

Department of Motor Vehicles
839 New York Avenue-Huntington. NY 11743
Room Data Sheets for OGS Project No. 5368

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All quantities and square footage amounts noted within the space forms and room data sheets

Typical Requirements (Sheet 1 of 2)

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division:	Department of Motor Vehicles	
839 New York Avenue Huntington, NY		Bureau:	District Office/TVB	
		Section/Unit:		
		No. of Spaces @ Net Sq. Ft.	Total Net Sq. Ft.	
		1	0	

Function of Space: (Provide a description & number of occupants)	Utilities (place X as appropriate)	
1) Workstations, offices, files, furniture & employee spaces along with associated equipment for the purpose of performing daily Agency office functions.	Heating	x
2) Lighting fluorescents shall be switched in individual rooms and in waiting areas to operate one inner tube, or two outer tubes. Wall types, door types, and hardware requirements will vary per function.	Ventilation	x
	Cooling	x
	Winter Cooling (24 hrs x 7 days)	
	Humidification	
	Temperature Control	x
	Direct Exhaust	x
	Water Supply: (Hot & Cold)	
	Floor Drain	
	Wet Type Sprinkler	x
	Dry Type Sprinkler	
	Pre-Action Dry Type Sprinkler	
	Chemical Fire Suppression	
	Air/Steam/Oxygen/Vacuum	
	Connect to Emergency Generator	
	Connect to UPS	

Relationship to Other Spaces: (Describe as appropriate)	
Next to:	
Near:	
Away From:	
Other:	

Finishes: (Indicate material, color to be selected at a later date)	
Floor: Carpet Tiles/VCT	
Base: Vinyl-Rubber	
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)	
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)	
Ceiling: Acoustical Lay-in Tile	
Ceiling Hgt: 9'-0"; or specify other as appropriate ()	

Doors Specify Type	Electric Power Receptacles:		
	Type	Duplex	Quad
Solid Wood:	Single 36"	Double 36"	Other (specify size & no.)
Hollow Metal:	x		3'-0" x 7'-0"
Rated:			
With Glass:	x		
Side Light:			
	Voltage	120v	120v
	Convenience	x	x
	Dedicated	x	x
	Computer	x	
	Amperes	20	x

Wall Types: Or As Required By Code	Door Hardware: Specify Type	Lighting
Ceiling High Solid: x	Passage Lockset: x	Indirect/Direct Recessed (2-tube)
Slab To Slab: x	Keyed Lockset: x	Fluorescent, parabolic (2-tube)
Partial Height: x	Manual Pushpad:	Fluorescent, parabolic (3-tube) x
Sound Attenuation: x	Electric Pushpad:	Incandescent Down light
Rated:	Proximity readers x	Fluorescent, Down light
Other:	Other:	Decorative wall sconce

Special Needs/Equipment Requirements: (Use 2nd sheet as needed)		
Floor load:	Projector Screen-Manual:	
Security:	Projector Screen-Electric:	
Casework:	Ceiling Mount Projector:	
Chair Rail:	White Bd w/Presentation Rail:	
Other:	Wall Mounted Tack Strip:	
		Independently switched x
		Dimmer switch(s) Number

Special Features & Remarks: (Use 2nd sheet as needed)	
1) Computer receptacles shall be duplex and uniquely identified by color. Maximum of 6 receptacles per 20 amp circuit. 2) For each workstation or desk required by tenant, provide 1 - computer duplex receptacle, 1 - combination data/telephone receptacle box, & 3 - duplex convenience receptacles. Each of the three convenience receptacles shall be fed from a different circuit. Maximum 8 convenience receptacles per 20 amp circuit.	
	Communications
	# of Tel/Data receptacle boxes
	Intercom
	Cable TV
	A/V-Satellite Connection
	Sound System/Speakers
	Sound Masking
	Fiber Optics
	Utilization of Space
	7:00 AM - 7:00 PM x
	24 hrs./day x 7 days/week Access
	Other

Typical Requirements (Sheet 2 of 2)

State Of New York
Office Of General Services

Space Program Room Data Sheet

Real Estate Planning & Development

Project Name:	Division: Department of Motor Vehicles
839 New York Avenue- Huntington. NY 11743	Bureau:
	Section/Unit:
	No. of Spaces @ Net Sq. Ft.

Special Features & Remarks - *Continued*

- 3) Additional electrical/telcom/data boxes checked in electrical section of room data sheets are to be provided over and above that required at each staff workstation/desk.
- 4) Provide an additional 10 dedicated 20A duplex receptacles and 10 telecom/data boxes place as directed by OGS for copiers, printers, faxes and other specialized office equipment. Provide access for 55 telecommunication/data cable points (i.e. core drilling with flush distribution boxes for powered panels, and/or raised access floor (6" minimum), and/or in wall access with metal boxes, conduits of sufficient size and quantity as determined by design, bushings, and drag line extended to above ceiling and/or in floor wire distribution system, etc.) Landlord to fire seal as required after installation of cabling by others. If powered modular furniture panels are used, Landlord to provide and install power to and final electrical connection to panels and associated equipment.
- 5) Power poles will not be acceptable. Provide service to workstations/desks and office requirements by wall and/or floor outlets as directed by OGS.
- 6) All Agency and associated spaces including accessibility to and from the outside must be ADA compliant.
- 7) Temperature Controls: Maximum of 1/1200sf. Plus additional controls as required to address exterior wall heat loss/gain along with controls as called out in Room Data Sheets. Private offices may be grouped 4/temperature control (unless noted otherwise) or less as required to address heat loads.
- 8) Refer to space forms for additional information including circulation requirements. Space forms and room data sheets should be used together.
- 9) Provide horizontal window blinds at all exterior windows and interior glass walls.
- 10) Wiring for telephone-data lines to be completed by the tenant agency.
- 11) A minimum of one convenience outlet is to be installed in corridors @ 20' OC for maintenance at landlord's expense.
- 12) Design parameters for rooms requiring sound attenuation shall meet sound transmission class (STC) ratings; large conference rooms, demising walls, toilet rooms STC 45-49. Executive offices, conference rooms of 4-8 occupants STC 40-44. Mechanical rooms adjacent to work areas STC 50-55. Enclosed break rooms STC 45-49. Open plan break rooms shall have provisions for reduced sound transmission at walls adjacent to work areas. Walls, ceilings and doors shall be designed, specified and installed to meet or exceed required STC ratings. Specific rooms may require higher STC ratings as noted on Room Data Sheets. Design parameters for balanced noise criteria (NCB) utilizing recommended ANSI levels are: executive areas & conference rooms 25-30 NCB, open plan office areas 35-40 NCB, computer equipment rooms 38-43 NCB, main lobby areas 38-48 NCB & libraries 33-37 NCB.
- 13) Each agency to have agency sub-master key under building master.
- 14) Provide air lock vestibule at main entrance when access is directly from exterior.
- 15) Items checked within room data sheets for multiple rooms are for each room.
- 16) All areas, including areas with only one luminaire, that are required to have manual lighting control shall incorporate an occupancy sensing device with override.

Special Needs / Equipment Requirements- *Continued*

- 1) Tenant shall have access to the Premises, and the Building 24 hours per day, 7 days a week, 52 weeks per year. The Landlord shall provide an electronic HID iCLASS (or compatible) system controlling access to the Building and Tenant's space at all times. This system must be compatible with State ID cards and will include a UPS, proximity card readers, screen, computer, keyboard and software capable of handling multiple facility codes. Tenant will provide and maintain the ID cards at Tenant's cost. Normal office hours are from 7am - 7 pm. Please list, in detail, all security and safety measures Landlord has or plans to have for the Building, including, without limitation, electronic surveillance, guards, lighting, physical barriers, electronic entry control, etc. Provide (50) cards for client use. Initial employee input to be performed by vendor in conjunction with Agency authorized system operator. Provide 8 hours of training over and above time required to input employee data. Multiple state agencies may share security system if data for staff is segregated.
- 2) Provide photo badging system for public access and control of visitor access which is suitable to the selected site.
- 3) Heating, ventilation and air conditioning (HVAC) systems must be capable of 24/7/365 operation. Tenant shall have ability to utilize HVAC as they deem necessary and shall request such services to the Landlord in advance.
- 4) Provide door closers at all main doors entering agency space, secure areas and doors controlled by card access.
- 5) Provide a Janitor closet with necessary plumbing (Approximately 30 SF space).

Lobby-Entrance Area

State Of New York
Office Of General Services

Space Program Room Data Sheet

Real Estate Planning & Development

Project Name:		Division:	Department of Motor Vehicles		
839 New York Avenue- Huntington. NY 11743		Bureau:			
		Section/Unit:			
		No. of Spaces @ Net Sq. Ft.	Total Net Sq. Ft.		
			As Required		
Function of Space: (Provide a description & number of occupants)		Utilities (place X as appropriate)			
Customer entrance.		Heating		x	
		Ventilation		x	
		Cooling		x	
		Winter Cooling (24 hrs x 7 days)			
Relationship to Other Spaces: (Describe as appropriate)		Humidification			
Next to:		Temperature Control		x	
Near:		Direct Exhaust			
Away From:		Water Supply: (Hot & Cold)			
Other:		Floor Drain			
Finishes: (Indicate material, color to be selected at a later date)		Wet Type Sprinkler		x	
Floor:	VCT	Dry Type Sprinkler			
Base:	Vinyl-Rubber	Pre-Action Dry Type Sprinkler			
Walls:	Eggshell or Satin Paint; (1-coat primer, 2-coats finish)	Chemical Fire Suppression			
Trim:	Semi-gloss Paint; (1-coat primer, 2-coats finish)	Air/Steam/Oxygen/Vacuum			
Ceiling:	Acoustical Lay-in Tile	Connect to Emergency Generator			
Ceiling Hgt:	9'-0"; or specify other as appropriate ()	Connect to UPS			
Doors Specify Type		Electric Power Receptacles:			
	Single 36"	Double 36"	Other (specify size & no.)		
Storefront:		x			
Hollow Metal:					
Rated:					
With Glass:					
Side Light:					
		Type	Duplex	Quad	
		Voltage	120v	120v	
		Convenience	1		
		Dedicated			
		Computer			
		Amperes	20		
Wall Types: Or As Required By Code		Door Hardware: Specify Type		Lighting	
Ceiling High Solid:		Passage Lockset:			
Slab To Slab:		Keyed Lockset:	x		
Partial Height:		Manual Pushpad:			
Sound Attenuation:		Electric Pushpad:			
Rated:		Proximity Reader:			
Other:		One way exit turnstile:	x		
Special Needs/Equipment Requirements: (Use 2nd sheet as needed)		Projector Screen-Manual:		Indirect/Direct Recessed (2-tube)	
Floor load:		Projector Screen-Electric:		Fluorescent, parabolic (2-tube)	
Security:		Ceiling Mount Projector:		Fluorescent, parabolic (3-tube)	
Casework:		White Bd w/Presentation Rail:		Incandescent Down light	
Chair Rail:		Wall Mounted Tack Strip:		Fluorescent, Down light	
Other:				Decorative wall sconce	
				Independently switched	
				x	
				Dimmer switch(s) Number	
				Communications	
				# of Tel/Data receptacle boxes	
				1	
				Intercom	
				Cable TV	
				A/V-Satellite Connection	
Special Features & Remarks: (Use 2nd sheet as needed)				Sound System/Speakers	
One-way exit turnstile				Sound Masking	
				Fiber Optics	
				Utilization of Space	
				7:00 AM - 7:00 PM	
				x	
				24 hrs./day x 7 days/week	
				Other	

Waiting/Queue Millwork Stations Area

State Of New York
Office Of General Services

Space Program Room Data Sheet

Real Estate Planning & Development

Project Name: 839 New York Avenue- Huntington. NY 11743		Division: Department of Motor Vehicles
		Bureau:
		Section/Unit:
No. of Spaces	@ Net Sq. Ft.	Total Net Sq. Ft.
1	2700	2,700

Function of Space: (Provide a description & number of occupants) These spaces are dedicated to the public waiting function. It consists of the millwork for the various agency clerks, (millwork and metal cabinets by landlord) and the open area and seating (provided by tenant) of the public waiting for DMV assistance.	Utilities (place X as appropriate)	
	Heating	x
	Ventilation	x
	Cooling	x
	Winter Cooling (24 hrs x 7 days)	

Relationship to Other Spaces: (Describe as appropriate) Next to: Near: Away From: Other:	Humidification	
	Temperature Control	x
	Direct Exhaust	
	Water Supply: (Hot & Cold)	
	Floor Drain	

Finishes: (Indicate material, color to be selected at a later date) Floor: Carpet Tiles (5 ft for perimeter of public side workstation)/VCT Base: Vinyl-Rubber Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish) Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish) Ceiling: Acoustical Lay-in Tile Ceiling Hgt: 9'-0"; or specify other as appropriate ()	Wet Type Sprinkler	x
	Dry Type Sprinkler	
	Pre-Action Dry Type Sprinkler	
	Chemical Fire Suppression	
	Air/Steam/Oxygen/Vacuum	
	Connect to Emergency Generator	
	Connect to UPS	

Doors Specify Type	Electric Power Receptacles:		
	Type	Duplex	Quad
Solid Wood:	Single 36"	Double 36"	Other (specify size & no.)
Hollow Metal:	x		
Rated:			
With Glass:	x		
Side Light:			
	Voltage	120v	120v
	Convenience	4	
	Dedicated	2	
	Computer		
	Amperes	20	

Wall Types: Or As Required By Code	Door Hardware: Specify Type	Lighting	
Ceiling High Solid: x	Keyed Lockset: classroom	Fluorescent, parabolic (3-tube)	x
Slab To Slab:		Independently switched	x
Partial Height: x	Manual Pushpad:	Communications	
Sound Attenuation:	Electric Pushpad:	# of Tel/Data receptacle boxes	2
Rated:	Proximity Reader: 1	Utilization of Space	
Other:	Other:	7:00 AM - 7:00 PM	x

Special Needs/Equipment Requirements:

Provide (10) - 6'-0" x 6'-6" workstation millwork with metal cabinets separating office area from the public waiting area. Include one quadplex power outlet, one duplex power outlet, and one tel/data outlet (box and drawline this contract; cabling by others). Millwork details to be provided by Tenant. The public side is an empty space for tenant-provided seating and (1) camera station with backdrops (furnished by DMV, installed by landlord) away from exterior windows to avoid sun glare. Provide prox. reader/ cards for employee entrance to office area. Provide soffit above millwork stations with electrical power for the installation of 10 Tenant-furnished illuminated display signs that shall be installed by the landlord. Provide conduit and flush floor outletpower (dedicated)/data for (1) floor mounted Qmatic welcome station (furnished by DMV, installed by landlord). Provide power (dedicated) and data for (1) tenant furnished registration transaction Kiosks installed by landlord. Provide eight pre-engineered laminated type column panel protection systems 9 ft. ht (Marlite or equal). Provide five feet of perimeter carpet on public side of workstations.

Audit & Safe Room

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division:	Department of Motor Vehicles	
839 New York Avenue- Huntington. NY 11743		Bureau:		
		Section/Unit:		
		No. of Spaces @ Net Sq. Ft.	Total Net Sq. Ft.	
		1	300	
			300	

Function of Space: (Provide a description & number of occupants)	Utilities (place X as appropriate)	
	Heating	x
	Ventilation	x
	Cooling	x
	Winter Cooling (24 hrs x 7 days)	

Relationship to Other Spaces: (Describe as appropriate)	Humidification	
	Temperature Control	x
	Direct Exhaust	
	Water Supply: (Hot & Cold)	
	Floor Drain	

Finishes: (Indicate material, color to be selected at a later date)	Wet Type Sprinkler		x
	Dry Type Sprinkler		
	Pre-Action Dry Type Sprinkler		
	Chemical Fire Suppression		
	Air/Steam/Oxygen/Vacuum		
	Connect to Emergency Generator		
	Connect to UPS		
	Floor:	Carpet Tiles	
	Base:	Vinyl-Rubber	
	Walls:	Eggshell or Satin Paint; (1-coat primer, 2-coats finish)	
Trim:	Semi-gloss Paint; (1-coat primer, 2-coats finish)		
Ceiling:	Acoustical Lay-in Tile		
Ceiling Hgt:	9'-0"; or specify other as appropriate ()		

Doors Specify Type				Electric Power Receptacles:			
	Single 36"	Double 36"	Other (specify size & no.)	Type	Duplex	Quad	
Solid Wood:	1			Voltage	120v	120v	
Hollow Metal:				Convenience	4		
Rated:				Dedicated	2		
With Glass:	x			Computer	1		
Side Light:				Amperes	20		

Wall Types: Or As Required By Code		Door Hardware: Specify Type		Lighting			
Ceiling High Solid:	x	Passage Lockset:		Indirect/Direct Recessed (2-tube)			
Slab To Slab:		Keyed Lockset:	x	Fluorescent, parabolic (2-tube)			
Partial Height:	x	Manual Pushpad:		Fluorescent, parabolic (3-tube)	x		
Sound Attenuation:		Electric Pushpad:		Incandescent Down light			
Rated:		Proximity Reader:		Fluorescent, Down light			
Other:		Other:		Decorative wall sconce			

Special Needs/Equipment Requirements: (Use 2nd sheet as needed)				Independently switched				x
Floor load:		Projector Screen-Manual:		Dimmer switch(s) Number				
Security:		Projector Screen-Electric:		Communications				
Casework:		Ceiling Mount Projector:		# of Tel/Data receptacle boxes	3			
Chair Rail:		White Bd w/Presentation Rail:		Intercom				
Other:		Wall Mounted Tack Strip:		Cable TV				
				A/V-Satellite Connection				

Special Features & Remarks: (Use 2nd sheet as needed)				Sound System/Speakers			
<p>The entry door, in addition to locking, will be wired for an alarm system contact and motion detectors (by tenant). The partial height wall, 42" to the top of the counter, shall also have a full-height section for a 3-0 x 7-0 door with passage set hardware.</p> <p>There will be (3) tel/data outlets in the space (1 at the service counter and 2 in safe room). Provide separate room for safe.</p>				Sound Masking			
				Fiber Optics			
				Utilization of Space			
				7:00 AM - 7:00 PM	x		
				24 hrs./day x 7 days/week			
				Other			

Mail-Supply Room

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division:	Department of Motor Vehicles	
839 New York Avenue- Huntington. NY 11743		Bureau:		
		Section/Unit:		
		No. of Spaces @ Net Sq. Ft.	Total Net Sq. Ft.	
		1	300	
			300	

Function of Space: (Provide a description & number of occupants) This room houses furniture, shelving, and storage units (all by tenant) to support DMV's mail, supply, and storage functions.	Utilities (place X as appropriate)	
	Heating	x
	Ventilation	x
	Cooling	x
	Winter Cooling (24 hrs x 7 days)	

Relationship to Other Spaces: (Describe as appropriate) Next to: Near: Away From: Other:	Humidification	
	Temperature Control	x
	Direct Exhaust	
	Water Supply: (Hot & Cold)	
	Floor Drain	

Finishes: (Indicate material, color to be selected at a later date) Floor: VCT Base: Vinyl-Rubber Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish) Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish) Ceiling: Acoustical Lay-in Tile Ceiling Hgt: 9'-0"; or specify other as appropriate ()	Wet Type Sprinkler	x
	Dry Type Sprinkler	
	Pre-Action Dry Type Sprinkler	
	Chemical Fire Suppression	
	Air/Steam/Oxygen/Vacuum	
	Connect to Emergency Generator	
	Connect to UPS	

Doors Specify Type				Electric Power Receptacles:		
	Single 36"	Double 36"	Other (specify size & no.)	Type	Duplex	Quad
Solid Wood:		x		Voltage	120v	120v
Hollow Metal:				Convenience	4	
Rated:				Dedicated	2	
With Glass:		x		Computer	2	
Side Light:				Amperes	20	

Wall Types: Or As Required By Code		Door Hardware: Specify Type		Lighting		
Ceiling High Solid:	x	Passage Lockset:		Indirect/Direct Recessed (2-tube)		
Slab To Slab:		Keyed Lockset:	x	Fluorescent, parabolic (2-tube)		
Partial Height:		Manual Pushpad:		Fluorescent, parabolic (3-tube)	x	
Sound Attenuation:		Electric Pushpad:		Incandescent Down light		
Rated:		Proximity Reader:		Fluorescent, Down light		
Other:		Other:		Decorative wall sconce		

Special Needs/Equipment Requirements: (Use 2nd sheet as needed)				Independently switched	x
Floor load:		Projector Screen-Manual:		Dimmer switch(s) Number	
Security:		Projector Screen-Electric:		Communications	
Casework:		Ceiling Mount Projector:		# of Tel/Data receptacle boxes	2
Chair Rail:		White Bd w/Presentation Rail:		Intercom	
Other:		Wall Mounted Tack Strip:		Cable TV	

Special Features & Remarks: (Use 2nd sheet as needed) kickplate at doors		Sound System/Speakers	
		Sound Masking	
		Fiber Optics	
Utilization of Space			
		7:00 AM - 7:00 PM	x
		24 hrs./day x 7 days/week	
		Other	

Open Office Reception Area

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division:	Department of Motor Vehicles	
839 New York Avenue- Huntington. NY 11743		Bureau:		
		Section/Unit:		
		No. of Spaces @ Net Sq. Ft.	Total Net Sq. Ft.	
		1	100	
			100	

Function of Space: (Provide a description & number of occupants)	Utilities (place X as appropriate)	
Reception area for offices. Two copy/print/fax areas approximately 60 SF each is required in staff side area.	Heating	x
	Ventilation	x
	Cooling	x
	Winter Cooling (24 hrs x 7 days)	
	Humidification	

Relationship to Other Spaces: (Describe as appropriate)	Temperature Control	x
Next to:	Direct Exhaust	
Near:	Water Supply: (Hot & Cold)	
Away From:	Floor Drain	
Other:	Wet Type Sprinkler	x

Finishes: (Indicate material, color to be selected at a later date)	Dry Type Sprinkler	
Floor: Carpet Tiles	Pre-Action Dry Type Sprinkler	
Base: Vinyl-Rubber	Chemical Fire Suppression	
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)	Air/Steam/Oxygen/Vacuum	
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)	Connect to Emergency Generator	
Ceiling: Acoustical Lay-in Tile	Connect to UPS	
Ceiling Hgt: 9'-0"; or specify other as appropriate ()		

Doors Specify Type				Electric Power Receptacles:		
	Single 36"	Double 36"	Other (specify size & no.)	Type	Duplex	Quad
Solid Wood:	x			Voltage	120v	120v
Hollow Metal:				Convenience	1	
Rated:				Dedicated	2	
With Glass:				Computer	1	
Side Light:				Amperes	20	

Wall Types: Or As Required By Code		Door Hardware: Specify Type		Lighting		
Ceiling High Solid:	x	Passage Lockset:	x	Indirect/Direct Recessed (2-tube)		
Slab To Slab:		Keyed Lockset:		Fluorescent, parabolic (2-tube)		
Partial Height:		Manual Pushpad:		Fluorescent, parabolic (3-tube)	x	
Sound Attenuation:	x	Electric Pushpad:		Incandescent Down light		
Rated:		Proximity Reader:		Fluorescent, Down light		
Other:		Other:		Decorative wall sconce		

Special Needs/Equipment Requirements: (Use 2nd sheet as needed)				Independently switched	x
Floor load:		Projector Screen-Manual:		Dimmer switch(s) Number	
Security:		Projector Screen-Electric:		Communications	
Casework:		Ceiling Mount Projector:		# of Tel/Data receptacle boxes	2
Chair Rail:		White Bd w/Presentation Rail:		Intercom	
Other:		Wall Mounted Tack Strip:		Cable TV	
				A/V-Satellite Connection	

Special Features & Remarks: (Use 2nd sheet as needed)		Sound System/Speakers	
		Sound Masking	
		Fiber Optics	
		Utilization of Space	
		7:00 AM - 7:00 PM	x
		24 hrs./day x 7 days/week	
		Other	

Private Offices

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name: 839 New York Avenue- Huntington. NY 11743		Division: Department of Motor Vehicles
		Bureau:
		Section/Unit:
No. of Spaces	@ Net Sq. Ft.	Total Net Sq. Ft.
2		275

Function of Space: (Provide a description & number of occupants)	Utilities (place X as appropriate)	
	Heating	x
	Ventilation	x
	Cooling	x
	Winter Cooling (24 hrs x 7 days)	

Relationship to Other Spaces: (Describe as appropriate)	Humidification
Next to:	Temperature Control
Near:	Direct Exhaust
Away From:	Water Supply: (Hot & Cold)
Other:	Floor Drain

Finishes: (Indicate material, color to be selected at a later date)	Wet Type Sprinkler	x
Floor: Carpet Tiles	Dry Type Sprinkler	
Base: Vinyl-Rubber	Pre-Action Dry Type Sprinkler	
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)	Chemical Fire Suppression	
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)	Air/Steam/Oxygen/Vacuum	
Ceiling: Acoustical Lay-in Tile	Connect to Emergency Generator	
Ceiling Hgt: 9'-0"; or specify other as appropriate ()	Connect to UPS	

Doors Specify Type				Electric Power Receptacles:		
	Single 36"	Double 36"	Other (specify size & no.)	Type	Duplex	Quad
Solid Wood:	x			Voltage	120v	120v
Hollow Metal:				Convenience	4	
Rated:				Dedicated	1	
With Glass:	x			Computer	2	
Side Light:				Amperes	20	

Wall Types: Or As Required By Code		Door Hardware: Specify Type		Lighting		
Ceiling High Solid:	x	Passage Lockset:	x	Indirect/Direct Recessed (2-tube)		
Slab To Slab:		Keyed Lockset:		Fluorescent, parabolic (2-tube)		
Partial Height:		Manual Pushpad:		Fluorescent, parabolic (3-tube)	x	
Sound Attenuation:	x	Electric Pushpad:		Incandescent Down light		
Rated:		Proximity Reader:		Fluorescent, Down light		
Other:		Other:		Decorative wall sconce		

Special Needs/Equipment Requirements: (Use 2nd sheet as needed)				Independently switched	x
Floor load:		Projector Screen-Manual:		Dimmer switch(s) Number	
Security:		Projector Screen-Electric:		Communications	
Casework:		Ceiling Mount Projector:		# of Tel/Data receptacle boxes	1
Chair Rail:		White Bd w/Presentation Rail:		Intercom	
Other:		Wall Mounted Tack Strip:		Cable TV	
				A/V-Satellite Connection	

Special Features & Remarks: (Use 2nd sheet as needed)		Sound System/Speakers	
exposed office walls to have 3X4 window, blinds for windows. (1)		Sound Masking	
office= 125sq ft, (1) office = 150 sq ft.		Fiber Optics	
		Utilization of Space	
		7:00 AM - 7:00 PM	x
		24 hrs./day x 7 days/week	
		Other	

Conference Room

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division:	Department of Motor Vehicles	
839 New York Avenue- Huntington. NY 11743		Bureau:		
		Section/Unit:		
		No. of Spaces @ Net Sq. Ft.	Total Net Sq. Ft.	
		1	125	
			125	

Function of Space: (Provide a description & number of occupants) Provide separate area for tenant provided lockers.	Utilities (place X as appropriate)	
	Heating	x
	Ventilation	x
	Cooling	x
	Winter Cooling (24 hrs x 7 days)	

Relationship to Other Spaces: (Describe as appropriate) Next to: Near: Lunch room Away From: Other:	Humidification	
	Temperature Control	x
	Direct Exhaust	
	Water Supply: (Hot & Cold)	
	Floor Drain	

Finishes: (Indicate material, color to be selected at a later date) Floor: VCT Base: Vinyl-Rubber Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish) Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish) Ceiling: Acoustical Lay-in Tile Ceiling Hgt: 9'-0"; or specify other as appropriate ()	Wet Type Sprinkler	x
	Dry Type Sprinkler	
	Pre-Action Dry Type Sprinkler	
	Chemical Fire Suppression	
	Air/Steam/Oxygen/Vacuum	
	Connect to Emergency Generator	
	Connect to UPS	

Doors Specify Type				Electric Power Receptacles:		
	Single 36"	Double 36"	Other (specify size & no.)	Type	Duplex	Quad
Solid Wood:	x			Voltage	120v	120v
Hollow Metal:				Convenience	4	
Rated:				Dedicated		
With Glass:	x			Computer	1	
Side Light:				Amperes	20	

Wall Types: Or As Required By Code		Door Hardware: Specify Type		Lighting		
Ceiling High Solid:	x	Passage Lockset:	x	Indirect/Direct Recessed (2-tube)		
Slab To Slab:		Keyed Lockset:		Fluorescent, parabolic (2-tube)		
Partial Height:		Manual Pushpad:		Fluorescent, parabolic (3-tube)	x	
Sound Attenuation:	x	Electric Pushpad:		Incandescent Down light		
Rated:		Proximity Reader:		Fluorescent, Down light		
Other:		Other:		Decorative wall sconce		

Special Needs/Equipment Requirements: (Use 2nd sheet as needed)				Independently switched	x
Floor load:		Projector Screen-Manual:		Dimmer switch(s) Number	
Security:		Projector Screen-Electric:		Communications	
Casework:		Ceiling Mount Projector:		# of Tel/Data receptacle boxes	2
Chair Rail:		White Bd w/Presentation Rail:		Intercom	
Other:		Wall Mounted Tack Strip:		Cable TV	
				A/V-Satellite Connection	

Special Features & Remarks: (Use 2nd sheet as needed) There shall be a floor-mounted duplex receptacle and tel/data outlet centered under the conference room table. Provide 20 amp electrical outlet above ceiling for ceiling mounted projector. Projector to be provided and installed by tenant.		Sound System/Speakers	
		Sound Masking	
		Fiber Optics	
		Utilization of Space	
		7:00 AM - 7:00 PM	x
		24 hrs./day x 7 days/week	
		Other	

Lunch Room

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name: 839 New York Avenue- Huntington. NY 11743		Division: Department of Motor Vehicles	
		Bureau:	
		Section/Unit:	
		No. of Spaces @ Net Sq. Ft.	Total Net Sq. Ft.
		1	150
			150

Function of Space: (Provide a description & number of occupants) This room is for the entire office staff. It will house millwork (counter with upper and lower cabinets), a sink, plus kitchen appliances (multiple refrigerators, microwave ovens, and others) and vending machines.	Utilities (place X as appropriate)	
	Heating	x
	Ventilation	x
	Cooling	x
	Winter Cooling (24 hrs x 7 days)	

Relationship to Other Spaces: (Describe as appropriate)	Humidification	
Next to:	Temperature Control	x
Near:	Direct Exhaust	
Away From:	Water Supply: (Hot & Cold)	
Other:	Floor Drain	

Finishes: (Indicate material, color to be selected at a later date)	Wet Type Sprinkler	x
Floor: VCT	Dry Type Sprinkler	
Base: Vinyl-Rubber	Pre-Action Dry Type Sprinkler	
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)	Chemical Fire Suppression	
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)	Air/Steam/Oxygen/Vacuum	
Ceiling: Acoustical Lay-in Tile	Connect to Emergency Generator	
Ceiling Hgt: 9'-0"; or specify other as appropriate ()	Connect to UPS	

Doors Specify Type				Electric Power Receptacles:		
	Single 36"	Double 36"	Other (specify size & no.)	Type	Duplex	Quad
Solid Wood:	x			Voltage	120v	120v
Hollow Metal:				Convenience	2	
Rated:				Dedicated		
With Glass:	x			Computer		
Side Light:				Amperes	20	

Wall Types: Or As Required By Code		Door Hardware: Specify Type		Lighting		
Ceiling High Solid:	x	Passage Lockset:	x	Indirect/Direct Recessed (2-tube)		
Slab To Slab:		Keyed Lockset:		Fluorescent, parabolic (2-tube)		
Partial Height:		Manual Pushpad:		Fluorescent, parabolic (3-tube)	x	
Sound Attenuation:		Electric Pushpad:		Incandescent Down light		
Rated:		Proximity Reader:		Fluorescent, Down light		
Other:		Other:		Decorative wall sconce		

Special Needs/Equipment Requirements: (Use 2nd sheet as needed)				Independently switched	x
Floor load:		Projector Screen-Manual:		Dimmer switch(s) Number	
Security:		Projector Screen-Electric:		Communications	
Casework:		Ceiling Mount Projector:		# of Tel/Data receptacle boxes	1
Chair Rail:		White Bd w/Presentation Rail:		Intercom	
Other:		Wall Mounted Tack Strip:		Cable TV	

Special Features & Remarks: (Use 2nd sheet as needed) Provide outlets to handle the kitchen appliances; (2) refrigerator, vending machines, etc. Provide 9 lineal ft of counter, w/ upper and lower cabinets with kitchen sink, H&C water, and goose neck faucet.		Sound System/Speakers	
		Sound Masking	
		Fiber Optics	
		Utilization of Space	
		7:00 AM - 7:00 PM	x
		24 hrs./day x 7 days/week	
		Other	

Telcom-Server Room

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division:	Department of Motor Vehicles	
839 New York Avenue- Huntington. NY 11743		Bureau:		
		Section/Unit:		
		No. of Spaces @ Net Sq. Ft.	Total Net Sq. Ft.	
		1	100	
			100	

Function of Space: (Provide a description & number of occupants)	Utilities (place X as appropriate)	
This room will house the telephone and data network equipment for the office. All work is by landlord.	Heating	x
	Ventilation	x
	Cooling	x
	Winter Cooling (24 hrs x 7 days)	x
	Humidification	

Relationship to Other Spaces: (Describe as appropriate)	Temperature Control	x
Next to:	Direct Exhaust	
Near:	Water Supply: (Hot & Cold)	
Away From:	Floor Drain	
Other:	Wet Type Sprinkler	x

Finishes: (Indicate material, color to be selected at a later date)	Dry Type Sprinkler	
Floor: VCT	Pre-Action Dry Type Sprinkler	
Base: Vinyl-Rubber	Chemical Fire Suppression	
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)	Air/Steam/Oxygen/Vacuum	
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)	Connect to Emergency Generator	
Ceiling: Acoustical Lay-in Tile	Connect to UPS	
Ceiling Hgt: 9'-0"; or specify other as appropriate ()		

Doors Specify Type				Electric Power Receptacles:		
	Single 36"	Double 36"	Other (specify size & no.)	Type	Duplex	Quad
Solid Wood:	x			Voltage	120v	120v
Hollow Metal:				Convenience	4	
Rated:				Dedicated	3	
With Glass:				Computer	1	
Side Light:				Amperes	20	

Wall Types: Or As Required By Code		Door Hardware: Specify Type		Lighting		
Ceiling High Solid:	x	Passage Lockset:		Indirect/Direct Recessed (2-tube)		
Slab To Slab:		Keyed Lockset:	Storage	Fluorescent, parabolic (2-tube)		
Partial Height:		Manual Pushpad:		Fluorescent, parabolic (3-tube)	x	
Sound Attenuation:		Electric Pushpad:		Incandescent Down light		
Rated:		Proximity Reader:		Fluorescent, Down light		
Other:		Other:		Decorative wall sconce		

Special Needs/Equipment Requirements: (Use 2nd sheet as needed)				Independently switched	x
Floor load:		Projector Screen-Manual:		Dimmer switch(s) Number	
Security:		Projector Screen-Electric:		Communications	
Casework:		Ceiling Mount Projector:		# of Tel/Data receptacle boxes	2
Chair Rail:		White Bd w/Presentation Rail:		Intercom	
Other:		Wall Mounted Tack Strip:		Cable TV	
				A/V-Satellite Connection	

Special Features & Remarks: (Use 2nd sheet as needed)		Sound System/Speakers	
Provide a L5R-30 amp outlet. Provide independent cooling system to maintain appropriate temperatures for the Server/telcom equipment. Provide conduit of appropriate size from DMV space to building's incoming service D-mark. Provide (2) 4 " sleeves through ceiling above data network rack (exact location by tenant). Provide (3) 4x8 sheets of 3/4" plywood (painted with fire-retardant paint to match walls), mounted vertically on wall opposite door.		Sound Masking	
		Fiber Optics	
		Utilization of Space	
		7:00 AM - 7:00 PM	x
		24 hrs./day x 7 days/week	
		Other	

Locker Room

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division:			
839 New York Avenue- Huntington. NY 11743		Bureau:			
		Section/Unit:			
		No. of Spaces	@ Net Sq. Ft.	Total Net Sq. Ft.	
		1	100	100	
Function of Space: (Provide a description & number of occupants) Two ADA compliant restrooms (male/female) for client use.			Utilities (place X as appropriate)		
			Heating		x
			Ventilation		x
			Cooling		x
			Winter Cooling (24 hrs x 7 days)		
			Humidification		
			Temperature Control		
			Direct Exhaust		x
			Water Supply: (Hot & Cold)		
			Floor Drain		
			Wet Type Sprinkler		x
			Dry Type Sprinkler		
			Pre-Action Dry Type Sprinkler		
			Chemical Fire Suppression		
			Air/Steam/Oxygen/Vacuum		
			Connect to Emergency Generator		
			Connect to UPS		
Relationship to Other Spaces: (Describe as appropriate)			Electric Power Receptacles:		
Next to:			Type	Duplex	Quad
Near: Centrally located.			Voltage	120v	120v
Away From:			Convenience	2	
Other:			Dedicated		
			Computer		
			Amperes	20	
Finishes: (Indicate material, color to be selected at a later date)			Lighting		
Floor: VCT			Indirect/Direct Recessed (2-tube)		
Base: Vinyl-Rubber			Fluorescent, parabolic (2-tube)		
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)			Fluorescent, parabolic (3-tube)		x
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)			Incandescent Down light		
Ceiling: Acoustical Lay-in Tile			Fluorescent, Down light		
Ceiling Hgt: 9'-0"; or specify other as appropriate ()			Decorative wall sconce		
Doors Specify Type			Independently switched		x
	Single 36"	Double 36"	Other (specify size & no.)	Dimmer switch(s) Number	
Solid Wood:	x			Communications	
Hollow Metal:				# of Tel/Data receptacle boxes	
Rated:				Intercom	
With Glass:	x			Cable TV	
Side Light:				A/V-Satellite Connection	
Wall Types: Or As Required By Code			Door Hardware: Specify Type		
Ceiling High Solid:	x		Passage Lockset:	x	
Slab To Slab:			Keyed Lockset:		
Partial Height:			Manual Pushpad:		
Sound Attenuation:			Electric Pushpad:		
Rated:			Proximity Reader:		
Other:			Other:		
Special Needs/Equipment Requirements: (Use 2nd sheet as needed)			Utilization of Space		
Floor load:		Projector Screen-Manual:		7:00 AM - 7:00 PM	x
Security:		Projector Screen-Electric:		24 hrs./day x 7 days/week	
Casework:		Ceiling Mount Projector:		Other	
Chair Rail:		White Bd w/Presentation Rail:			
Other:		Wall Mounted Tack Strip:			
Special Features & Remarks: (Use 2nd sheet as needed)			Sound System/Speakers		
			Sound Masking		
			Fiber Optics		

Staff Restrooms

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division:				
839 New York Avenue- Huntington. NY 11743		Bureau:				
		Section/Unit:				
		No. of Spaces	@ Net Sq. Ft.	Total Net Sq. Ft.		
		2	200	400		
Function of Space: (Provide a description & number of occupants)			Utilities (place X as appropriate)			
			Heating		x	
			Ventilation		x	
			Cooling		x	
			Winter Cooling (24 hrs x 7 days)			
Relationship to Other Spaces: (Describe as appropriate)			Humidification			
Next to:			Temperature Control			
Near:			Direct Exhaust		x	
Away From:			Water Supply: (Hot & Cold)			
Other:			Floor Drain			
Finishes: (Indicate material, color to be selected at a later date)			Wet Type Sprinkler			
Floor:	Carpet Tiles		Dry Type Sprinkler			
Base:	Vinyl-Rubber		Pre-Action Dry Type Sprinkler			
Walls:	Eggshell or Satin Paint; (1-coat primer, 2-coats finish)		Chemical Fire Suppression			
Trim:	Semi-gloss Paint; (1-coat primer, 2-coats finish)		Air/Steam/Oxygen/Vacuum			
Ceiling:	Acoustical Lay-in Tile		Connect to Emergency Generator			
Ceiling Hgt:	9'-0"; or specify other as appropriate ()		Connect to UPS			
Doors Specify Type			Electric Power Receptacles:			
	Single 36"	Double 36"	Other (specify size & no.)	Type	Duplex	Quad
Solid Wood:	x			Voltage	120v	120v
Hollow Metal:				Convenience	2	
Rated:				Dedicated		
With Glass:				Computer		
Side Light:				Amperes	20	
Wall Types: Or As Required By Code		Door Hardware: Specify Type		Lighting		
Ceiling High Solid:		Passage Lockset:		Indirect/Direct Recessed (2-tube)		
Slab To Slab:	x	Keyed Lockset:	x	Fluorescent, parabolic (2-tube)		
Partial Height:		Manual Pushpad:		Fluorescent, parabolic (3-tube)		x
Sound Attenuation:		Electric Pushpad:		Incandescent Down light		
Rated:		Proximity Reader:		Fluorescent, Down light		
Other:		Other:		Decorative wall sconce		
Special Needs/Equipment Requirements: (Use 2nd sheet as needed)			Independently switched			x
Floor load:		Projector Screen-Manual:		Dimmer switch(s) Number		
Security:		Projector Screen-Electric:		Communications		
Casework:		Ceiling Mount Projector:		# of Tel/Data receptacle boxes		
Chair Rail:		White Bd w/Presentation Rail:		Intercom		
Other:		Wall Mounted Tack Strip:		Cable TV		
Special Features & Remarks: (Use 2nd sheet as needed)			A/V-Satellite Connection			
kickplate at doors. GFCI type receptacles			Sound System/Speakers			
			Sound Masking			
			Fiber Optics			
			Utilization of Space			
			7:00 AM - 7:00 PM			x
			24 hrs./day x 7 days/week			
			Other			

ADA Client Restrooms

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division:	
839 New York Avenue Huntington, NY 11743		Bureau:	
		Section/Unit:	
		No. of Spaces @ Net Sq. Ft.	Total Net Sq. Ft.
		2	50
		100	
Function of Space: (Provide a description & number of occupants)		Utilities (place X as appropriate)	
		Heating	
		Ventilation	
		Cooling	
		Winter Cooling (24 hrs x 7 days)	
		Humidification	
		Temperature Control	
		Direct Exhaust	
Relationship to Other Spaces: (Describe as appropriate)		Water Supply: (Hot & Cold)	
Next to:		Floor Drain	
Near:		Wet Type Sprinkler	
Away From:		Dry Type Sprinkler	
Other:		Pre-Action Dry Type Sprinkler	
Finishes: (Indicate material, color to be selected at a later date)		Chemical Fire Suppression	
Floor:	Carpet Tiles	Air/Steam/Oxygen/Vacuum	
Base:	Vinyl-Rubber	Connect to Emergency Generator	
Walls:	Eggshell or Satin Paint; (1-coat primer, 2-coats finish)	Connect to UPS	
Trim:	Semi-gloss Paint; (1-coat primer, 2-coats finish)		
Ceiling:	Acoustical Lay-in Tile		
Ceiling Hgt:	9'-0"; or specify other as appropriate ()		
Doors Specify Type		Electric Power Receptacles:	
	Single 36"	Double 36"	Other (specify size & no.)
Solid Wood:	x		
Hollow Metal:			
Rated:			
With Glass:			
Side Light:			
		Type	Duplex
		Voltage	120v
		Convenience	1
		Dedicated	
		Computer	
		Amperes	20
		Quad	120v
Wall Types: Or As Required By Code		Door Hardware: Specify Type	
Ceiling High Solid:		Passage Lockset:	
Slab To Slab:		Keyed Lockset:	
Partial Height:		Manual Pushpad:	
Sound Attenuation:		Electric Pushpad:	
Rated:		Proximity Reader:	
Other:		Other:	
Special Needs/Equipment Requirements: (Use 2nd sheet as needed)		Lighting	
Floor load:		Projector Screen-Manual:	
Security:		Projector Screen-Electric:	
Casework:		Ceiling Mount Projector:	
Chair Rail:		White Bd w/Presentation Rail:	
Other:		Wall Mounted Tack Strip:	
		Independently switched	
		Dimmer switch(s) Number	
		Communications	
		# of Tel/Data receptacle boxes	
		Intercom	
		Cable TV	
		A/V-Satellite Connection	
Special Features & Remarks: (Use 2nd sheet as needed)		Sound System/Speakers	
receptacles to be GFCI type as required by NEC. Provide all vandal proof accessories, hardware, stalls, etc. Doors to include closers, ADA power assist, and kickplates		Sound Masking	
		Fiber Optics	
		Utilization of Space	
		7:00 AM - 7:00 PM	
		24 hrs./day x 7 days/week	
		Other	