



Office of General Services

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OGS SEEKS CRAFT PROMOTERS TO HOST SEASONAL CRAFT SHOWS AT THE EMPIRE STATE PLAZA

The New York State Office of General Services (OGS) is seeking craft promoters to host seasonal craft shows at the Empire State Plaza in 2016. The OGS Special Events Office offers promoters and their craft vendors an opportunity to showcase and sell items to the 15,000 people who work at and visit the Plaza throughout the year.

Seasonal craft shows are held on the concourse level of the Plaza throughout the year and usually have a theme, such as Mother's Day, spring, or Christmas/holidays. These craft shows typically run Monday to Friday from 10 a.m. to 3 p.m.

To be considered for participation, prospective craft promoters must send OGS a letter of interest by February 29 along with:

- A company bio, resume, and history.
- Contact information and the company's website.
- A short company/artist mission statement.
- A list of professional references with contact information.
- Photographs of the items that will be sold.

The letter of interest and additional information should be emailed to ogs.sm.Special.Events@ogs.ny.gov or mailed to NYS Office of General Services, Special Events Office, Empire State Plaza, Concourse Room 120, Albany, NY 12242.

Craft promoters with questions can contact the OGS Special Events Office at ogs.sm.Special.Events@ogs.ny.gov or (518) 474-4759.

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