

Meeting Summary of the Interagency Committee on Sustainability and Green Procurement ("Committee") – May 27, 2009 – Meeting Eleven

Advisory Council Update ("Council")

- ❖ The Council met on May 19, 2009.
- ❖ A list of toxic chemicals was presented and the draft form of the list was adopted by the Council at this meeting.

WERCS Discussion

- ❖ The Worldwide Environmental Regulatory Compliance System (WERCS) is an Albany-based software company.
- ❖ The purpose of WERCS is to gather confidential business information and screen the information for companies. Their screening process is limited to liquid chemical products.
- ❖ WERCS determines how a product rates environmentally.
- ❖ WERCS may provide a presentation to the Committee in the near future.

Reports from Sub-Committees

- ❖ Reporting Sub-Committee ("Reporting"):
 - Reporting has finalized the Report Form, which will be deployed and completed in Survey Monkey.
 - The Interagency Committee raised certain considerations for the Reporting Subcommittee to resolve, such as how an agency may keep a record of its report for audit purposes
 - The Interagency Committee approved the report form and proposed method of collection. It gave the subcommittee some discretion to resolve the issues raised regarding recordkeeping and to make any minor, non-substantive changes to the circulated form if necessary. The form will be sent to agencies through the Sustainability Coordinators ("Coordinator") via an e-mail with the link in it to be completed. If agencies do not have a Coordinator, it will be sent to the agency's Commissioner.
- ❖ Training Sub-Committee ("Training"):
 - Training held a webinar on February 26, 2009 and conducted two training sessions at the State Purchasing Forum May 21 and 22.
- ❖ Sustainability Sub-Committee ("Sustainability"):
 - Sustainability recently sent to the Governor's Chamber a list of all events that took place during Earth week and is sending weekly bullets to all coordinators.
- ❖ Procurement Sub-Committee ("Procurement"):
 - Procurement is taking any additional specs that are still outstanding from the 2008 list and working on finalizing them for the 2009 list.

Specs for Final Approval

- ❖ The following procurement specifications ("specs") were voted on and given final approval by the Committee: Integrated Pest Management; Ink; Printing Services; Waste and Recycling Management; and Drinking Fountains.
- ❖ The following specs previously received final approval by the Committee but were revisited due to additional comments received: Desktop and Laptop Computers; Commercial Dishwashers; Domestic Dishwashers; Commercial Clothes Washers; Domestic Clothes Washers; Domestic Refrigerators; and Domestic Air Conditioners.

- ❖ With the exception of Desktop and Laptop Computers, these specs were all voted on and granted final approval by the Committee.

Next Steps

- ❖ The Committee will meet again after the Department of Transportation (DOT) has finalized the specs they are working on.
- ❖ The Committee may focus on the food service industry when developing specs next year.