED FOR BRODART COMPANY, GAYLORD BROS. INC.  
AND THE LIBRARY STORE, INC.**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Brodart Company, Gaylord Bros., Inc. and The Library Store, Inc. have introduced and we have approved their 2012 catalogs. Please note the contract for Highsmith Co., Inc (PC63648) is suspended pending the processing of a contract assignment.

Before purchasing from this contract, authorized users are advised to reference the current Contract Award Notification which lists a revised issue date of February 21, 2012. This document may be accessed at the following URL address: <http://www.ogs.ny.gov/purchase/spg/awards/2304521085CAN.HTM>

In addition, for copies of any approved catalog as referenced in the Contract Award Notification, please contact contractors directly.

All other terms, conditions, and discount structure of the Award remain the same.

New York State Office Of General Services  
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Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21085](#)

**DATE:** February 7, 2011

**GROUP:** 23045 - LIBRARY SUPPLIES  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael Riley  
Purchasing Officer I  
(518) 474-6716  
[michael.riley@ogs.state.ny.us](mailto:michael.riley@ogs.state.ny.us)

**CONTRACT PERIOD:** February 1, 2008 to  
January 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTORS/**

**CONTRACT NOS.:** Brodart Company PC63646  
Gaylord Bros., Inc. PC63647  
Highsmith Co., Inc. PC63648  
The Library Store, Inc. PC63649

**SUBJECT: NEW APPROVED CATALOG AND REVISED AWARD**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

We have approved the Brodart Company 2011 Library Supplies & Furnishings Catalog.

Authorized users are advised to make sure they reference the current copy of the Contract Award Notification, which lists a revised issue date of **February 7, 2011** before purchasing from the contract. The current Contract Award Notification may be accessed at the following URL address:  
<http://www.ogs.state.ny.us/purchase/spg/awards/2304521085CAN.HTM>

In addition, for copies of any approved catalog as referenced in the Contract Award Notification, please contact contractors directly.

All other terms, conditions, and discount structure of the Award remain the same.

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21085](#)

**DATE:** December 16, 2010

**GROUP:** 23045 - LIBRARY SUPPLIES  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael Riley  
Purchasing Officer I  
(518) 474-6716  
[michael.riley@ogs.state.ny.us](mailto:michael.riley@ogs.state.ny.us)

**CONTRACT PERIOD:** February 1, 2008 to  
January 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR/  
CONTRACT NO.:** Highsmith Co., Inc. PC63648

**SUBJECT:** SUSPENSION OF CONTRACT

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

The contract for Highsmith Co., Inc (PC63648) is hereby suspended pending the processing of a contract assignment.

All other terms, conditions, and discounts of this Contract Award Notification remain the same.

New York State Office Of General Services  
 Procurement Services Group  
 Corning Tower Building  
 Empire State Plaza  
 Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21085](#)

**DATE:** July 21, 2010

**GROUP:** 23045 - LIBRARY SUPPLIES  
 (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**

**STATE AGENCIES & CONTRACTORS**

Michael Riley  
 Purchasing Officer I  
 (518) 474-6716  
[michael.riley@ogs.state.ny.us](mailto:michael.riley@ogs.state.ny.us)

**CONTRACT PERIOD:** February 1, 2008 to  
 January 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
 (518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR/  
 CONTRACT NO.:** Gaylord Bros., Inc. PC63647

**SUBJECT: UPDATED CONTRACTOR CONTACT INFORMATION  
 INCREASE IN CATALOG PERCENT DISCOUNT**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Gaylord Bros., Inc. has updated their contractor contact information. Please see updated information **BOLDED** below.

<u>CONTRACT #</u>	<u>CONTRACTOR &amp; ADDRESS</u>	<u>TELEPHONE #</u>	<u>FED.IDENT.#</u>
PC63647	<b>GAYLORD BROS., INC.</b> PO Box 4901 Syracuse, NY 13221-4901	<b>800/345-5330, Option 2</b> 315/457-5070 <b>Douglas Schoeck</b> Fax No.: 800/891-5280 <b>E-mail: <a href="mailto:doug.schoeck@gaylord.com">doug.schoeck@gaylord.com</a></b> Website: <a href="http://www.gaylord.com">www.gaylord.com</a>	571164294

Gaylord Bros. Inc. has also increased their percentage discounts on certain Product Categories in their Gaylord 2010 Catalog (see **BOLDED** percent discounts below):

<u>Item No.</u>	<u>Product Category</u>	<u>Percent Discount</u>	<u>Pages (Inclusions)</u>	<u>Pages (Exclusions)</u>
1.	Book Trucks & Returns	18%	Pages 6-31	None
2.	Traditional Supplies	<b>25%</b>	Pages 38-69, 79-151, 154-157, 162-179 Pages 832-864	None
3.	Security Supplies	18%	Pages 203-207, 216-217	None
4.	Binders & Archival Supplies	<b>20%</b>	Pages 629-788	None
5.	AV Storage & Accessories	<b>25%</b>	Pages 180-191, 270-277	None
6.	Hanging Bags & Tabletop Display	<b>25%</b>	Pages 904-905, 920-921	None
7.	Kids Supplies & Promotion	<b>25%</b>	Pages 280-294	None

(CONT'D)

Catalog: Gaylord 2010

Accepts NYS Purchasing Card for orders not to exceed \$15,000.00.

Accepts orders for less than minimum order of \$100.00, but Shipping costs are added in accordance with "Minimum Order" clause.

Guaranteed Delivery: 30 Days A/R/O, stock items will be shipped 24-48 hours A/R/O; special print items within 30 days A/R/O.

Authorized users are advised to make sure they reference the current copy of the Contract Award Notification, which lists a revised issue date of July 21, 2010 before purchasing from the contract. The current Contract Award Notification may be accessed at the following URL address:

<http://www.ogs.state.ny.us/purchase/spg/awards/2304521085Can.htm>

All other terms, conditions, and discount structure of the Award remain the same.

New York State Office Of General Services  
 Procurement Services Group  
 Corning Tower Building  
 Empire State Plaza  
 Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21085](#)

**DATE:** March 24, 2009

**GROUP:** 23045 - LIBRARY SUPPLIES  
 (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael Riley  
 Purchasing Officer I  
 (518) 474-6716  
[michael.riley@ogs.state.ny.us](mailto:michael.riley@ogs.state.ny.us)

**CONTRACT PERIOD:** February 1, 2008 to  
 January 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
 (518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR/  
 CONTRACT NO.:** The Library Store, Inc. PC63649

**SUBJECT:** NEW 2009 CATALOG FOR THE LIBRARY STORE, INC.

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

The Library Store, Inc. has introduced and we have approved their 2009 catalog. Contract page inclusions/exclusions follow:

**CONTRACTOR: THE LIBRARY STORE, INC.**

**CONTRACT NO.PC63649**

Item No.	Product Category	Percent Discount	Pages (Inclusions)	Pages (Exclusions)
1.	Library & School Supplies	15%	Pages 6-87	None
2.	Archival	15%	Pages 88-99	None
3.	Facility Supplies	15%	Page 146	None
4.	Audio Visual	15%	Pages 173-186, 188-197, 200	None
5.	Library Automation & Security	15%	Pages 236-245, 250-252	None
6.	Displays & Signage	15%	Pages 254-257, 297-299 Pages 300-306	None
7.	Library Promotion	15%	Pages 518-531, 534-535	None
8.	Library Skills & Reference Materials	15%	Pages 544-555	None
9.	Reading Enhancement	10%	Pages 560-593	None

Catalog: The Library Store, Inc. 2009 Yearly Catalog

Accepts NYS Procurement Card for orders not to exceed \$15,000.00.

Accepts orders under \$100.00. Shipping costs are added in accordance with the "Minimum Order" clause.

Guaranteed Delivery: 7-10 Days A/R/O

All other terms, conditions, and discount structure of the Award remain the same.

New York State Office Of General Services  
 Procurement Services Group  
 Corning Tower Building  
 Empire State Plaza  
 Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21085](#)

**DATE:** February 24, 2009

**GROUP:** 23045 - LIBRARY SUPPLIES  
 (Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
STATE AGENCIES & CONTRACTORS

Michael Riley  
 Purchasing Officer I  
 (518) 474-6716  
[michael.riley@ogs.state.ny.us](mailto:michael.riley@ogs.state.ny.us)

**CONTRACT PERIOD:** February 1, 2008 to  
 January 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
 (518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTORS/**

**CONTRACT NOS.:** Brodart Co. PC63646  
 Gaylord Bros., Inc. PC63647

**SUBJECT: NEW 2009 CATALOGS FOR BRODART CO. & GAYLORD BROS., INC.**

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Brodart Company's 2009 Catalog supersedes its 2007 catalog. Contract page inclusions/exclusions follow:

**CONTRACTOR: BRODART CO.**

**CONTRACT NO. PC63646**

Item No.	Product Category	Percent Discount	Pages (Inclusions)	Pages (Exclusions)
1.	Magazine Covers & Protection	30%	Pages 111-135	None
2.	Circulation, Processing Systems & Supplies (labels, cards, pockets, ID cards)	30%	Pages 16, 17, 170-172, 174-192, Pages 224-241, 256-257	None
3.	Book Maintenance & Repair Tape	30%	Pages 146-157, 166	None
4.	Archival Supplies	30%	Pages 38-91	None
5.	Organizational Supplies	30%	Pages 246-254, 452-463, 465-467	None
6.	AV Supplies	30%	Pages 2-15	None
7.	Literature & Media Display	30%	Pages 646-658	None
8.	Library Skills & Reading Promotion	30%	Pages 296-300, 334-346, 348-349	None

Catalog: Brodart Supplies & Furnishings 2009

Accepts NYS Procurement Card for orders up to \$5,000.00.

Accepts orders for less than the minimum order of \$100.00. Shipping costs would be added in accordance with the "Minimum Order" clause.

Guaranteed Delivery: 7-10 Days A/R/O, Custom Items 2-3 weeks

(Cont'd)

Gaylord's 2009 Catalog supersedes its 2008 catalog. Contract page inclusions/exclusions follow:

**CONTRACTOR: GAYLORD BROS., INC.**

**CONTRACT NO.PC63647**

<u>Item No.</u>	<u>Product Category</u>	<u>Percent Discount</u>	<u>Pages (Inclusions)</u>	<u>Pages (Exclusions)</u>
1.	Book Trucks & Returns	18%	Pages 6-37	None
2.	Traditional Supplies	18%	Pages 44-75, 86-164, 170-189, Pages 831-869	None
3.	Security Supplies	18%	Pages 216-222, 230-231	None
4.	Binders & Archival	18%	Pages 626-791	None
5.	AV Storage & Accessories	18%	Pages 190-215, 282-289	None
6.	Hanging Bags & Table Top Display	18%	Pages 895, 897, 912, 915, 922	None
7.	Kids Supplies & Promotion	18%	Pages 292-301	None

Catalog: 2009 Gaylord Library Supplies, Furniture, and Archival Products

Accepts NYS Purchasing Card for orders not to exceed \$15,000.00.

Accepts orders under \$100.00. Shipping costs are added in accordance with the "Minimum Order" clause.

Guaranteed Delivery: 30 Days A/R/O. Stock items shipped 1-2 Days A/R/O & special print items in 30 Days A/R/O.

All other terms, conditions, and discount structure of the Award remain the same.

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21085](#)

**DATE:** October 6, 2008

**GROUP:** 23045 - LIBRARY SUPPLIES  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**

**STATE AGENCIES & CONTRACTORS**

Michael Riley  
Purchasing Officer I  
(518) 474-6716  
[michael.riley@ogs.state.ny.us](mailto:michael.riley@ogs.state.ny.us)

**CONTRACT PERIOD:** February 1, 2008 to  
January 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR/**

**CONTRACT NO.:** The Library Store, Inc. PC63649

**SUBJECT:** NEW CATALOG FOR THE LIBRARY STORE, INC.

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

The Library Store, Inc 2008-09 Catalog supersedes its 2007-08 catalog. Contract page inclusions/exclusions follow:

**CONTRACTOR: THE LIBRARY STORE, INC.**

**CONTRACT NO.PC63649**

Item No.	Product Category	Percent Discount	Pages (Inclusions)	Pages (Exclusions)
1.	Library & School Supplies	15%	Pages 6-83	None
2.	Archival	15%	Pages 84-95	None
3.	Facility Supplies	15%	Pages 138-139, 141-145	None
4.	Audio Visual	15%	Pages 161-174, 176	None
5.	Library Automation & Security	15%	Pages 218-227, 232-234	None
6.	Displays & Signage	15%	Pages 236-239, 260, Pages-274-275, 281-287	None
7.	Library Promotion	15%	Pages 486-499, 502-503	None
8.	Library Skills & Reference Materials	15%	Pages 512-523	None
	Reading Enhancement	15%	Pages 528-561	None

Catalog: The Library Store, Inc. 2008-09 Yearly Catalog

Accepts NYS Procurement Card for orders not to exceed \$15,000.00.

Accepts orders under \$100.00. Shipping costs are added in accordance with the "Minimum Order" clause.

Guaranteed Delivery: 7-10 Days A/R/O

All other terms, conditions, and discount structure of the Award remain the same.

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21085](#)

**DATE:** April 15, 2008

**GROUP:** 23045 - LIBRARY SUPPLIES  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael Riley  
Purchasing Officer I  
(518) 474-6716  
[michael.riley@ogs.state.ny.us](mailto:michael.riley@ogs.state.ny.us)

**CONTRACT PERIOD:** February 1, 2008 to  
January 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR/  
CONTRACT NO.:** Gaylord Bros., Inc. PC63647

**SUBJECT:** NEW CATALOG FOR GAYLORD BROTHERS INC.

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

Gaylord's 2008 Catalog supersedes its 2007 catalog. Contract page inclusions/exclusions follow:

**CONTRACTOR: GAYLORD BROS., INC.**

**CONTRACT NO.PC63647**

Item No.	Product Category	Percent Discount	Pages (Inclusions)	Pages (Exclusions)
1.	Book Trucks & Returns	18%	Pages 7-35	Pages 36-39
2.	Traditional Supplies	18%	Pages 40-71, 80-158 Pages 164-166, 168-223	Pages 72-79, 159-163, 167
3.	Security Supplies	18%	Pages 262-268, 276-277	Pages 269-275, 278-317 Pages 338-657
4.	Binders & Archival	18%	Pages 658-827	Pages 828-889
5.	AV Storage & Accessories	18%	Pages 224-248, 318-324	Pages 249-261, 325-328
6.	Hanging Bags & Table Top Display	18%	Pages 890, 891, 926, 927 Page 929	Pages 892-925, 928 Pages 930-939
7.	Kids Supplies & Promotion	18%	Pages 329-337	

Catalog: 2008 Gaylord Library Supplies, Furniture, and Archival Solutions

Accepts NYS Purchasing Card for orders not to exceed \$15,000.00.

Accepts orders under \$100.00. Shipping costs are added in accordance with the "Minimum Order" clause.

Guaranteed Delivery: 30 Days A/R/O. Stock items shipped 1-2 Days A/R/O & special print items in 30 Days A/R/O.

All other terms, conditions, and discount structure of the Award remain the same.

New York State Office Of General Services  
Procurement Services Group  
Corning Tower Building  
Empire State Plaza  
Albany, New York 12242  
<http://www.ogs.state.ny.us>

## PURCHASING MEMORANDUM

### CONTRACT AWARD NOTIFICATION UPDATE

**AWARD NUMBER:** [21085](#)

**DATE:** January 31, 2008

**GROUP:** 23045 – LIBRARY SUPPLIES  
(Statewide)

**PLEASE ADDRESS INQUIRIES TO:**  
**STATE AGENCIES & CONTRACTORS**

Michael F. Riley  
Purchasing Officer I  
(518) 474-6716  
[michael.riley@ogs.state.ny.us](mailto:michael.riley@ogs.state.ny.us)

**CONTRACT PERIOD:** February 1, 2008 to  
January 31, 2013

**OTHER AUTHORIZED USERS**

Customer Services  
(518) 474-6717  
[customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**CONTRACTOR/  
CONTRACT NO.:** The Library Store PC63649

**SUBJECT:** UPDATED CONTRACTOR CONTACT INFORMATION

**TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:**

<b><u>CONTRACT #</u></b>	<b><u>CONTRACTOR &amp; ADDRESS</u></b>	<b><u>TELEPHONE #</u></b>	<b><u>FED.IDENT.#</u></b>
PC63649	THE LIBRARY STORE, INC. 112 East South St. PO Box 964 Tremont, IL 61568	800/548-7204, Ext. 229 309/925-3923, Ext. 229 Tosha Landesz Fax No.: 800/320-7706 309/925-2452 E-mail: <a href="mailto:toshal@thelibrarystore.com">toshal@thelibrarystore.com</a> Website: <a href="http://www.thelibrarystore.com">www.thelibrarystore.com</a>	363251268

All other terms, conditions and pricing of this Award remain the same.