



14000 Citi Cards Way  
Jacksonville, FL 32258

Citi Commercial  
Cards

## Payment Instructions for Rebates

### Fed-wire or ACH

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To enable payments for rebates and incentives, the following information must be provided by a Program Administrator for the noted company.

Company Name: \_\_\_\_\_

Card Program (s): \_\_\_\_\_

Check one: New bank info \_\_\_\_\_ Change existing bank info \_\_\_\_\_

### Bank Information

Bank Name: \_\_\_\_\_

Client Name: \_\_\_\_\_

Bank routing (ABA) number: \_\_\_\_\_

Bank account number: \_\_\_\_\_

Fed-wire or ACH?: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

Citibank will use the above instructions to pay rebates to the noted client. These instructions will be kept securely on record and will be used until written notification is received of any changes to be made.

### Program Administrator Information

Name of Program Administrator completing form: \_\_\_\_\_

Program Administrator phone number: \_\_\_\_\_

Program Administrator e-mail address: \_\_\_\_\_

Effective Date/Date Form completed: \_\_\_\_\_