

**GROUP 77201, RFP 20191, DATED AUGUST 1, 2014
SECURITY AND FACILITY SYSTEMS AND SOLUTIONS
ADDENDUM #4**

**Office of General Services
New York State Procurement (NYSPRO)
Corning Tower, 38th Floor
Empire State Plaza
Albany, New York 12242
<http://nyspro.ogs.ny.gov>**

PURCHASING MEMORANDUM

BID SOLICITATION UPDATE

RFP NUMBER: 20191

DATE: September 25, 2014

GROUP: 77201 Security and Facility Systems
& Solutions

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Donna Pszeniczny
donna.pszeniczny@ogs.ny.gov

(518) 474-5120

BID OPENING: October 7, 2014

Joseph Better
joseph.better@ogs.ny.gov
(518) 474-7101

SUBJECT: Addendum 4 – RFP-20191 (Dated August 1, 2014)

- **Revised (but not reissued) Attachment 12**
- **RFP 20191 Proposal Table of Contents Clarification**

TO ALL PROSPECTIVE BIDDERS:

Bidders are required to acknowledge acceptance of this Addendum by completing and signing three (3) original hardcopies of Page 3 and including this with their bid proposal.

PLEASE NOTE: The deadline for answering questions has passed. OGS is no longer answering any questions regarding RFP 20191. The proposal due date remains Tuesday, October 7, 2014 at 11 AM EST.

Revisions to Attachment 12 Issued August 1, 2014

**GROUP 77201, RFP 20191, DATED AUGUST 1, 2014
SECURITY AND FACILITY SYSTEMS AND SOLUTIONS
ADDENDUM #4**

OGS is revising the following language for Attachment 12 Technical Compliance Certification as follows:

From:

Any products found to comply with the applicable regulatory rules and standards during the term of the contract may be considered a breach and may lead to contract termination.

To:

Any products found not to comply with the applicable regulatory rules and standards during the term of the contract may be considered a breach and may lead to contract termination.

Bidders are advised that OGS is not reissuing Attachment 12 as there are less than two (2) weeks until the aforementioned Bid Opening Date. OGS will accept either the original form noted above and issued on August 1, 2014, or the revised version issued September 19, 2014. Both are acceptable provided that the bidder/contractor agrees that the revisions in this Addendum shall prevail over any conflicting language in either version of this Attachment.

Correction/Clarification to RFP 20191 Issued August 1, 2014 Bidder Proposal Table of Contents

The Bidder Proposal Checklist Pages (72-74) is missing several required attachments and references forms which are no longer current/in use. The Bidders Proposal Format and Content (Page 70-71, Sec. VI.6) contains the correct information. Bidders should use the information in the Proposal Format and Content to prepare their bid proposal. In the event of any discrepancies between the aforementioned sections of the RFP, the Proposal Format and Content shall prevail.

In the event a bidder did not include forms/used the wrong forms because it used the Bidders Proposal Checklist to develop its proposal, OGS reserves the right to seek clarification to obtain the correct forms.

**GROUP 77201, RFP 20191, DATED AUGUST 1, 2014
SECURITY AND FACILITY SYSTEMS AND SOLUTIONS
ADDENDUM #4**

Bidders are required to acknowledge acceptance of this Addendum by completing and signing three (3) original hard copies of Page 3 of this document and including this with their bid proposal.

I acknowledge acceptance of **ADDENDUM #04** of RFP 20191 – Security and Facility Systems and Solutions

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED NAME: _____ DATE: _____

**GROUP 77201, RFP 20191, DATED AUGUST 1, 2014
SECURITY AND FACILITY SYSTEMS AND SOLUTIONS
ADDENDUM #3**

**Office of General Services
New York State Procurement (NYSPRO)
Corning Tower, 38th Floor
Empire State Plaza
Albany, New York 12242
<http://nyspro.ogs.ny.gov>**

PURCHASING MEMORANDUM

BID SOLICITATION UPDATE

RFP NUMBER: 20191

DATE: September 19, 2014

GROUP: 77201 Security and Facility Systems
& Solutions

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Donna Pszeniczny
donna.pszeniczny@ogs.ny.gov
(518) 474-5120

BID OPENING: October 7, 2014

Joseph Better
joseph.better@ogs.ny.gov
(518) 474-7101

SUBJECT: Addendum 3 – RFP-20191 (Dated August 1, 2014)

- **Final Questions, Round Two**
- **Revised Attachments**
- **RFP 20191 Language Revisions/Changes**

TO ALL PROSPECTIVE BIDDERS:

Bidders are required to acknowledge acceptance of this Addendum by completing and signing three (3) original hardcopies of Page 6 and including this with their bid proposal.

Final Questions, Round Two

Q #	Bidder Question	Answer
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**GROUP 77201, RFP 20191, DATED AUGUST 1, 2014
SECURITY AND FACILITY SYSTEMS AND SOLUTIONS
ADDENDUM #3**

Q #	Bidder Question	Answer
134	<p>If resellers are only allowed in Lot 1 and if our company bids other lots they are not allowed at all. My question is: can we bid different lots for different product lines?</p> <p>The reason I ask is we have a dealer network throughout the state of NY that sells off the OGS contract every day. Our company also sells off the OGS contract while also providing maintenance, installation and integration services. Ideally I was hoping to bid lots 1 and 3 and have a dealer network listed on lot 1 and provide lot 3 services to the state. It doesn't seem like that is possible, so if we can segregate lots by product line it would allow our dealers to still sell off the contract and us to provide other services to the state.</p>	<p>Bidders can bid different product lines for different Lots.</p> <p>However, bidder/contractors which bid Lot 1 and Lot 3 cannot have Value Added Resellers (VARs)/Dealers for Lot 1, even if bidder is proposing different product lines for Lot 1 and Lot 3. Please also refer to Addendum # 2, Question and Answers, OGS Answers # 79, 80, 83, and 84 for additional information.</p>
135	<p>We are not able to determine if turnstiles (optical or traditional) and ADA-compliant units are indicated.</p> <p>Can you tell me if this equipment is called for here?</p>	<p>You may submit your proposed product offering, descriptions, and pricing that fit within the scope of the RFP as per Section I.1. Scope for OGS review along with your proposal. Refer to OGS/NYSPro website for details on what is covered on this contract.</p> <p>http://www.ogs.ny.gov/purchase/snt/awardnotes/7720120191can.htm</p>
136	<p>With respect to attachment #8 (EEO Compliance Form, see attached) of the RFP, is the form supposed to reflect the Contractor's TOTAL workforce or if it is meant to reflect the workforce demographics only in the State of New York.</p>	<p>The EEO plan should include all NYS Workforce and if bidder will be utilizing out of state workforce specifically for the contract then bidder will want to include that workforce in that case.</p>
137	<p>On Group 77201 Award 20191 if we submit a price sheet for statewide coverage and it is at a certain dollar value, once we get approved if we find that for competitive reasons we have to lower the price for an individual deal do we then have to lower the price for all subsequent sales?</p>	<p>Reference Page 91, Appendix B, Clause 17.G(iv) of RFP 20191:</p> <p><i>(iv) Special Offers/Promotions to Authorized Users: Contractor may offer Authorized Users, under either this Contract or any other Contracting vehicle, competitive pricing which is lower than the NYS Net Price set forth herein at any time during the Contract term and such lower pricing shall not be applied as a global price reduction under the Contract....</i></p>

**GROUP 77201, RFP 20191, DATED AUGUST 1, 2014
SECURITY AND FACILITY SYSTEMS AND SOLUTIONS
ADDENDUM #3**

Q #	Bidder Question	Answer
		<i>Unless otherwise specified in the Bid Specifications, Contractor may offer lower prices or better terms (see Modification of Contract Terms) on any specific Purchase Order(s) from any Authorized User without being in conflict with, or having any obligation to comply on a global basis with, the terms of this clause.</i>
138	My Company offers several types of Geographic Information Systems including, but not limited to: Enterprise geocoder, GIS infrastructure architecture, Data catalog service, Application development framework, API services for GIS, Spatial analysis, Emergency aerial imagery , 3D Model Creation, Business Analytics Integration, Mobile GIS apps, Data collection/interoperability processing, 3d model creation, Parcel data processing, Emergency mapping/GIS assistance at State OEM, LiDAR data processing, Street address mapping (SAM) data maintenance/integration, GIS training services, Hydrologic modelling, 3D GIS Data Solutions, and Building Review Solutions. Do these fit the scope of RFP 20191?	<p>It appears that these offerings may fit the scope of this RFP as <i>GEOGRAPHIC POSITIONING SYSTEMS, AERIAL IMAGING SYSTEMS, ETC. GEOGRPAHIC INFORMATION SYSTEMS (GIS) (ENTERPRISE GEOCODER, GEOSPATIAL.</i></p> <p>For “3D Model Imaging, GIS Training Services, Spatial Analysis, Building Review Solution, 3D GIS Data Solutions, and any similar type of service, these should be provided as part of a total physical security and facility system and solution. OGS will require additional information/explanation to make a final determination and reserves the right to set additional parameters for these services. Please provide complete information in your proposal product description and usage.</p> <p>See RFP 20191Section I.1 Scope to list of acceptable contract categories.</p>

PLEASE NOTE: The deadline for answering questions has passed. OGS is no longer answering any questions regarding RFP 20191. The proposal due date remains Tuesday, October 7, 2014 at 11 AM EST.

Revisions to Attachments Issued August 1, 2014

The following attachments have undergone minor revisions and been reissued with this Addendum:

- A. Attachment 1 NYS Net Pricing Pages – Updated per Q&A #121 & #123.
- B. Attachment 12 Technical Compliance Certification Spreadsheet – Updated per Q&A #122.
- C. Attachment 15 Manufacturer’s Distributor’s Guarantees and Certificate – replace “Resellers” with “Installers/Integrators.”

**GROUP 77201, RFP 20191, DATED AUGUST 1, 2014
SECURITY AND FACILITY SYSTEMS AND SOLUTIONS
ADDENDUM #3**

Bidders are advised that OGS will accept either the original forms noted above and issued on August 1, 2014, or the revised version issued September 19, 2014. Both are acceptable provided that the bidder/contractor agrees that the revisions in this Addendum shall prevail over any conflicting language in the original versions of this Attachment.

Attachment 6 Contract Insurance Commitment Letter has been substantially revised. As the bid opening date is less than three (3) weeks away (October 7, 2014), OGS is allowing the following to maintain its timeframe and not disadvantage any prospective bidders:

1. Bidders may submit either the revised insurance commitment letter, the original insurance commitment letter, or a note/statement that it is in the process of obtaining the signed insurance commitment letter.

2. In the event a bidder submits either the original Attachment 6 or a note that it is in the process of obtaining the signed revised Attachment 6, OGS will require the bidder to clarify its proposal by submitting signed revised versions of Attachment 6. A proposal cannot be finalized and recommended for Contract Award until the bidder has completed, signed, and forwarded to OGS two (2) revised (September 19, 2014) Contract Insurance Commitment Letters.

Changes/Corrections/Revisions to RFP 20191 Issued August 1, 2014

Major Changes to RFP:

<u>Section of RFP</u>	<u>Original Language</u>	<u>Revised, Added, or Deleted Language</u>
I.2 Estimated Quantities	Group 79525, Award 19721, Time Management/Access Control	Deleted "Group 79525, Award 19721, Time Management/Access Control"
II.4.4 Acceptance Testing and System Acceptance	An Authorized User has the discretion to decrease or increase the 30 day acceptance period.	An Authorized User has the discretion to increase the 30 day acceptance period.

**GROUP 77201, RFP 20191, DATED AUGUST 1, 2014
SECURITY AND FACILITY SYSTEMS AND SOLUTIONS
ADDENDUM #3**

Minor Changes to RFP:

<u>Section of RFP</u>	<u>Original Language</u>	<u>Revised, Added, or Deleted Language</u>
I.2 Estimated Quantities	Group 76084, Award 11111 Group 79507, Award 21384 Group 79507, Award 21385	Group 76084, Award 02759 Group 79504, Award 21384 Group 79504, Award 21385
I.3.3 DCJS Specification Requirements	None	ITS/DCJS reserves the right to modify, change, or update these specifications at any time during the life of the contract.
I.8 Evidence of Ability/Financial Security	. . . Correspondence from Dun & Bradstreet indicating that the report is unavailable as of 9/14/2010. Bidders are required to submit the required report as soon as possible after the bid opening date of September 21, 2010, Correspondence from Dun & Bradstreet indicating that the report is unavailable as of 9/30/2014 . Bidders are required to submit the required report as soon as possible after the bid opening date of October 7, 2014 , . . .
II.2 General Considerations	1. Clause 8 Bid Submission 2. Clause 11 Late Bids 3. Clause 13 Extraneous Terms 4. Clause 14 Confidential/Trade Secret Materials 5. Clause 17 Prevailing Wage Rates-Public Works and Building Services Contracts 6. Clause 26 Site Inspection 7. Clause 27 Procurement Card 8. Clause 67 Toxic Substances 9. Clause 72 Additional Warranties	1. Clause 5 Bid Submission 2. Clause 6 Late Bids 3. Clause 8 Extraneous Terms 4. Clause 9 Confidential/Trade Secret Materials 5. Clause 10 Prevailing Wage Rates-Public Works and Building Services Contracts 6. Clause 19 Site Inspection 7. Clause 20 Procurement Card 8. Clause 54 Toxic Substances 9. Clause 59 Warranties
II.9.4 Remedial Maintenance	A "Priority Emergency" is a situation involving a major malfunction of the security products or system service, which is defined as the inability of 10% or more of the security products or systems . . .	A "Priority Emergency" is a situation involving a major malfunction of the security or facility products or system service, which is defined as the inability of 10% or more of the security or facility products or systems . . .
III.19.1 Value Added Resellers or Distributors	Item C. . . . OGS shall execute a single Contract with the Contractor, and Resellers may only participate as a subcontractor or agent of the Contractor.	Item C. . . . OGS shall execute a single Contract with the Contractor, and Resellers may only participate as an agent of the Contractor.
I.4.1 Periodic Recruitment	Item B. . . . (August 26, 2012).	Item B. . . . (August 1, 2014)
VI. Proposal Format and Content	Added Attachment 8 Equal Employment Opportunity Staffing Plan to Current Contract Holders Table of Contents	All Current Contract Holders submitting Regular Add Update Requests to expand their Awards...are required to provide...Attachment 8 Equal Employment Opportunity Staffing Plan.

GROUP 77201, RFP 20191, DATED AUGUST 1, 2014
SECURITY AND FACILITY SYSTEMS AND SOLUTIONS
ADDENDUM #3

Bidders are required to acknowledge acceptance of this Addendum by completing and signing three (3) original hard copies of Page 6 of this document and including this with their bid proposal.

I acknowledge acceptance of **ADDENDUM #03** of RFP 20191 – Security and Facility Systems and Solutions

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED NAME: _____ DATE: _____

**GROUP 77201, RFP 20191, DATED AUGUST 1, 2014
SECURITY AND FACILITY SYSTEMS AND SOLUTIONS
ADDENDUM # 2**

**Office of General Services
New York State Procurement (NYSPRO)
Corning Tower, 38th Floor
Empire State Plaza
Albany, New York 12242
<http://nyspro.ogs.ny.gov>**

PURCHASING MEMORANDUM

BID SOLICITATION UPDATE

RFP NUMBER: 20191

DATE: September 9, 2014

GROUP: 77201 Security and Facility Systems
& Solutions

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Donna Pszeniczny
donna.pszeniczny@ogs.ny.gov
(518) 474-5120

BID OPENING: October 7, 2014

Joseph Better
joseph.better@ogs.ny.gov
(518) 474-7101

SUBJECT: Addendum 2 – RFP-20191 (Dated August 1, 2014)

- **Inquiries and Responses**

TO ALL PROSPECTIVE BIDDERS:

Inquiries and Responses have been posted to the OGS NYSPRO website:
<http://www.ogs.ny.gov/purchase/biddocument/20191prBid.asp>

Bidders are required to acknowledge acceptance of this Addendum by completing and signing three (3) original hardcopies of this document and include this with their bid proposal.

I acknowledge acceptance of **ADDENDUM #02** of RFP 20191 – Security and Facility Systems and Solutions

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED NAME: _____ DATE: _____

**GROUP 77201, RFP 20191, DATED AUGUST 1, 2014
SECURITY AND FACILITY SYSTEMS AND SOLUTIONS
ADDENDUM # 1**

**Office of General Services
New York State Procurement (NYSPro)
Corning Tower, 38th Floor
Empire State Plaza
Albany, New York 12242
<http://nyspro.ogs.ny.gov>**

PURCHASING MEMORANDUM

BID SOLICITATION UPDATE

IFB/RFP NUMBER: 20191

DATE: August 25, 2014

GROUP: 77201 Security and Facility Systems
& Solutions

**PLEASE ADDRESS INQUIRIES TO
DESIGNATED CONTACTS:**

Donna Pszeniczny
donna.pszeniczny@ogs.ny.gov
(518) 474-5120

BID OPENING: October 7, 2014

Joseph Better
joseph.better@ogs.ny.gov
(518) 474-7101

SUBJECT: Addendum 1 – RFP-20191 (Dated August 1, 2014)

- **Not Project Specific Solicitation**
- **Removal of Kronos**
- **Replacement of Awards**

TO ALL PROSPECTIVE BIDDERS:

Bidders are required to acknowledge acceptance of this Addendum by completing and signing three (3) original hardcopies of Page 2 and include this with their bid proposal.

1. Clarification that RFP 20191 is not a Project Specific Solicitation:

Page 6 Sec. I.1 Scope of RFP 20191 states that the scope of this RFP is to solicit:

“Proposals for new contracts for security & facility products, installation, system integration and maintenance. This will be a multiple award, periodic recruitment contract to allow for new technologies and contractors to be added during the life of the contract. Bidders can submit proposals which include one category, multiple categories, all categories, listed below as components of Security & Facility Systems & Solutions.”

This is not a solicitation for a project, and there is no site visit.

2. Removal of Kronos, Inc. from the List of Awards Being Replaced by RFP 20191.

OGS NYSPRO is removing Group 79525, Award 19721, Time Management/Access Control held by Kronos, Inc. from the list of contracts/awards being replaced by RFP 20191.

**GROUP 77201, RFP 20191, DATED AUGUST 1, 2014
SECURITY AND FACILITY SYSTEMS AND SOLUTIONS
ADDENDUM # 1**

3. Clarification of Status of Awards to be replaced by RFP 20191.

Page 8, Sec. I.2 Estimated Quantities of RFP 20191 states:

“Eventual contracts awarded as a result of this RFP will replace the following contracts which OGS may cancel for convenience:

GROUP	AWARD	DESCRIPTION	EXPIRATION
76084	11111*	AssetWorks, LLC.	7/31/2015
77200	19521	Radio Communications	12/13/2015/16
77200	21390	Public Safety Ancillary Systems	12/09/2019
79507	18968	Hand Held Products (TraCS Bar Code Scanners & Imagers)	3/18/2015
79507*	21384	Power Protection Equipment	4/21/2018
79507*	21385	Power Protection Equipment	4/21/2018

*OGS NYSPRO Note: OGS NYSPRO made a clerical oversight by listing Award 02759 as 11111 and Group 75904 as 79507.

1. ALL contracts under the aforementioned awards will not be extended or renewed beyond the terms listed above.

PLEASE NOTE: THERE WILL BE NO EXCEPTIONS TO THIS AND THERE IS NO GUARANTEE THAT OGS WILL HAVE UNDERTAKEN ANOTHER PERIOD RECRUITMENT WHEN THESE CONTRACTS EXPIRE. THEREFORE OGS STRONGLY RECOMMENDS CONTRACT HOLDERS OR RESELLERS UNDER THESE GROUPS SUBMIT PROPOSALS IN RESPONSE TO RFP 20191.

2. For any contractor holding a contract under the aforementioned awards who is awarded a contract under this RFP, NYSPRO will cancel their contract under the aforementioned awards for convenience.

All bids shall be considered on the basis of this Addendum. All other terms and conditions of the bid solicitation remain unchanged.

Bidders are required to acknowledge acceptance of this Addendum by completing and signing three (3) original hardcopies of this document and include this with their bid proposal.

I acknowledge acceptance of **ADDENDUM #01** of RFP 20191 – Security and Facility Systems and Solutions

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED NAME: _____ DATE: _____