

Department of Motor Vehicles - West Babylon
Room Data Sheets for OGS Project No. 5644

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All quantities and square footage amounts noted within the space forms and room data sheets are estimates only and should only be used as a guide. Actual quantities and square footage amounts will be determined during the Landlords design process and are subject to OGS approval.

OGS Proj. No.: 5644

Sheet 1 of 16

01/14/14

Typical Requirements (Sheet 1 of 2)

State Of New York
Office Of General Services
Real Estate Planning & Development

Space Program Room Data Sheet (Insert Room Name above)

Project Name:		Division:	
Department of Motor Vehicles - West Babylon		Bureau:	
		Section/Unit:	
		No. of Spaces @ Net Sq. Ft.	Total Net Sq. Ft.
			0
Function of Space: (Provide a description & number of occupants)		Utilities (place X as appropriate)	
Perform Car Inspections and document findings. Inspection Garage & Impound w/ Office (workstations, offices, files, furniture) & employee spaces along with associated equipment for the purpose of performing daily Agency office functions.		Heating	X
		Ventilation	X
Relationship to Other Spaces: (Describe as appropriate)		Cooling	X
		Winter Cooling (24 hrs x 7 days)	
Next to:		Humidification	
Near:		Temperature Control	X
Away From:		Direct Exhaust	
Other:		Water Supply: (Hot & Cold)	
Finishes: (Indicate material, color to be selected at a later date)		Floor Drain	
Floor:	Carpet Tiles	Wet Type Sprinkler	
Base:	Vinyl-Rubber	Dry Type Sprinkler	
Walls:	Eggshell or Satin Paint; (1-coat primer, 2-coats finish)	Pre-Action Dry Type Sprinkler	
Trim:	Semi-gloss Paint; (1-coat primer, 2-coats finish)	Chemical Fire Suppression	
Ceiling:	Acoustical Lay-in Tile	Air/Steam/Oxygen/Vacuum	
Ceiling Hgt:	9'-0"; or specify other as appropriate ()	Connect to Emergency Generator	
Doors Specify Type		Connect to UPS	
Solid Wood: Hollow Metal: Rated: With Glass: Side Light:	Single 36"	Double 36"	Other (specify size & no.)
	Electric Power Receptacles:		
	Type Duplex Quad		
	Voltage 120v 120v		
	Convenience		
	Dedicated		
	Computer		
Amperes 20			
Wall Types: Or As Required By Code		Door Hardware: Specify Type	
Ceiling High Solid:		Passage Lockset:	
Slab To Slab:		Keyed Lockset:	
Partial Height:		Manual Pushpad:	
Sound Attenuation:		Electric Pushpad:	
Rated:		Proximity readers	
Other:		Other:	
Special Needs/Equipment Requirements: (Use 2nd sheet as needed)		Lighting	
Floor load:	Projector Screen-Manual: Projector Screen-Electric: Ceiling Mount Projector: White Bd w/Presentation Rail: Wall Mounted Tack Strip:	Indirect/Direct Recessed (2-tube)	
Security:		Fluorescent, parabolic (2-tube)	X
Casework:		Fluorescent, parabolic (3-tube)	
Chair Rail:		Incandescent Down light	
Other:		Fluorescent, Down light	
Special Features & Remarks: (Use 2nd sheet as needed)		Decorative wall sconce	
		Independently switched	
1) Computer receptacles shall be duplex and uniquely identified by color. Maximum of 6 receptacles per 20 amp circuit. 2) For each workstation or desk required by tenant, provide 1 - computer duplex receptacle, 1 - combination data/telephone receptacle box, & 3 - duplex convenience receptacles. Each of the three convenience receptacles shall be fed from a different circuit. Maximum 8 convenience receptacles per 20 amp circuit.		Dimmer switch(s) Number	
		Communications	
		# of Tel/Data receptacle boxes	
		Intercom	
		Cable TV	
		A/V-Satellite Connection	
		Sound System/Speakers	
		Sound Masking	
		Fiber Optics	
		Utilization of Space	
7:00 AM - 7:00 PM	X		
24 hrs./day x 7 days/week			
Other			

Typical Requirements (Sheet 2 of 2)

State Of New York
Office Of General Services

Space Program Room Data Sheet

Real Estate Planning & Development

Project Name: Department of Motor Vehicles - West Babylon	Division:	
	Bureau:	
	Section/Unit:	
	No. of Spaces @ Net Sq. Ft.	Total Net Sq. Ft.

Special Features & Remarks - *Continued*

- 3) Provide additional electrical/telcom/data boxes checked in electrical section of room data sheets are to be provided over and above that required at each staff workstation/desk.
- 4) Provide an additional 6 dedicated 20A duplex receptacles and 6 telecom/data boxes place as directed by OGS for copiers, printers, faxes and other specialized office equipment. Provide access for 16 telecommunication/data cable points (i.e. core drilling with flush distribution boxes for powered panels, and/or raised access floor (6" minimum), and/or in wall access with metal boxes, conduits of sufficient size and quantity as determined by design, bushings, and drag line extended to above ceiling and/or in floor wire distribution system, etc.) Landlord to fire seal as required after installation of cabling by others. If powered modular furniture panels are used, Landlord to provide and install power to and final electrical connection to panels and associated equipment.
- 5) Power poles will not be acceptable. Provide service to workstations/desks and office requirements by wall and/or floor outlets as directed by OGS.
- 6) All Agency and associated spaces including accessibility to and from the outside must be ADA compliant.
- 7) All entrances that visitors would use for access to Agency space must be ADA compliant and doors must be provided with power actuated operators.
- 8) Provide temperature Controls at a minimum of 1/1200sf. Provide additional controls as required to address exterior wall heat loss/gain along with controls as called out in Room Data Sheets. Private offices may be controlled in groups of four (unless noted otherwise) or less as required to address heat loads.
- 9) Refer to space forms for additional information including circulation requirements. Space forms and room data sheets should be used together.
- 10) Provide horizontal window blinds at all exterior windows and interior glass walls.
- 11) Provide wiring and final connection for all telephone-data lines
- 12) Provide a minimum of one convenience outlet in corridors at a maximum of 20' OC.
- 13) Design parameters for balanced noise criteria (NCB) utilizing recommended ANSI levels are: executive areas & conference rooms 25-30 NCB, open plan office areas 35-40 NCB, computer equipment rooms 38-43 NCB, main lobby areas 38-48 NCB & libraries 33-37 NCB. Provide a Sound Transmission Class (STC) construction rating of 40 for areas requiring sound attenuation.
- 14) Provide each agency with a sub-master key under building master.
- 15) Provide air lock vestibule at main entrance when access is directly from exterior.
- 16) Items checked within room data sheets for multiple rooms are for each room.
- 17) All areas, including areas with only one luminaire, that are required to have manual lighting control shall incorporate an occupancy sensing device with override.

Special Needs / Equipment Requirements- *Continued*

- 1) Tenant shall have access to the Premises, and the Building 24 hours per day, 7 days a week, 52 weeks per year. The Landlord will provide an electronic HID iCLASS (or compatible) system controlling access to the Building and Tenant's space at all times. This system must be compatible with State ID cards and will include a UPS, proximity card readers, screen, computer, keyboard and software capable of handling multiple facility codes. Tenant will provide and maintain the ID cards at Tenant's cost. Normal office hours are from 7am - 7 pm. Please list, in detail, all security and safety measures Landlord has or plans to have for the Building, including, without limitation, electronic surveillance, guards, lighting, physical barriers, electronic entry control, etc. Provide cards for client use. Initial employee input to be performed by vendor in conjunction with Agency authorized system operator. Provide 8 hours of training over and above time required to input employee data. Multiple state agencies may share security system if data for staff is segregated.
- 2) Heating, ventilation and air conditioning (HVAC) systems must be capable of 24/7/365 operation. Tenant shall have ability to utilize HVAC as they deem necessary and shall request such services to the Landlord in advance.
- 3) Provide door closers at all main doors entering agency space, secure areas and doors controlled by card access.

OGS Proj. No.:

5644

Sheet 3 of 16

Dated:

01/14/14

Customer Waiting Room

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division:			
Department of Motor Vehicles - West Babylon		Bureau:			
		Section/Unit:			
		No. of Spaces @ Net Sq. Ft.		Total Net Sq. Ft.	
		1 @ 100		100	
Function of Space: (Provide a description & number of occupants)			Utilities (place X as appropriate)		
Waiting area for customers/visitors. Seating for 5 to 6 people.			Heating <input type="checkbox"/>		
			Ventilation <input type="checkbox"/>		
			Cooling <input type="checkbox"/>		
			Winter Cooling (24 hrs x 7 days) <input type="checkbox"/>		
			Humidification <input type="checkbox"/>		
			Temperature Control <input type="checkbox"/>		
			Direct Exhaust <input type="checkbox"/>		
			Water Supply: (Hot & Cold) <input type="checkbox"/>		
			Floor Drain <input type="checkbox"/>		
			Wet Type Sprinkler <input type="checkbox"/>		
			Dry Type Sprinkler <input type="checkbox"/>		
			Pre-Action Dry Type Sprinkler <input type="checkbox"/>		
			Chemical Fire Suppression <input type="checkbox"/>		
			Air/Steam/Oxygen/Vacuum <input type="checkbox"/>		
			Connect to Emergency Generator <input type="checkbox"/>		
			Connect to UPS <input type="checkbox"/>		
Relationship to Other Spaces: (Describe as appropriate)			Electric Power Receptacles:		
Next to:			Type		
Near:			Duplex		
Away From:			Quad		
Other:			Voltage		
			120v		
			Convenience		
			1		
			Dedicated		
			Computer		
			Amperes		
			20		
Finishes: (Indicate material, color to be selected at a later date)			Lighting		
Floor: Carpet Tiles			Indirect/Direct Recessed (2-tube) <input type="checkbox"/>		
Base: Vinyl-Rubber			Fluorescent, parabolic (2-tube) <input type="checkbox"/>		
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)			Fluorescent, parabolic (3-tube) <input type="checkbox"/>		
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)			Incandescent Down light <input type="checkbox"/>		
Ceiling: Acoustical Lay-in Tile			Fluorescent, Down light <input type="checkbox"/>		
Ceiling Hgt: 9'-0"; or specify other as appropriate ()			Decorative wall sconce <input type="checkbox"/>		
			Independently switched <input type="checkbox"/>		
			Dimmer switch(s) Number <input type="checkbox"/>		
			Communications		
			# of Tel/Data receptacle boxes <input type="checkbox"/>		
			Intercom <input type="checkbox"/>		
			Cable TV <input type="checkbox"/>		
			A/V-Satellite Connection <input type="checkbox"/>		
			Sound System/Speakers <input type="checkbox"/>		
			Sound Masking <input type="checkbox"/>		
			Fiber Optics <input type="checkbox"/>		
			Utilization of Space		
			7:00 AM - 7:00 PM <input type="checkbox"/>		
			24 hrs./day x 7 days/week <input type="checkbox"/>		
			Other <input type="checkbox"/>		
Doors Specify Type			Special Needs/Equipment Requirements: (Use 2nd sheet as needed)		
Single 36" <input type="checkbox"/>			Floor load: <input type="checkbox"/>		
Double 36" <input type="checkbox"/>			Security: <input type="checkbox"/>		
Other (specify size & no.) <input type="checkbox"/>			Casework: <input type="checkbox"/>		
Solid Wood: <input checked="" type="checkbox"/>			Chair Rail: <input type="checkbox"/>		
Storefront: <input checked="" type="checkbox"/>			Other: <input type="checkbox"/>		
Rated: <input type="checkbox"/>			Projector Screen-Manual: <input type="checkbox"/>		
With Glass: <input checked="" type="checkbox"/>			Projector Screen-Electric: <input type="checkbox"/>		
Side Light: <input type="checkbox"/>			Ceiling Mount Projector: <input type="checkbox"/>		
			White Bd w/Presentation Rail: <input type="checkbox"/>		
			Wall Mounted Tack Strip: <input type="checkbox"/>		
Wall Types: Or As Required By Code			Door Hardware: Specify Type		
Ceiling High Solid: <input checked="" type="checkbox"/>			Keyed Lockset: 1-Storeroom <input type="checkbox"/>		
Slab To Slab: <input type="checkbox"/>			1-Classroom <input type="checkbox"/>		
Partial Height: <input type="checkbox"/>			Manual Pushpad: <input type="checkbox"/>		
Sound Attenuation: <input checked="" type="checkbox"/>			Electric Pushpad: <input type="checkbox"/>		
Rated: <input type="checkbox"/>			Proximity Reader: <input checked="" type="checkbox"/>		
Other: <input type="checkbox"/>			Other: <input type="checkbox"/>		
Special Features & Remarks: (Use 2nd sheet as needed)					
Provide ADA accessible 3 ft. wide window (safety glass) with 12" deep x 42" wide laminated counter for customer transactions to DMV staff; Include a 10" wide x 2.5 " deep bottom pass through slot and speaker holes.					

Private Office

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name: Department of Motor Vehicles - West Babylon	Division:		
	Bureau:		
	Section/Unit:		
	No. of Spaces @ Net Sq. Ft.	Total Net Sq. Ft.	
	2	125	
	1	150	400

Function of Space: (Provide a description & number of occupants) Workstation, files, furniture & employee along with associated equipment for the purpose of performing daily office functions.	Utilities (place X as appropriate)
	Heating <input type="checkbox"/> X
	Ventilation <input type="checkbox"/> X
	Cooling <input type="checkbox"/> X
	Winter Cooling (24 hrs x 7 days)
	Humidification
	Temperature Control per 4 offices <input type="checkbox"/> X
	Direct Exhaust
	Water Supply: (Hot & Cold)
	Floor Drain

Relationship to Other Spaces: (Describe as appropriate)	
Next to:	
Near:	
Away From:	
Other:	

Finishes: (Indicate material, color to be selected at a later date)	
Floor: Carpet Tiles	Wet Type Sprinkler
Base: Vinyl-Rubber	Dry Type Sprinkler
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)	Pre-Action Dry Type Sprinkler
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)	Chemical Fire Suppression
Ceiling: Acoustical Lay-in Tile	Air/Steam/Oxygen/Vacuum
Ceiling Hgt: 9'-0"; or specify other as appropriate ()	Connect to Emergency Generator
	Connect to UPS

Doors Specify Type	Electric Power Receptacles:		
	Type	Duplex	Quad
	Voltage	120v	120v
Solid Wood: <input checked="" type="checkbox"/>	Convenience	1	
Hollow Metal:	Dedicated		
Rated:	Computer		
With Glass:	Amperes	20	
Side Light: 24"			

Wall Types: Or As Required By Code	Door Hardware: Specify Type	Lighting
Ceiling High Solid: <input checked="" type="checkbox"/>	Passage Lockset:	Indirect/Direct Recessed (2-tube)
Slab To Slab:	Keyed Lockset: Classroom	Fluorescent, parabolic (2-tube) <input checked="" type="checkbox"/>
Partial Height:	Manual Pushpad:	Fluorescent, parabolic (3-tube)
Sound Attenuation: <input checked="" type="checkbox"/>	Electric Pushpad:	Incandescent Down light
Rated:	Proximity Reader:	Fluorescent, Down light
Other:	Other:	Decorative wall sconce

Special Needs/Equipment Requirements: (Use 2nd sheet as needed)		Independently switched <input checked="" type="checkbox"/>
Floor load:	Projector Screen-Manual:	Dimmer switch(s) Number
Security:	Projector Screen-Electric:	Communications
Casework:	Ceiling Mount Projector:	# of Tel/Data receptacle boxes
Chair Rail:	White Bd w/Presentation Rail:	Intercom
Other:	Wall Mounted Tack Strip:	Cable TV
		A/V-Satellite Connection

Special Features & Remarks: (Use 2nd sheet as needed)	
Workstation or desk furniture provided by tenant	Sound System/Speakers
	Sound Masking
	Fiber Optics
	Utilization of Space
	7:00 AM - 7:00 PM <input checked="" type="checkbox"/>
	24 hrs./day x 7 days/week
	Other

Interview Room

State Of New York
Office Of General Services
Real Estate Planning & Development

Space Program Room Data Sheet (Insert Room Name above)

Project Name:	Division:		
Department of Motor Vehicles - West Babylon	Bureau:		
	Section/Unit:		
	No. of Spaces @ Net Sq. Ft.	Total Net Sq. Ft.	
	1	100	100

Function of Space: (Provide a description & number of occupants) Meetings between customers and DMV staff.	Utilities (place X as appropriate)		
	Heating		X
	Ventilation		X
	Cooling		X
	Winter Cooling (24 hrs x 7 days)		

Relationship to Other Spaces: (Describe as appropriate)	Humidification		
Next to:	Temperature Control		X
Near:	Direct Exhaust		
Away From:	Water Supply: (Hot & Cold)		
Other:	Floor Drain		

Finishes: (Indicate material, color to be selected at a later date)	Wet Type Sprinkler		
Floor: Carpet Tiles	Dry Type Sprinkler		
Base: Vinyl-Rubber	Pre-Action Dry Type Sprinkler		
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)	Chemical Fire Suppression		
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)	Air/Steam/Oxygen/Vacuum		
Ceiling: Acoustical Lay-in Tile	Connect to Emergency Generator		
Ceiling Hgt: 9'-0"; or specify other as appropriate ()	Connect to UPS		

Doors Specify Type				Electric Power Receptacles:			
	Single 36"	Double 36"	Other (specify size & no.)	Type	Duplex	Quad	
Solid Wood:	X			Voltage	120v		120v
Hollow Metal:				Convenience			
Rated:				Dedicated			
With Glass:				Computer			
Side Light:	24"			Amperes	20		

Wall Types: Or As Required By Code		Door Hardware: Specify Type		Lighting				
Ceiling High Solid:	X	Passage Lockset:	Classroom	Indirect/Direct Recessed (2-tube)				
Slab To Slab:		Keyed Lockset:		Fluorescent, parabolic (2-tube)		X		
Partial Height:		Manual Pushpad:		Fluorescent, parabolic (3-tube)				
Sound Attenuation:	X	Electric Pushpad:		Incandescent Down light				
Rated:		Proximity Reader:		Fluorescent, Down light				
Other:		Other:		Decorative wall sconce				

Special Needs/Equipment Requirements: (Use 2nd sheet as needed)				Independently switched				X
Floor load:		Projector Screen-Manual:		Dimmer switch(s) Number				
Security:		Projector Screen-Electric:		Communications				
Casework:		Ceiling Mount Projector:		# of Tel/Data receptacle boxes			1	
Chair Rail:		White Bd w/Presentation Rail:		Intercom				
Other:		Wall Mounted Tack Strip:		Cable TV				

Special Features & Remarks: (Use 2nd sheet as needed)				Sound System/Speakers			
Provide a security/arrest bar within room, location to be determined by tenant during design.				Sound Masking			
				Fiber Optics			
				Utilization of Space			
				7:00 AM - 7:00 PM			X
				24 hrs./day x 7 days/week			
				Other			

Fax/Copy/Print Area

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division: Field Investigations	
Department of Motor Vehicles - West Babylon		Bureau:	
		Section/Unit:	
Function of Space: (Provide a description & number of occupants)		No. of Spaces @ Net Sq. Ft.	Total Net Sq. Ft.
Employee work area to copy, prepare, transmit and print associated work documents		1	50
Relationship to Other Spaces: (Describe as appropriate)		Utilities (place X as appropriate)	
Next to: Office		Heating	
Near: Interview Room		Ventilation	
Away From:		Cooling	
Other:		Winter Cooling (24 hrs x 7 days)	
Finishes: (Indicate material, color to be selected at a later date)		Humidification	
Floor: Carpet Tiles		Temperature Control	
Base: Vinyl-Rubber		Direct Exhaust	
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)		Water Supply: (Hot & Cold)	
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)		Floor Drain	
Ceiling: Acoustical Lay-in Tile		Wet Type Sprinkler	
Ceiling Hgt: 9'-0"; or specify other as appropriate ()		Dry Type Sprinkler	
Doors Specify Type		Pre-Action Dry Type Sprinkler	
Single 36" Double 36" Other (specify size & no.)		Chemical Fire Suppression	
Solid Wood:		Air/Steam/Oxygen/Vacuum	
Hollow Metal:		Connect to Emergency Generator	
Rated:		Connect to UPS	
With Glass:		Electric Power Receptacles:	
Side Light:		Type Duplex Quad	
Wall Types: Or As Required By Code		Voltage 120v 120v	
Door Hardware: Specify Type		Convenience	
Ceiling High Solid:		Dedicated 3	
Slab To Slab:		Computer	
Partial Height:		Amperes 20	
Sound Attenuation:		Lighting	
Rated:		Indirect/Direct Recessed (2-tube)	
Other:		Fluorescent, parabolic (2-tube) X	
Special Needs/Equipment Requirements: (Use 2nd sheet as needed)		Fluorescent, parabolic (3-tube)	
Floor load:		Incandescent Down light	
Security:		Fluorescent, Down light	
Casework:		Decorative wall sconce	
Chair Rail:		Independently switched X	
Other:		Dimmer switch(s) Number	
Projector Screen-Manual:		Communications	
Projector Screen-Electric:		# of Tel/Data receptacle boxes 2	
Ceiling Mount Projector:		Intercom	
White Bd w/Presentation Rail:		Cable TV	
Wall Mounted Tack Strip:		A/V-Satellite Connection	
Special Features & Remarks: (Use 2nd sheet as needed)		Sound System/Speakers	
1. Provide (3) dedicated receptacles for copier, printer, & fax.		Sound Masking	
2. Provide (2) tel/data receptacles (1 for copier & 1 for printer).		Fiber Optics	
		Utilization of Space	
		7:00 AM - 7:00 PM X	
		24 hrs./day x 7 days/week	
		Other	

Break/Conference Room

State Of New York
Office Of General Services
Real Estate Planning & Development

Space Program Room Data Sheet (Insert Room Name above)

Project Name: Department of Motor Vehicles - West Babylon	Division:		
	Bureau:		
	Section/Unit:		
No. of Spaces @ Net Sq. Ft.		Total Net Sq. Ft.	
1 @ 225		225	

Function of Space: (Provide a description & number of occupants) Combined employee break area and conference room for staff meetings	Utilities (place X as appropriate)	
	Heating	X
	Ventilation	X
	Cooling	X
	Winter Cooling (24 hrs x 7 days)	
	Humidification	
	Temperature Control	X
	Direct Exhaust	X
	Water Supply: (Hot & Cold)	X
	Floor Drain	

Relationship to Other Spaces: (Describe as appropriate)	
Next to:	
Near:	
Away From:	
Other:	

Finishes: (Indicate material, color to be selected at a later date)	
Floor: VCT	Wet Type Sprinkler
Base: Vinyl-Rubber	Dry Type Sprinkler
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)	Pre-Action Dry Type Sprinkler
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)	Chemical Fire Suppression
Ceiling: Acoustical Lay-in Tile	Air/Steam/Oxygen/Vacuum
Ceiling Hgt: 9'-0"; or specify other as appropriate ()	Connect to Emergency Generator
	Connect to UPS

Doors Specify Type				Electric Power Receptacles:		
	Single 36"	Double 36"	Other (specify size & no.)	Type	Duplex	Quad
Solid Wood:				Voltage	120v	120v
Hollow Metal:	X			Convenience	6	
Rated:				Dedicated	3	
With Glass:	X			Computer		
Side Light:				Amperes	20	

Wall Types: Or As Required By Code		Door Hardware: Specify Type		Lighting		
Ceiling High Solid:	X	Passage Lockset:	X	Indirect/Direct Recessed (2-tube)		
Slab To Slab:		Keyed Lockset:		Fluorescent, parabolic (2-tube)	X	
Partial Height:		Manual Pushpad:		Fluorescent, parabolic (3-tube)		
Sound Attenuation:		Electric Pushpad:		Incandescent Down light		
Rated:		Proximity Reader:		Fluorescent, Down light		
Other:		Other:		Decorative wall sconce		

Special Needs/Equipment Requirements: (Use 2nd sheet as needed)				Independently switched	X
Floor load:		Projector Screen-Manual:		Dimmer switch(s) Number	
Security:		Projector Screen-Electric:		Communications	
Casework:		Ceiling Mount Projector:		# of Tel/Data receptacle boxes	
Chair Rail:		White Bd w/Presentation Rail:		Intercom	
Other:		Wall Mounted Tack Strip:		Cable TV	

Special Features & Remarks: (Use 2nd sheet as needed)		
Provide wall and base cabinets with drawers to be used for storage of coffee supplies & utensils and counter surface (Min length- 6') w/full height backsplash for food & coffee prep. Provide stainless steel single bowl sink with gooseneck faucet, paper towel & liquid soap dispenser, and (3) dedicated outlets for appliances (Refrigerator, Coffee, Maker, and Microwave) and (3) convenience outlets. Room must meet ADA requirements and standards.		
		Utilization of Space
		7:00 AM - 7:00 PM
		24 hrs./day x 7 days/week
		Other

Unisex Restrooms

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division:			
Department of Motor Vehicles - West Babylon		Bureau:			
		Section/Unit:			
		No. of Spaces @ Net Sq. Ft.		Total Net Sq. Ft.	
		3 @ 50		150	
Function of Space: (Provide a description & number of occupants)			Utilities (place X as appropriate)		
One for public use and one for private use. One can be provided outside of space.			Heating X		
			Ventilation X		
			Cooling X		
			Winter Cooling (24 hrs x 7 days)		
			Humidification		
			Temperature Control		
			Direct Exhaust X		
			Water Supply: (Hot & Cold) X		
			Floor Drain		
			Wet Type Sprinkler		
			Dry Type Sprinkler		
			Pre-Action Dry Type Sprinkler		
			Chemical Fire Suppression		
			Air/Steam/Oxygen/Vacuum		
			Connect to Emergency Generator		
			Connect to UPS		
Relationship to Other Spaces: (Describe as appropriate)			Electric Power Receptacles:		
Next to:			Type		
Near:			Duplex		
Away From:			Quad		
Other:			Voltage		
			120v		
			120v		
			Convenience		
			Dedicated		
			Computer		
			Amperes		
			20		
Finishes: (Indicate material, color to be selected at a later date)			Lighting		
Floor: Ceramic Tiles			Indirect/Direct Recessed (2-tube)		
Base: Ceramic 4' high minimum			Fluorescent, parabolic (2-tube) X		
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)			Fluorescent, parabolic (3-tube)		
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)			Incandescent Down light		
Ceiling: Acoustical Lay-in Tile			Fluorescent, Down light		
Ceiling Hgt: 9'-0"; or specify other as appropriate ()			Decorative wall sconce		
			Independently switched X		
			Dimmer switch(s) Number		
			Communications		
			# of Tel/Data receptacle boxes		
			Intercom		
			Cable TV		
			A/V-Satellite Connection		
			Sound System/Speakers		
			Sound Masking		
			Fiber Optics		
			Utilization of Space		
			7:00 AM - 7:00 PM X		
			24 hrs./day x 7 days/week		
			Other		
Doors Specify Type					
Single 36"					
Double 36"					
Other (specify size & no.)					
Solid Wood: Client					
Hollow Metal: 2 - Staff					
Rated:					
With Glass:					
Side Light:					
Wall Types: Or As Required By Code		Door Hardware: Specify Type			
Ceiling High Solid: X		Passage Lockset:		Indirect/Direct Recessed (2-tube)	
Slab To Slab:		Keyed Lockset: Storeroom		Fluorescent, parabolic (2-tube) X	
Partial Height:		Manual Pushpad:		Fluorescent, parabolic (3-tube)	
Sound Attenuation:		Electric Pushpad:		Incandescent Down light	
Rated:		Proximity Reader:		Fluorescent, Down light	
Other:		Other:		Decorative wall sconce	
Special Needs/Equipment Requirements: (Use 2nd sheet as needed)					
Floor load:			Projector Screen-Manual:		
Security:			Projector Screen-Electric:		
Casework:			Ceiling Mount Projector:		
Chair Rail:			White Bd w/Presentation Rail:		
Other:			Wall Mounted Tack Strip:		
Special Features & Remarks: (Use 2nd sheet as needed)					
Standard ADA compliant fixtures (toilet, sink, soap and paper towel dispenser, and waste basket). Floor mounted or wall hung toilet(s) should be equipped with motion activated flushometer valve similar to the Sloan Optima flushometer product. All other fixtures and accessories to be motion activated as well. All accessories and fasteners to be vandal resistant. Single occupant restrooms. 1 unisex for clients and 1 mens and 1 womens for staff. Woman's room should include small storage area for supplies.					

Changing/Shower Room

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division:				
Dept. of Motor Vehicle - Highland		Bureau:				
		Section/Unit:				
		No. of Spaces @ Net Sq. Ft.		Total Net Sq. Ft.		
		1 @ 100		100		
Function of Space: (Provide a description & number of occupants) Changing/Shower Room for staff:			Utilities (place X as appropriate)			
			Heating		X	
			Ventilation		X	
			Cooling		X	
			Winter Cooling (24 hrs x 7 days)			
Relationship to Other Spaces: (Describe as appropriate)			Humidification			
Next to: Inspection (Garage) Bays, Staff Bathrooms			Temperature Control		X	
Near: Lockers			Direct Exhaust		X	
Away From: Main Entry			Water Supply: (Hot & Cold)		X	
Other:			Floor Drain		X	
Finishes: (Indicate material, color to be selected at a later date)			Wet Type Sprinkler			
Floor: tile			Dry Type Sprinkler			
Base: tile			Pre-Action Dry Type Sprinkler			
Walls: tile			Chemical Fire Suppression			
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)			Air/Steam/Oxygen/Vacuum			
Ceiling: Acoustical Lay-in Tile			Connect to Emergency Generator			
Ceiling Hgt: 9'-0"; or specify other as appropriate ()			Connect to UPS			
Doors Specify Type			Electric Power Receptacles:			
			Type		Duplex	
			Voltage		120v	
			Convenience		1 ea	
			Dedicated			
			Computer			
			Amperes		20	
			Quad			
			120v			
Wall Types: Or As Required By Code			Door Hardware: Specify Type		Lighting	
Ceiling High Solid: X			Passage Lockset:		Indirect/Direct Recessed (2-tube)	
Slab To Slab:			Keyed Lockset: Storeroom		Fluorescent, parabolic (2-tube) X	
Partial Height:			Manual Pushpad:		Fluorescent, parabolic (3-tube)	
Sound Attenuation: X			Electric Pushpad:		Incandescent Down light	
Rated:			Proximity Reader:		Fluorescent, Down light	
Other:			Other:		Decorative wall sconce	
Special Needs/Equipment Requirements: (Use 2nd sheet as needed)					Independently switched X	
Floor load:			Projector Screen-Manual:		Dimmer switch(s) Number	
Security:			Projector Screen-Electric:		Communications	
Casework:			Ceiling Mount Projector:		# of Tel/Data receptacle boxes	
Chair Rail:			White Bd w/Presentation Rail:		Intercom	
Other: Sitting bench			Wall Mounted Tack Strip:		Cable TV	
					A/V-Satellite Connection	
Special Features & Remarks: (Use 2nd sheet as needed)					Sound System/Speakers	
Provide ADA compliant shower attached to a changing area. In the changing area provide sitting bench, hooks for hanging clothes and towel, shelf for personal care items and mirror.					Sound Masking	
					Fiber Optics	
					Utilization of Space	
					7:00 AM - 7:00 PM X	
					24 hrs./day x 7 days/week	
					Other	

Server Room

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division: Field Investigations	
Department of Motor Vehicles - West Babylon		Bureau:	
		Section/Unit:	
No. of Spaces @ Net Sq. Ft.		Total Net Sq. Ft.	
1		50	
		50	

Function of Space: (Provide a description & number of occupants)	Utilities (place X as appropriate)	
Telecommunication Equipment Room w/ server & communication panel. No permanent occupant. Diagnostic station & telecom rack for equipment is 24/7.	Heating	X
	Ventilation	X
	Cooling	X
	Winter Cooling (24 hrs x 7 days)	
	Humidification	
	Temperature Control	X

Relationship to Other Spaces: (Describe as appropriate)	Direct Exhaust	X
Next to:	Water Supply: (Hot & Cold)	
Near:	Floor Drain	
Away From: Suite entry door, public space	Wet Type Sprinkler	
Other:	Dry Type Sprinkler	

Finishes: (Indicate material, color to be selected at a later date)	Pre-Action Dry Type Sprinkler	
Floor: VCT	Chemical Fire Suppression	
Base: Vinyl-Rubber	Air/Steam/Oxygen/Vacuum	
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)	Connect to Emergency Generator	
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)	Connect to UPS	
Ceiling: Acoustical Lay-in Tile		
Ceiling Hgt: 9'-0"; or specify other as appropriate ()		

Doors Specify Type				Electric Power Receptacles:		
	Single 36"	Double 36"	Other (specify size & no.)	Type	Duplex	Quad
Solid Wood:	X		w/ 24"x24" louver	Voltage	120v	120v
Hollow Metal:				Convenience	1	
Rated:				Dedicated	4	
With Glass:				Computer	1	
Side Light:				Amperes	20	

Wall Types: Or As Required By Code		Door Hardware: Specify Type		Lighting		
Ceiling High Solid:	X	Passage Lockset:	Storeroom	Indirect/Direct Recessed (2-tube)		
Slab To Slab:		Keyed Lockset:		Fluorescent, parabolic (2-tube)	X	
Partial Height:		Manual Pushpad:		Fluorescent, parabolic (3-tube)		
Sound Attenuation:	X	Electric Pushpad:		Incandescent Down light		
Rated:		Proximity Reader:	Fluorescent, Down light			
Other:		Other:	Decorative wall sconce			

Special Needs/Equipment Requirements: (Use 2nd sheet as needed)				Independently switched	X
Floor load:		Projector Screen-Manual:		Dimmer switch(s) Number	
Security:		Projector Screen-Electric:		Communications	
Casework:		Ceiling Mount Projector:		# of Tel/Data receptacle boxes	1
Chair Rail:		White Bd w/Presentation Rail:		Intercom	
Other:		Wall Mounted Tack Strip:		Cable TV	

Special Features & Remarks: (Use 2nd sheet as needed)		Sound System/Speakers	
1.) Provide 32 sf of 3/4" plywood secured to wall, bottom edge 3 ft above finished floor. Paint to match wall. 2.) Provide thermostatically controlled direct exhaust. 3.) Outlet types to be determined by tenant during design. 4.) Secure Tenant provided rack or cabinet to floor and/or wall.		Sound Masking	
		Fiber Optics	
		Utilization of Space	
		7:00 AM - 7:00 PM	
		24 hrs./day x 7 days/week	
		Other	

Secure Storage Space

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division:			
Department of Motor Vehicles - West Babylon		Bureau:			
		Section/Unit:			
		No. of Spaces @ Net Sq. Ft.		Total Net Sq. Ft.	
		1 @ 250		250	
Function of Space: (Provide a description & number of occupants)			Utilities (place X as appropriate)		
Secure storage space			Heating <input checked="" type="checkbox"/>		
			Ventilation <input checked="" type="checkbox"/>		
			Cooling		
			Winter Cooling (24 hrs x 7 days)		
Relationship to Other Spaces: (Describe as appropriate)			Humidification		
Next to:			Temperature Control		
Near:			Direct Exhaust		
Away From:			Water Supply: (Hot & Cold)		
Other:			Floor Drain		
Finishes: (Indicate material, color to be selected at a later date)			Wet Type Sprinkler		
Floor: Sealed concrete			Dry Type Sprinkler		
Base: Vinyl-Rubber			Pre-Action Dry Type Sprinkler		
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)			Chemical Fire Suppression		
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)			Air/Steam/Oxygen/Vacuum		
Ceiling: Acoustical Lay-in Tile			Connect to Emergency Generator		
Ceiling Hgt: 9'-0"; or specify other as appropriate ()			Connect to UPS		
Doors Specify Type			Electric Power Receptacles:		
Single 36" Double 36" Other (specify size & no.)			Type Duplex Quad		
Solid Wood:			Voltage 120v 120v		
Hollow Metal: X			Convenience 2		
Rated:			Dedicated		
With Glass:			Computer		
Side Light:			Amperes 20		
Wall Types: Or As Required By Code		Door Hardware: Specify Type		Lighting	
Ceiling High Solid:		Passage Lockset:		Indirect/Direct Recessed (2-tube)	
Slab To Slab:		Keyed Lockset: Storeroom		Fluorescent, parabolic (2-tube) <input checked="" type="checkbox"/>	
Partial Height:		Manual Pushpad:		Fluorescent, parabolic (3-tube)	
Sound Attenuation:		Electric Pushpad:		Incandescent Down light	
Rated:		Proximity Reader:		Fluorescent, Down light	
Other:		Other:		Decorative wall sconce	
Special Needs/Equipment Requirements: (Use 2nd sheet as needed)			Independently switched <input checked="" type="checkbox"/>		
Floor load:			Dimmer switch(s) Number		
Security:			Communications		
Casework:			# of Tel/Data receptacle boxes		
Chair Rail:			Intercom		
Other:			Cable TV		
			A/V-Satellite Connection		
			Sound System/Speakers		
			Sound Masking		
			Fiber Optics		
Special Features & Remarks: (Use 2nd sheet as needed)			Utilization of Space		
			7:00 AM - 7:00 PM <input checked="" type="checkbox"/>		
			24 hrs./day x 7 days/week		
			Other		

Inside Impound

State Of New York
Office Of General Services
Real Estate Planning & Development

Space Program Room Data Sheet (Insert Room Name above)

Project Name:	Division:		
Department of Motor Vehicles - West Babylon	Bureau:		
	Section/Unit:		
	No. of Spaces @ Net Sq. Ft.	Total Net Sq. Ft.	
	1	650	650

Function of Space: (Provide a description & number of occupants) storage space	Utilities (place X as appropriate)	
	Heating	X
	Ventilation	X
	Cooling	
	Winter Cooling (24 hrs x 7 days)	

Relationship to Other Spaces: (Describe as appropriate)	Humidification	
Next to:	Temperature Control	
Near:	Direct Exhaust	
Away From:	Water Supply: (Hot & Cold)	
Other:	Floor Drain	

Finishes: (Indicate material, color to be selected at a later date)	Wet Type Sprinkler	
Floor: Sealed concrete	Dry Type Sprinkler	
Base: Vinyl-Rubber	Pre-Action Dry Type Sprinkler	
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)	Chemical Fire Suppression	
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)	Air/Steam/Oxygen/Vacuum	
Ceiling: Acoustical Lay-in Tile	Connect to Emergency Generator	
Ceiling Hgt: 9'-0"; or specify other as appropriate ()	Connect to UPS	

Doors Specify Type				Electric Power Receptacles:		
	Single 36"	Double 36"	Other (specify size & no.)	Type	Duplex	Quad
Solid Wood:				Voltage	120v	120v
Hollow Metal:				Convenience	2	
Rated:				Dedicated		
With Glass:				Computer		
Side Light:				Amperes	20	

Wall Types: Or As Required By Code	Door Hardware: Specify Type	Lighting	
Ceiling High Solid:	Passage Lockset:	Indirect/Direct Recessed (2-tube)	
Slab To Slab:	Keyed Lockset: Storeroom	Fluorescent, parabolic (2-tube)	X
Partial Height:	Manual Pushpad:	Fluorescent, parabolic (3-tube)	
Sound Attenuation:	Electric Pushpad:	Incandescent Down light	
Rated:	Proximity Reader:	Fluorescent, Down light	
Other:	Other:	Decorative wall sconce	

Special Needs/Equipment Requirements: (Use 2nd sheet as needed)				Communications	
Floor load:	Projector Screen-Manual:	Dimmer switch(s) Number			
Security:	Projector Screen-Electric:	Utilization of Space			
Casework:	Ceiling Mount Projector:	7:00 AM - 7:00 PM		X	
Chair Rail:	White Bd w/Presentation Rail:	24 hrs./day x 7 days/week			
Other:	Wall Mounted Tack Strip:	Other			

Special Features & Remarks: (Use 2nd sheet as needed)				Sound System/Speakers	
				Sound Masking	
				Fiber Optics	
				Utilization of Space	
				7:00 AM - 7:00 PM	
				24 hrs./day x 7 days/week	
				Other	

Garage Bay (1 of 2)

State Of New York
Office Of General Services

Space Program Room Data Sheet (Insert Room Name above)

Real Estate Planning & Development

Project Name:		Division:			
Department of Motor Vehicles - West Babylon		Bureau:			
		Section/Unit:			
		No. of Spaces @ Net Sq. Ft.		Total Net Sq. Ft.	
		3 @ 600		1,800	
Function of Space: (Provide a description & number of occupants)			Utilities (place X as appropriate)		
Space where vehicles are examined by DMV inspectors. There are three bays with lifts provided and installed by Tenant			Heating <input type="checkbox"/>		
			Ventilation <input type="checkbox"/>		
			Cooling <input type="checkbox"/>		
			Winter Cooling (24 hrs x 7 days) <input type="checkbox"/>		
			Humidification <input type="checkbox"/>		
			Temperature Control <input type="checkbox"/>		
			Direct Exhaust <input type="checkbox"/>		
			Water Supply: (Hot & Cold) <input type="checkbox"/>		
			Floor Drain <input type="checkbox"/>		
			Wet Type Sprinkler <input type="checkbox"/>		
			Dry Type Sprinkler <input type="checkbox"/>		
			Pre-Action Dry Type Sprinkler <input type="checkbox"/>		
			Chemical Fire Suppression <input type="checkbox"/>		
			Air/Steam/Oxygen/Vacuum <input type="checkbox"/>		
			Connect to Emergency Generator <input type="checkbox"/>		
			Connect to UPS <input type="checkbox"/>		
Relationship to Other Spaces: (Describe as appropriate)			Electric Power Receptacles:		
Next to:			Type		
Near:			Duplex		
Away From:			Quad		
Other:			Voltage		
			120v		
			220v		
			120v		
			Convenience		
			9		
			Dedicated		
			6		
			3		
			Computer		
			Amperes		
			20		
Finishes: (Indicate material, color to be selected at a later date)			Lighting		
Floor: Sealed concrete			Indirect/Direct Recessed (2-tube) <input type="checkbox"/>		
Base: Vinyl-Rubber/Bumper Guards			Fluorescent, parabolic (2-tube) <input type="checkbox"/>		
Walls: Eggshell or Satin Paint; (1-coat primer, 2-coats finish)			Fluorescent, parabolic (3-tube) <input type="checkbox"/>		
Trim: Semi-gloss Paint; (1-coat primer, 2-coats finish)			Incandescent Down light <input type="checkbox"/>		
Ceiling: Acoustical Lay-in Tile			Fluorescent, Down light <input type="checkbox"/>		
Ceiling Hgt: 14' 0" minimum (higher ceiling if possible)			Decorative wall sconce <input type="checkbox"/>		
			Independently switched <input type="checkbox"/>		
			Dimmer switch(s) Number <input type="checkbox"/>		
			Communications		
			# of Tel/Data receptacle boxes <input type="checkbox"/>		
			Intercom <input type="checkbox"/>		
			Cable TV <input type="checkbox"/>		
			A/V-Satellite Connection <input type="checkbox"/>		
			Sound System/Speakers <input type="checkbox"/>		
			Sound Masking <input type="checkbox"/>		
			Fiber Optics <input type="checkbox"/>		
			Utilization of Space		
			7:00 AM - 7:00 PM <input type="checkbox"/>		
			24 hrs./day x 7 days/week <input type="checkbox"/>		
			Other <input type="checkbox"/>		
Doors Specify Type			Special Needs/Equipment Requirements: (Use 2nd sheet as needed)		
Single 36"			Projector Screen-Manual:		
Double 36"			Projector Screen-Electric:		
Other (specify size & no.)			Ceiling Mount Projector:		
			White Bd w/Presentation Rail:		
			Wall Mounted Tack Strip:		
Solid Wood:					
Hollow Metal: <input checked="" type="checkbox"/>					
Rated: <input checked="" type="checkbox"/>					
With Glass:					
Side Light:					
Wall Types: Or As Required By Code			Door Hardware: Specify Type		
Ceiling High Solid:			Passage Lockset:		
Slab To Slab: <input checked="" type="checkbox"/>			Keyed Lockset: Storeroom		
Partial Height:			Manual Pushpad:		
Sound Attenuation:			Electric Pushpad:		
Rated: <input checked="" type="checkbox"/>			Proximity Reader: <input checked="" type="checkbox"/>		
Other:			Other:		
Special Features & Remarks: (Use 2nd sheet as needed)					
1) Convenience doors protected by Card Readers. One to the Customer Waiting Area and one as entry/exit to the outside. Overhead doors (mimimum 12' X12' [larger if possible]) to be thermally insulated, gasketed units & automatic garage door openers controled by card reader, with motion sensor safety shut down. Concrete filled steel bollards painted yellow, in front of overhead door jambs for protection.					

Garage Bay (2 of 2)

State Of New York
Office Of General Services

Space Program Room Data Sheet

Real Estate Planning & Development

Project Name: Department of Motor Vehicles - West Babylon	Division:		
	Bureau:		
	Section/Unit:		
	No. of Spaces	@ Net Sq. Ft.	Total Net Sq. Ft.
	0	0	0

Special Needs / Equipment Requirements- *Continued*

Special Features & Remarks - *Continued*

- 2) Heating and ventilation: minimum temperature of 55°F with sufficient ventilation system comprised of building exhaust fans and fans to maintain a maximum temperature range of 80°F to 85°F.
- 3) Two utility hose bibs at opposite walls, for use by Tenant.
- 4) Trench or square drain of sufficient size to handle clean up activity. (Clean run off). Slope floor to drains.
- 5) LL shall provide a sub-panel in the garage area and make all connections to all equipment in the space. The panel shall be rated for 75 Amps, with capacity for 8+ breakers, 3-phase, 240/110 V. It will power vehicle lifts, a compressor, exhaust fans, etc.
- 6) 2'x4' 6-lamp fluorescent light fixtures, T5/high output, reflector, with wire guard. Lighting level : min. 30 foot-candles at floor
- 7) Provide installation of (3) surface mounted 4 post lifts.
- 8) 200 sf work area to accommodate tenant provided desks w/ computer and phone for documenting inspections.
- 9) Provide service sink and eye wash station.
- 10) Fire rated separation required between "S-1" Occupancies and "B" Occupancies as required by building code.

Outside Impound Area

State Of New York
Office Of General Services
Real Estate Planning & Development

Space Program Room Data Sheet (Insert Room Name above)

Project Name:		Division:			
Department of Motor Vehicles - West Babylon		Bureau:			
		Section/Unit:			
		No. of Spaces @ Net Sq. Ft.		Total Net Sq. Ft.	
		1 @ 3600		3,600	
Function of Space: (Provide a description & number of occupants)			Utilities (place X as appropriate)		
Outside Impound			Heating		
			Ventilation		
			Cooling		
			Winter Cooling (24 hrs x 7 days)		
			Humidification		
			Temperature Control		
			Direct Exhaust		
			Water Supply: (Hot & Cold)		
			Floor Drain		
			Wet Type Sprinkler		
			Dry Type Sprinkler		
			Pre-Action Dry Type Sprinkler		
			Chemical Fire Suppression		
			Air/Steam/Oxygen/Vacuum		
			Connect to Emergency Generator		
			Connect to UPS		
Relationship to Other Spaces: (Describe as appropriate)			Electric Power Receptacles:		
Next to:			Type		
Near:			Duplex		
Away From:			Quad		
Other:			Voltage		
			120v		
			120v		
			Convenience		
			Dedicated		
			Computer		
			Amperes		
			20		
Finishes: (Indicate material, color to be selected at a later date)			Lighting		
Floor:			Indirect/Direct Recessed (2-tube)		
Base:			Fluorescent, parabolic (2-tube)		
Walls:			Fluorescent, parabolic (3-tube)		
Trim:			Incandescent Down light		
Ceiling:			LED		
Ceiling Hgt: ()			X		
			Decorative wall sconce		
			Independently switched		
			Motion Detector		
			X		
Doors Specify Type			Communications		
Single 36"			# of Tel/Data receptacle boxes		
Double 36"			Intercom		
Other (specify size & no.)			Cable TV		
Solid Wood:			A/V-Satellite Connection		
Hollow Metal:			Sound System/Speakers		
Rated:			Sound Masking		
With Glass:			Fiber Optics		
Side Light:			Utilization of Space		
			7:00 AM - 7:00 PM		
			24 hrs./day x 7 days/week		
			Other		
Wall Types: Or As Required By Code			Door Hardware: Specify Type		
Ceiling High Solid:			Passage Lockset:		
Slab To Slab:			Keyed Lockset:		
Partial Height:			Manual Pushpad:		
Sound Attenuation:			Electric Pushpad:		
Rated:			Proximity Reader:		
Other:			Other:		
Special Needs/Equipment Requirements: (Use 2nd sheet as needed)					
Floor load:			Projector Screen-Manual:		
Security:			Projector Screen-Electric:		
Casework:			Ceiling Mount Projector:		
Chair Rail:			White Bd w/Presentation Rail:		
Other:			Wall Mounted Tack Strip:		
Special Features & Remarks: (Use 2nd sheet as needed)					
Cruched stone or Black topped secure area with 8' high chainlink fenced (unless otherwise constrained by local ordinance or code) and lockable 14' 0" wide (minimum) gate.					