

Group 21510, Award #22984 – Outdoor and Site Furniture Including Picnic Tables (revised 12/22/15)

‘Response to Inquiries’

| Question # | Section | Page # | Question | OGS Response |
|------------|--|--------|---|--|
| 1 | Solicitation 3.1 Product Categories | 11 | My company offers standalone park-style charcoal grills and grills that are integral with a fire ring. What product category would these products fit into? | Standalone park-style charcoal grills would fall under the ‘Miscellaneous’ category, and grills that are integral with a fire ring would fall under the ‘fire rings and fire ring accessories’ category. |
| 2 | Solicitation 6.4 Price | 20 | Does individual product pricing need to include freight charges or can the total freight be a separate line item on orders? | No, freight cannot be charged as a separate line item. As per Section 6.4, price shall include all customs duties and charges and be net, F.O.B. destination any point in New York State, for orders as designated by the ordering Agency. Please also refer to Appendix B, 15. PRICING, b. Net Pricing. |
| 3 | Solicitation 6.5 Additional Discounts | 21 | What is the correct format for listing out Volume discounts? Are we expected to offer both volume discounts and deeper discounts? | Volume discounts are to be entered in Attachment 5 under question #1 on the “Questions” sheet. Discounts should be in percent (%) form. Bidders are encouraged to offer both volume discounts and deeper discounts, however neither is mandatory. If a Bidder offers volume discounts, Authorized Users would apply this discount at the time of purchase. See Solicitation 6.5 Additional Discounts. |
| 4 | Solicitation 6.6 Price Updates | 23 | Is there a way for a Contractor to add a new product to its offerings before the scheduled annual updates? | OGS has modified the language to include the content in red below under PRICE UPDATES. Contractor may update their pricelist as follows: Commencing with the first anniversary start date of the Contract, and annually thereafter, the Contractor may update the pricelist to reflect Contractor price changes and the addition/deletion of Products, or at any time at the discretion of OGS Procurement Services. No other changes have been made to this section. |
| 5 | Solicitation 6.23 Contractor Requirements and Procedures... | 28 | What section of the solicitation pertains to the requirements and procedures for equal employment and business participation opportunities for minority group members and New York State certified minority-and-women owned business enterprises? | The requirements are contained in the newly numbered Section 6.23. Please note that Section 6.23 in the Solicitation was misnumbered and the Solicitation has been revised to incorporate all renumbered sections. Please see the revised Solicitation dated December 22, 2015 for the changes. |

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| 6 | Solicitation 6.23 Contractor Requirements and Procedures... | 28 | Our company submits an EEO 1 report to the Department of Labor each year. Will that meet OGS' needs? If not, can you send me a link to the MWBE 100 "MWBE Utilization Plan" and EE 0100 "Equal Employment Opportunity Staffing Plan" form? We googled the forms but found nothing. | No, OGS requires Bidders to submit EEO 100 and 101 using the forms referenced at the following link: http://www.ogs.ny.gov/MWBE/Forms.asp Instructions for completing these forms are also listed at the website above. The link is also referenced in the Solicitation under section: 6.23 CONTRACTOR REQUIREMENTS AND PROCEDURES FOR EQUAL EMPLOYMENT AND BUSINESS PARTICIPATION OPPORTUNITIES FOR MINORITY GROUP MEMBERS AND NEW YORK STATE CERTIFIED MINORITY-AND WOMEN-OWNED BUSINESS ENTERPRISES. |
| 7 | Attachment 1 – Pricing | Instructions Tab | If the NYS Contract Price is higher than the Comparable Government Contract price, can I offer an explanation or will my product be rejected or removed from the bid offer? | If the Bidder is unable to provide a NYS Contract Price that is the same or better than current pricing given to other governmental entities, Bidder must provide a brief explanation in Attachment 5, Solicitation Questions. It is within OGS's discretion to determine whether the pricing and explanation provided by Bidder are reasonable. Please note that OGS has revised Attachment 1 to include this language. Please see the revised Attachment 1- Pricing, dated December 22, 2015. |
| 8 | Attachment 1– Pricing | Price Tabs | When I fill out Attachment 1 and if I leave blank fields for an item, i.e. the Bidder's Part/Stock number, Item Description, Unit of Measure, Manufacturer Name, etc. will this item be removed from the price list and not considered for evaluation? | Yes, if a Bidder leaves a field blank in Attachment 1- Pricing for any item offered to New York State, that item will be removed and not considered for evaluation. Please note that OGS has revised Attachment 1 Instructions tab, and 6.4 Price in the Solicitation and these updated documents are dated December 22, 2015 to reflect this response. |
| 9 | Attachment 1 Pricing | Column M | The comparable contract pricing appears to be a bigger discount than the one given to New York State, but the pricing doesn't include freight as it does for New York State. The New York State discount will actually be greater. Can I still use it as my comparable contract? | See Answer to question 7 above |

