

Office of General Services
New York State Procurement
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

BID SOLICITATION UPDATE #2

IFB NUMBER: 22780

DATE: June 16, 2014

GROUP: 05800 Liquid Petroleum (LP) Gases -
Propane (Statewide)

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Christopher M. Martinez
Contract Management Specialist
christopher.martinez@ogs.ny.gov

BID OPENING: June 19, 2014

James Jasiewicz
Team Leader
james.jasiewicz@ogs.ny.gov

SUBJECT: LOCKED SPREADSHEET CELLS WITHIN ATTACHMENT 1 – PRICE PAGE

TO PROSPECTIVE BIDDERS:

All prospective Bidders considering submitting a bid for Suffolk County are advised that some of the spreadsheet cells where pricing information is to be provided within Attachment 1 – Price Pages are locked.

	LPG - 100 lb./cyl (23.3 gal)			LPG - 34 lb./cyl (7.9 gal)		
County	Estimated Quantity (gallons)	Price per Gallon	Extended Price	Estimated Quantity (gallons)	Price per Gallon	Extended Price
Suffolk	21,750	\$	\$	1,970	\$	\$

	LPG - 20 lb./cyl (4.7 gal)			LPG - Bulk (gallons)			
County	Estimated Quantity (gallons)	Price per Gallon	Extended Price	Estimated Quantity (gallons)	Price per Gallon	Extended Price	Grand Total Bid per County
Suffolk (Cont'd)	5	\$	\$	104,120	\$	\$	\$

All other terms and conditions remain the same.

This memorandum must be signed and returned to this office to be included with your bid submission if bidding Suffolk County. All bids received for Suffolk County will be with the understanding that they are in accordance with this memorandum. Bids for Suffolk County already mailed may be amended prior to the bid opening deadline only. For Suffolk County only, Bidders may submit this Memorandum with typed or legibly handwritten prices entered in the appropriate spaces with their bid. ONLY this memo may be faxed in at (518) 486-6867. The original bid may not be faxed. This memo must be received no later than 11:00 AM, June 19, 2014.

COMPANY BUSINESS NAME: _____

BIDDER NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

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<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

BID SOLICITATION UPDATE

IFB NUMBER: 22780

DATE: June 4, 2014

GROUP: 05800 Liquid Petroleum (LP) Gases -
Propane (Statewide)

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Christopher M. Martinez
Contract Management Specialist
christopher.martinez@ogs.ny.gov

BID OPENING: June 19, 2014

James Jasiewicz
Team Leader
j.jasiewicz@ogs.ny.gov

SUBJECT: RESPONSES TO INQUIRIES

TO PROSPECTIVE BIDDERS:

The Office of General Services (OGS), New York Procurement (NYSPRO) has given careful consideration to the inquiries received in regards to Bid No. 22780 for Liquid Petroleum (LP) Gases - Propane during the inquiry period that ended close of business, June 3, 2014. The inquiries and responses are as follows:

Attachment 1 – Price Pages:

Question:

Are Bidders permitted to limit their bid to a category i.e. Bulk v. 100 lbs tanks?

Response:

No. The bid is ranked by Grand Total Bid per County, so all items in a county must be offered by the bidder.

Attachment 8 – Delivery Schedule – State Agencies AND Attachment 9 – Delivery Schedule – Locals and Political Subdivisions:

Question:

A number of the listings omit tank sizes and ownership. How should we determine # tanks, sizes, ownership?

Response:

As part of the filed requirements process, users were requested to indicate whether tanks were contractor supplied or owned by the facility. For those that provided this information, it is located on the delivery schedule below the contact person. For those locations that did not provide this information, bidders should request this information from the individual facilities prior to the submission of a bid.

Question:

Is this a complete list of agencies and subdivisions? There seem to be less counties than last year. IE: Warren, Washington County.

Response:

Yes, the Delivery Schedule is a complete list of all delivery sites. The only counties being rebid at this time are counties in which the current vendor was unwilling to renew the contract for an additional year.

There were no other inquiries received for this solicitation. For more information on this IFB please visit the following address:

<http://www.ogs.ny.gov/purchase/biddocument/22780BID.ASP>

This memorandum must be signed and returned to this office to be included with your bid submission. All bids received will be with the understanding that they are in accordance with this memorandum.

Bids already mailed may be amended prior to the bid opening deadline only. Only this Memorandum may be faxed in at (518) 486-5628. The original bid may not be faxed.

COMPANY BUSINESS NAME: _____

BIDDER NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____