

New York State Office Of General Services
New York State Procurement
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

BID SOLICITATION UPDATE

IFB NUMBER: 22641

DATE: June 17, 2013

GROUP: 35200 – FIREARMS, AMMUNITION,
HANDCUFFS, BATONS, & HOLSTERS
(Statewide)

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Neilene Rabideau
Contract Management Specialist I
(518) 473-6518
PS_AA_Firearms@ogs.ny.gov

BID OPENING: June 27, 2013

Joseph Hodder
Team Leader
(518) 474-3668
PS_AA_Firearms@ogs.ny.gov

SUBJECT: CONCERNS REGARDING SUBMISSION OF BIDS

TO PROSPECTIVE BIDDERS:

For those bidders who have previously sent in their bids to New York State for the original 6/18/13 bid opening date and would like New York State to consider their already submitted bid for the June 27, 2013 bid opening; you must submit the following additional documentation prior to the June 27, 2013 bid opening:

- All additional revised Solicitation Updates (completed and signed)
- Completed and signed front page of the revised Invitation for Bids (dated 6/14/13)
- Completed revised Attachment 1 – Price Pages (dated 6/14/13)
- Company letter requesting New York State considers the rest of the bid documentation already submitted.

For those bidders who have previously sent in their bids to New York State for the original 6/18/13 bid opening and wish to submit an entirely new bid to New York State for the June 27, 2013 bid opening; you must submit a company letter advising New York State which one of your company's bids to consider.

If submitting a bid, this letter should be signed, attached to, and made a part of your bid.

BID OF (COMPANY): _____

D/B/A: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

New York State Office Of General Services
New York State Procurement
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<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

BID SOLICITATION UPDATE

IFB NUMBER: 22641

DATE: June 14, 2013

GROUP: 35200 – FIREARMS, AMMUNITION,
HANDCUFFS, BATONS, & HOLSTERS
(Statewide)

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Neilene Rabideau
Contract Management Specialist I
(518) 473-6518
PS_AA_Firearms@ogs.ny.gov

BID OPENING: June 27, 2013

Joseph Hodder
Team Leader
(518) 474-3668
PS_AA_Firearms@ogs.ny.gov

SUBJECT: CHANGES TO BID OPENING DATE, INVITATION FOR BIDS (IFB), AND PRICE PAGES

TO PROSPECTIVE BIDDERS:

Please note the subject bid opening has been postponed to 6/27/13.

New York State has decided to allow bidders the opportunity to bid cost+ pricing factors. The Invitation for Bids (IFB) and Attachment 1 – Price Pages have been updated to reflect this change.

If submitting a bid, this letter should be signed, attached to, and made a part of your bid as well as the INVITATION FOR BIDS REVISED 6/14/13 and ATTACHMENT 1 – PRICE PAGES REVISED 6-14-13.

BID OF (COMPANY): _____

D/B/A: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

New York State Office Of General Services
New York State Procurement
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

BID SOLICITATION UPDATE

IFB NUMBER: 22641

DATE: June 11, 2013

GROUP: 35200 – FIREARMS, AMMUNITION,
HANDCUFFS, BATONS, & HOLSTERS
(Statewide)

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Neilene Rabideau
Contract Management Specialist I
(518) 473-6518
PS_AA_Firearms@ogs.ny.gov

BID OPENING: June 18, 2013

Joseph Hodder
Team Leader
(518) 474-3668
PS_AA_Firearms@ogs.ny.gov

SUBJECT: CHANGES IN ATTACHMENT 1 – PRICE PAGES

TO PROSPECTIVE BIDDERS:

As a result of responses to comments and/or inquiries received by prospective bidders, ATTACHMENT 1 – BID PAGES has been revised to reflect the most recent known date of manufacturer's price lists prior to June 1, 2013.

If submitting a bid, this letter should be signed, attached to, and made a part of your bid as well as the ATTACHMENT 1 – PRICE PAGES, REVISED 6-11-13.

BID OF (COMPANY): _____

D/B/A: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

BID SOLICITATION UPDATE

IFB/RFP NUMBER: 22641

DATE: May 8, 2013

GROUP: 35200 – FIREARMS, AMMUNITION,
HANDCUFFS, BATONS, & HOLSTERS
(Statewide)

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Neilene Rabideau
Contract Management Specialist
(518) 473-6518
PS_AA_Firearms@ogs.ny.gov

BID OPENING: June 18, 2013

Joseph Hodder
Team Leader
(518) 474-3668
PS_AA_Firearms@ogs.ny.gov

**SUBJECT: RESPONSES TO COMMENTS AND/OR INQUIRIES RECEIVED BY PROSPECTIVE
BIDDERS**

TO PROSPECTIVE BIDDERS:

Prospective bidders have provided comments and/or inquiries that clarify terms or requirements in the IFB: Office of General Services' official responses follow in a question and answer format.

Question 1:

(§5.1) Is an excel mfg price sheet in PDF format acceptable?

Answer 1:

The Manufacturer Price List in Excel 2010 or lower is preferred, if available. However, if unavailable in Excel, PDF format is acceptable.

Question 2:

(§5.1 & Attachment 1) Is the US address sufficient for products that may be imported from another country? Eg: Beretta USA office address

Answer 2:

No, the Address entered into Attachment 1 should be where the proposed product or products will be produced.

Question 3:

(§7.2.1 & Attachment 1) Many of the price lists referenced on attachment 1 have been updated by the manufacturer & are no longer valid to use for this bid. Will the most up to date price list from the manufacturer be accepted since the state is requesting pricing to be held until at least 10/1/2014?

Answer 3:

As a result of bidder questions, the bid has been modified to accept the most up to date manufacturer's published price list prior to **June 1, 2013** (see revised IFB dated May 7, 2013). Also the bid pages will be revised to reflect the most recent known date of manufacturer's price lists prior to June 1, 2013. The notice and the revised bid pages will be published by OGS upon completion.

Question 4:

(§5.2) We... (the manufacturer) are not going to bid on this bid, but have our authorized dealer... bid. In section 5.2, it states the "bidder(s) and any designated authorized resellers... must be registered in the New York State Vendor File...." Does this mean as ...the manufacturer- we also need to be up to date in there or just our authorized reseller?

Answer 4:

(§4.1) Bids shall be accepted only from established manufacturers or their authorized dealers.

(§5.2)... "the bidder(s) and any designated authorized resellers **who accept payment directly from the State**, must be registered in the New York State Vendor File (Vendor File) administered by the Office of the State Comptroller (OSC)."

If submitting a bid, this letter should be signed, attached to, and made a part of your bid as well as the INVITATION FOR BIDS REVISED 5/8/13.

BID OF (COMPANY): _____

D/B/A: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

New York State Office Of General Services
New York State Procurement
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

BID SOLICITATION UPDATE

IFB NUMBER: 22641

DATE: May 7, 2013

GROUP: 35200 – FIREARMS, AMMUNITION,
HANDCUFFS, BATONS, & HOLSTERS
(Statewide)

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Neilene Rabideau
Contract Management Specialist I
(518) 473-6518
PS_AA_Firearms@ogs.ny.gov

BID OPENING: June 18, 2013

Joseph Hodder
Team Leader
(518) 474-3668
PS_AA_Firearms@ogs.ny.gov

SUBJECT: ADDITION OF ANOTHER DESIGNATED CONTACT

TO PROSPECTIVE BIDDERS:

Please be advised that Bruce Hallenbeck, Assistant Director, is hereby added as a designated contact for the New York State Office of General Services pursuant to the New York State Finance Law §139-j (2)(a) for the purpose of communications with bidders relative to this Invitation for Bids.

All other terms and conditions of the bid solicitation remain unchanged.

If submitting a bid, this letter should be signed, attached to, and made a part of your bid.

BID OF (COMPANY): _____

D/B/A: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

New York State Office Of General Services
New York State Procurement
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.ny.gov>

PURCHASING MEMORANDUM

BID SOLICITATION UPDATE

IFB NUMBER: 22641

DATE: April 17, 2013

GROUP: 35200 – FIREARMS, AMMUNITION,
HANDCUFFS, BATONS, & HOLSTERS
(Statewide)

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Neilene Rabideau
Contract Management Specialist I
(518) 473-6518
PS_AA_Firearms@ogs.ny.gov

BID OPENING: June 18, 2013

Joseph Hodder
Team Leader
(518) 474-3668
PS_AA_Firearms@ogs.ny.gov

SUBJECT: CHANGES IN IFB LANUAGE

TO PROSPECTIVE BIDDERS:

The following changes (highlighted in yellow) have been made to the terms or requirements in the IFB:

Section 1.6 PRE-BID CONFERENCE

A Pre-Bid Conference will be hosted by OGS to review this IFB. Attending the Pre-Bid Conference is not mandatory, but it is highly recommended. The pre-bid conference will be a phone conference with a PowerPoint presentation.

To register for the Pre-Bid Conference, the following information must be provided in an email to PS_AA_Firearms@ogs.ny.gov by the date and time listed in Section 1.3 Estimated Procurement Calendar for Close of Registration for Pre-Bid Conference:

- Company Name
- Attendee name(s)
- Title(s)
- Email address(es)

Registrants will receive an invitation and logistics upon receipt of registration by OGS.

Vendors are encouraged to submit questions in advance using the format specified in Section 1.5 of the solicitation to the designated contacts' email address, PS_AA_Firearms@ogs.ny.gov, by the date listed in Section 1.3 Estimated Procurement Calendar.

**GROUP 35200 – FIREARMS, AMMUNITION, HANDCUFFS, BATONS, & HOLSTERS
(Statewide)**

At the discretion of OGS, materials may be provided prior to the Pre-Bid Conference to the email address(es) submitted with registration. At the discretion of OGS, inquiries submitted prior to the Pre-Bid Conference may be addressed by OGS at the Pre-Bid Conference. Any responses to inquiries are not binding; only the responses in the official response to inquiries posted on the OGS website shall be binding. Questions and/or comments shall not be raised by Bidders during the Pre-Bid Conference.

The Pre-Bid Conference Summary will be posted on the NYSPRO website at <http://www.ogs.ny.gov/Purchase/BidCalendarLV.asp>.

Any additional or follow-up questions will be accepted via the mailbox, PS_AA_Firearms@ogs.ny.gov for six (6) business days following the posting of the conference summary. Answers to additional questions will be posted on the noted website.

Section 2.4 LOT II – AMMUNITION
LEGAL REQUIREMENTS:

On or before January 15, 2014, contractors must provide proof that they have either registered with the Superintendent of the New York State Police as a seller of ammunition or provide proof that they do not need to register because they are a validly licensed firearms dealer in compliance with Section 400.00 of the New York State Penal Law.

If submitting a bid, this letter should be signed, attached to, and made a part of your bid as well as the INVITATION FOR BIDS, Replaces IFB #22466, REVISED 4/17/13.

BID OF (COMPANY): _____

D/B/A: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____