

**State of New York Executive Department**  
**Office Of General Services**  
**New York State Procurement**  
**Corning Tower Building - 38th Floor**  
**Empire State Plaza**  
**Albany, New York 12242**  
<http://www.ogs.ny.gov>

## CONTRACT AWARD NOTIFICATION

<b>Title</b>	<b>:</b>	<b>Group 10100 Basic Medical Supplies and Equipment (Statewide)</b> <b>Classification Code(s): 42</b>
<b>Award Number</b>	<b>:</b>	<b><a href="#">22720</a> (Replaces Award PGB-01127)</b>
<b>Contract Period</b>	<b>:</b>	<b>May 6, 2014 to May 5, 2017</b> (With 2 Optional 1-Year Renewals)
<b>Bid Opening Date</b>	<b>:</b>	<b>October 9, 2013</b>
<b>Date of Issue</b>	<b>:</b>	<b>May 6, 2014</b>
<b>Specification Reference</b>	<b>:</b>	<b>As Incorporated In The Invitation For Bids</b>
<b>Contractor Information</b>	<b>:</b>	<b>Appears on Page 2 of this Award</b>

### Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
<b>Name</b> : Kenneth Peek <b>Title</b> : Contract Management Specialist I <b>Phone</b> : 518-473-8289 <b>Fax</b> : 518-474-8676 <b>E-mail</b> : Kenneth.PEEK@ogs.ny.gov	New York State Procurement Customer Services <b>Phone</b> : 518-474-6717 <b>Fax</b> : 518-474-2437 <b>E-mail</b> : customer.services@ogs.ny.gov

**The New York State Procurement values your input.**  
**Complete and return "Contract Performance Report" at end of document.**

### Description

Comprehensive statewide, Primary and Secondary award contracts for Basic Medical Supplies and Equipment.

PR # 22720

**NOTE: See individual contract items to determine actual awardees.**

<u>CONTRACT #</u>	<u>CONTRACTOR &amp; ADDRESS</u>	<u>TELEPHONE #</u>	<u>FED.IDENT.# / NYS VENDOR#</u>
PC66414 SB PRIMARY	Healthcare Equipment and Parts Co. Inc. d/b/a Med-Part 1901 10 <sup>th</sup> Avenue Brooklyn, NY 11215	Phone: 800-258-8680 718-436-5100 FAX: 718-228-4959 Mordi Simons, Salesman Email: state@medpart.com Website: www.medpart.com	11-2659063 1100029554
PC66415 SECONDARY	Medline Industries One Medline Place Mundelein, IL 60060	Phone: 800-633-5463 847-643-4759 FAX: 847-949-2497 Michael O-Ryan, Government Bid Manager Email: moryan@medline.com Website: www.medline.com	36-2596612 1000009182

**INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.**

AGENCIES SHOULD NOTIFY THE NEW YORK STATE PROCUREMENT PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE NEW YORK STATE PROCUREMENT.

**PROMPT PAYMENT DISCOUNTS**

Med-Part is offering a 2% Prompt Payment Discount for purchases paid within 15 days of delivery not executed with the NYS Procurement Card.

**SPEND DISCOUNTS**

Med-Part is offering the following spend discounts that will be added to the Contract discount:

<b>Dollar Value of Business</b>	<b>Applicable Level of Discount</b>
\$5M - \$10M	Additional 1%
\$10M -	Additional 1.5%

**SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:**

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

**NOTE TO AUTHORIZED USERS:**

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use which usually appears at the end of this document. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

**OVERLAPPING CONTRACT ITEMS**

Products/services available in the resulting contract may also be available from other New York State contracts. Authorized Users will be advised to select the most cost effective procurement alternative that meets their program requirements and to maintain a procurement record documenting the basis for this selection.

Group Number	Commodity
12000	Laboratory/Medical Supplies and Equipment
20060	Books and Non-Print Library Materials
20915	Furniture
23045	Library Supplies
23100	School and Art Supplies
38224	Materials and Equipment for Educational Technology and Occupational Training
38700	Scientific Equipment, (Molecular and Cell Biology, Spectroscopy, Chromatography, Human Identification & Forensics), (Instruments/Accessories, Consumables, Extended Equipment Maintenance Warranties), (Statewide)
38728	Scientific Equipment, Test Measurement Instrumentation
38806	Audio Visual Equipment and Accessories
39000	Industrial and Commercial Supplies and Equipment

**PREFERRED SOURCE NOTE**

Authorized Users should note that State Finance Law §162 requires that many governmental entities, including Executive Agencies, afford first priority to the products/services of Preferred Source suppliers such as Correctional Industries (Corcraft), NYS Preferred Source Program For People Who Are Blind (NYSPSP) and NYS Industries for the Disabled (NYSID), when such products/services meet the form, function and, utility of the agency. Some products/services in the resultant contract(s) may be available from one or more Preferred Sources. Agencies are reminded to comply with the statutory requirements and resulting guidelines with respect to affording first priority to products/services available from the Preferred Sources which meet your form, function and utility.

OGS maintains a list of preferred source offerings; the following is a link to that list:  
<http://www.ogs.ny.gov/procurecounc/pdfdoc/pslist.pdf>

This link will take you to the OGS webpage for more information on Preferred Sources and applicable procedures and requirements:  
<http://www.ogs.ny.gov/BU/PC/Preferred.asp>

**REQUEST FOR CHANGE:**

Any request by the agency or contractor regarding changes in any part of the contract must be made in writing to the Office of General Services, New York State Procurement prior to effectuation.

<p>State of New York Office of General Services NEW YORK STATE PROCUREMENT Contract Performance Report</p>
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Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

Contract No.: \_\_\_\_\_ Contractor: \_\_\_\_\_

Describe Product\* Provided (Include Item No., if available): \_\_\_\_\_

\*Note: "Product" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

**CONTRACTOR**

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_ (over)

Agency: \_\_\_\_\_ Prepared by: \_\_\_\_\_

Address: \_\_\_\_\_ Title: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ E-mail: \_\_\_\_\_

**Please detach or photocopy this form & return by FAX to 518/474-2437 or mail to:**

OGS NEW YORK STATE PROCUREMENT  
 Customer Services, 38th Floor  
 Corning 2<sup>nd</sup> Tower - Empire State Plaza  
 Albany, New York 12242  
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