

Meeting Summary of the Interagency Committee on Sustainability and Green Procurement ("Committee") – February 10, 2009 – Meeting Ten

Reports from Sub-Committees

- ❖ Procurement Sub-Committee ("Procurement") – Progress Update
 - Procurement reports that the Training Workshop for Sustainability Coordinators ("Workshop") held 1/29/09 was a success.
- ❖ Training Sub-Committee ("Training") – Workshop Follow-up
 - Over half of the agencies/authorities affected by Executive Order 4 (EO 4) that have a Sustainability and Green Procurement Coordinator ("Coordinator") designee attended.
 - Training is developing an online course for the Coordinators expanding upon the materials prepared in connection with the Workshop.
- ❖ Sustainability Sub-Committee ("Sustainability") – Progress Update
 - Sustainability intends to post a summary of agency plans as they are released (with permission) so Coordinators will have ideas to draw from.
- ❖ Reporting Sub-Committee ("Reporting") – Status of Report Format and Goals
 - Reporting's last meeting was held on February 4, 2009. At that meeting, the reporting timeline and proposals were discussed. Reporting is planning to meet on February 26, 2009 from 10 am – 11:30 am.
 - The reports are due August 1, 2009 from the agencies/authorities; and the report to the Governor from the Committee is due January 1, 2010.

Advisory Council ("Council") – Report on 2nd Meeting

- ❖ The Council met on January 30, 2009. The minutes from that meeting will be posted on the EO 4 website once they are finalized.

Presentation of Specs for Approval

- ❖ The following procurement specifications ("specs") received no public or state agency comment and were voted on and given final approval by the Committee:
 - Room Air Conditioners;
 - Domestic Refrigerators;
 - Domestic Clothes Washers;
 - Domestic Dishwashers;
 - Commercial Dishwashers;
 - Traffic Safety Products;
 - Motor Oil (Re-Refined/High Detergent);
 - Hydraulic Oil (High Detergent); and
 - Traffic Message Boards.
- ❖ The Drinking Water Fountains spec was voted on and received tentative approval.

Presentation of Amended Spec Recommendations

- ❖ The following specs were voted on by the Committee to make specific amendments:
 - Turf and Ornamental Management – The Committee received and considered comments from the Department of Transportation (DOT) and voted to accept the changes suggested.
 - Passenger Vehicles – The Committee received and considered comments from Coordinators and voted to accept revisions regarding the interpretation and classification of the Environmental Protection Agency (EPA) list in the spec.

Next Steps

- ❖ The Department of Environmental Conservation (DEC) is currently working on an analysis of different certification processes.
- ❖ The specs for toner and lamps are almost in final draft form.